

URBAN/MUNICIPAL

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1992

AGENDAS / MINUTES OF
THE FINANCE AND
ADMINISTRATION

Nov. 5, 1992-

URBAN/MUNICIPAL

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1992 October 30th

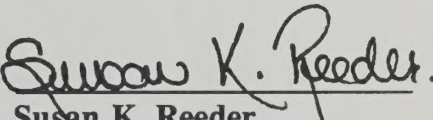
URBAN MUNICIPAL

NOTICE OF MEETING

NOV 2 1992

FINANCE AND ADMINISTRATION COMMITTEE 'MENT DOCUMENTS

**Thursday, 1992 November 5th
9:30 o'clock a.m.
Room 233, City Hall**


Susan K. Reeder
Secretary

A G E N D A

1. PRESENTATION

Hamilton Status of Women Sub-Committee. (no copy)

2. ALDERMAN AGOSTINO

Provincial Legislation Announcement on New Fire Regulations on High-rise and Low-rise Residences.

3. CONSENT AGENDA

4. TAXI ADVISORY COMMITTEE

Interior Advertising in Taxis.

5. DIRECTOR OF PROPERTY

(a) New Carpet/City Hall - Lobby Staircase and Council Chamber.

(b) Closure of Property Department Capital Projects.



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6. **DIRECTOR OF PROPERTY AND HAMILTON PARKING AUTHORITY**

Option to Purchase - Mario Marcoccia - 398-400 and 406 Barton Street East - Parking Purposes.

7. **HAMILTON PARKING AUTHORITY**

Rental of Bay/King Site for Municipal Parking.

8. **CITY CLERK**

Tobacco Shop Licence.

9. **MANAGER OF PURCHASING**

Supply and Delivery of Office Supplies, Various Departments.

10. **TREASURER**

Information Report - Summary of Revenues and Expenditures for the nine months ended 1992 September 30, compared with Budget.

11. **1993-2002 PROVISIONAL CAPITAL BUDGET**

- (a) DELEGATION - H.S.P.C.A. Headquarters - Capital Project: New Shelter Construction.
- (b) Information Report - Director of Property.
- (c) Information Report - Fire Chief.
- (d) Information Report - Commissioner of Human Resources.
- (e) Information Report - Director of Information Systems.

12. **OTHER BUSINESS**

13. **ADJOURNMENT**

OUTSTANDING ITEMS

FINANCE & ADMINISTRATION COMMITTEE

<u>Item</u>	<u>Action By</u>
1. (a) Policy to exempt Parking Authority from realty and business tax.	Treasurer
(b) Examine feasibility of directing the net revenue from parking fines into the Reserve Account.	Treasurer
2. Street Vendors Program - Examine all aspects of the Program and report back to Finance and Administration Committee.	City Clerk
3. Report back on possible amendments to existing legislation to improve power to confiscate vicious animals.	H.S.P.C.A.
4. Report on City's Energy Lightbulb Programme.	Purchasing
5. Rationale of Development Charges on 84 Birmingham Street.	Building
6. Proposed policy on display of plaques, posters, memorabilia, etc.	Property
Note: The requests from the following are on hold pending Committee deliberation of the Director's report:	
(a) Status of Women	
(b) Ridge Raiders Drum & Bugle Corp.	
(c) Ad & Sales Club	
(d) Hamilton Mundialization Committee	
(e) Polish Singers Alliance of America.	
7. Additional Proposed Development Charges Amendments.	Building
8. Commonwealth Plaza Lighting meeting.	Property

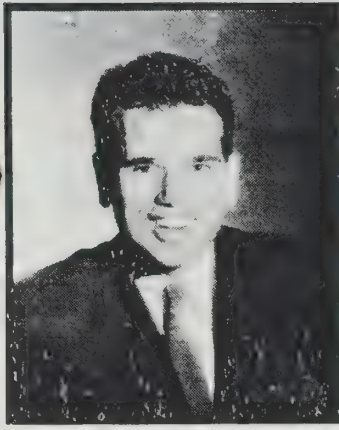
THE UNIVERSITY OF CHICAGO

DEPARTMENT OF THE HISTORY OF ARTS

NAME	ADDRESS	CITY
12345	12345	CHICAGO
67890	67890	CHICAGO
11111	11111	CHICAGO
22222	22222	CHICAGO
33333	33333	CHICAGO
44444	44444	CHICAGO
55555	55555	CHICAGO
66666	66666	CHICAGO
77777	77777	CHICAGO
88888	88888	CHICAGO
99999	99999	CHICAGO

<u>Item</u>		<u>Action By</u>
9.	Results of investigation on alternative uses of the Theatre Terra Nova building in the event that Theatre Terra Nova is unable to assume regular monthly mortgage payments as of 1993 January 1st.	C.A.O.
10.	Report on payment to the Hamilton Harbour Commission for the City's portion of the Windermere Basin Cleanup.	C.A.O.

1992 October 30th



Dominic Agostino

**Alderman — Ward 5
Regional Councillor**

City Hall, 71 Main Street West
Hamilton, Ontario L8N 3T4
Tel. 546-2730 • Res. 574-0179
Fax 546-2095



2.

1992 October 20

Ms. S. Reeder, Secretary,
Finance and Administration Committee

Dear Ms. Reeder:

Please add the attached item for information purposes to the Finance and Administration Committee agenda to be held on Thursday.

Thank you for your attention to this matter.

Yours sincerely,

**DOMINIC AGOSTINO, ALDERMAN,
WARD 5**

DA:tb

FOR IMMEDIATE RELEASE

COMMUNIQUE NEWS RELEASE

NEW FIRE REGULATIONS PROTECT LIVES IN HIGH-RISE AND LOW-RISE RESIDENCES

October 7, 1992 – Toronto – Solicitor General Allan Pilkey announced today retrofit regulations for ensuring adequate fire safety standards for high-rise and low-rise residential buildings constructed in Ontario before 1975.

"Our prime objective is the prevention of loss of life and property," said Solicitor General Allan Pilkey. "These new regulations will ensure the right of all Ontario residents to a reasonable level of life safety."

The retrofit provisions of the Ontario Fire Code prescribe a minimum level of life safety for certain occupancies in buildings constructed prior to 1975. The provisions mandate compliance in four general areas of building performance: (1) containment; (2) means of egress; (3) detection or early warning; and (4) suppression. Retrofit thereby establishes the requirement to upgrade existing buildings to a reasonable standard of building performance, providing occupants with an appropriate level of life safety from fire.

An initial compliance period of two years for both high-rise and low-rise residences has been established. A landlord may also apply to the local Chief Fire Official for an extension in compliance time of up to two years for high-rise retrofit and three years for low-rise retrofit. The regulations also provide for additional compliance time in unusual or unforeseen circumstances at the discretion of the local Chief Fire Official.

"We have ensured that implementation occurs in a way that is sensitive to the needs of tenants as well as the responsibilities of landlords," said Mr. Pilkey.

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TO MEMBERS OF CITY COUNCIL
C.C. BUILDING COMMISSIONER
FIRE CHIEF

OCT 13 1992
DATE

[Signature]
SIGNATURE



Ministry of
the Solicitor
General

Ministère du
Soliciteur
général

These regulations have been developed with the active participation of public and private sector stakeholders. In particular, the Ontario Association of Fire Chiefs, the Ontario Municipal Fire Prevention Officers' Association, and landlord groups such as the Urban Development Institute and the Fair Rental Policy Organization, as well as the Ministry of Housing, among many others.

The Office of the Fire Marshal has prepared a training program which will be delivered throughout the province in partnership with local fire departments and landlord associations.

"I am extremely pleased that these regulations have been approved. A great many people in the fire service will be gratified that their hard work and dedication will make the province a safer place in which to live," said Don Warden, President of the Ontario Association of Fire Chiefs.

As a provincial regulation, the Ontario Fire Code supersedes all municipal by-laws respecting fire safety standards.

For further information, please contact:

Christina Buczek
Communications Branch
(416) 325-9680

Douglas Crawford, Chief,
Office of the Fire Marshal
(416) 325-3100

Ce document est aussi disponible en français.

BACKGROUND CONTEXTE

RETROFIT REGULATIONS - WHAT DOES IT MEAN TO YOU?

Question: What is retrofit?

Answer: Retrofitting means making changes to previously constructed buildings to bring them up to Ontario Fire Code standards.

Buildings constructed after the enactment of the Building Code already comply with virtually all of the requirements contained in the Fire Code. Therefore, the retrofit aspects of the Fire Code are directed primarily at buildings constructed before 1975 when the Building Code was passed.

Question: How does retrofit improve life safety?

Answer: Retrofit addresses a number of fundamental life-safety concerns, such as adequate exits, fire alarm systems, and measures to confine and control the spread of fire.

The four principles of fire safety addressed in the retrofit regulations are:

Containment which refers to a degree of structural integrity which must be maintained by a building under fire conditions.

Egress considerations describe the needs for acceptable and adequate means of exit from floor areas to the outside of the building, including identification of exit locations and directions of evacuation.

Detection considerations provide early warning of a fire emergency through the use of manual or automatic devices such as pull stations, heat detectors and smoke detectors.

Suppression provides for the control and extinguishment of fire through the use of fire protection systems and equipment.

Question: Why pass these regulations?

Answer: Approximately 20 percent of fire deaths in Ontario occur in high-rise and low-rise residential apartments. Many of these apartments were constructed before the introduction of the Ontario Building Code and, therefore, do not meet all of the safety requirements of modern buildings.

A number of coroners' inquests, including the Rupert Hotel Inquest, the Webber Commission public inquiry into high-rise fire safety, resolutions from municipalities and the Ontario Association of Fire Chiefs, highlight the need for specific fire safety requirements for older buildings.

Question: Who has been consulted in the process of developing these regulations?

Answer: The Ministry of the Solicitor General consulted with a wide variety of groups and individuals including representatives of the fire service, municipalities, and a number of landlord and property owner associations, including the Fair Rental Policy Organization and the Urban Development Institute. We have also consulted with the Insurer's Advisory Organization, architects, engineers, and other ministries, including the Ontario Ministry of Housing.

Question: To which buildings do retrofit regulations apply?

Answer: These new regulations apply to residential buildings constructed prior to 1975 containing more than two self-contained units which share common exits. The regulations distinguish these buildings into two groups - low-rise and high-rise residential units. A set of retrofit requirements has been established for low-rise buildings that have six storeys or less. Buildings greater than six storeys in height will be regulated by the high-rise section of the Ontario Fire Code.

Single family, semi-detached, row-houses and other buildings with only two residential units are not covered by these regulations.

Question: How many residential units will be affected by the retrofit regulations?

Answer: Approximately 270,000 low-rise residential units and 386,000 high-rise residential units will be affected by these retrofit regulations.

Question: When does retrofit come into effect?

Answer: The regulations will come into effect during the month of November once they are published in the Ontario Gazette. An initial phase-in period of two years for both high-rise and low-rise residences has been established. An extension in compliance time of up to two years for high-rise retrofit and three years for low-rise retrofit may be sought from the local Chief Fire Official. The regulations also provide for extended compliance time in unusual or unforeseen circumstances.

Question: Where does responsibility for implementing retrofit regulations lie?

Answer: Property owners are responsible for complying with the regulations. Fire departments will be advising and enforcing the regulations at the local level. The Office of the Fire Marshal will be assisting the fire departments where necessary.

Question: How much will compliance with retrofit cost?

Answer: The cost of compliance is estimated at an average cost of \$600.00 per low-rise residential unit and \$500.00 per high-rise residential unit, and can typically be accommodated within the guidelines established by the rent review legislation. Even in buildings that require extensive upgrading, the work and related costs can be spread over the implementation period provided in the regulation.

Question: Can building owners recover their costs?

Answer: Landlords are allowed to include the cost of upgrades as capital expenditures under rent review legislation. The cost of installing safety equipment can typically be accommodated within the guidelines established by the rent review legislation. Even in buildings that require extensive upgrading, the work and related costs can be spread over the implementation period provided in the regulations.

Question: Will residents have to temporarily move out of their units while retrofit changes are implemented?

Answer: Most of the alterations will be made to the common areas of buildings with few if any disruptions to the activities of residents.

Question: Is this the first time retrofit has been introduced?

Answer: Retrofit requirements for boarding and lodging houses and assembly occupancies were first introduced in the early 1980s. Additional requirements were subsequently established for health care facilities in 1987. These regulations represent a further extension of the principle of ensuring that all existing buildings meet a minimum level of life safety from fire.

Question: How will stakeholders be informed about the regulations?

Answer: The regulations were developed in partnership with all stakeholders, and a cooperative training and information program has been developed to ensure that all interested parties are informed of the new safety requirements.

A special communications package will be sent to all fire departments, landlord associations and other interested parties. A 1-800 toll-free telephone number for information on the regulations will also be provided to them.

A training program has been developed by the Office of the Fire Marshal and will be delivered throughout the province in partnership with the local fire department and landlord associations. In addition, the Office of the Fire Marshal is available to assist, advise, and participate in any training sessions landlord associations may wish to hold.

A special training program for rent review officers will be delivered by the Ministry of Housing and the Office of the Fire Marshal.

Copies of the retrofit regulations will be sent to all stakeholders as soon as it is released.

For further information, please contact:

Christina Buczek
Communications Branch
(416) 325-9680

Douglas Crawford
Office of the Fire Marshal
(416) 325-3100

Ce document est aussi disponible en français.

Statement to the Legislature
by the Honourable Allan C. Pilkey
Solicitor General of Ontario
on retrofit regulations under
the Ontario Fire Code

October 7, 1992

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the Solicitor
General

Ministère du
Soliciteur
général

Mr. Speaker:

I am pleased to be announcing retrofit regulations which make building owners responsible for ensuring that adequate fire safety standards are met in high-rise and low-rise residential buildings constructed before 1975. I am confident that these regulations will significantly reduce the loss of life and property due to fire.

These regulations will ensure that adequate exits, fire alarm systems, and measures to confine and control the spread of fire are provided in all high-rise and low-rise dwellings in Ontario.

We have developed these regulations through the active participation of public and private sector stakeholders – all of whom support this initiative.

Landlords, the fire service, and government agree on the need for a sensible implementation plan that balances the rights of tenants to live in a safe environment, with the responsibility of landlords to comply with the regulations. Phasing in implementation over at least two years will produce a fair approach for landlords and tenants alike. I believe this approach will result in compliance with the regulations to the satisfaction of all concerned.

The Office of the Fire Marshal has prepared a training program that will be delivered throughout the province in partnership with the local fire

department and landlord associations. In addition, the Office of the Fire Marshal is available to assist, advise, and participate in any training sessions held by the various landlord associations or the Ministry of Housing.

I would like to thank the Ontario Association of Fire Chiefs, the Ontario Municipal Fire Prevention Officers' Association, and landlord groups such as the Urban Development Institute, and the Fair Rental Policy Organization, as well as the Ministry of Housing, for their cooperation, their involvement, and their support in the development of these regulations.

As you know, Mr. Speaker, this is Fire Prevention Week, which makes it fitting that these regulations are introduced today.

These regulations address one of the key recommendations of the Rupert Hotel Inquest which calls for improved fire safety in residential buildings.

In addition, the Webber Commission public inquiry into high-rise fire safety, and resolutions from municipalities and the Ontario Association of Fire Chiefs, have highlighted the need for specific fire safety requirements for older buildings. These regulations address that need.

Mr. Speaker, this also represents an employment opportunity for Ontario's building industry as in excess of 600,000 residential units require retrofitting to meet the fire safety standards established in these regulations.

The safety and security of the residents of Ontario will be greatly improved by the retrofit regulations I am announcing in this House today.

Thank you.

FINANCE AND ADMINISTRATION COMMITTEE

THURSDAY, 1992 NOVEMBER 5TH

CONSENT AGENDA

A. ADOPTION OF THE MINUTES OF THE FINANCE AND ADMINISTRATION COMMITTEE

Minutes of the regular meeting held Thursday, 1992 October 22nd.

B. CITY SOLICITOR

By-law to authorize Development of Baseball Facilities at Various Parks.

C. TREASURER

(i) Information Report - Status of Hosting, Receptions and Related Accounts.

(ii) Information Report - Status of Unclassified Revenue and Expenditures as at 1992 September 30th.

D. MANAGER OF PURCHASING

Replacement of one (1) 100 ft. Aerial Ladder Truck, Unit #1635 and two (2) Triple Combination Pumpers, Units #1644 and #1645, Hamilton Fire Department.

Thursday, 1992 October 22
9:30 o'clock a.m.
Room 233, City Hall

The Finance and Administration Committee met.

There were present: Alderman D. Ross, Chairperson
Alderman B. Charters, Vice-Chairperson
Mayor Robert M. Morrow
Alderman V. Agro
Alderman T. Cooke
Alderman G. Copps
Alderman D. Agostino
Alderman T. Anderson

A.

Regrets: Alderman D. Drury

Also present: Alderman W. McCulloch
Alderman M. Kiss
Alderman B. Morelli
J. Pavelka, Chief Administrative Officer
P. Barkwell, Law Department
P. Noé Johnson, City Solicitor
L. Bourns, Human Resources Centre
A. Ross, Treasurer
P. Lampman, Deputy Building Commissioner
K. Beattie, Treasury Department
J. Hindson, Director, Information Systems
D. Vyce, Director of Property
T. Bradley, Manager of Purchasing
Susan K. Reeder, Secretary

A G E N D A

1. PRESENTATION

Licencing Committee

The Clerk spoke to the Committee with respect to the functions of the Licencing Committee. Some questions then ensued with respect to the recent comprehensive audit and its outcome as well as the policy process and selection with respect to the Committee members.

The Committee agreed to receive this Presentation for information purposes.

2. DEVELOPMENT CHARGES COMPLAINT

Valeri Construction Limited - 190 Limeridge Road, West.

The Committee was advised that the appellants were not in attendance since they are in approval of the staff recommendation respecting their Development Charges complaint.

The Committee approved the following:

After reviewing the submission of the complainant, Clem Valeri, representing T. Valeri Construction Limited, the Council of the Corporation of the City of Hamilton hereby confirms that the Development Charges imposed on the property located at 190 Limeridge Road West as having been properly imposed pursuant to the City of Hamilton's Development Charges By-law 90-74, as amended.

3. DELEGATION

Canadian Club of Hamilton - Plaque.

The Chief Administrative Officer spoke to the Committee with respect to this matter since the author of the report was unable to attend.

Alderman McCulloch then spoke to the Committee with respect to this matter and requested that this item be referred to the Hamilton Historical Board, in order that it could be considered by the Board's Plaques Sub-Committee.

Accordingly, the Committee made the following recommendation:

That the request from the Canadian Club of Hamilton dated 1992 September 24, from Mr. William A.H. Filer, Chairman of the Centennial Conference Committee, respecting a commemorative plaque for display on City Hall grounds, be referred to the Hamilton Historical Board for reference to its Plaques Sub-Committee.

4. GRANTS REVIEW GROUP

1993 Hamilton Spectator Indoor Games Grant Request.

The Committee was in receipt of a report from the Grants Co-Ordinator dated 1992 October 15, respecting the above-noted matter.

A representative from the Indoor Games was in attendance and an information book was distributed to members of the Committee respecting these Games.

The Committee then approved the following:

- (a) That the 1993 Hamilton Spectator Indoor Games grant request in the amount of \$50,000. be approved; and
- (b) That the grant be funded by way of overdrafting the Grant accounts on a one time basis, to allow future grant requests to be processed through the normal grant process.

5. CONSENT AGENDA

The Committee was in receipt of its Consent Agenda and Alderman Copps requested that the following matters be pulled from that Agenda for discussion:

- D. - Funding - Special Capital grant to McMaster University for a Joint Community Sports Development project.
- F. - (i) Information Report - Hamilton Professional Fire Fighters' Arbitration Award.
 - (iii) Appointments to and terminations from permanent positions with the Corporation of the City of Hamilton to 1992 October 14th.
- G. Supply and delivery of gasoline and diesel fuel as and when required to 1994 June 30, various City departments.

The Committee then approved the following items contained in the balance of its Consent Agenda:

A. ADOPTION OF THE MINUTES OF THE FINANCE AND ADMINISTRATION COMMITTEE

Minutes of the regular meeting held Thursday, 1992 October 8th.

The Committee was in receipt of the minutes of its last meeting held Thursday, 1992 October 8 and agreed to approved these minutes as circulated.

B. HAMILTON FARMERS' MARKET SUB-COMMITTEE

Application to enclose stand #140-143 at the Hamilton Farmers' Market.

The Committee was in receipt of a report from the Secretary of the Hamilton Farmers' Market Sub-Committee dated 1992 October 8, respecting the above-noted matter and approved the following:

That approval be given to the request of Mr. Carmelo Chairelli of Carmen King Bulk Foods to install a curtain type enclosure at Stand No. 140-143 at the Hamilton Farmers' Market.

C. TREASURER

(i) Funding - Subdivision Servicing Expenditure - Edan Heights - Phase 3.

The Committee was in receipt of a report from the Treasurer dated 1992 October 15, respecting the above-noted matter and approved the following:

That as referred to in Section 11 of the Eleventh Report for 1992 of the Transport and Environment Committee, the City's share of "Edan Heights - Phase 3" Subdivision, at a cost of \$2,250. be financed from Centre No. CH 00107 - "Reserve for Services through Unsubdivided Lands".

(ii) Funding - Increased costs - three local improvement projects.

The Committee was in receipt of a report from the Treasurer dated 1992 October 15, respecting the above-noted matter and approved the following:

That as referred to in Section 29 of the Eleventh Report for 1992 of the Transport and Environment Committee, the City Solicitor be authorized to make application to the Ontario Municipal Board for approval to construct the following projects:

- (a) Upper Paradise Road east side from Stone Church Road to approximately 187m southerly and from approximately 86m south of Skyview Drive to approximately 83m southerly - independent concrete sidewalk at an estimated gross cost be revised from \$27,700. (OMB No. E920755 dated 1992 August 28) to \$47,700. with a City's share being revised from \$7,964. to \$27,964. with an additional cost of City's share of \$20,000. to be financed from 1992 Capital Levy and the balance of \$19,736., being the Owner's share, remaining unchanged, to be financed by the issuance of debenture for a period not to exceed 20 years.

- (b) Upper Kenilworth Avenue east side from Landron to Limeridge - concrete curb at an estimated cost of \$46,100., being the City's share be revised to \$56,100. with an additional cost of the City's share of \$10,000. to be financed from 1992 Capital Levy.
- (c) Limeridge Road south side from Upper Wellington Street to approximately 263m easterly and from approximately 376m east of Upper Wellington Street to approximately 69m easterly - independent concrete sidewalk at an estimated gross cost be revised from \$50,000. to \$60,000., with a City's share being revised from \$25,588.80 to \$35,588.80 with an additional cost of the City's share of \$10,000. to be financed from 1992 Capital Levy and the balance of \$24,411.20, being the owner's share remaining unchanged, to be financed by the issuance of debenture for a period not to exceed 20 years.

E. CITY CLERK

(i) United Nations Association Proclamation.

The Committee was in receipt of a report from the City Clerk dated 1992 October 14, respecting the above-noted matter and approved the following:

- (a) That approval be given to the request of the United Nations Association to use the forecourt, or the Council Chamber in the event of inclement weather, from 2:00 p.m. - 3:30 p.m. on Saturday, 1992 October 24 for a proclamation ceremony for the observance of United Nations Day; and,
- (b) That the City Clerk be granted the authority to approve of a similar use in future years provided it does not interfere with any other activity.

(ii) Boy Scouts Apple Day.

The Committee was in receipt of a report from the City Clerk dated 1992 October 14, respecting the above-noted matter and approved the following:

- (a) That approval be given to the action taken by the City Clerk in authorizing Scouts Canada to use an area of the City Hall forecourt to park a vehicle for the distribution of apples and the provision of access to first floor washrooms during Scouts Canada Apple Days from 2:00 p.m. on Friday, October 16 until 2:00 p.m. on Saturday, October 17; and,
- (b) That the City Clerk be granted the authority to approve of a similar use in future years provided it does not interfere with any other activity.

(iii) The MAD Creative Art School Display.

The Committee was in receipt of a report from the City Clerk dated 1992 October 15, respecting the above-noted matter and approved the following:

- (a) That approval be given to the request of the MAD Creative Art School to use the east and west areas of the second floor lobby from 1992 November 2 - 13 for a children's art display entitled "Our Community Our Earth"; and,

- (b) That the City Clerk be granted the authority to approve of a similar use in future years provided it does not interfere with any other activity.

(iv) Dictionary of Hamilton Biography - Use of Council Chambers.

The Committee was in receipt of a report from the City Clerk dated 1992 October 14, respecting the above-noted matter and approved the following:

- (a) That approval be given to the request of the Editor in Chief of the Dictionary of Hamilton Biography to use the Council Chamber on Friday, 1992 November 20 at 8:00 o'clock p.m. for a book launching and reception; and,
- (b) That the City Clerk be granted the authority to approve of a similar use in future years provided it does not interfere with any other activity.

F. COMMISSIONER OF HUMAN RESOURCES

(ii) The Hand Association of Sewer, Watermain and Road Contractors and the International Union of Operating Engineers, Local 793.

The Committee was in receipt of a report from the Commissioner of Human Resources dated 1992 October 9, respecting the above-noted matter and approved the following:

That the contract settlement of the Hand Association of Sewer, Watermain and Road Contractors and the International Union of Operating Engineers, Local 793 be received pursuant to the Fair Wage Policy of the City of Hamilton. Copies of the settlement were distributed to the members of the Finance and Administration Committee, and are available from the Committee Secretary upon request.

6. MAYOR MORROW

Civic Luncheon for Olympic Athletes.

The Committee was in receipt of a memorandum from Mayor Morrow, requesting approval for a Civic Luncheon for Olympic Athletes.

The Committee approved the following:

- (a) That the City of Hamilton host a civic luncheon for the Canadian Olympic Athletes on Sunday, 1992 November 1, at the Hamilton Convention Centre to be followed by their appearance and recognition at the Ti-Cat Football Game at Ivor Wynne Stadium; and,
- (b) That the cost for this event not exceed \$1,500. and be charged to the Special Civic Receptions and Dignitaries Hosting Account No. CH55314-84010.

7. RESOLUTIONS

Town of Newmarket - Canadian Unity.

The Committee was in receipt of a resolution from the Town of Newmarket dated 1992 October 6th, respecting the above-noted matter and the Committee agreed to receive for information the following resolution:

That the following resolution from the Town of Newmarket regarding Canadian Unity be received:

WHEREAS Canada is a federation, a union of people in many different regions, in a single country, drawn together by their common interests;

AND WHEREAS our vision of Canada in which our cherished values and the hallmark of our identity - tolerance, compromise, a respect for diversity, openness to others, our social programs and the love of our land are to be protected and strengthened;

AND WHEREAS Canadian Unity means a Canada in which peoples composed of First Peoples, Canadians by birth and Canadians by choice, stand equal and united;

BE IT THEREFORE RESOLVED by the Municipal Council of the Corporation of the Town of Newmarket that the Town of Newmarket supports and believes in one Canada, one nation, undivided from sea to sea to sea.

8. FRENCH SUB-COMMITTEE

Appointment to replace vacancy.

The Committee was in receipt of a report from the Secretary of the French Sub-Committee dated 1992 October 13, respecting their request for the filling of a vacancy on the French Sub-Committee.

Some discussion ensued with respect to this process in light of the recently approved Selection Procedures.

It was agreed that the Committee would approve the requested recommendation of the French Sub-Committee and authorize the Chairperson to meet with the City Clerk and the Secretary of the Committee to discuss a suitable recommendation for future vacancies which occur on Committees.

Accordingly, the Committee approved the following:

That Ryan Paquette be appointed to the French Sub-Committee to fill the one citizen member vacancy created by the resignation of Henriette Déry for a term to expire 1994 November 30th.

Secretary's Note:

Further to the Committee directive with respect to the issue of how to process vacancies which occur in the middle of terms of office, the following recommendation was presented to City Council:

That the following be added to Section 26 of the Eighteenth Report for 1992 of the Finance and Administration Committee, respecting Selection Procedures for Committees/Boards/Commission which was approved by City Council on 1992 September 29th:

"(o.) That all vacancies for unexpired terms of offices which occur as a result of resignations, deaths, absenteeism, etc. be filled in a manner left to the discretion of the appropriate approving body."

9. TREASURER**(a) Information Report - Sales Tax Auditor.**

The Committee was in receipt of a requested Information Report from the Treasurer dated 1992 October 16, respecting the process used in recommending the appointment of a Sales Tax Auditor. This report was requested by Alderman Copps at the 1992 October 8 meeting.

The Committee agreed to receive this report for information purposes.

(b) Appointment of Sales Tax Auditor.

The Committee was in receipt of the report of the Treasurer dated 1992 September 30, respecting the appointment of a Sales Tax Auditor and approved the following:

That the firm of H.M.T. Sales Tax Consultants Inc., of Ancaster, Ontario, be appointed to perform a comprehensive audit of the City's payment records for sales tax rebates not recorded, with particular emphasis on the G.S.T., at a fee of 35% of any recovered unclaimed sales tax.

10. CHIEF ADMINISTRATIVE OFFICER**Work Accommodation Policy and Procedures.**

The Committee was in receipt of a report from the Chief Administrative Officer dated 1992 October 15, respecting the above-noted matter.

The Committee then approved the following:

- (a) That the following Corporation Policy on Work Accommodation, be approved:
 - (i) The employer will accommodate employees with disabilities contingent upon their individual limitations and capabilities and the availability of employment; and,
 - (ii) All eligible employees who are, through occupational or non-occupational illness/injury, unable to return to regular duties, will be considered for Work Accommodation, of either a temporary or permanent nature.
- (b) For the information of the members of City Council, the Procedures defining implementation of the Work Accommodation Policy, were received as information by the Finance and Administration Committee and are available from the Committee Secretary upon request.

11. CITY CLERK**Reinstatement of member to the Keep Hamilton Clean Committee.**

The Committee was in receipt of a report from the City Clerk dated 1992 October 16, requesting consideration of a request of Mayor Morrow to reinstate a member of the Keep Hamilton Clean Committee.

Moved by Mayor Morrow, seconded by Alderman Agro to approve the re-appointment of Susan Pacey as a member of the Keep Hamilton Clean Committee.

MOTION LOST.

The Committee then agreed to move In-Camera to discuss this matter.

The Committee then moved back into Regular Session and agreed to **receive and take no action** with respect to the request to re-instate Susan Pacey as a member of the Keep Hamilton Clean Committee.

5. CONSENT AGENDA - ITEMS PULLED

D. TREASURER & DIRECTOR OF PUBLIC WORKS

Funding - Special Capital grant to McMaster University for a Joint Community Sports Development project.

The Committee was in receipt of a Joint Report from the Treasurer and Director of Public Works dated 1992 October 16, respecting the above-noted matter.

The Committee approved the following recommendation, with Alderman Copps and Alderman Agostino requesting to be noted opposed to this recommendation:

That as referred to in Section 5 of the Nineteenth Report for 1992 of the Parks and Recreation Committee, McMaster University be provided with a special sport subsidy of \$25,000. for the upgrading of sports fields for the hosting of the World University Games - Women's Soccer and the agreed community access to campus fields to be financed from Account Centre No. CF 629254007 Baseball Facilities Development.

F. COMMISSIONER OF HUMAN RESOURCES

(i) Information Report - Hamilton Professional Fire Fighters' Arbitration Award.

The Committee was in receipt of an Information Report from the Commissioner of Human Resources dated 1992 October 16, respecting the above-noted matter.

Some discussion ensued with respect to the arbitration amounts which have been awarded in recent times to Fire Fighters and the difficulties it has been causing to municipalities and their abilities to pay.

Accordingly, the Committee approved the following recommendation:

- (a) That the Premier of Ontario and the Solicitor General be petitioned to amend the Fire Department Act to ensure that binding arbitration takes into account the economic circumstances of the municipality when determining contract settlements; and,
- (b) That the Association of Municipalities of Ontario be requested to support this petitioning.

The Committee agreed to **receive** for information purposes the report of the Commissioner of Human Resources dated 1992 October 16.

(iii) Appointments to and terminations from permanent positions with the Corporation of the City of Hamilton to 1992 October 14th.

Alderman Copps expressed concerns with respect to the report recommending the filling of new positions which had been previously approved. She questioned whether these new positions are still appropriate to be filled in light of current economic times.

The Committee then agreed to approve the following:

That the listing of Appointments To and Terminations From Permanent positions with the Corporation of the City of Hamilton to 1992 October 14, be approved.

The Committee further discussed the report style of the Appointments recommendations and it was agreed that there is a need to change the format of these reports, specifically when a new position is being filled. It was agreed that the need for the position be very clearly spelled out in the staff report.

Alderman Charters was also concerned and requested that these reports also reflect the staff complement that these Appointments and Terminations will result in.

G. MANAGER OF PURCHASING

Supply and delivery of gasoline and diesel fuel as and when required to 1994 June 30, various City departments.

The Committee was in receipt of a report from the Manager of Purchasing dated 1992 October 15, respecting the above-noted matter.

Alderman Copps expressed concerns that the City would be committing itself to gasoline and diesel prices quoted at 1992 October 22 prices.

The Manager of Purchasing clarified that if the price alters that the City would be released from the contract.

The Committee then approved the following:

That purchase orders be issued for the supply and delivery of Gasoline and Diesel Fuels to various City Departments as and when required to 1994 June 30, in accordance with specifications issued by the Manager of Purchasing and Stores, Hamilton Street Railway and Vendors' tenders, as follows, and that these expenditures be financed through various approved accounts:

Esso Imperial Oil, Willowdale

Gasoline	- Unleaded	- \$0.4483 per litre
	- Premium	- \$0.4858 per litre

Petro Canada Inc., Toronto

Diesel	- \$0.3864 per litre
--------	----------------------

Plus applicable taxes

12. PRIVATE AND CONFIDENTIAL AGENDA

The Committee then moved into an In-Camera session to discuss matters of a Private and Confidential nature.

The Committee then moved back into a Regular session and approved the following:

SPECIAL PURPOSE COMMITTEE - FIRE DEPARTMENT HEARING

That a Special Purpose Committee comprised of three members of City Council, be established to sit as a quasi-judicial tribunal for a Statutory Hearing in accordance with Section 4 of the Fire Department Act respecting the employment of a Firefighter.

Secretary's Note:

City Council at its meeting held 1992 October 27th, approved the above-noted recommendation to establish a Special Purpose Committee and it was indicated that Mayor Morrow, Alderman Eisenberger and Alderman D'Amico will serve on that Special Purpose Committee.

CITY OF HAMILTON - ATS - DI SANTE, ONTARIO COURT (GENERAL DIVISION) ACTION NO. 7789/89.

That the City of Hamilton offer to settle Ontario Court (General Division) Action No. 7789/89 on the following terms:

- (a) That the City pay to the Plaintiffs Claudio Di Sante, Angiolina Di Sante, and Tommaso Di Sante, \$3,200., inclusive of damages, interest and costs.
- (b) That the Plaintiffs be required to execute a Full and Final Release of the City of Hamilton in a form satisfactory to the Law Department;
- (c) That the Plaintiffs dismiss the action without costs.

14. ADJOURNMENT

There being no further business, the meeting then adjourned.

Taken as read and approved,

**ALDERMAN D. ROSS, CHAIRPERSON
FINANCE AND ADMINISTRATION COMMITTEE**

Susan K. Reeder
Secretary
1992 October 22

CITY OF HAMILTON
- RECOMMENDATION -

B.

DATE: 1992 October 16

OCT 20 1992

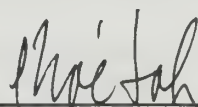
REPORT TO: Mrs. Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: P. Noé Johnson
City Solicitor

SUBJECT: By-law to Authorize Development of Baseball Facilities
at Various Parks

RECOMMENDATION:

That the attached by-law be enacted by City Council to authorize the development of the baseball facilities and to repeal By-law 92-217.



P. Noé Johnson

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

On March 27, 1992, City Council adopted Item 1 of the 4th Report of the Committee of the Whole recommending that the City Solicitor prepare the necessary by-law to authorize the development of sports facilities at Olympic Park and Turner Farm Park in the amount of \$1,500,000. Approval was given by Ontario Municipal Board Order dated the 26th day of June, 1992. By-law 92-217 was passed on August 25, 1992.

The original budget submission on this capital project indicated the funds would be used for the construction of facilities at the Olympic Park and Turner Park. During the budgetary process, City Council decided to use the funds for facilities at various parks. The Law Department applied to the Board for an amendment to the Board's first Order. The attached By-law implements the amended O.M.B. Order dated September 30, 1992.

The Corporation of the City of Hamilton

BY-LAW NO. 92-

To Authorize:

BASEBALL FACILITIES DEVELOPMENT

WHEREAS the Ontario Municipal Board by Order dated the 26th day of June, 1992, (File No. E 920503), approved,

- (a) baseball facilities development at an estimated cost of \$1,500,000, and the borrowing of money by way of temporary advances not exceeding in the aggregate such estimated cost pending the sale of debentures, and
- (b) the issuance of the necessary debentures to a maximum of \$1,500,000 for a term not to exceed twenty years by The Regional Municipality of Hamilton-Wentworth chargeable to the applicant corporation;

AND WHEREAS the said Order was amended by Order of the Ontario Municipal Board dated the 30th day of September 1992.

NOW THEREFORE the Council of The Corporation of the City of Hamilton enacts as follows:

1. The undertaking described as the Baseball Facilities Development may now be proceeded with in accordance with the Ontario Municipal Board Order dated the 26th day of June, 1992, as amended by the Ontario Municipal Board Order dated the 30th day of September, 1992.
2. The proper officials of The Corporation of the City of Hamilton are hereby authorized and directed to do all such things necessary to give effect to the said Order of the Ontario Municipal Board.
3. By-law No. 92-217, enacted on the 25th day of August, 1992 is repealed.

PASSED this day of , A.D. 1992.

City Clerk

Mayor

"Copy sent to J. Thompson, Manager, Legislative Division,
City Clerks Department; S. Glover, Legislative Assistant,
City Clerks Department and C. Coutts, Legislative Assistant,
City Clerks Department - 1992 October 29th".

CITY OF HAMILTON

- INFORMATION -

C (i)

DATE: 1992 October 19

REPORT TO: Susan Reeder, Secretary
Finance and Administration Committee

FROM: Allan C. Ross
Treasurer

SUBJECT: STATUS OF HOSTING, RECEPTIONS AND RELATED ACCOUNTS

BACKGROUND:

Attached are the following analyses of accounts related to hostings and receptions as at
September 30, 1992, with a comparison to the year 1991:


for the year ended 1991

to September 30, 1992

<u>Budget</u>	<u>Actual</u>	<u>Description</u>	<u>Budget</u>	<u>Amount Spent & Committed</u>	<u>Balance Available</u>
\$50,000.00	\$48,000.00	Hosting of Conferences with Municipal Subject Content	\$16,000.00	\$17,354.37	\$(1,354.37)
10,000.00	8,036.18	Receptions - City Hall	10,000.00	7,714.78	2,285.22
48,000.00	47,130.44	Special Civic Receptions and Delegation Hosting	40,000.00	21,661.63	18,338.37
15,000.00	10,982.04	Civic Pins, Medals and Rings	15,000.00	21,545.70	(6,545.70)
<u>3,910.00</u>	<u>7,952.99</u>	Use of City Hall	<u>3,910.00</u>	<u>7,288.27</u>	<u>(3,378.27)</u>
		- Outside Groups			
<u>\$126,910.00</u>	<u>\$122,101.65</u>		<u>\$84,910.00</u>	<u>\$75,564.75</u>	<u>\$ 9,345.25</u>

Please note that three of the above accounts are in overdraft, however the bottom-line total of the five accounts is within budget.

These accounts are forwarded to this Committee on a monthly basis for the information of the members.


Allan C. Ross

KL:jc
Attachment

City of Hamilton
HOSTING OF CONFERENCES WITH MUNICIPAL SUBJECT CONTENT
Account CH 55307 80040
for the period ended September 30, 1992

COUNCIL MEETING	DESCRIPTION	AMOUNT \$	TOTAL \$
-----	-----	-----	-----
92/02/25	Children's International Games Lausanne, Switzerland - March 18 - 22, 1992 (Bob Sugden, Director of Culture & Recreation)	2,154.37	
92/05/12	Ontario Recreation Forum-Conference Hamilton, Ontario - May 7-9, 1992 (Bob Sugden and 5 Culture & Recreation Staff)	1,200.00	
90/11/27	1992 Ontario Seniors Games (Upset Limit)	14,000.00	
	Total Actual Expended and Committed to date	-----	17,354.37
	LESS: Appropriation		16,000.00

	SURPLUS (DEFICIT)		(1,354.37)
			=====

City of Hamilton
 RECEPTIONS - CITY HALL
 Account CH 55313 84010
 for the period ended September 30, 1992

REFERENCE NUMBER	DATE	DESCRIPTION	AMOUNT \$
160418	92/01/10	Mayor's Office	7.77
161035	92/01/25	Ukrainian Independance Day	490.62
161035	92/01/26	Associazione Musicale	626.70
161801	92/01/28	Mayor's Office	11.66
161801	92/01/29	Mayor's Office	21.86
161801	92/01/29	Mayor's Office	15.54
163300	92/02/18	Mayor's Office	37.46
165018	92/03/04	Mayor's Office	599.40
165018	92/03/06	Mayor's Office	116.55
165018	92/03/11	Mayor's Office	15.54
165018	92/03/11	Mayor's Office	219.50
165018	92/03/12	Mayor's Office	15.54
165018	92/03/13	Mayor's Office	84.25
165018	92/03/13	Mayor's Office	15.54
166034	92/03/17	Mayor's Office	15.54
166377	92/04/02	Mayor's Office	15.43
166377	92/03/24	Mayor's Office	15.54
167352	92/04/08	Mayor's Office	7.77
167352	92/04/09	Mayor's Office	24.86
168076	92/04/12	Jewish Community Centre	339.61
168076	92/04/07	Mayor's Office	190.48
168437	92/04/26	Mayor's Office	140.86
168437	92/04/21	Mayor's Office	38.85
168437	92/04/24	Mayor's Office	19.53
168707	92/04/28	Mayor's Office	646.41
168707	92/04/28	Mayor's Office	25.53
168707	92/04/29	Mayor's Office	109.89
168707	92/04/30	Mayor's Office	20.21
168707	92/05/02	Mayor's Office	240.54
169428	92/05/05	Mayor's Office	376.06
169428	92/05/06	Mayor's Office	202.58
169428	92/05/06	Mayor's Office	66.27
169428	92/05/10	Mayor's Office	140.86
170677	92/05/12	Mayor's Office	83.25
170677	92/05/12	Mayor's Office	17.76
170677	92/05/15	Mayor's Office	7.77
171213	92/05/26	City Clerks - City Council Meeting	17.76
171213	92/05/27	Mayor's Office	5.78
171213	92/05/28	Panel on Violence Against Women	71.87
171213	92/05/29	Croatian Union	14.66
171213	92/05/29	Boy Scout Parade Reception	21.87
171213	92/06/01	Mayor's Office	39.57
171528	92/06/04	Mayor's Office	71.04
171528	92/06/06	Lusofest Celebrations	668.78
171528	92/06/12	Mayor's Office	31.64
171528	92/06/12	Mayor's Office	334.39

City of Hamilton
RECEPTIONS - CITY HALL
Account CH 55313 84010
for the period ended September 30, 1992

REFERENCE NUMBER	DATE	DESCRIPTION	AMOUNT \$
172636	92/06/19	Mayor's Office	40.24
172636	92/06/20	Mayor's Office	104.57
172636	92/06/22	Occupational Health & Safety Week Proclamation	38.85
174283	92/06/24	Beth Phinney Voyageurs - Football Hall of Fame	122.54
174283	92/06/26	Mayor's Office	100.13
174283	92/06/30	City Council Meeting	17.76
174283	92/07/06	Mayor's Office	35.52
175784	92/07/06	Mayor's Office	11.66
176546	92/07/21	Visit - Michele Nicola Caruso	70.76
177572	92/07/22	Otigheim Orchestra	101.89
177572	92/07/28	City Council Meeting	17.76
177875	92/08/04	Mayor's Office	7.77
177875	92/08/09	Plough Shares Event	93.52
179052	92/08/19	Mayor's Office	189.58
179052	92/08/19	Mayor's Office	135.37
179052	92/08/19	Voyageur Groups	107.28
179052	92/08/20	Mayor's Office	58.28
179052	92/08/22	Mayor's Office	59.36
179892	92/08/25	City Council Meeting	17.76
180818	92/09/08	Arthritis Month Proclamation	71.60
180818	92/09/10	Mayor's Office	11.66
Total Actual Expended to Date			7,714.78
LESS: Appropriation			10,000.00
SURPLUS (DEFICIT)			2,285.22

City of Hamilton
SPECIAL CIVIC RECEPTIONS AND DELEGATION HOSTING
Account CH 55314 84010
for the period ended September 30, 1992

COUNCIL MEETING	DESCRIPTION	AMOUNT \$	TOTAL \$
-----	-----	-----	-----
-	Reception for the Commissioner of Employment Equity January 8, 1992	614.34	
92/03/31	2nd Annual Steel City Senior Bowl - June 27, 1992	1,000.00	
92/03/31	Dr. Elena Bonner, The Bertrand Russel Peace Lecturer - March 26, 1992	799.20	
-	Italian General Avarello	440.08	
92/04/28	Royal Hamilton Military Institute - April 18, 1992 General Crerar, Brigadier Todd & Family	268.29	
-	M.O.E. Citizen Committee Breakfast Meeting May 12, 1992	217.48	
-	Royal Bank V.P.'s Breakfast meeting - May 11, 1992	216.90	
92/05/12	Roberta Bondar Reception - May 14, 1992	2,898.71	
-	Dinner for CIBC Chairman - April 23, 1992	1,013.45	
-	Jean's Flower Shop Inc. - May 20, 1992	42.74	
92/02/25	Hamilton International Air Show June 20 - 21, 1992	8,000.00	
92/03/31	National Conference Canadian Association of Elizabeth Fry Societies June 11, 1992	408.50	
-	German Orchestra - July 22, 1992	1,287.25	
92/04/28	Academic Folklore Group from Ljubljana, Slovenia August 20, 1992	54.11	
92/06/30	1992 Canada Cup of Wrestling & Olympic Team July 1, 1992	3,000.00	
	Total Expended	-----	20,261.05

City of Hamilton
 SPECIAL CIVIC RECEPTIONS AND DELEGATION HOSTING
 Account CH 55314 84010
 for the period ended September 30, 1992

COUNCIL MEETING	DESCRIPTION	AMOUNT \$	TOTAL \$
-----	-----	-----	-----
	ADD: Commitments		
92/04/28	Academic Folklore Group from Ljubljana, Slovenia August 20, 1992	266.78	
-	Roberta Bondar Visit Parks Division/Horticultural - Landscaping	1,133.80	

	Total Committed		1,400.58

	Total Actual Expended and Committed to date		21,661.63
	LESS: Appropriation		40,000.00

	SURPLUS (DEFICIT)		18,338.37
			=====

City of Hamilton
CIVIC PINS, MEDALS AND RINGS
Account CH 56126 84010
for the period ended September 30, 1992

REFERENCE NUMBER	DESCRIPTION	AMOUNT \$
161389	1 - 10k Man's Civic Ring & 1 - 5pt C Diamond & Box	322.04
162471	5 - 10k Man's Civic Ring & 5 Boxes	1,138.47
162471	63 Civic Pins & 63 Boxes	1,494.40
L306919	Civic Award	(235.90)
164444	24 - GF Civic Pinette & 24 Boxes	569.30
165800	5-10K Civic Rings - School Pins/Rings	2,497.50
168428	2 - 5pt Genuine Ruby, 2 - 5pt Diamond W/Collet and 7 - 5pt Diamond	962.37
169865	7 - 10k Man's Civic Ring & 7 Boxes	1,593.86
172365	26 - S/S Provincial Champs Pinette	575.18
174166	School Pins/Rings	499.50
L309684	City Clerks - Civic Ring	(192.77)
180812	999M MD 10K Civic Champs Ring & Box	3,415.42
180812	S/S & GF Civic Champs Pinette & Box	683.93
180812	Genuine Ruby - 2-5PT 'C' Diamonds	301.92
180812	999M MD 10K Civic Champs Ring & Box	227.69
L310233	City Clerks - Civic Awards	(310.22)
#02195	10K Civic Champs Ring, 5PT 'C' Diamond, '5PT Genuine Ruby, 1 Box	186.07
#02195	10 Civic Champ Pinette & Boxes	143.52
#02195	1-10K Lady's Ring & Box	194.86
#02195	10 - Lady's Rings, 1 - Man's Ring & Boxes	1,018.96
	Total Actual Expended to Date	15,086.10
PO16405	ADD: Commitments Women's Gold Ring	450.00
INV#E57285	Civic Jewellery	1,509.60
Various	Civic Jewellery	4,500.00
	Adjusted Total	21,545.70
	Less: Appropriation	15,000.00
	SURPLUS (DEFICIT)	(6,545.70)

City of Hamilton
USE OF CITY HALL-OUTSIDE GROUPS
Account CH 55222 10034
for the period ended September 30, 1992

REFERENCE NUMBER	DATE	DESCRIPTION	AMOUNT \$
162713	92/01/24	Heaven Piano Co. - Tuning & Lubricate Pedal	589.41
JV01055	92/01/25	Ukranian Function	489.84
JV01080	92/01/19	Associazione Musicale	295.28
JV02040	92/02/14	Mundialization Interfaith	327.91
JV02041	92/02/14	Ukranian Independence Day	69.67
JV03079	92/03/07	Congress of Black Women	209.01
JV04129	92/04/12	Humanitarian Awareness	195.07
JV04129	92/04/11	Aides Network	623.54
JV05009	92/04/25	High School Oratorical Contest	250.81
JV05009	92/04/25	Croatian Peace Rally	62.70
JV05009	92/04/26	Great Ride to Beat Cancer	195.07
170590	92/04/28	P. A. Sound System - Day of Mourning Dedication	205.35
JV05155	92/05/02	Polish Proclamation	83.60
JV06023	92/05/19	Ukrainian Canadian Congress	111.47
JV06033	92/05/30	Boy Scout Parade & Croatia Union	773.00
JV06122	92/06/06	Luso - Canadian Cultural Council	304.23
JV07139	92/06/13	Shrine Parade	600.00
176048	92/06/21	P. A. Sound System - Racalmutese Parade	205.35
JV08161	92/07/21	Install Boris Brott Music Festival Sign	71.00
JV09098	92/08/22	Overtime - Property and Maintenance	94.05
Total Actual Expended to Date			5,756.37
ADD: Commitments			
182112	92/10/02	Piano Rental - Raise Flag for Canada	50.00
182800	92/10/14	Sound System Rental	333.00
182881	92/10/15	Heaven Piano - Rental	86.58
JV10043	92/10/08	Paint/Repair McMaster Drama Festival Sign	282.00
JV10043	92/10/08	Install reviewing stand for Labour Day Parade	291.00
JV10026	92/10/08	Overtime - Property and Maintenance	489.32
Total Actual and Committed to Date			7,288.27
LESS: Appropriation			3,910.00
SURPLUS (DEFICIT)			(3,378.27)

C (ii)

1992

CITY OF HAMILTON
- INFORMATION -

DATE: 1992 October 19

REPORT TO: Susan Reeder, Secretary
Finance and Administration Committee

FROM: Allan C. Ross
Treasurer

SUBJECT: STATUS OF UNCLASSIFIED REVENUE AND
EXPENDITURES AS AT SEPTEMBER 30, 1992

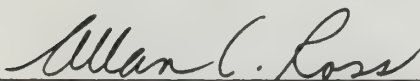
BACKGROUND:

Attached are the analyses of the Unclassified Revenue account and the Unclassified Expenditures account for the period ending September 30, 1992.

<u>for the year ended 1991</u>		<u>Description</u>	<u>Budget</u>	<u>Actual to date</u>	<u>Balance Available (to come)</u>
<u>Budget</u>	<u>Actual</u>				
\$(50,000.00)	\$ (41,263.73)	Unclassified Revenue	\$(50,000.00)	\$(46,504.33)	\$(3,495.67)
75,000.00	106,568.53	Unclassified Expenditures	65,000.00	53,360.97	11,639.03

It should be noted that Unclassified Expenditures were reduced by \$10,000.00 during the budget review, to \$65,000.00, in comparison with the year 1991 where an overdraft of \$31,568.53 occurred.

These accounts will be forwarded to this Committee on a monthly basis for the information of the members.


Allan C. Ross

L:jc
Attachment

CITY OF HAMILTON
TREASURY

UNCLASSIFIED REVENUE
AS AT SEPTEMBER 30, 1992

CENTRE NUMBER:CH 24201
Appropriation: \$ 50,000.00

COMMISSIONS:

Bell Telephone	5,193.23
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SALES:

Photocopier Revenue	0.00
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MISCELLANEOUS:

Reimbursement of Employee Absences	
Due to Union Business	23,540.57
Cheques Written Off/Reinstated	17,411.66
Witness Fees	56.00
Sales Tax	143.91
Other Revenues	158.96

Total Revenue To Date	46,504.33
-----------------------	-----------

Less: Appropriation	50,000.00
---------------------	-----------

Surplus (Deficit)	(3,495.67)
	=====

CITY OF HAMILTON
TREASURY

UNCLASSIFIED EXPENDITURES
AS AT SEPTEMBER 30, 1992

Centre Number: CH 24210
Appropriation: \$ 65,000.00

LUNCHEONS, DINNERS, SANDWICHES, COFFEES, ETC.

City Council	2,398.47
Finance and Administration Committee	3,052.92
Parks and Recreation Committee	2,572.74
Planning and Development Committee	2,982.75
Transport and Environment Committee	1,474.15
Keep Hamilton Clean Citizen's Committee	216.62
Crystal Palace Subcommittee	961.08
Golf Subcommittee	127.75
Hamilton Historical Board	2,865.39
Citizen Advisory	627.38
Committee of Adjustment	1,176.10
CAIP Subcommittee	173.95
Non Profit Housing	719.38
Hamilton Housing Corporation	65.38
License Subcommittee	1,311.39
Farmers Market Subcommittee	385.39
English Subcommittee	171.70
French Subcommittee	1,323.35
Taxicab Taskforce Subcommittee	627.98
Property Standards Subcommittee	22.76
Current Budget Subcommittee	16.21
Information Systems	52.50
Mundialization Committee	683.42
Football Hall of Fame	1,189.74
Canusa Games Committee	1,074.42
Civic Charity Committee	92.02
Management Team	901.97
Hamilton Arts Award	1,878.79
One Tier Review Committee	235.48

Total Committee Expenditures	29,381.18

CITY OF HAMILTON
TREASURY

UNCLASSIFIED EXPENDITURES
AS AT SEPTEMBER 30, 1992

Centre Number: CH 24210
Appropriation: \$ 65,000.00

MISCELLANEOUS

258 Beach Blvd. - Maintenance Charges	346.70
Collection Agency Fees	865.35
Cashiers Over & Short	(3.68)
P. A. Sound Systems Various Meetings	138.75
Flowers & Wreaths	290.00
By-law Registration	472.00
Parking and Cab expenses	601.83
Hydro Charges - Road Sign	129.68
Long Term Employee Gift Fund	600.00
C.N.R. - Realty Taxes - City Yard Storage	4,958.19
Corporate Challenge	2,474.26
Canadian Taxi Association Membership	100.00
Brott Summer Music Festival	342.30
Smoking Cessation Program	417.65
International Great Lakes Mayor's Conference	6,128.51
Damage to Car-Rousseau	170.89
Omers Adjustments	94.99
Isc Paper Recycling Canada	5,228.28
Japanese Students Visits	160.90
State Visit Foreign Offical	19.43
Italian Students Delegation	399.60
Blast Off for United Way	44.16

Total Miscellaneous Expenditures

23,979.79

Total Expenditures

53,360.97

Less: Appropriation

65,000.00

Balance - Surplus (Deficit)

11,639.03
=====

CITY OF HAMILTON
- RECOMMENDATION -

D.

DATE: 1992 October 29

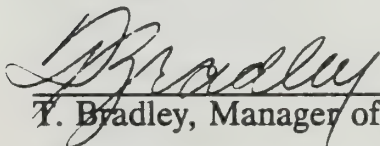
REPORT TO: Ms. Susan Reeder, Secretary
Finance and Administration Committee

FROM: Mr. T. Bradley
Manager of Purchasing

SUBJECT: REPLACEMENT OF ONE (1) 100 FT. AERIAL
LADDER TRUCK, UNIT #1635 AND TWO (2)
TRIPLE COMBINATION PUMPERS, UNITS #1644
AND #1645, HAMILTON FIRE DEPARTMENT

RECOMMENDATION:

- a) That a purchase order be issued to Nova-Quintech, St. Francois-du-lac, Quebec, in the amount of \$1,168,956.62 including all applicable taxes, being the lowest acceptable of three proposals received, for the replacement of One (1) 100 foot Aerial Ladder Truck, Unit #1635, and Two (2) Triple Combination Pumpers, Units #1644 and #1645 for the Hamilton Fire Department, in accordance with a Request for Proposal issued by the Manager of Purchasing and Vendor's submission, and be financed through Vehicle Replacement Account No. 5X502 00101.
- b) That contracts for the purchase of these units be entered into satisfactory to the City Solicitor.


T. Bradley, Manager of Purchasing

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

\$1,440,000 was budgeted. This expenditure is \$271,043.38 under budget.

BACKGROUND:

These proposals were advertised and ninety (90) suppliers requested to bid. Nine declined and three responded, as follows:

	<u>Nova-Quintech, Quebec</u>	<u>Tibotrac Inc. Quebec</u>	<u>Anderson's Engineering British Columbia</u>
One (1) 100 Foot Aerial Ladder Truck, Unit #1635	\$546,210.00	\$550,455.63	No Bid
Trade-in allowance	<u>20,000.00</u>	<u>20,000.00</u>	
Total Price including 7% GST	<u>\$564,444.70</u>	<u>\$568,987.52</u>	
Two (2) Triple Combination Pumpers	\$608,656.00	\$677,091.50	\$599,828.00 Unit does not meet specifications
Trade-in	<u>20,000.00</u>	<u>12,000.00</u>	<u>40,000.00</u>
Total Price for one unit including 7% GST	<u>\$631,261.92</u>	<u>\$712,487.90</u>	<u>\$601,815.96</u>
	\$1,195,706.62	\$1,281,475.42	\$601,815.96
Less discount offered if all three units purchased	\$ 25,000.00	No Discount	No Discount
Less 7% GST on discount	<u>1,750.00</u>	<u>---</u>	<u>---</u>
TOTAL	<u>\$1,168,956.62</u>	<u>\$1,281,475.42</u>	<u>\$601,815.96</u>

C.E. Hickey of Hamilton is the local agent for Nova-Quintech, the manufacturer, and will be involved in the delivery of this equipment.

Anderson's Engineering submitted an incomplete bid and the two Pumper units they did bid on do not meet the specified body material of 3/16" stainless steel.

c.c. Law Department

4.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1992 October 26

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Stella Glover, Secretary
Taxi Advisory Committee

SUBJECT: Interior Advertising in Taxis

OCT 26 1992

RECOMMENDATION:

1. That Part 2, Section 19 of By-law 92-172 relating to Taxi Cabs and Livery Vehicles be amended to include and allow for one interior display unit to be installed in the vehicle, not exceeding 16" x 48", positioned in such a way as not to obscure the vision of the driver, or the view from the rear seat of the vehicle of the photo identity card, meter, licence and tariff card and not to obstruct the access of the passenger.
2. That the City Solicitor be authorized and directed to prepare the necessary By-law amendment.

Stella Glover

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

At its meeting of 1992 October 20 the Taxi Advisory Committee received a submission from Mr. Fred Stewart that taxi owners be allowed to install advertising display units on the interior roof of taxicabs.

Presently the By-law restricts interior advertising in taxis to a maximum of five interior advertising signs, each not exceeding 26 centimetres by 31 centimetres in size and placed on the back of the front seat.

Finance & Administration Committee
Re: Interior Advertising in Taxis

... 2

The Taxi Advisory Committee was advised that the proposed additional interior advertising would be a source of increased revenue to an industry which is feeling the negative impact of a depressed economy. It would also provide the public with a source of public information through socially conscious advertising.

After inspecting a prototype of the proposed sign, and taking into account the foregoing, the Taxi Advisory Committee made the above recommendation.

cc: Alderman D. Drury, Chairperson
Taxi Advisory Committee
S. Dembe, Licence Division Manager
R. Sabo, Law Department
File

5. (a.)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1992 November 2

NOV 2 1992


REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: D. W. Vyce
Director of Property

SUBJECT: New Carpet/City Hall
a) Lobby Staircase
b) Council Chamber

RECOMMENDATION:

That the Manager of Purchasing be authorized to call for individual quotations for the supply and installation of carpeting material on the lobby/second floor staircase of City Hall and in the Council Chamber utilizing a medium shade of royal blue carpet comparable to Smokey Blue Total Concept II produced by Crossley Carpets.



D. W. Vyce

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Funding of \$12,000 is specifically available in the Building Operations and Maintenance Division budget for the replacement of the staircase carpet. Funding from another account would be required if it is decided to also replace the carpeting in the Council Chamber. Depending on the quotation received, we believe funding could be derived, and appropriately so, from the City Hall Accommodation Account.

BACKGROUND:

The carpeting on the staircase leading from the lobby to the second floor of City hall is in deplorable condition in dire need of replacement. Funds within the Property Department budget have been allocated for this purpose.

Although monies have not been identified specifically for a new carpet in the Council Chamber, the need for a new floor covering in this area is obvious. The carpeting in the Chamber is original to the best of my knowledge. It is becoming thread-bare in places, particularly on the stairs. Accordingly, without any commitment whatsoever, as an option, we propose to also ask for tenders for the supply and installation of carpeting in this space as well at this time. This will then give Council an overall analysis of the issue.

From an aesthetic point of view, we believe both areas should be re-carpeted in matching colour. There will also be some efficiencies from a cost point of view if both areas are re-carpeted at the same time.

This matter was considered sometime ago by the Finance and Administration Committee. At that time, we recommended a gold-tone carpet with a light royal blue as an alternate. The Committee tabled the matter and referred the issue to Alderman G. Copps who was asked to recommend a colour for the new carpet.

I have met with Alderman Copps, reviewed many samples of carpets and, in Alderman Copps opinion, the City should re-carpet the space in a medium royal blue shade of material entitled Smokey Blue produced by Crossley Carpets - Total Concept II Series. This Department concurs with the selection of colour. It will match the seating within the Chamber if this work is undertaken. A sample of the carpeting material will be available for Committee viewing.

Our Architectural Division has investigated carpets produced by various manufacturers. Both natural and synthetic fibre carpets have been considered. A loop type of carpeting material appears to be the most appropriate type of floor covering for the stairway because of its durability and ease of maintenance in this high traffic area.

The Council Chamber on the other hand is the most formal setting in the building and accordingly, we believe the floor treatment should reflect the significance of the Chamber. In our opinion, the floor covering in this area should ideally be a plush type of carpet.

1992 November 2

Finance and Administration Committee

Page 3

c.c. Robert M. Morrow, Mayor
Mayor's Office

Alderman G. Copps, Alderman, Ward 4
Aldermen's Office

Allan C. Ross, Treasurer
Treasury Department

T. Bradley, Manager of Purchasing
Treasury Department

R. Martiniuk, Manager, Architectural Division
Property Department

R. Swan, Manager, Building Operations and Maintenance Division

5. (b.)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1992 November 2

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

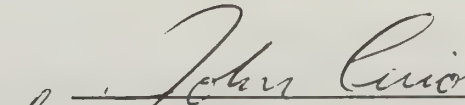
FROM: D. W. Vyce
Director of Property
Property Department

SUBJECT: Closure of Property Department Capital Projects

RECOMMENDATION:

That the City Treasurer be directed to close the following Capital Project accounts with any excess funding to be transferred to its original source of financing:

Capital Centre Number	Project Description	Authorized Gross Cost	Expended/ Committed To Date	Balance Available	Source of Financing
a) 328541002	City Hall - Ceramic Belting Repair	\$ 40,000.00	\$ 0.00	\$40,000.00	Capital Levy
b) 318841001	Major Maintenance to Civic Buildings (1988)	250,000.00	249,908.50	91.50	Reserve for Capital Projects
c) 318941003	Major Maintenance to Civic Buildings (1989)	250,000.00	250,000.00	0.00	Reserve for Capital Projects
d) 319041004	Accommodation Requirements - Law Department	175,000.00	175,000.00	0.00	Reserve for Capital Projects
e) 319151013	City Hall - Additional Transformer	50,000.00	0.00	50,000.00	Reserve for Capital Projects
TOTAL				\$90,091.50	

for 
D. W. Vyce

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

See above recommendation.

BACKGROUND:

City Hall - Ceramic Belting Repair

Following approval of this project, the scope of the repairs needed changed significantly. As a result, it was felt that it would be more appropriate to address the extent and cost of the repairs through the Major Accommodation Refurbishings Study for City Hall, to be undertaken next year.

Major Maintenance to Civic Buildings (1988)

Major Maintenance to Civic Buildings (1989)

Accommodation Requirements - Law Department

The work relating to these projects has been completed and, therefore, the affected accounts can be closed.

City Hall - Additional Transformer

Monies for this project were to be used to replace a transformer within City Hall which was loaded beyond design capacity. However, operational changes made by the Central Utilities Plant staff have negated the need for a replacement. The electrical systems within City Hall are to be addressed as part of the Major Accommodation Refurbishings Study for City Hall, to be undertaken next year.

JC/klb

c.c. A. C. Ross, Treasurer
Treasury Department
Attention: N. R. Adhya

R. Swan, Manager
Building Operations and Maintenance Division
Property Department

6.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1992 October 28

REPORT TO: Mrs. Susan K. Reeder, Secretary
Finance and Administration Committee

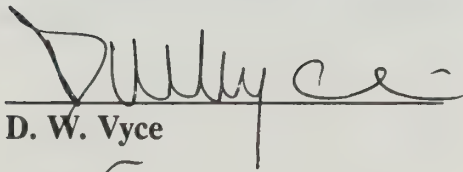
FROM: Mr. D. W. Vyce
Director of Property

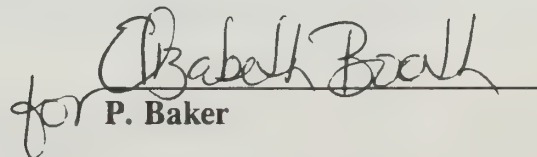
Mr. P. G. Baker, General Manager
Hamilton Parking Authority

SUBJECT: Option to Purchase - Mario Marcoccia
398-400 and 406 Barton Street East - Parking Purposes

RECOMMENDATION:

- a) That an Option to Purchase, executed by Mario Marcoccia on October 2, 1992 and scheduled for closing on or before January 21, 1993, for the purchase of 398-400 and 406 Barton Street East, more particularly described as part of Lots 4, 6, 7 and 8, Registrar's Compiled Plan 1409, having a frontage of 22.226 metres (72.92 feet) more or less, along the southern limit of Barton Street East, by a depth of 44.906 metres (147.33 feet) more or less, comprising an area of 1,511.02 square metres (16,265.00 square feet) more or less, together with all structures erected thereon, be approved and completed and the purchase price of \$235,000 be charged to Account No. 5698-909145001 (Land Acquisition - General).
- b) That the Mayor and City Clerk be authorized and directed to execute the necessary documents.


D. W. Vyce


for P. Baker

28 October 1992

Finance and Administration Committee

Page 2

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

This property purchase (from funds in the approved Capital Budget) will improve the revenues from offstreet Municipal parking in this area because it is located directly on Barton Street. It is a long term proposition and an investment in the area to assist the existing and prospective businesses. It is expected that the revenues and expenses will balance out. Currently, the Municipal car parks in the area are behind the store fronts and because of their perceived lack of safety, are not performing well financially.

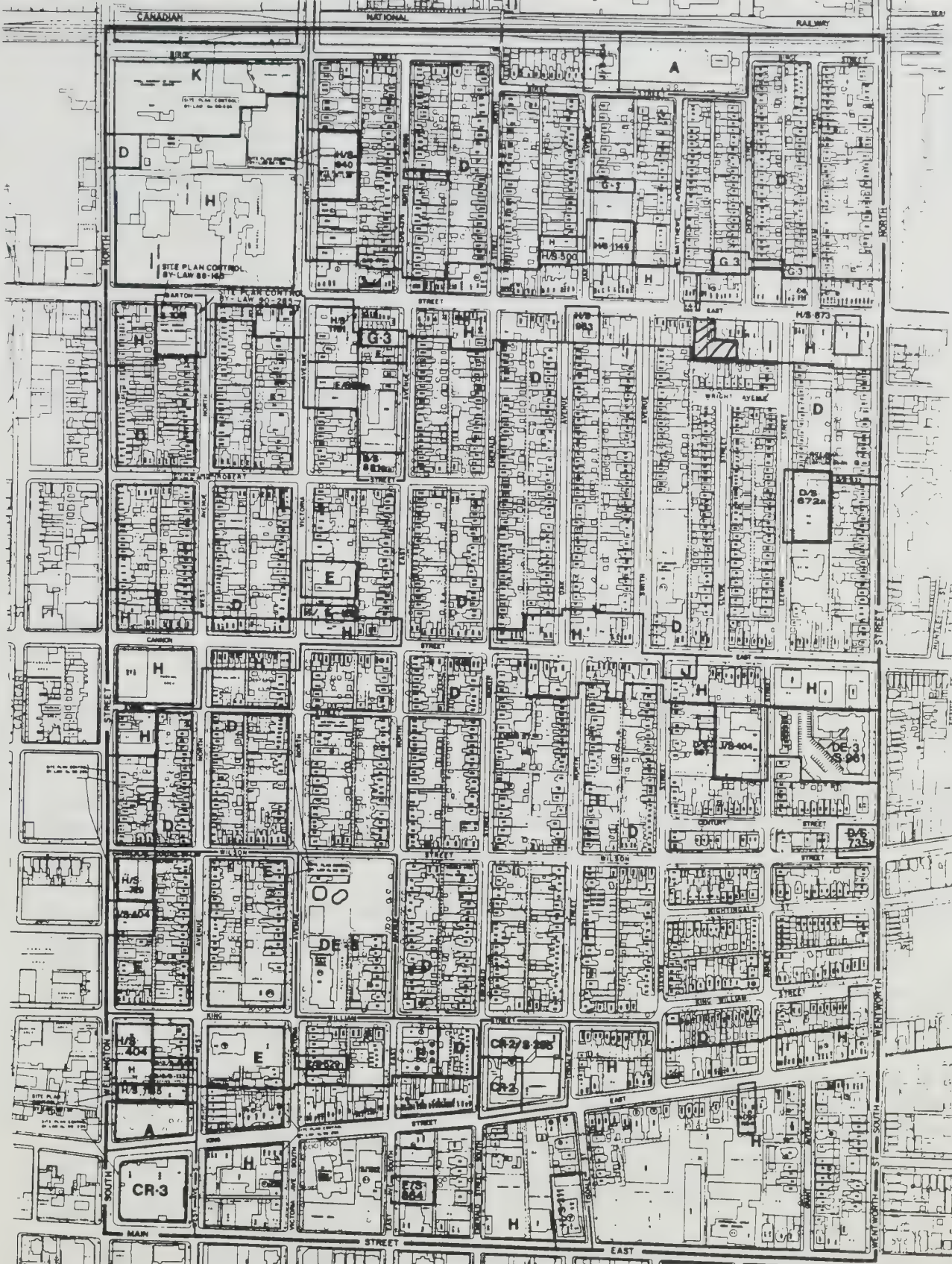
BACKGROUND:

The Board of the Parking Authority approved this action at its meeting of October 21, 1992, subject to Council approval.

The Parking Authority subsequently approached the Real Estate Department to acquire the subject properties. This purchase conforms with the Policy of the Parking Authority to continually seek improved parking locations to assist commerce in this and all business areas in the City.

RWW/nw

c.c. P. Noé Johnson, City Solicitor
Mr. Allan C. Ross, Treasurer
R. Douglas, Manager of Field Surveys, Roads Department



<table border="1"> <tr> <td>106</td> <td>69</td> <td>70</td> </tr> <tr> <td>10</td> <td>95</td> <td>48</td> </tr> <tr> <td>31</td> <td>125</td> <td>124</td> </tr> </table> <p>This is not a Legal Document For Zoning Verification Please Contact City Building Department.</p> <p>--- Neighbourhood Boundary — Zoning Boundary</p> <p>Prepared for The City of Hamilton by the Planning and Development Department of The Regional Municipality of Hamilton - Wentworth</p>	106	69	70	10	95	48	31	125	124	<p>CITY OF HAMILTON</p> <p>LANDSDALE</p> <p>ZONING</p> <p>0 100m SCALE 80m</p> <p>NORTH</p> <p>PLANNED 6608</p>	<p>PAGE NO. 95</p>
106	69	70									
10	95	48									
31	125	124									

7.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1992 October 29

REPORT TO: Mrs. Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: The Hamilton Parking Authority
Mr. P. G. Baker, General Manager

SUBJECT: Rental of Bay/King Site for Municipal Parking


RECOMMENDATION:

That the City lease the former Bay/King dealership and its adjacent parking lot (the "site") owned by Leggat Investments Limited and Oakland "6" Limited at the south-west corner of King Street West and Bay Street South for a Hamilton Parking Authority lot.

Such lease to be in a form satisfactory to the Hamilton Parking Authority and the City Solicitor and shall include the following terms:

1. (a) An initial minimum lease term commencing February 1, 1993 or the date of execution of the Lease - whichever is later, continuing to November 30, 1994.
- (b) An Option in favour of the City to renew the Lease on the terms outlined herein for a further Lease term commencing December 1, 1994 and continuing to January 31, 1998 providing such renewal of the Lease is approved by the Ontario Municipal Board. During the initial Lease term, City shall apply for the Municipal Board approval.
- (c) The City Solicitor is authorized to apply to the Ontario Municipal Board for approval of the lease renewal from December 1, 1994 to January 31, 1998.
2. A minimum annual rent during the Lease term and the said renewal of Lease of \$165,000 payable in advance, in equal monthly instalments.

3. Rent payable for the third, fourth and fifth years (from the commencement of the initial Lease term) shall include,
- (i) the minimum annual rent set out above;and,
 - (ii) in addition to the said minimum annual rent the Lessee shall pay to the Lessor a Participation Rent from and after the third year of the term, calculated as twenty-five percent of gross revenues (in each of such subsequent years) in excess of gross revenues collected by the Lessee in the second year of the term. For the purpose of this calculation, "year" shall mean a twelve (12) month period commencing on February 1;
- "Gross revenues" shall mean the sum of all monies received by the Lessee with respect to the leased premises before deductions for taxes, operating expenses, or any other deductions whatsoever. Such Participation Rent shall be paid within ninety (90) days of the end of each year of the term;
4. Lessee shall pay hydro, power and other utility charges and maintain and operate the parking lot, including payment of business and realty taxes.
5. The Lease shall not commence until,
- (i) the Lessor has at its expense demolished, and removed (and filled in) from the site the existing two buildings (showroom and main repair garage), structures and utility lines and levelled the site to ground level with fill;
 - (ii) the Lessor has left the site in a condition suitable for and satisfactory to the Lessee's parking lot operation purposes including the lessee's grading and paving the site;
 - (iii) the Lessor is the owner of the site free and clear of all encumbrances and leases.
6. The Lease shall not commence where the Lessee has received or has information that a Notice or demand by the Ministry of the Environment or other regulatory agency exists and remains to be fulfilled regarding the presence, securing or removal of any contaminant or other waste from the site. The lease shall also include the further environmental provisions set out in Schedule "A" annexed hereto.


Peter G. Baker, General Manager

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The subject site is the area previously occupied by Bay-King Motors. The rental receipts from the operation of this facility will cover all expenses and provide the Parking Authority with an operating profit.

The Parking Authority sees the need for this facility to support the parking shortage in this area. The site (68,000 square feet or 1.5 Acres) will accommodate about 210 automobiles.

c.c. Ms. P. Noé Johnson, City Solicitor
c.c. Mr. D. W. Vyce, Director of Property
c.c. Mr. A. C. Ross, City Treasurer

SCHEDULE "A"

Notwithstanding any other provision to the contrary the Lessor (Leggat and Oakland) acknowledges and agrees that the Lessor [and not the Tenant-(City)] is responsible for the existing contaminants (if any) and other wastes (if any),(hereafter called the "contaminants"), situate upon and within the demised premises as of the date prior to the Tenant taking possession of the demised premises and that the Lessor is responsible for the costs and any liability or claim which may arise as a result thereof including orders from any governmental authority including liability for the clean up of spills or in tort - during the term of the lease or subsequent to its expiry or other termination.

In particular, and without limiting the generality of the foregoing, the Lessor agrees:

- a) That if contaminants are discovered at any time or times during the lease term or the renewal thereof, that the Lessor shall be solely responsible at its expense for the costs of their security and/or removal as required by governmental authority, or, if there is no such requirement, as required by the Lessee where in the opinion of the Lessee such security or removal is required to enable the Lessee to enjoy the demised premises for the purposes of the Lessee.
- b) In such event, the Lessee, upon notice to the Lessor, may require the Lessor to forthwith at its expense, enter the demised premises and remove and/or secure the contaminants in order to make the premises satisfactory to the Lessee for its purposes.
- c) In the event that the Lessee at any time or times during the lease or renewal thereof cannot use a portion or all of the demised premises due to the foregoing or due to any order or request from any governmental authority (due to the contaminants) received by the Lessor or by the Lessee or both of them, the Lessor agrees that the minimum annual rental shall be reduced on a pro rata basis for each subsequent month after the first relative to the portion of the premises not available to the balance of the premises available to the Lessee for its uses.
- d) The phrase "order" in this lease includes administrative orders, stop orders, control orders, preventive orders and clean-up orders issued by the Ontario Ministry of the Environment.
- e) To indemnify and save the City harmless from all actions, causes of action, interest, claims, demands, costs, taxes, damages, expense and loss which may be made against the Lessee during the term of the lease or subsequent to the lease term by reason of or in any way arising out of the foregoing matters.

8.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1992 October 29

REPORT TO: Mrs. S. Reeder
Secretary, Finance and Administration Committee

FROM: Mr. J. J. Schatz
City Clerk

SUBJECT: Tobacco Shop Licence

RECOMMENDATION:

- (a) That the existing licence form be utilized for the licensing of Tobacco Shops,
- (b) That a separate warning sign be provided at no cost to the shop owners.

*P. P. Hollowell for
J. J. Schatz*

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

None

BACKGROUND:

City Council, in passing By-law 92-144 respecting the Licensing of Retail Stores Selling Tobacco, Cigars or Cigarettes, gave approval to the licensing of tobacco shops. The By-law comes into force on January 1, 1993. City Council, at that time, said that the Licence Administrator may combine as one document the licence certificate and warning. At the May 21, 1992 meeting of the Finance and Administration Committee, the City Clerk was asked to report back on the feasibility of a dual purpose licence.

The City's main computer has been utilized since 1977 for the production of all licences, renewal notices and the necessary financial controls. The present system handles approximately 6,500 establishment and mobile licences. In addition, the Building Department maintains a parallel system for approximately 3,000 Regional trade licences. It is estimated that these additional 1,000 licences for Tobacco Shops can be easily accommodated on the present system.

The objective of the Finance and Administration Committee in creating a dual sign was to eliminate the cost to the public of purchasing an additional warning sign along with the licence. The By-law requires that the licence and warning be placed on or immediately next to each cash register where customers may purchase or pay for any tobacco products. In our review of the various types of cash registers, it became apparent that a licence and warning sign cannot be placed on the cash registers as their size will not permit a sign which could be easily seen by the public. There are also practical problems in creating a dual purpose sign which could be conspicuously placed on the counter area of retail stores as there is little space available on most counters.

We have concluded that the warning sign must be placed on the wall immediately behind the cash counter. The new Tobacco licence can be posted with the other required licence. It should be noted that the warning sign (copy attached) can be produced by the City at a nominal cost and can be included with the licence, at no charge to the store owners.



**The Corporation of the City of Hamilton
By-law No. 92-144**

**WARNING PROHIBITING
SALE OF TOBACCO TO MINORS**

The sale of tobacco to persons under 18 years of age is limited by Federal and Provincial laws, which provide:

Persons under 16 years of age may not purchase or be sold cigarettes or cigarette papers.

Any person or their agent, being the owner of property on which a vending machine is located, may take from any person under 16 years of age, cigarettes, cigars or tobacco which are being purchased from the machine, or which are about to be used by the person under 16.

No one may sell or give tobacco, cigars or cigarettes to someone under 18 years of age for their own use.

Persons being 16 or 17 years of age must supply the written permission of a parent or guardian to purchase cigarettes cigars or tobacco.

PROOF OF AGE MAY BE REQUIRED

THE UNIVERSITY OF CHICAGO

DEPARTMENT OF THE HISTORY OF ARTS

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9.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1992 October 30


REPORT TO: Ms. Susan Reeder, Secretary
Finance and Administration Committee

FROM: Mr. T. Bradley
Manager of Purchasing

SUBJECT: SUPPLY AND DELIVERY OF OFFICE SUPPLIES,
VARIOUS DEPARTMENTS

RECOMMENDATION:

That a purchase order be issued to Brown Collett, Mississauga, to supply and delivery office supplies to various departments for a period ending January 31, 1994, with an option in favour of the City to extend for one additional twelve month period, being the lowest of four proposals received, in accordance with a Request for Proposal issued by the Manager of Purchasing and Vendor's Proposal, and be financed through various approved Office Supplies Accounts.



T. Bradley, Manager of Purchasing

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND: Analysis of proposal including City of Hamilton, Regional Municipality of Hamilton-Wentworth, Hamilton Street Railway and City of Stoney Creek

	<u>Based on 300 Commonly Used Items</u>	<u>Discount off Regular Catalogue Items estimated to cost \$40,000</u>	<u>Payment Discount</u>	<u>Total Value of Contract</u>
Brown & Collett, Mississauga	\$193,000.36	40% or \$24,000	0%	\$217,000.36
Grand & Toy, Hamilton	204,813.56	40% or \$24,000	0%	228,813.56
Cloke & Son, Hamilton	216,090.80	46% or \$21,600	3% 15th mo. following = \$7,742.34	229,948.46
Today's, Cambridge	296,203.64	48% or \$20,800	2% 10 days = \$6,340.07	310,663.57

The proposal required responses to several questions which included three similar contracts over \$200,000 that the company currently provided.

<u>Responses</u>	<u>Company</u>	<u>Term of Contract</u>
Brown & Collett	Goodyear Hospital for Sick Children Xerox Canada	6 years 30+ years 20 years
Grand & Toy	McMaster University American Express (Toronto) National Grocer (Toronto)	4 years 5 years 6 years
Cloke & Son	Manulife (Toronto) Dofasco Laidlaw (Burlington)	20 years 20 years 4 years
Today's	Stelco St. Joseph's Hospital	1 year 18 months

	<u>Locations of Walk-in Counter Sales</u>	<u>Location of Warehouse</u>
Brown & Collett	Mississauga	Mississauga
Grand & Toy	Jackson Square Centre Mall 2227 Barton Street East Mapleview Mall, Burlington plus two new additional locations through the recent purchase of Wilson Stationery located at Eastgate Square and Limeridge Mall	Toronto
Cloke & Son	149 Barton Street Burlington Mall, Burlington	Kitchener - This is their major warehouse and items are shipped to a location on Burlington Street for distribution
Today's	Cambridge London Scarborough Ottawa	Toronto

Brown & Collett currently have twenty-one (21) customers in the Hamilton, Ancaster, Stoney Creek and Burlington area, and several were contacted with positive statements on their ability to service their needs. They have stated that if successful with this contract, we would have one sales person looking after the three agencies as well as one inside contact person, and purchase a truck to provide a twenty-four (24) hour turn-around time for deliveries if orders are placed before 3:00 p.m. They have toll free telephone and fax numbers for orders that are placed or inquiries that have to be made.

CITY OF HAMILTON

- INFORMATION -

10.

DATE: 1992 October 23

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Allan C. Ross
Treasurer

SUBJECT: SUMMARY OF REVENUES AND EXPENDITURES
FOR THE NINE MONTHS ENDED SEPTEMBER 30,
1992 COMPARED WITH BUDGET

BACKGROUND:

Attached is a Summary of Revenues, (Pages 1 and 2) and a Summary of Expenditures by Standing Committee (Page 3) for the period ended September 30, 1992, comparing budget actual for 1992 and also comparing the current percentage of actual to budget with the previous year's percentage.

I am sending a copy of this report along with the appropriate financial information to the respective secretaries of the other three standing committees, and special committees, for their review. Each committee report contains Treasury comments.

REVENUES

Pages 1 and 2 - Page 2, Revenues in total for 1992 are slightly higher than 1991, 98.2% vs. 96.4%, however, the position through to year end appears to be stable. However, due to the recession and economic downturn coupled with high unemployment, there is a financial impact on short term investments. I anticipate a deficit in short term investment revenue. Any short fall in short term investment revenue will be offset by interest and penalties revenue from overdue taxes.

EXPENDITURES

Page 3, Total City Expenditures for 1992 expressed as a percentage of the total approved budget are slightly lower than 1991, 75.3% vs. 76.3%, however, the position through to year end appears to be stable.

Susan K. Reeder, Secretary
Finance and Administration Committee
1992 October 23 - Page 2

EXPENDITURES - Continued

Staff continue to monitor the status of City revenues and expenditures on a monthly basis, and will report to the Finance and Administration Committee on the projected year end status later in 1992.



Allan C. Ross, Treasurer

MBCS:jc
Attachments

- c.c. T. Agnello, Secretary, Planning and Development Committee
 K. Christenson, Secretary, Parks and Recreation Committee
 K. Christenson, Secretary, Transport and Environment Committee
 S. Dembe, Secretary, Hamilton-Scourge Committee
 D. Carson, Executive Assistant to Mayor

CITY OF HAMILTON
TREASURY

SUMMARY OF CITY REVENUES FOR THE PERIOD ENDED SEPTEMBER 30, 1992

DESCRIPTION (1)	APPROVED BUDGET (2)	REVENUE TO DATE (3)	PERCENT REVENUE TO DATE CURR YR (4)	PERCENT REVENUE TO DATE PREV YR (5)	BALANCE (6)
PREVIOUS YEAR SURPLUS	500,000	500,000	100.0	100.0	0
TAXATION					
1992 LEVY	423,223,230	423,223,214	100.0	100.0	16
SUPPLEMENTARY	4,793,800	3,356,749	70.0	86.0	1,437,051
SPECIAL ASSESSMENTS	8,085,920	8,137,888	100.6	101.8	(51,968)
TOTAL TAXATION	436,102,950	434,717,851	99.7	99.9	1,385,099
OTHER REVENUES					
GRANTS, SUBSIDIES	35,307,550	32,970,982	93.4	86.6	2,336,568
TRANSFER FROM RESERVES	568,240	568,240	100.0	100.0	0
FINANCIAL	509,130	552,067	108.4	87.0	(42,937)
TOTAL OTHER REVENUES	36,384,920	34,091,289	93.7	87.1	2,293,631

CITY OF HAMILTON
TREASURY

SUMMARY OF CITY REVENUES FOR THE PERIOD ENDED SEPTEMBER 30, 1992

DESCRIPTION (1)	APPROVED BUDGET (2)	REVENUE TO DATE (3)	PERCENT REVENUE TO DATE CURR YR (4)	PERCENT REVENUE TO DATE PREV YR (5)	BALANCE (6)
USER FEES					
CITY CLERK	1,413,520	1,244,291	88.0	83.0	169,229
TREASURY-Interest, Tax Penalty	9,187,110	7,795,417	84.9	79.3	1,391,693
PLANNING	111,600	56,985	51.1	66.3	54,615
REAL ESTATE AND PROPERTY AND					
MAINTENANCE	868,340	656,689	75.6	79.3	211,651
FIRE	94,700	61,817	65.3	87.0	32,883
BUILDING	2,405,100	1,569,177	65.2	55.6	835,923
LOCAL ROADS - REGION	46,670	34,769	74.5	68.3	11,901
STREETS AND SANITATION	584,820	510,038	87.2	97.2	74,782
CEMETERIES	1,223,690	881,016	72.0	56.0	342,674
FLEET SERVICES	34,810	30,442	87.5	0.0	4,368
RECREATION & COMMUNITY SERVICES	4,106,170	3,200,063	77.9	87.9	906,107
CULTURE	273,300	192,262	70.3	60.7	81,038
TRAFFIC	3,310,700	2,307,660	69.7	68.2	1,003,040
TOTAL USER FEES	23,660,530	18,540,626	78.4	74.7	5,119,904
REPORT TOTAL	496,648,400	487,849,766	98.2	96.4	8,798,634

CITY OF HAMILTON
TREASURY

FINANCE AND ADMINISTRATION COMMITTEE

SUMMARY OF CURRENT ESTIMATES
FOR THE PERIOD ENDED SEPTEMBER 30, 1992

DESCRIPTION (1)	APPROVED BUDGET (2)	OUTSTANDING COMMITMENTS (3)	EXPENDITURES TO DATE (4)	TOTAL (5)	PERCENT EXPENDED CURR YR (6)	PREV YR (7)	BALANCE (8)
STANDING COMMITTEES							
FINANCE AND ADMINISTRATION	104,629,870	986,084	79,006,768	79,992,852	76.5	78.6	24,637,018
PARKS AND RECREATION	25,821,130	212,678	18,567,593	18,780,271	72.7	72.2	7,040,859
PLANNING AND DEVELOPMENT	6,357,090	2,006	4,641,516	4,643,522	73.0	73.1	1,713,568
TRANSPORT AND ENVIRONMENT	27,017,320	255,328	19,780,728	20,036,056	74.2	74.7	6,981,264
TOTAL STANDING COMMITTEES	163,825,410	1,456,096	121,996,605	123,452,701	75.4	76.7	40,372,709
SPECIAL COMMITTEES							
HAMILTON SCOURGE PROJECT	128,420	6,111	68,520	74,631	58.1	55.6	53,789
MAYOR'S RACE RELATIONS COMMITTEE	12,880		(8,366)	(8,366)	0.0	31.3	21,246
TOTAL SPECIAL COMMITTEES	141,300	6,111	60,154	66,265	46.9	56.9	75,035
TOTAL CITY EXPENDITURES	163,966,710	1,462,207	122,056,759	123,518,966	75.3	76.3	40,447,744
REGIONAL COUNCIL AND EDUCATIONAL BOARDS							
REGION	122,824,580	30,706,140	92,118,440	122,824,580	100.0	100.0	
BOARD OF EDUCATION	167,339,010	41,834,750	125,504,260	167,339,010	100.0	100.0	
SEPARATE SCHOOL BOARD	42,518,100	10,629,520	31,888,580	42,518,100	100.0	100.0	
TOTAL REGIONAL COUNCIL AND EDUCATIONAL BOARDS	332,681,690	83,170,410	249,511,280	332,681,690	100.0	100.0	0
	496,648,400	84,632,617	371,568,039	456,200,656	91.9	92.1	40,447,744

TREASURY COMMENTS: The amounts and percentages shown above are consistent with the normal operations of the departments on a basis comparative to that of the prior year. The percentage comparisons in columns (6) and (7).

PARKS AND RECREATION COMMITTEE

CITY OF HAMILTON
TREASURY

CURRENT ESTIMATES OF THE PARKS AND RECREATION COMMITTEE
FOR THE PERIOD ENDED SEPTEMBER 30, 1992

DESCRIPTION (1)	APPROVED BUDGET (2)	OUTSTANDING COMMITMENTS (3)	EXPENDITURES TO DATE (4)	TOTAL (5)	PERCENT CURR YR (6)	PERCENT PREV YR (7)	BALANCE (8)
CEMETERIES	2,800,970	20,367	1,934,088	1,954,455	69.8	68.9	846,515
PARKS	9,737,870	126,079	7,509,926	7,636,005	78.4	75.8	2,101,865
RECREATION	11,296,410	52,863	7,785,299	7,838,162	69.4	69.1	3,458,248
CULTURE	1,969,620	13,369	1,333,227	1,346,596	68.4	77.8	623,024
HAMILTON VETERANS COMMITTEE	16,260	0	5,053	5,053	31.1	41.7	11,207
	25,821,130	212,678	18,567,593	18,780,271	72.7	72.2	7,040,859

TREASURY COMMENTS: The amounts and percentages shown above are consistent with the normal operations of the departments on a basis comparative to that of the prior year. Note the percentage comparisons in columns (6) and (7).

CITY OF HAMILTON
TREASURY

PLANNING AND DEVELOPMENT COMMITTEE

CURRENT ESTIMATES OF THE PLANNING AND DEVELOPMENT COMMITTEE
FOR THE PERIOD ENDED SEPTEMBER 30, 1992

DESCRIPTION (1)	APPROVED BUDGET (2)	OUTSTANDING COMMITMENTS (3)	EXPENDITURES TO DATE (4)	TOTAL (5)	PERCENT EXPENDED CURR YR (6)	PREV YR (7)	BALANCE (8)
BUILDING	4,335,490	2,006	3,134,971	3,136,977	72.4	72.8	1,198,513
PLANNING BY REGION	2,007,610		1,506,545	1,506,545	75.0	74.4	501,065
COMMITTEE OF ADJUSTMENT	11,000						11,000
HAM. HOUSING DEFICIT	2,990						2,990
	6,357,090	2,006	4,641,516	4,643,522	73.0	73.1	1,713,568

TREASURY COMMENTS: The amounts and percentages shown above are consistent with the normal operations of the departments on a basis comparative to that of the prior year. Note the percentage comparisons in columns (6) and (7).

CITY OF HAMILTON
TREASURY

HAMILTON SCOURGE PROJECT

CURRENT ESTIMATES OF THE HAMILTON SCOURGE PROJECT
FOR THE PERIOD ENDED SEPTEMBER 30, 1992

DESCRIPTION (1)	APPROVED BUDGET (2)	OUTSTANDING COMMITMENTS (3)	EXPENDITURES TO DATE (4)	TOTAL (5)	PERCENT EXPENDED CURR YR (6)	PREV YR (7)	BALANCE (8)
HAMILTON SCOURGE PROJECT	128,420	6,111	68,520	74,631	58.1	55.6	53,789
	128,420	6,111	68,520	74,631	58.1	55.6	53,789

TREASURY COMMENTS: The amounts and percentages shown above are consistent with the normal operations of the departments on a basis comparative to that of the prior year. Note the percentage comparisons in columns (6) and (7).

TRANSPORT AND ENVIRONMENT COMMITTEE

CITY OF HAMILTON
TREASURY

CURRENT ESTIMATES OF THE TRANSPORT AND ENVIRONMENT COMMITTEE
FOR THE PERIOD ENDED SEPTEMBER 30, 1992

DESCRIPTION (1)	APPROVED BUDGET (2)	OUTSTANDING COMMITMENTS (3)	EXPENDITURES TO DATE (4)	TOTAL (5)	PERCENT EXPENDED CURR YR (6)	PERCENT EXPENDED PREV YR (7)	BALANCE (8)
TRAFFIC	5,483,990	23,948	3,766,174	3,790,122	69.1	70.1	1,693,868
PUBLIC WORKS - STREETS	20,678,030	199,988	15,850,128	16,050,116	77.6	77.8	4,627,914
FLEET SERVICES (Net)		31,392	(217,633)	(186,241)			186,241
SERVICES PURCHASED FROM THE REGION - LOCAL ROADS	855,300		382,059	382,059	44.7	36.8	473,241
	27,017,320	255,328	19,780,728	20,036,056	74.2	74.7	6,981,264

TREASURY COMMENTS: The amounts and percentages shown above are consistent with the normal operations of the departments on a basis comparative to that of the prior year. Note the percentage comparisons in columns (6) and (7).

MAYOR'S RACE RELATIONS COMMITTEE

CITY OF HAMILTON
TREASURYCURRENT ESTIMATES OF THE MAYOR'S RACE RELATIONS COMMITTEE
FOR THE PERIOD ENDED SEPTEMBER 30, 1992

DESCRIPTION (1)	APPROVED BUDGET (2)	OUTSTANDING COMMITMENTS (3)	EXPENDITURES TODATE (4)	TOTAL (5)	PERCENT CURR YR (6)	EXPENDED PREV YR (7)	BALANCE (8)
MAYOR'S RACE RELATIONS COMMITTEE	12,880		(8,366)	(8,366)	0.0	31.3	21,246
	12,880		(8,366)	(8,366)	0.0	31.3	21,246

TREASURY COMMENTS: The amounts above include a \$9,300 Anti-Racism Strategy Grant. In addition, the expenditure amounts for 1992 reflect a decrease in the number of events held in comparison to the same period last year. The Committee is expecting to spend approximately \$7,500 in September for one of their major events.

11. (a.)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1992 October 30


REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Allan C. Ross
Treasurer

SUBJECT: HAMILTON SOCIETY FOR THE PREVENTION OF
CRUELTY TO ANIMALS (H.S.P.C.A.) -
HEADQUARTERS CONSTRUCTION

RECOMMENDATION:

- (a) That the Management Team be directed to receive and review for consideration in the 1993-2002 Provisional Capital Budget the formal request from the Hamilton Society for the Prevention of Cruelty to Animals (H.S.P.C.A.) for their Headquarters Construction requesting a revised amount of net matching City contribution of \$2,500,000 and a revised construction date of March, 1993.
- (b) That the Management Team be further requested to consider and review the Loan Guarantee in the amount of \$2.5 million requested by H.S.P.C.A.


Allan C. Ross

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

As above.

BACKGROUND:

The details of the project are outlined in the letter of September 15, 1992 from H.S.P.C.A.. Also enclosed is a copy of their Capital Budget Submission Form.

Susan K. Reeder, Secretary
Finance and Administration Committee
1992 October 30 - Page 2

BACKGROUND: - Continued

It should be noted that this project was included in the 1992-2001 Capital Budget in the net City Contribution of \$3,500,000 (Project No. 043.0) with a starting date of 1996. The amount of contribution was spread over three years equally between 1996, 1997 and 1998. In developing the recommended 1992-2001 Capital Budget the Management Team delayed their project from a requested 1994 start along with others to stay within the City's financial guideline and the recommendation plan was approved by City Council. It is also our understanding that the City's contribution to H.S.P.C.A. was subject to matching funds raised by the H.S.P.C.A.

NRA:jc
Enclosure

c.c. J. Pavelka, P.Eng., Chief Administrative Officer
C. Stableford, General Manager, Hamilton S.P.C.A.
J. Hedden, President Hamilton S.P.C.A.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1993-2002 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Hamilton Society for the Prevention of Cruelty to Animals
2. PROJECT NAME: Headquarters Construction
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.: Construction of new public shelter facility located in Hamilton Mountain Industrial Park #2, to provide adequate animal control service facilities for the City of Hamilton, provide suitable parking and accommodations for 25,00 public visitors per year, to meet current Health, safety and sanitation standards for a public building, to provide adequate health and environmental standards for fulfillment of legislative requirements of the City of Hamilton
4. DEPARTMENTAL PRIORITY ORDER: 1
5. NATURE OF PROJECT:
 - (a) MAINTENANCE OF AN EXISTING PROJECT _____
 - (b) HARD SERVICE _____
 - (c) SOFT SERVICE X
6. PROJECT JUSTIFICATION:
 - (a) STRATEGIC DIRECTION
(Image of the City, ^XQuality of Life, ^XTransportation) _____
 - (b) HEALTH/SAFETY/ENVIRONMENT X
 - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT NO
 - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit) X
 - (e) ECONOMIC DEVELOPMENT _____
 - (f) PRODUCE JOBS IN THE PRIVATE SECTOR X
 - (g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure) _____
 - (h) REDUCE ONGOING COST
(Staffing and/or resource requirements) _____
7. FEASIBILITY STUDY:
 - (a) DATE (MONTH-YEAR): COMPLETE
 - (b) GROSS COST \$ 45,000
8. (a) PROJECT STARTING DATE (MONTH-YEAR)
(Year of O.M.B. approval): MARCH 1993
- (b) PROJECT FINISHING DATE (MONTH-YEAR): JUNE 1994
9. (a) GROSS COST OF PROJECT
IN YEAR-OF-START DOLLARS: \$ 5,000,000
- (b) LESS PROVINCIAL SUBSIDIES: \$ -
- (c) LESS OTHER RECEIPTS (Specify): Private Sector \$ 2,500,000
- (d) NET CITY'S COST: Donations \$ 2,500,000
10. (a) YEAR OF EXPENDITURE:

- 1993 \$ <u>1,200,000</u>	- 1998 \$ _____
- 1994 \$ <u>800,000</u>	- 1999 \$ _____
- 1995 \$ <u>500,000</u>	- 2000 \$ _____
- 1996 \$ _____	- 2001 \$ _____
- 1997 \$ _____	- 2002 \$ _____



THE HAMILTON
SOCIETY FOR THE PREVENTION
OF CRUELTY TO ANIMALS

TREASURY		
1992 SEP 17		
ROUTE		REC'D
A.C.R.		
I.R.H.		
N.R.A.		
T.W.D.		
T.B.		
G.D.		
A.N.		

Tuesday, September 15, 1992

Mr. Nik Adhya,
Manager of Budgets
Treasury Department
City of Hamilton
71 Main Street west
Hamilton, Ontario
L8N 3T4

1993 - 2002 CAPITAL BUDGET - HAMILTON S.P.C.A.

New Shelter Construction - Dartnall Road

Dear Sir,

I am pleased, on behalf of the Board of Directors of The Hamilton Society For The Prevention of Cruelty to Animals, to submit our Capital Project Submission for the above noted period.

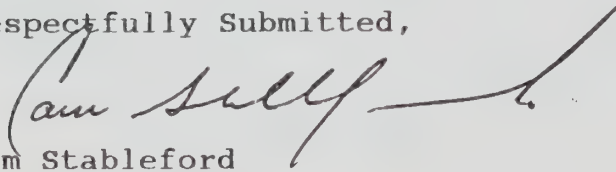
We would respectfully request the opportunity for a Delegation to present information concerning the development and financing of our building project to the appropriate Committee of the City of Hamilton during the early stages of the Budget development process. Approximately one hour will be required.

Our Capital Budget request consists of three related elements as follows:-

- 1) Consistent with Council's decision on this matter in the past, that, the City of Hamilton provide Capital Construction Grants in an amount which matches funding derived by the Hamilton SPCA from private sources, to a MAXIMUM OF \$2.5 MILLION.
- 2) That City of Hamilton commence funding of the project in 1993, extending over a three year period.

- 3) That the City of Hamilton provide a Loan Guarantee in the amount of \$2.5 Million, in order to enable the Society to obtain interim construction financing.

Respectfully Submitted,



Cam Stableford
General Manager

cc. Allan Ross, Treasurer, City of Hamilton
Robert Morrow, Mayor, City of Hamilton
Alderman Terry Cooke
Alderman Tom Jackson
Alderman Don Ross, Chairman, Finance and Administration
John Thompson, Secretary, Finance and Administration
John Hedden, President, Hamilton SPCA
Marilyn Hawkrigg, Treasurer, Hamilton SPCA
Barbara Watson, Vice - President, Hamilton SPCA

BACKGROUND

Architectural Design

Architectural design of the Facility is now nearing completion, along with related functions such as soil tests, surveys, costing, zoning of the subject property, etc.. The project will be ready to go to tender in early 1993.

Project Financing

City of Hamilton

Under the previous Capital Budget, the Society requested the participation of the City of Hamilton to a maximum of \$3.5 Million. Since the commencement of the project, costs have been more precisely defined, and the design has been scaled to accommodate a total project cost of \$5,000,000.

Hence, while the SPCA is requesting an advancement in the timing of City participation in the project, significant cost reductions have been achieved, lessening the City's participation by approximately \$1,000,000.

Fundraising Campaign

The Private Sector fund raising campaign has been developing since spring of this year, and is rapidly gaining momentum. The Campaign has an achievable potential of \$3.3 Million, which will be fully realized over a three year period.

At the present time (as of August 31, 1992) the Society has accumulated, in cash and pledges, almost \$1 Million, and has a high degree of confidence that 50% of the Campaign Goal will be achieved prior to the end of 1992.

Interim Financing

As funding from the City of Hamilton, as well as funding derived from the Capital Campaign will not be fully realized until approximately 1995 (under the current scenario), the Society is arranging interim construction financing for the project, to a maximum of \$3.3 Million Dollars.

The Financial Institution in question will require a Commitment from Council concerning the matching funds, and has requested a Loan Guarantee be provided by the City of Hamilton, to the extent of funds Committed by the City.

TIMING OF CONSTRUCTION

As you will appreciate, the timing of the construction process on this important project is fully dependant upon the timing of cash flows from various sources.

Subject to the participation of the City of Hamilton, construction may commence as early as the summer of 1993, with occupancy by the fall of 1994.

Should the project be delayed for any significant time frame, a multitude of obstacles arise which may jeopardize the project.

These include:-

- ♦ Unreliable Costing of the Project
- ♦ Inflationary pressures within the Construction Industry, giving rise to cost escalation.
- ♦ Duplication of Professional Services. Project delays will require re-costing the project, possible redesign steps to conform to changing parameters.
- ♦ Increased costs to the Hamilton SPCA, as well as the taxpayers of the City of Hamilton.

In Summary, the SPCA believes that bringing the project to fruition in the shortest possible time frame is the most beneficial course of action, meeting the interests of all parties concerned.

11.
(b.)

CITY OF HAMILTON
- INFORMATION -

OCT 29 1992

DATE: 1992 October 28

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

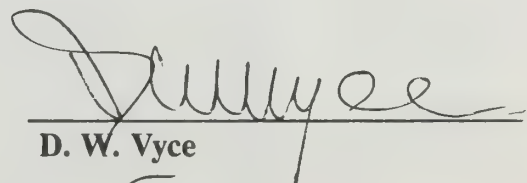
FROM: D. W. Vyce
Director of Property
Property Department

SUBJECT: 1993-2002 Provisional Capital Budget

BACKGROUND:

At its meeting of September 29, 1992, City Council approved the timetable for the 1993-2002 Capital Budget which requires submission of all individual Capital Projects by Department Heads or Managers of Local Boards to their respective Standing Committee during the week of November 2, 1992.

Therefore, attached are the Capital Project Submission Forms being submitted by the Property Department to the Management Team for consideration in the 1993-2002 Provisional Capital Budget. The Forms are preceded by a summary schedule which lists the proposed projects in departmental priority order.


D. W. Vyce

JC/klb
Attach.

PROJECTS FOR 1993 – 2002 PROVISIONAL CAPITAL BUDGET CONSIDERATION

Project Name	Net Cost	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002
1 Major Maintenance to Civic Buildings	350,000										
2 C.U.P. – Various Capital Replacements/Revisions & New Equipment	70,000										
3 Ryerson Recreation Centre – Replacement of Pool Filtration System	275,000										
4 City Hall – Fan Plenum Retrofit	60,000										
5 Scott Park – Rink Boards	90,000										
6 Barrier Free Design Access – Recreation Buildings	1,306,000	294,000	444,000	318,000	250,000						
7 125 Barton W. – Replace Gas Fired Radiant Heating System	125,000										
8 125 Barton W. – Roof Replacement	300,000										
9 Barrier Free Design Access Study – All City Owned/Lesed Buildings	100,000										
10 Barrier Free Design Access Construction Improvements – All City Owned/Lesed Buildings (Pilot Project)	150,000										
11 Major Maintenance to Civic Buildings	5,200,000										
12 C.U.P. – Various Capital Replacements/Revisions & New Equipment	790,000		400,000	400,000	500,000	500,000	600,000	600,000	700,000	700,000	800,000
13 Farmers' Market – Replacement of Roof	134,000		70,000	70,000	80,000	80,000	90,000	90,000	100,000	100,000	110,000
14 Inch Park Pool – Pool Filtration Renovations	439,000		439,000								
15 Rosedale Arena – Replacement of Roof	180,000		180,000								
16 Scott Park Arena – Replacement of Roof	150,000		150,000								
17 Westmount & Mountain Arena – Boiler Replacement	154,000		154,000								
18 Copsps Coliseum – Steam to Hot Water Conversion	195,000		195,000								
19 Norman 'Pinky' Lewis – Roof Replacement	125,000		125,000								
20 Main & Norfolk Fire – Mechanical/Electrical Retrofit	100,000		100,000								
21 Mountain Composite Building – Roof Replacement	65,000		65,000								
22 Property Purchases – General	600,000										
23 City Hall – Roof Replacement	330,000			330,000							
24 Mountain Arena – Replacement of Roof	250,000			250,000							
25 Parkdale Pool – Pool Filtration Renovations	448,000			448,000							
26 Building Automation System Upgrade	154,000			154,000							
27 Information Systems Department – U.P.S.	300,000			300,000							
28 Major Accommodation Refurbishings – City Hall	5,000,000				3,000,000	2,000,000					
29 Coronation Pool – Pool Filtration Renovations	470,000				470,000						
30 Convert A/C Equipment from CFC-11 to SUVA-123	518,000				164,000	177,000	177,000				
31 Copsps Coliseum – Major Overhaul of Refrigeration/Air Conditioning Equipment	236,000				236,000						
32 City Hall – Replacement of Existing Chillers & Associated Equipment	353,000				353,000						
33 Dundurn Castle – Heating	130,000				130,000						
34 Hill Park Pool – Mechanical/Electrical Refurbishing	300,000					300,000					
35 City Hall – Boiler Replacement	150,000					150,000					
36 Farmers' Market – Vestibule Installation (York St. Entrances)	150,000					150,000					
37 Hamilton Place – Pump Replacement	50,000					50,000					
38 Laurier – Mechanical/Electrical Refurbishing	310,000		100,000	200,000	100,000				310,000		
39 Energy Conservation Projects	400,000										
40 Summers Lane – Sprinkler Replacement	70,000					70,000					
41 MacNab St. Tunnel – Ramp Heating	70,000					70,000					
42 Property Purchases – General	11,600,000		600,000	1,000,000	1,200,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000
Totals	32,447,000	2,414,000	3,156,000	3,470,000	6,483,000	5,047,000	2,967,000	2,190,000	2,610,000	2,300,000	2,410,000

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

**1993-2002 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM**

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance
2. PROJECT NAME: Major Maintenance to Civic Buildings.
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
To provide for replacement of major building components which require attention only occasionally during the life span of a building. This account also provides for major, unforeseen repairs within our numerous buildings which arise unannounced throughout the year. Attached is a listing of Proposed Major Maintenance.
4. DEPARTMENTAL PRIORITY ORDER: 1
5. NATURE OF PROJECT:
 - (a) MAINTENANCE OF AN EXISTING PROJECT x
 - (b) HARD SERVICE _____
 - (c) SOFT SERVICE _____
6. PROJECT JUSTIFICATION:
 - (a) STRATEGIC DIRECTION
(Image of the City, Quality of Life, Transportation) 3
 - (b) HEALTH/SAFETY/ENVIRONMENT 9
 - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT 2
 - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit) 8
 - (e) ECONOMIC DEVELOPMENT 0
 - (f) PRODUCE JOBS IN THE PRIVATE SECTOR 4
 - (g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure) 9
 - (h) REDUCE ONGOING COST
(Staffing and/or resource requirements) 2
7. FEASIBILITY STUDY:
 - (a) DATE (MONTH-YEAR): _____
 - (b) GROSS COST \$ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR)
(Year of O.M.B. approval): 01/1993
 - (b) PROJECT FINISHING DATE (MONTH-YEAR): 12/1993
9. (a) GROSS COST OF PROJECT
IN YEAR-OF-START DOLLARS: \$ 350,000
 - (b) LESS PROVINCIAL SUBSIDIES: \$ _____
 - (c) LESS OTHER RECEIPTS (Specify): _____ \$ _____
 - (d) NET CITY'S COST: \$ 350,000
10. (a) YEAR OF EXPENDITURE:

- 1993 \$ <u>350,000</u>	- 1998 \$ _____
- 1994 \$ _____	- 1999 \$ _____
- 1995 \$ _____	- 2000 \$ _____
- 1996 \$ _____	- 2001 \$ _____
- 1997 \$ _____	- 2002 \$ _____

- NOTE:** Estimates of all building related projects and the related operating cost must be provided by the Architect Division, Property Department.

18 September 1992

PROPOSED MAJOR MAINTENANCE

1. City Hall	South tower window repairs	70,000.
2. MacNab	Exterior brickwork	60,000.
3. 306 Rymal Rd. E.	Replace roof & eavestrough	11,000.
4. Quigley Fire	Roof & condensation repairs	60,000.
5. Westmount	Replace pool filters	20,000.
6. Kings Forest	Plumbing retro.	35,000.
7. General roof repairs	Various	40,000.
8. City Hall Parking	Exp. joints 2nd level -ph.2	40,000.
9. Huntington	Replace tennis court lighting	15,000.
10. Parkdale	Plastic rink board replacement	30,000.
11. MacNab	Toilet partitions	20,000.
12. Market	Skylight	60,000.
13. Coronation, Parkdale, Inch	Exhaust fans	9,000.
14. Bennetto	Exterior windows	25,000.
Bennetto	Replace pool OH lighting	15,000.
Central Service Bldg.	A/C upgrade	10,000.
Churchill	Refinish changeroom benches	5,000.
Churchill	Exterior windows	40,000.
City Hall	Front entrance doors	31,500.
City Hall	Garage flr - phase III	5,000.
Commonwealth Square	Ornamental lighting	45,000.
Dalewood	Refinish changeroom benches	5,000.
Gage Park	Washroom renovations	30,000.
Hill Park	Patio Repairs	10,000.
J.T. Pool	Renovate pool seating	40,000.
Kiwanis	Replace pool filters	20,000.
Laurier	Pool acoustical spray	25,000.
Laurier	Replace hot water tank phase 2	20,000.
Lawfield	Refurbish roof top condenser	15,000.
Market/Library	Replace hot water tanks	10,000.
Market	Security Monitor	4,000.
N.P. Lewis	Brick and Mortar repairs	10,000.
Rosedale Pool	Filtration system	30,000.
Ryerson	Exterior windows	25,000.
Westmount	Brick and mortar repairs	10,000.
Bay St. 171	Roll up doors	70,000.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1993-2002 CAPITAL BUDGET INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Mtc/CUP
2. PROJECT NAME: CUP-Various capital replacements/revisions; new equipment
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
Allowance for various capital replacements & revisions; new equipment pertaining to mechanical & electrical systems; equipment & components in CUP & CUP serviced facilities.
4. DEPARTMENTAL PRIORITY ORDER: 2
5. NATURE OF PROJECT:
 - (a) MAINTENANCE OF AN EXISTING PROJECT x
 - (b) HARD SERVICE _____
 - (c) SOFT SERVICE _____
6. PROJECT JUSTIFICATION:
 - (a) STRATEGIC DIRECTION
(Image of the City, Quality of Life, Transportation) 3
 - (b) HEALTH/SAFETY/ENVIRONMENT 9
 - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT 0
 - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit) 8
 - (e) ECONOMIC DEVELOPMENT 0
 - (f) PRODUCE JOBS IN THE PRIVATE SECTOR 1
 - (g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure) 9
 - (h) REDUCE ONGOING COST
(Staffing and/or resource requirements) 3
7. FEASIBILITY STUDY:
 - (a) DATE (MONTH-YEAR): _____
 - (b) GROSS COST \$ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR)
(Year of O.M.B. approval): 01/1993
- (b) PROJECT FINISHING DATE (MONTH-YEAR): 12/1993
9. (a) GROSS COST OF PROJECT
IN YEAR-OF-START DOLLARS: \$ 70,000
- (b) LESS PROVINCIAL SUBSIDIES: \$ _____
- (c) LESS OTHER RECEIPTS (Specify): _____ \$ _____
- (d) NET CITY'S COST: \$ 70,000
10. (a) YEAR OF EXPENDITURE:

- 1993 \$ <u>70,000</u>	- 1998 \$ _____
- 1994 \$ _____	- 1999 \$ _____
- 1995 \$ _____	- 2000 \$ _____
- 1996 \$ _____	- 2001 \$ _____
- 1997 \$ _____	- 2002 \$ _____

- NOTE:** Estimates of all building related projects and the related operating cost must be provided by the Architect Division, Property Department.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

**1993-2002 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM**

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance
2. PROJECT NAME: Ryerson Rec. Centre - Replacement of pool filtration system
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
Replacement of the pool filtration system & piping. The system will have reached the end of its useful life in 1993. Mechanical components of the system can only be repaired & maintained to a certain extent following which entire replacement becomes necessary.
4. DEPARTMENTAL PRIORITY ORDER: 3
5. NATURE OF PROJECT:
 - (a) MAINTENANCE OF AN EXISTING PROJECT x
 - (b) HARD SERVICE _____
 - (c) SOFT SERVICE _____
6. PROJECT JUSTIFICATION:
 - (a) STRATEGIC DIRECTION
(Image of the City, Quality of Life, Transportation) 3
 - (b) HEALTH/SAFETY/ENVIRONMENT 9
 - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT 0
 - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit) 9
 - (e) ECONOMIC DEVELOPMENT 0
 - (f) PRODUCE JOBS IN THE PRIVATE SECTOR 3
 - (g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure) 9
 - (h) REDUCE ONGOING COST
(Staffing and/or resource requirements) 3
7. FEASIBILITY STUDY:
 - (a) DATE (MONTH-YEAR): _____
 - (b) GROSS COST \$ —
8. (a) PROJECT STARTING DATE (MONTH-YEAR)
(Year of O.M.B. approval): 04/1993
 - (b) PROJECT FINISHING DATE (MONTH-YEAR): 09/1993
9. (a) GROSS COST OF PROJECT
IN YEAR-OF-START DOLLARS: \$ 275,000
 - (b) LESS PROVINCIAL SUBSIDIES: \$ _____
 - (c) LESS OTHER RECEIPTS (Specify): _____ \$ _____
 - (d) NET CITY'S COST: \$ 275,000
10. (a) YEAR OF EXPENDITURE:

- 1993 \$ <u>275,000</u>	- 1998 \$ _____
- 1994 \$ _____	- 1999 \$ _____
- 1995 \$ _____	- 2000 \$ _____
- 1996 \$ _____	- 2001 \$ _____
- 1997 \$ _____	- 2002 \$ _____

(b) If no, the basis of assumptions Maintenance of existing building & equipment.
Estimate prepared by Building Operations & Maintenance.

3

\$ _____

\$

\$

1. The first step is to identify the key components of the system. This involves understanding the hardware and software involved, as well as the data flow and the roles of the various components.

\$ _____

\$

\$ _____

Increased costs in maintaining present, if in fact it can be maintained. Complete loss of programming time as a result of malfunctions. Possible health & safety considerations if replacement not undertaken.

No _____ Yes x ; If yes,

(a) PROJECT NO. (1992-2001 Capital Budget) 19.0

(b) AT CITY'S COST OF \$ 275,000

(c) SCHEDULED TO START IN THE YEAR 1993

Signature of Department Head/
Local Board Manager

Signature of C.A.O

92-09-22

Date _____

Date _____

(a) NATURE OF PROPOSED FINANCING:

(b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:

Yes	No
-----	----

(c) IF DEBENTURE FINANCING:

(i) ANNUAL DEBENTURE FINANCING COST: \$ _____

(ii) TOTAL CARRYING COST OF RETIRING DEBT: \$ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architect Division, Property Department.

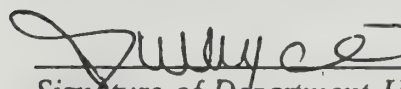
The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1993-2002 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Mtc/CUP
2. PROJECT NAME: City Hall - Fan Plenum Retrofit
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
Replace deteriorating sections of supply air fan plenum, repair insulation, replace steam & chilled water coils. Deterioration resulting from age & caused by water spray humidification which have since been rendered inoperable.
4. DEPARTMENTAL PRIORITY ORDER: 4
5. NATURE OF PROJECT:
 - (a) MAINTENANCE OF AN EXISTING PROJECT x
 - (b) HARD SERVICE _____
 - (c) SOFT SERVICE _____
6. PROJECT JUSTIFICATION:
 - (a) STRATEGIC DIRECTION
(Image of the City, Quality of Life, Transportation) 3
 - (b) HEALTH/SAFETY/ENVIRONMENT 6
 - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT 0
 - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit) 8
 - (e) ECONOMIC DEVELOPMENT 0
 - (f) PRODUCE JOBS IN THE PRIVATE SECTOR 1
 - (g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure) 7
 - (h) REDUCE ONGOING COST
(Staffing and/or resource requirements) 3
7. FEASIBILITY STUDY:
 - (a) DATE (MONTH-YEAR): _____
 - (b) GROSS COST \$ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR)
(Year of O.M.B. approval): 05/1993
- (b) PROJECT FINISHING DATE (MONTH-YEAR): 10/1993
9. (a) GROSS COST OF PROJECT
IN YEAR-OF-START DOLLARS: \$ 60,000
- (b) LESS PROVINCIAL SUBSIDIES: \$ _____
- (c) LESS OTHER RECEIPTS (Specify): _____ \$ _____
- (d) NET CITY'S COST: \$ 60,000
10. (a) YEAR OF EXPENDITURE:
 - 1993 \$ 60,000
 - 1994 \$ _____
 - 1995 \$ _____
 - 1996 \$ _____
 - 1997 \$ _____
 - 1998 \$ _____
 - 1999 \$ _____
 - 2000 \$ _____
 - 2001 \$ _____
 - 2002 \$ _____

11. ESTIMATE PREPARED BY:
 (a) PROPERTY DEPARTMENT - ARCHITECT DIVISION
 No x Yes
 (b) If no, the basis of assumptions Maintenance of existing building & equipment.
Estimate prepared by Building Operations & Maintenance.
12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
 (a) WITHIN THE CITY DEPARTMENTS
 (b) IN THE COMMUNITY 1
13. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:
 (a) FIRST YEAR - DATE (MONTH-YEAR) _____
 (b) GROSS COST (All Inclusive) \$ _____
 (c) LESS RECOVERY/REVENUE \$ _____
 (d) NET CITY'S COST \$ _____
 (e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____
 (f) GROSS COST (All Inclusive) \$ _____
 (g) LESS RECOVERY/REVENUE \$ _____
 (h) NET CITY'S COST \$ _____
14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Degree of deterioration will increase potential for retrofit & thus result in major capital replacement. Ventilation system may have to be shut down for extended period of time for repairs.
15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
 No Yes x ; If yes,
 (a) PROJECT NO. (1992-2001 Capital Budget) 20.0
 (b) AT CITY'S COST OF \$ 60,000
 (c) SCHEDULED TO START IN THE YEAR 1993


 Signature of Department Head/
 Local Board Manager

92.09.22

Date

 Signature of C.A.O

 Date

16. FUNDING (Treasury Department To Complete):
 (a) NATURE OF PROPOSED FINANCING: _____
 (b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
 Yes No
 (c) IF DEBENTURE FINANCING:
 (i) ANNUAL DEBENTURE FINANCING COST: \$ _____
 (ii) TOTAL CARRYING COST OF RETIRING DEBT: \$ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architect Division, Property Department.

The Corporation of the City of Hamilton

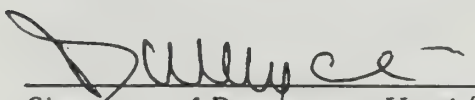
PROJECT NUMBER _____
(Treasury to complete)

1993-2002 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property-Building Operations & Maintenance
2. PROJECT NAME: Scott Park-Rink Boards
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
To renew/rebuild rink board system.
4. DEPARTMENTAL PRIORITY ORDER: 5
5. NATURE OF PROJECT:
 - (a) MAINTENANCE OF AN EXISTING PROJECT x
 - (b) HARD SERVICE _____
 - (c) SOFT SERVICE _____
6. PROJECT JUSTIFICATION:
 - (a) STRATEGIC DIRECTION
(Image of the City, Quality of Life, Transportation) 2
 - (b) HEALTH/SAFETY/ENVIRONMENT 9
 - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT 0
 - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit) 7
 - (e) ECONOMIC DEVELOPMENT 0
 - (f) PRODUCE JOBS IN THE PRIVATE SECTOR 2
 - (g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure) 7
 - (h) REDUCE ONGOING COST
(Staffing and/or resource requirements) 5
7. FEASIBILITY STUDY:
 - (a) DATE (MONTH-YEAR): _____
 - (b) GROSS COST \$ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR)
(Year of O.M.B. approval): 04/1993
- (b) PROJECT FINISHING DATE (MONTH-YEAR): 09/1993
9. (a) GROSS COST OF PROJECT
IN YEAR-OF-START DOLLARS: \$ 90,000
- (b) LESS PROVINCIAL SUBSIDIES: \$ _____
- (c) LESS OTHER RECEIPTS (Specify): _____ \$ _____
- (d) NET CITY'S COST: \$ 90,000
10. (a) YEAR OF EXPENDITURE:

- 1993 \$ <u>90,000</u>	- 1998 \$ _____
- 1994 \$ _____	- 1999 \$ _____
- 1995 \$ _____	- 2000 \$ _____
- 1996 \$ _____	- 2001 \$ _____
- 1997 \$ _____	- 2002 \$ _____

11. ESTIMATE PREPARED BY:
 (a) PROPERTY DEPARTMENT - ARCHITECT DIVISION
 No x Yes
 (b) If no, the basis of assumptions Maintenance of existing building & equipment.
Estimate prepared by Building Operations & Maintenance.
12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
 (a) WITHIN THE CITY DEPARTMENTS
 (b) IN THE COMMUNITY 2
13. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:
 (a) FIRST YEAR - DATE (MONTH-YEAR) _____
 (b) GROSS COST (All Inclusive) \$ _____
 (c) LESS RECOVERY/REVENUE \$ _____
 (d) NET CITY'S COST \$ _____
 (e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____
 (f) GROSS COST (All Inclusive) \$ _____
 (g) LESS RECOVERY/REVENUE \$ _____
 (h) NET CITY'S COST \$ _____
14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Existing system is in poor condition & unstable. Delay of this project could result in increased maintenance costs & ultimate failure of the boards affecting the ice programme. Possible health & safety concerns.
15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
 No x Yes ; If yes,
 (a) PROJECT NO. (1992-2001 Capital Budget) _____
 (b) AT CITY'S COST OF \$ _____
 (c) SCHEDULED TO START IN THE YEAR _____


 Signature of Department Head/
 Local Board Manager
92.07.22
 Date

 Signature of C.A.O

 Date

16. FUNDING (Treasury Department To Complete):
 (a) NATURE OF PROPOSED FINANCING: _____
 (b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
 Yes No
 (c) IF DEBENTURE FINANCING:
 (i) ANNUAL DEBENTURE FINANCING COST: \$ _____
 (ii) TOTAL CARRYING COST OF RETIRING DEBT: \$ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architect Division, Property Department.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

**1993-2002 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM**

1. DEPARTMENT/LOCAL BOARD: PROPERTY DEPARTMENT - Architectural Division
2. PROJECT NAME: BARRIER FREE DESIGN ACCESS, RECREATION BUILDINGS
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
FUNDS WILL BE USED TO ALTER AND MODIFY RECREATION BUILDINGS, INCLUDING MUSEUMS, TO ALLOW FOR BARRIER FREE ACCESS.

4. DEPARTMENTAL PRIORITY ORDER: 6

5. NATURE OF PROJECT:
(a) MAINTENANCE OF AN EXISTING PROJECT X
(b) HARD SERVICE _____
(c) SOFT SERVICE _____

6. PROJECT JUSTIFICATION:
(a) STRATEGIC DIRECTION
(Image of the City, Quality of Life, Transportation) 9
(b) HEALTH/SAFETY/ENVIRONMENT 9
(c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT 5
(d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit) 9
(e) ECONOMIC DEVELOPMENT 5
(f) PRODUCE JOBS IN THE PRIVATE SECTOR 5
(g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure) 9
(h) REDUCE ONGOING COST
(Staffing and/or resource requirements) 2

7. FEASIBILITY STUDY:
(a) DATE (MONTH-YEAR): _____
(b) GROSS COST \$ _____

8. (a) PROJECT STARTING DATE (MONTH-YEAR)
(Year of O.M.B. approval): JANUARY 93
(b) PROJECT FINISHING DATE (MONTH-YEAR): DECEMBER 96

9. (a) GROSS COST OF PROJECT
IN YEAR-OF-START DOLLARS: \$ 1,306,000.00
(b) LESS PROVINCIAL SUBSIDIES: \$ _____
(c) LESS OTHER RECEIPTS (Specify): \$ _____
(d) NET CITY'S COST: \$ 1,306,000.00

10. (a) YEAR OF EXPENDITURE:
- 1993 \$ 294,000.00 - 1998 \$ _____
- 1994 \$ 444,000.00 - 1999 \$ _____
- 1995 \$ 318,000.00 - 2000 \$ _____
- 1996 \$ 250,000.00 - 2001 \$ _____
- 1997 \$ _____ - 2002 \$ _____

11. ESTIMATE PREPARED BY:
 (a) PROPERTY DEPARTMENT - ARCHITECT DIVISION
 No ☐ Yes ☒
 (b) If no, the basis of assumptions _____
12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
 (a) WITHIN THE CITY DEPARTMENTS NIL
 (b) IN THE COMMUNITY 35 PERSON YEARS
13. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:
 (a) FIRST YEAR - DATE (MONTH-YEAR) _____
 (b) GROSS COST (All Inclusive) \$ _____
 (c) LESS RECOVERY/REVENUE \$ _____
 (d) NET CITY'S COST \$ MINIMAL
 (e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____
 (f) GROSS COST (All Inclusive) \$ _____
 (g) LESS RECOVERY/REVENUE \$ _____
 (h) NET CITY'S COST \$ MINIMAL
14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
THE PROVISION OF DISABLED ACCESS AND USAGE OF COMMUNITY AND CULTURAL SERVICES PROVIDED BY THE CITY WILL REMAIN TO BE LIMITED.
15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
 No ☒ Yes ☐ ; If yes,
 (a) PROJECT NO. (1992-2001 Capital Budget) _____
 (b) AT CITY'S COST OF \$ _____
 (c) SCHEDULED TO START IN THE YEAR _____



 Signature of Department Head/
 Local Board Manager

92.09.22

Date

 Signature of C.A.O

 Date

16. FUNDING (Treasury Department To Complete):
 (a) NATURE OF PROPOSED FINANCING: _____
 (b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
 Yes ☐ No ☐
 (c) IF DEBENTURE FINANCING:
 (i) ANNUAL DEBENTURE FINANCING COST: \$ _____
 (ii) TOTAL CARRYING COST OF RETIRING DEBT: \$ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architect Division, Property Department.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1993-2002 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property-Building Operations & Maintenance
2. PROJECT NAME: 125 Barton W-Replace gas fired radiant heating system
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
Replacement of existing gas fired overhead heating system-30+ years old. Considered unsafe & marginally serviceable by Gas Company.
4. DEPARTMENTAL PRIORITY ORDER: 7
5. NATURE OF PROJECT:
 - (a) MAINTENANCE OF AN EXISTING PROJECT x
 - (b) HARD SERVICE _____
 - (c) SOFT SERVICE _____
6. PROJECT JUSTIFICATION:
 - (a) STRATEGIC DIRECTION
(Image of the City, Quality of Life, Transportation) 0
 - (b) HEALTH/SAFETY/ENVIRONMENT 9
 - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT 5
 - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit) 9
 - (e) ECONOMIC DEVELOPMENT 0
 - (f) PRODUCE JOBS IN THE PRIVATE SECTOR 1
 - (g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure) 9
 - (h) REDUCE ONGOING COST
(Staffing and/or resource requirements) 3
7. FEASIBILITY STUDY:
 - (a) DATE (MONTH-YEAR): _____
 - (b) GROSS COST \$ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR)
(Year of O.M.B. approval): 05/1993
 - (b) PROJECT FINISHING DATE (MONTH-YEAR): 09/1993
9. (a) GROSS COST OF PROJECT
IN YEAR-OF-START DOLLARS: \$ 125,000
 - (b) LESS PROVINCIAL SUBSIDIES: \$ _____
 - (c) LESS OTHER RECEIPTS (Specify): _____ \$ _____
 - (d) NET CITY'S COST: \$ 125,000
10. (a) YEAR OF EXPENDITURE:

- 1993 \$ <u>125,000</u>	- 1998 \$ _____
- 1994 \$ _____	- 1999 \$ _____
- 1995 \$ _____	- 2000 \$ _____
- 1996 \$ _____	- 2001 \$ _____
- 1997 \$ _____	- 2002 \$ _____

11. ESTIMATE PREPARED BY:
(a) PROPERTY DEPARTMENT - ARCHITECT DIVISION
 No x Yes BUILDING OPERATIONS & MAINTENANCE
(b) If no, the basis of assumptions Maintenance of existing building & equipment.
 Estimate prepared by Building Operations & Maintenance.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
(a) WITHIN THE CITY DEPARTMENTS
(b) IN THE COMMUNITY 1

13. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:
(a) FIRST YEAR - DATE (MONTH-YEAR) _____
(b) GROSS COST (All Inclusive) \$ _____
(c) LESS RECOVERY/REVENUE \$ _____
(d) NET CITY'S COST \$ _____
(e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____
(f) GROSS COST (All Inclusive) \$ _____
(g) LESS RECOVERY/REVENUE \$ _____
(h) NET CITY'S COST \$ _____

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Reduction delay or failure to fund will result in facility closure due to red tagging of present equipment & health & safety concerns among staff about Co levels & inconsistent building temperatures.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
No x Yes ; If yes,
(a) PROJECT NO. (1992-2001 Capital Budget) _____
(b) AT CITY'S COST OF \$ _____
(c) SCHEDULED TO START IN THE YEAR _____

Dulley

Signature of Department Head/
Local Board Manager

92.09.22

Date

Signature of C.A.O

Date

16. FUNDING (Treasury Department To Complete):
(a) NATURE OF PROPOSED FINANCING: _____
(b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
 Yes No
(c) IF DEBENTURE FINANCING:
 (i) ANNUAL DEBENTURE FINANCING COST: \$ _____
 (ii) TOTAL CARRYING COST OF RETIRING DEBT: \$ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architect Division, Property Department.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1993-2002 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property-Building Operations & Maintenance
2. PROJECT NAME: 125 Barton W-Roof replacement
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT,
LOCATION, ETC.:

The building roof has exceeded its life cycle of 30+ years & has deteriorated to the point where repairs are neither long term nor cost effective.

4. DEPARTMENTAL PRIORITY ORDER: 8
5. NATURE OF PROJECT:
(a) MAINTENANCE OF AN EXISTING PROJECT x
(b) HARD SERVICE _____
(c) SOFT SERVICE _____
6. PROJECT JUSTIFICATION:
(a) STRATEGIC DIRECTION
(Image of the City, Quality of Life, Transportation) 0
(b) HEALTH/SAFETY/ENVIRONMENT 9
(c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT 0
(d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit) 7
(e) ECONOMIC DEVELOPMENT 0
(f) PRODUCE JOBS IN THE PRIVATE SECTOR 4
(g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure) 9
(h) REDUCE ONGOING COST
(Staffing and/or resource requirements) 2
7. FEASIBILITY STUDY:
(a) DATE (MONTH-YEAR): _____
(b) GROSS COST \$ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR)
(Year of O.M.B. approval): 03/1993
(b) PROJECT FINISHING DATE (MONTH-YEAR): 10/1993
9. (a) GROSS COST OF PROJECT
IN YEAR-OF-START DOLLARS: \$ 300,000
(b) LESS PROVINCIAL SUBSIDIES: \$ _____
(c) LESS OTHER RECEIPTS (Specify): _____ \$ _____
(d) NET CITY'S COST: \$ 300,000
10. (a) YEAR OF EXPENDITURE:
- 1993 \$ 300,000 - 1998 \$ _____
- 1994 \$ _____ - 1999 \$ _____
- 1995 \$ _____ - 2000 \$ _____
- 1996 \$ _____ - 2001 \$ _____
- 1997 \$ _____ - 2002 \$ _____

11. ESTIMATE PREPARED BY:

(a) PROPERTY DEPARTMENT - ARCHITECT DIVISION

No ☒ Yes ☐

(b) If no, the basis of assumptions Maintenance of existing building & equipment.
Estimate prepared by Building Operations & Maintenance.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:

(a) WITHIN THE CITY DEPARTMENTS

(b) IN THE COMMUNITY

4

13. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:

(a) FIRST YEAR - DATE (MONTH-YEAR) _____

(b) GROSS COST (All Inclusive) _____

\$ _____

(c) LESS RECOVERY/REVENUE _____

\$ _____

(d) NET CITY'S COST _____

\$ _____

(e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____

(f) GROSS COST (All Inclusive) _____

\$ _____

(g) LESS RECOVERY/REVENUE _____

\$ _____

(h) NET CITY'S COST _____

\$ _____

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:

Impractical & not cost effective to do only portion of roof. Delay involves additional "throwaway" repair costs. Elimination of this project will ultimately cause damage to supplies & equipment & may become a staff related health & safety concern.

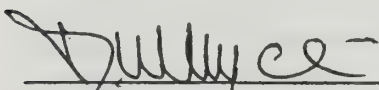
15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?

No ☒ Yes ☐ ; If yes,

(a) PROJECT NO. (1992-2001 Capital Budget) _____

(b) AT CITY'S COST OF \$ _____

(c) SCHEDULED TO START IN THE YEAR _____



Signature of Department Head/

Local Board Manager

92.09.22

Date

Signature of C.A.O

Date

16. FUNDING (Treasury Department To Complete):

(a) NATURE OF PROPOSED FINANCING: _____

(b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE: _____

Yes ☐ No ☐

(c) IF DEBENTURE FINANCING:

(i) ANNUAL DEBENTURE FINANCING COST: _____

\$ _____

(ii) TOTAL CARRYING COST OF RETIRING DEBT: _____

\$ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architect Division, Property Department.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

**1993-2002 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM**

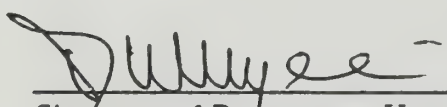
1. DEPARTMENT/LOCAL BOARD: PROPERTY DEPARTMENT - Architectural Division
2. PROJECT NAME: BARRIER FREE DESIGN ACCESS STUDY, ALL CITY OWNED /LEASED BUILDINGS.
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
FUNDS WILL BE USED TO SURVEY AND EVALUATE BARRIER FREE ACCESS IN ALL CITY LEASED / OWNED BUILDINGS
4. DEPARTMENTAL PRIORITY ORDER: 9
5. NATURE OF PROJECT:
 - (a) MAINTENANCE OF AN EXISTING PROJECT _____
 - (b) HARD SERVICE _____
 - (c) SOFT SERVICE X
6. PROJECT JUSTIFICATION:
 - (a) STRATEGIC DIRECTION
(Image of the City, Quality of Life, Transportation) 9
 - (b) HEALTH/SAFETY/ENVIRONMENT 9
 - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT 5
 - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit) 9
 - (e) ECONOMIC DEVELOPMENT 5
 - (f) PRODUCE JOBS IN THE PRIVATE SECTOR 5
 - (g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure) 9
 - (h) REDUCE ONGOING COST
(Staffing and/or resource requirements) 2
7. FEASIBILITY STUDY:
 - (a) DATE (MONTH-YEAR): _____
 - (b) GROSS COST \$ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR)
(Year of O.M.B. approval): JANUARY 93
- (b) PROJECT FINISHING DATE (MONTH-YEAR): DECEMBER 93
9. (a) GROSS COST OF PROJECT
IN YEAR-OF-START DOLLARS: \$ 100,000.00
- (b) LESS PROVINCIAL SUBSIDIES: \$ _____
- (c) LESS OTHER RECEIPTS (Specify): _____ \$ _____
- (d) NET CITY'S COST: \$ 100,000.00
10. (a) YEAR OF EXPENDITURE:
 - 1993 \$ 100,000.00
 - 1994 \$ _____
 - 1995 \$ _____
 - 1996 \$ _____
 - 1997 \$ _____
 - 1998 \$ _____
 - 1999 \$ _____
 - 2000 \$ _____
 - 2001 \$ _____
 - 2002 \$ _____

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1993-2002 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: PROPERTY DEPARTMENT - Architectural Division
2. PROJECT NAME: BARRIER FREE DESIGN ACCESS CONSTRUCTION IMPROVEMENTS, ALL CITY OWNED /LEASED BUILDINGS (PILOT PROJECT).
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
FUNDS WILL BE USED TO ALTER AND MODIFY 3 CITY OWNED BUILDINGS, NAMELY, THE FOOTBALL HALL OF FAME, AND PARK BUILDINGS FOR MONTGOMERY AND VICTORIA PARKS
4. DEPARTMENTAL PRIORITY ORDER: 10
5. NATURE OF PROJECT:
 - (a) MAINTENANCE OF AN EXISTING PROJECT X
 - (b) HARD SERVICE _____
 - (c) SOFT SERVICE _____
6. PROJECT JUSTIFICATION:
 - (a) STRATEGIC DIRECTION
(Image of the City, Quality of Life, Transportation) 9
 - (b) HEALTH/SAFETY/ENVIRONMENT 9
 - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT 5
 - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit) 9
 - (e) ECONOMIC DEVELOPMENT 5
 - (f) PRODUCE JOBS IN THE PRIVATE SECTOR 5
 - (g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure) 9
 - (h) REDUCE ONGOING COST
(Staffing and/or resource requirements) 2
7. FEASIBILITY STUDY:
 - (a) DATE (MONTH-YEAR): _____
 - (b) GROSS COST \$ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR)
(Year of O.M.B. approval): JUNE 93
- (b) PROJECT FINISHING DATE (MONTH-YEAR): DECEMBER 93
9. (a) GROSS COST OF PROJECT
IN YEAR-OF-START DOLLARS: \$ 150,000.00
- (b) LESS PROVINCIAL SUBSIDIES: \$ _____
- (c) LESS OTHER RECEIPTS (Specify): _____ \$ _____
- (d) NET CITY'S COST: \$ 150,000.00
10. (a) YEAR OF EXPENDITURE:
 - 1993 \$ 150,000.00
 - 1994 \$ _____
 - 1995 \$ _____
 - 1996 \$ _____
 - 1997 \$ _____
 - 1998 \$ _____
 - 1999 \$ _____
 - 2000 \$ _____
 - 2001 \$ _____
 - 2002 \$ _____

11. ESTIMATE PREPARED BY:
 (a) PROPERTY DEPARTMENT - ARCHITECT DIVISION
 No ☐ Yes ☒
 (b) If no, the basis of assumptions _____
12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
 (a) WITHIN THE CITY DEPARTMENTS NIL
 (b) IN THE COMMUNITY 4 PERSON YEARS
13. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:
 (a) FIRST YEAR - DATE (MONTH-YEAR) _____
 (b) GROSS COST (All Inclusive) \$ _____
 (c) LESS RECOVERY/REVENUE \$ _____
 (d) NET CITY'S COST \$ MINIMAL
 (e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____
 (f) GROSS COST (All Inclusive) \$ _____
 (g) LESS RECOVERY/REVENUE \$ _____
 (h) NET CITY'S COST \$ MINIMAL
14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
TO PROVE VALIDITY OF FINDINGS OF BARRIER FREE DESIGN STUDY OF ALL CITY OWNED AND LEASED BUILDINGS.
15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
 No ☒ Yes ☐ ; If yes,
 (a) PROJECT NO. (1992-2001 Capital Budget) _____
 (b) AT CITY'S COST OF \$ _____
 (c) SCHEDULED TO START IN THE YEAR _____
- 

 Signature of Department Head/
 Local Board Manager
 92.09.22.

 Date
- _____
 Signature of C.A.O

 Date
16. FUNDING (Treasury Department To Complete):
 (a) NATURE OF PROPOSED FINANCING: _____
 (b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
 Yes ☐ No ☐
 (c) IF DEBENTURE FINANCING:
 (i) ANNUAL DEBENTURE FINANCING COST: \$ _____
 (ii) TOTAL CARRYING COST OF RETIRING DEBT: \$ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architect Division, Property Department.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

**1993-2002 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM**

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance
2. PROJECT NAME: Major Maintenance to Civic Buildings.
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
To provide for replacement of major building components which require attention only occasionally during the life span of a building. This account also provides for major, unforeseen repairs within our numerous buildings which arise unannounced throughout the year.
4. DEPARTMENTAL PRIORITY ORDER: 11
5. NATURE OF PROJECT:
 - (a) MAINTENANCE OF AN EXISTING PROJECT x
 - (b) HARD SERVICE _____
 - (c) SOFT SERVICE _____
6. PROJECT JUSTIFICATION:
 - (a) STRATEGIC DIRECTION
(Image of the City, Quality of Life, Transportation) 3
 - (b) HEALTH/SAFETY/ENVIRONMENT 9
 - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT 2
 - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit) 8
 - (e) ECONOMIC DEVELOPMENT 0
 - (f) PRODUCE JOBS IN THE PRIVATE SECTOR 4
 - (g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure) 9
 - (h) REDUCE ONGOING COST
(Staffing and/or resource requirements) 2
7. FEASIBILITY STUDY:
 - (a) DATE (MONTH-YEAR): 2 JUL 1993
 - (b) GROSS COST \$
8. (a) PROJECT STARTING DATE (MONTH-YEAR)
(Year of O.M.B. approval): 01/1994
- (b) PROJECT FINISHING DATE (MONTH-YEAR): 12/2002
9. (a) GROSS COST OF PROJECT
IN YEAR-OF-START DOLLARS: \$ 5,200,000
- (b) LESS PROVINCIAL SUBSIDIES: \$
- (c) LESS OTHER RECEIPTS (Specify): \$
- (d) NET CITY'S COST: \$ 5,200,000
10. (a) YEAR OF EXPENDITURE:

- 1993 \$ <u> </u>	- 1998 \$ <u>600,000</u>
- 1994 \$ <u>400,000</u>	- 1999 \$ <u>600,000</u>
- 1995 \$ <u>400,000</u>	- 2000 \$ <u>700,000</u>
- 1996 \$ <u>500,000</u>	- 2001 \$ <u>700,000</u>
- 1997 \$ <u>500,000</u>	- 2002 \$ <u>800,000</u>

- NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architect Division, Property Department.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

**1993-2002 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM**

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Mtc/CUP
2. PROJECT NAME: CUP-Various capital replacements/revisions; new equipment
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
Allowance for various capital replacements & revisions; new equipment pertaining to mechanical & electrical systems; equipment & components in CUP & CUP serviced facilities.
4. DEPARTMENTAL PRIORITY ORDER: 12
5. NATURE OF PROJECT:
 - (a) MAINTENANCE OF AN EXISTING PROJECT x
 - (b) HARD SERVICE _____
 - (c) SOFT SERVICE _____
6. PROJECT JUSTIFICATION:
 - (a) STRATEGIC DIRECTION
(Image of the City, Quality of Life, Transportation) 3
 - (b) HEALTH/SAFETY/ENVIRONMENT 9
 - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT 2
 - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit) 8
 - (e) ECONOMIC DEVELOPMENT 0
 - (f) PRODUCE JOBS IN THE PRIVATE SECTOR 1
 - (g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure) 9
 - (h) REDUCE ONGOING COST
(Staffing and/or resource requirements) 2
7. FEASIBILITY STUDY:
 - (a) DATE (MONTH-YEAR): _____
 - (b) GROSS COST \$ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR)
(Year of O.M.B. approval): 01/1994
 - (b) PROJECT FINISHING DATE (MONTH-YEAR): 12/2002
9. (a) GROSS COST OF PROJECT
IN YEAR-OF-START DOLLARS: \$ 790,000
 - (b) LESS PROVINCIAL SUBSIDIES: \$ _____
 - (c) LESS OTHER RECEIPTS (Specify): _____ \$ _____
 - (d) NET CITY'S COST: \$ 790,000
10. (a) YEAR OF EXPENDITURE:

- 1993 \$ _____	- 1998 \$ <u>90,000</u>
- 1994 \$ <u>70,000</u>	- 1999 \$ <u>90,000</u>
- 1995 \$ <u>70,000</u>	- 2000 \$ <u>100,000</u>
- 1996 \$ <u>80,000</u>	- 2001 \$ <u>100,000</u>
- 1997 \$ <u>80,000</u>	- 2002 \$ <u>110,000</u>

- NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architect Division, Property Department.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

**1993-2002 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM**

1. DEPARTMENT/LOCAL BOARD: Property-Building Operations & Maintenance
2. PROJECT NAME: Farmers' Market-Replacement of roof
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
This roof will have reached its normal life expectancy in 1994 at which time it will no longer be reliable in preventing infiltration of the outdoor elements. Repairs have been made, however, the most cost effective measure would be to replace the roof.
4. DEPARTMENTAL PRIORITY ORDER: 13
5. NATURE OF PROJECT:
 - (a) MAINTENANCE OF AN EXISTING PROJECT x
 - (b) HARD SERVICE _____
 - (c) SOFT SERVICE _____
6. PROJECT JUSTIFICATION:
 - (a) STRATEGIC DIRECTION
(Image of the City, Quality of Life, Transportation) 3
 - (b) HEALTH/SAFETY/ENVIRONMENT 4
 - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT 0
 - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit) 6
 - (e) ECONOMIC DEVELOPMENT 0
 - (f) PRODUCE JOBS IN THE PRIVATE SECTOR 2
 - (g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure) 9
 - (h) REDUCE ONGOING COST
(Staffing and/or resource requirements) 2
7. FEASIBILITY STUDY:
 - (a) DATE (MONTH-YEAR): _____
 - (b) GROSS COST \$ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR):
(Year of O.M.B. approval): 01/1994
- (b) PROJECT FINISHING DATE (MONTH-YEAR): 12/1994
9. (a) GROSS COST OF PROJECT
IN YEAR-OF-START DOLLARS: \$ 134,000
- (b) LESS PROVINCIAL SUBSIDIES: \$ _____
- (c) LESS OTHER RECEIPTS (Specify): _____ \$ _____
- (d) NET CITY'S COST: \$ 134,000
10. (a) YEAR OF EXPENDITURE:

- 1993 \$ _____	- 1998 \$ _____
- 1994 \$ <u>134,000</u>	- 1999 \$ _____
- 1995 \$ _____	- 2000 \$ _____
- 1996 \$ _____	- 2001 \$ _____
- 1997 \$ _____	- 2002 \$ _____

11. ESTIMATE PREPARED BY:
(a) PROPERTY DEPARTMENT - ARCHITECT DIVISION
No x Yes
(b) If no, the basis of assumptions Maintenance of an existing building & equipment.
Estimate prepared by Building Operations & Maintenance.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
(a) WITHIN THE CITY DEPARTMENTS
(b) IN THE COMMUNITY 2

13. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:
(a) FIRST YEAR - DATE (MONTH-YEAR) _____
(b) GROSS COST (All Inclusive) \$ _____
(c) LESS RECOVERY/REVENUE \$ _____
(d) NET CITY'S COST \$ _____
(e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____
(f) GROSS COST (All Inclusive) \$ _____
(g) LESS RECOVERY/REVENUE \$ _____
(h) NET CITY'S COST \$ _____

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Without a plan to replace the roof we will continue to make patches (if possible) until it is no longer feasible at which time complete replacement will be required. Possible damage to roof structure & interior structure/components.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
No Yes x ; If yes,
(a) PROJECT NO. (1992-2001 Capital Budget) 24.0
(b) AT CITY'S COST OF \$ 130,000
(c) SCHEDULED TO START IN THE YEAR 1994

[Signature]
Signature of Department Head/
Local Board Manager
9-2-10-20
Date

Signature of C.A.O

Date

16. FUNDING (Treasury Department To Complete):
(a) NATURE OF PROPOSED FINANCING: _____
(b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
Yes No
(c) IF DEBENTURE FINANCING:
(i) ANNUAL DEBENTURE FINANCING COST: \$ _____
(ii) TOTAL CARRYING COST OF RETIRING DEBT: \$ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architect Division, Property Department.

The Corporation of the City of Hamilton

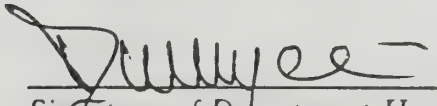
PROJECT NUMBER _____
(Treasury to complete)

1993-2002 CAPITAL BUDGET INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property-Building Operations & Maintenance
2. PROJECT NAME: Inch Park Pool - Pool filtration renovations
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
Replace pool filtration & concrete deck. The pool filtration system will have reached the end of its useful life by 1994. Mechanical components & deck can only be maintained to a certain extent following which entire replacement becomes necessary.
4. DEPARTMENTAL PRIORITY ORDER: 14
5. NATURE OF PROJECT:
 - (a) MAINTENANCE OF AN EXISTING PROJECT x
 - (b) HARD SERVICE _____
 - (c) SOFT SERVICE _____
6. PROJECT JUSTIFICATION:
 - (a) STRATEGIC DIRECTION
(Image of the City, Quality of Life, Transportation) 3
 - (b) HEALTH/SAFETY/ENVIRONMENT 9
 - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT 0
 - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit) 9
 - (e) ECONOMIC DEVELOPMENT 0
 - (f) PRODUCE JOBS IN THE PRIVATE SECTOR 4
 - (g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure) 9
 - (h) REDUCE ONGOING COST
(Staffing and/or resource requirements) 3
7. FEASIBILITY STUDY:
 - (a) DATE (MONTH-YEAR): _____
 - (b) GROSS COST \$ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR)
(Year of O.M.B. approval): 04/1994
 - (b) PROJECT FINISHING DATE (MONTH-YEAR): 09/1994
9. (a) GROSS COST OF PROJECT
IN YEAR-OF-START DOLLARS: \$ 439,000
 - (b) LESS PROVINCIAL SUBSIDIES: \$ _____
 - (c) LESS OTHER RECEIPTS (Specify): _____ \$ _____
 - (d) NET CITY'S COST: \$ 439,000
10. (a) YEAR OF EXPENDITURE:

- 1993 \$ _____	- 1998 \$ _____
- 1994 \$ <u>439,000</u>	- 1999 \$ _____
- 1995 \$ _____	- 2000 \$ _____
- 1996 \$ _____	- 2001 \$ _____
- 1997 \$ _____	- 2002 \$ _____

11. ESTIMATE PREPARED BY:
 (a) PROPERTY DEPARTMENT - ARCHITECT DIVISION
 No x Yes
 (b) If no, the basis of assumptions Maintenance of existing building & equipment.
Estimate prepared by Building Operations & Maintenance.
12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
 (a) WITHIN THE CITY DEPARTMENTS
 (b) IN THE COMMUNITY 4
13. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:
 (a) FIRST YEAR - DATE (MONTH-YEAR) _____
 (b) GROSS COST (All Inclusive) \$ _____
 (c) LESS RECOVERY/REVENUE \$ _____
 (d) NET CITY'S COST \$ _____
 (e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____
 (f) GROSS COST (All Inclusive) \$ _____
 (g) LESS RECOVERY/REVENUE \$ _____
 (h) NET CITY'S COST \$ _____
14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Without a plan to replace the filtration system we will continue to make repairs (if possible) to the system until its inevitable failure. Possible health & safety concerns, programme disruption.
15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
 No Yes x ; If yes,
 (a) PROJECT NO. (1992-2001 Capital Budget) 25.0
 (b) AT CITY'S COST OF \$ 427,000
 (c) SCHEDULED TO START IN THE YEAR 1994


 Signature of Department Head/
 Local Board Manager
92.09.22.
 Date

 Signature of C.A.O

 Date

16. FUNDING (Treasury Department To Complete):
 (a) NATURE OF PROPOSED FINANCING: _____
 (b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
 Yes No
 (c) IF DEBENTURE FINANCING:
 (i) ANNUAL DEBENTURE FINANCING COST: \$ _____
 (ii) TOTAL CARRYING COST OF RETIRING DEBT: \$ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architect Division, Property Department.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1993-2002 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property-Building Operations & Maintenance
2. PROJECT NAME: Rosedale Arena - Replacement of roof
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
This roof will have reached its normal life expectancy in 1994 at which time it will no longer be reliable in preventing infiltration of the outdoor elements. Repairs have been made, however, at this time the most cost effective measure is to replace the roof.
4. DEPARTMENTAL PRIORITY ORDER: 15
5. NATURE OF PROJECT:
 - (a) MAINTENANCE OF AN EXISTING PROJECT x
 - (b) HARD SERVICE _____
 - (c) SOFT SERVICE _____
6. PROJECT JUSTIFICATION:
 - (a) STRATEGIC DIRECTION
(Image of the City, Quality of Life, Transportation) 1
 - (b) HEALTH/SAFETY/ENVIRONMENT 7
 - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT 0
 - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit) 8
 - (e) ECONOMIC DEVELOPMENT 0
 - (f) PRODUCE JOBS IN THE PRIVATE SECTOR 2
 - (g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure) 9
 - (h) REDUCE ONGOING COST
(Staffing and/or resource requirements) 2
7. FEASIBILITY STUDY:
 - (a) DATE (MONTH-YEAR): _____
 - (b) GROSS COST \$ -
8. (a) PROJECT STARTING DATE (MONTH-YEAR)
(Year of O.M.B. approval): 04/1994
 - (b) PROJECT FINISHING DATE (MONTH-YEAR): 09/1994
9. (a) GROSS COST OF PROJECT
IN YEAR-OF-START DOLLARS: \$ 180,000
 - (b) LESS PROVINCIAL SUBSIDIES: \$ _____
 - (c) LESS OTHER RECEIPTS (Specify): _____ \$ _____
 - (d) NET CITY'S COST: \$ 180,000
10. (a) YEAR OF EXPENDITURE:

- 1993 \$ _____	- 1998 \$ _____
- 1994 \$ <u>180,000</u>	- 1999 \$ _____
- 1995 \$ _____	- 2000 \$ _____
- 1996 \$ _____	- 2001 \$ _____
- 1997 \$ _____	- 2002 \$ _____

- NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architect Division, Property Department.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

**1993-2002 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM**

1. DEPARTMENT/LOCAL BOARD: Property-Building Operations & Maintenance
2. PROJECT NAME: Scott Park Arena - Replacement of roof
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
This roof will have reached its normal life expectancy in 1994 at which time it will no longer be reliable in preventing infiltration of the outdoor elements. Repairs have been made, however, at this time the most cost effective measure is to replace the roof.
4. DEPARTMENTAL PRIORITY ORDER: 16
5. NATURE OF PROJECT:
 - (a) MAINTENANCE OF AN EXISTING PROJECT x
 - (b) HARD SERVICE _____
 - (c) SOFT SERVICE _____
6. PROJECT JUSTIFICATION:
 - (a) STRATEGIC DIRECTION
(Image of the City, Quality of Life, Transportation) 1
 - (b) HEALTH/SAFETY/ENVIRONMENT 7
 - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT 0
 - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit) 8
 - (e) ECONOMIC DEVELOPMENT 0
 - (f) PRODUCE JOBS IN THE PRIVATE SECTOR 2
 - (g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure) 9
 - (h) REDUCE ONGOING COST
(Staffing and/or resource requirements) 2
7. FEASIBILITY STUDY:
 - (a) DATE (MONTH-YEAR): _____
 - (b) GROSS COST \$ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR)
(Year of O.M.B. approval): 04/1994
 - (b) PROJECT FINISHING DATE (MONTH-YEAR): 09/1994
9. (a) GROSS COST OF PROJECT
IN YEAR-OF-START DOLLARS: \$ 150,000
 - (b) LESS PROVINCIAL SUBSIDIES: \$ _____
 - (c) LESS OTHER RECEIPTS (Specify): _____ \$ _____
 - (d) NET CITY'S COST: \$ 150,000
10. (a) YEAR OF EXPENDITURE:

- 1993 \$ _____	- 1998 \$ _____
- 1994 \$ <u>150,000</u>	- 1999 \$ _____
- 1995 \$ _____	- 2000 \$ _____
- 1996 \$ _____	- 2001 \$ _____
- 1997 \$ _____	- 2002 \$ _____

- NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architect Division, Property Department.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1993-2002 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property-Building Operations & Maintenance
2. PROJECT NAME: Westmount & Mt. Arena - Boiler Replacement
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
The heating equipment in these facilities will have reached their life expectancy & as such will no longer be reliable or efficient. These plants provide both domestic hot water & building heating water.
4. DEPARTMENTAL PRIORITY ORDER: 17
5. NATURE OF PROJECT:
 - (a) MAINTENANCE OF AN EXISTING PROJECT x
 - (b) HARD SERVICE _____
 - (c) SOFT SERVICE _____
6. PROJECT JUSTIFICATION:
 - (a) STRATEGIC DIRECTION
(Image of the City, Quality of Life, Transportation) 2
 - (b) HEALTH/SAFETY/ENVIRONMENT 9
 - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT 0
 - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit) 8
 - (e) ECONOMIC DEVELOPMENT 0
 - (f) PRODUCE JOBS IN THE PRIVATE SECTOR 2
 - (g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure) 9
 - (h) REDUCE ONGOING COST
(Staffing and/or resource requirements) 2
7. FEASIBILITY STUDY:
 - (a) DATE (MONTH-YEAR): _____
 - (b) GROSS COST \$ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR)
(Year of O.M.B. approval): 04/1994
- (b) PROJECT FINISHING DATE (MONTH-YEAR): 09/1994
9. (a) GROSS COST OF PROJECT
IN YEAR-OF-START DOLLARS: \$ 154,000
- (b) LESS PROVINCIAL SUBSIDIES: \$ _____
- (c) LESS OTHER RECEIPTS (Specify): _____ \$ _____
- (d) NET CITY'S COST: \$ 154,000
10. (a) YEAR OF EXPENDITURE:

- 1993 \$ _____	- 1998 \$ _____
- 1994 \$ <u>154,000</u>	- 1999 \$ _____
- 1995 \$ _____	- 2000 \$ _____
- 1996 \$ _____	- 2001 \$ _____
- 1997 \$ _____	- 2002 \$ _____

- NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architect Division, Property Department.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

**1993-2002 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM**

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Mtc/CUP
2. PROJECT NAME: Copps Coliseum - Steam to hot water conversion
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
Conversion of the existing steam heating system utilized for area heating, coil protection & domestic hot water generation to hot water to provide reduction in operating & maintenance costs & increase equipment longevity.
4. DEPARTMENTAL PRIORITY ORDER: 18
5. NATURE OF PROJECT:
 - (a) MAINTENANCE OF AN EXISTING PROJECT x
 - (b) HARD SERVICE _____
 - (c) SOFT SERVICE _____
6. PROJECT JUSTIFICATION:
 - (a) STRATEGIC DIRECTION
(Image of the City, Quality of Life, Transportation) 2
 - (b) HEALTH/SAFETY/ENVIRONMENT 6
 - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT 0
 - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit) 8
 - (e) ECONOMIC DEVELOPMENT 0
 - (f) PRODUCE JOBS IN THE PRIVATE SECTOR 3
 - (g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure) 9
 - (h) REDUCE ONGOING COST
(Staffing and/or resource requirements) 6
7. FEASIBILITY STUDY:
 - (a) DATE (MONTH-YEAR): _____
 - (b) GROSS COST \$ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR)
(Year of O.M.B. approval): 01/1994
 - (b) PROJECT FINISHING DATE (MONTH-YEAR): 12/1994
9. (a) GROSS COST OF PROJECT
IN YEAR-OF-START DOLLARS: \$ 195,000
 - (b) LESS PROVINCIAL SUBSIDIES: \$ _____
 - (c) LESS OTHER RECEIPTS (Specify): _____ \$ _____
 - (d) NET CITY'S COST: \$ 195,000
10. (a) YEAR OF EXPENDITURE:

- 1993 \$ _____	- 1998 \$ _____
- 1994 \$ <u>195,000</u>	- 1999 \$ _____
- 1995 \$ _____	- 2000 \$ _____
- 1996 \$ _____	- 2001 \$ _____
- 1997 \$ _____	- 2002 \$ _____

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

**1993-2002 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM**

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance
2. PROJECT NAME: Norman "Pinky" Lewis - Roof replacement
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT,
LOCATION, ETC.:

Roof replacement - The roof will have prematurely reached its normal life expectancy in 1994. At this time the most cost effective measure is to replace the entire roof.

4. DEPARTMENTAL PRIORITY ORDER: 19
5. NATURE OF PROJECT:
(a) MAINTENANCE OF AN EXISTING PROJECT x
(b) HARD SERVICE _____
(c) SOFT SERVICE _____
6. PROJECT JUSTIFICATION:
(a) STRATEGIC DIRECTION
(Image of the City, Quality of Life, Transportation) 1
(b) HEALTH/SAFETY/ENVIRONMENT 7
(c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT 0
(d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit) 9
(e) ECONOMIC DEVELOPMENT 0
(f) PRODUCE JOBS IN THE PRIVATE SECTOR 3
(g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure) 9
(h) REDUCE ONGOING COST
(Staffing and/or resource requirements) 2
7. FEASIBILITY STUDY:
(a) DATE (MONTH-YEAR): _____
(b) GROSS COST \$ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR)
(Year of O.M.B. approval): 04/1994
(b) PROJECT FINISHING DATE (MONTH-YEAR): 09/1994
9. (a) GROSS COST OF PROJECT
IN YEAR-OF-START DOLLARS: \$ 125,000
(b) LESS PROVINCIAL SUBSIDIES: \$ _____
(c) LESS OTHER RECEIPTS (Specify): _____ \$ _____
(d) NET CITY'S COST: \$ 125,000
10. (a) YEAR OF EXPENDITURE:
- 1993 \$ _____ - 1998 \$ _____
- 1994 \$ 125,000 - 1999 \$ _____
- 1995 \$ _____ - 2000 \$ _____
- 1996 \$ _____ - 2001 \$ _____
- 1997 \$ _____ - 2002 \$ _____

- NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architect Division, Property Department.

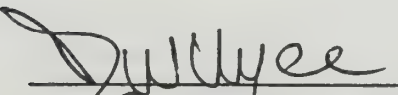
The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1993-2002 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property-Building Operations & Maintenance
2. PROJECT NAME: Main & Norfolk Fire-Mechanical/electrical retrofit
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
For the general refurbishing of the electrical & mechanical systems to provide code compliance & a safe healthy environment.
4. DEPARTMENTAL PRIORITY ORDER: 20
5. NATURE OF PROJECT:
 - (a) MAINTENANCE OF AN EXISTING PROJECT x
 - (b) HARD SERVICE _____
 - (c) SOFT SERVICE _____
6. PROJECT JUSTIFICATION:
 - (a) STRATEGIC DIRECTION
(Image of the City, Quality of Life, Transportation) 5
 - (b) HEALTH/SAFETY/ENVIRONMENT 7
 - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT 0
 - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit) 7
 - (e) ECONOMIC DEVELOPMENT 0
 - (f) PRODUCE JOBS IN THE PRIVATE SECTOR 1
 - (g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure) 9
 - (h) REDUCE ONGOING COST
(Staffing and/or resource requirements) 2
7. FEASIBILITY STUDY:
 - (a) DATE (MONTH-YEAR): _____
 - (b) GROSS COST \$ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR)
(Year of O.M.B. approval): 01/1994
- (b) PROJECT FINISHING DATE (MONTH-YEAR): 12/1994
9. (a) GROSS COST OF PROJECT
IN YEAR-OF-START DOLLARS: \$ 100,000
- (b) LESS PROVINCIAL SUBSIDIES: \$ _____
- (c) LESS OTHER RECEIPTS (Specify): _____ \$ _____
- (d) NET CITY'S COST: \$ 100,000
10. (a) YEAR OF EXPENDITURE:
 - 1993 \$ _____
 - 1994 \$ 100,000
 - 1995 \$ _____
 - 1996 \$ _____
 - 1997 \$ _____
 - 1998 \$ _____
 - 1999 \$ _____
 - 2000 \$ _____
 - 2001 \$ _____
 - 2002 \$ _____

11. ESTIMATE PREPARED BY:
 (a) PROPERTY DEPARTMENT - ARCHITECT DIVISION
 No x Yes
 (b) If no, the basis of assumptions Maintenance of existing building & equipment.
Estimate prepared by Building Operations & Maintenance.
12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
 (a) WITHIN THE CITY DEPARTMENTS
 (b) IN THE COMMUNITY 1
13. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:
 (a) FIRST YEAR - DATE (MONTH-YEAR) _____
 (b) GROSS COST (All Inclusive) \$ _____
 (c) LESS RECOVERY/REVENUE \$ _____
 (d) NET CITY'S COST \$ _____
 (e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____
 (f) GROSS COST (All Inclusive) \$ _____
 (g) LESS RECOVERY/REVENUE \$ _____
 (h) NET CITY'S COST \$ _____
14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Aging equipment-Decreased reliability-Increased maintenance costs-Health & safety concern for staff.
15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
 No x Yes ; If yes,
 (a) PROJECT NO. (1992-2001 Capital Budget) _____
 (b) AT CITY'S COST OF \$ _____
 (c) SCHEDULED TO START IN THE YEAR _____


 Signature of Department Head/
 Local Board Manager
9-2-09.22
 Date

 Signature of C.A.O

 Date

16. FUNDING (Treasury Department To Complete):
 (a) NATURE OF PROPOSED FINANCING: _____
 (b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
 Yes No
 (c) IF DEBENTURE FINANCING:
 (i) ANNUAL DEBENTURE FINANCING COST: \$ _____
 (ii) TOTAL CARRYING COST OF RETIRING DEBT: \$ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architect Division, Property Department.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1993-2002 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property-Building Operations & Maintenance
2. PROJECT NAME: Mountain Composite - Roof replacement.
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
Roof on this building is in very poor condition & can no longer prevent infiltration of the elements. Deterioration of the deck is taking place & needs to be addressed.
4. DEPARTMENTAL PRIORITY ORDER: 21
5. NATURE OF PROJECT:
 - (a) MAINTENANCE OF AN EXISTING PROJECT x
 - (b) HARD SERVICE _____
 - (c) SOFT SERVICE _____
6. PROJECT JUSTIFICATION:
 - (a) STRATEGIC DIRECTION
(Image of the City, Quality of Life, Transportation) 0
 - (b) HEALTH/SAFETY/ENVIRONMENT 9
 - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT 0
 - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit) 9
 - (e) ECONOMIC DEVELOPMENT 0
 - (f) PRODUCE JOBS IN THE PRIVATE SECTOR 1
 - (g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure) 9
 - (h) REDUCE ONGOING COST
(Staffing and/or resource requirements) 2
7. FEASIBILITY STUDY:
 - (a) DATE (MONTH-YEAR): _____
 - (b) GROSS COST \$ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR)
(Year of O.M.B. approval): 03/1994
- (b) PROJECT FINISHING DATE (MONTH-YEAR): 06/1994
9. (a) GROSS COST OF PROJECT
IN YEAR-OF-START DOLLARS: \$ 65,000
- (b) LESS PROVINCIAL SUBSIDIES: \$ _____
- (c) LESS OTHER RECEIPTS (Specify): _____ \$ _____
- (d) NET CITY'S COST: \$ 65,000
10. (a) YEAR OF EXPENDITURE:

- 1993 \$ _____	- 1998 \$ _____
- 1994 \$ <u>65,000</u>	- 1999 \$ _____
- 1995 \$ _____	- 2000 \$ _____
- 1996 \$ _____	- 2001 \$ _____
- 1997 \$ _____	- 2002 \$ _____

11. ESTIMATE PREPARED BY:

(a) PROPERTY DEPARTMENT - ARCHITECT DIVISION

No x Yes

(b) If no, the basis of assumptions Maintenance of an existing building & equipment.
Estimate prepared by Building Operations & Maintenance.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:

(a) WITHIN THE CITY DEPARTMENTS

(b) IN THE COMMUNITY

1

13. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:

(a) FIRST YEAR - DATE (MONTH-YEAR)

(b) GROSS COST (All Inclusive)

\$

(c) LESS RECOVERY/REVENUE

\$

(d) NET CITY'S COST

\$

(e) FOLLOWING YEAR - DATE (MONTH-YEAR)

(f) GROSS COST (All Inclusive)

\$

(g) LESS RECOVERY/REVENUE

\$

(h) NET CITY'S COST

\$

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:

Without a plan to replace the roof we will continue to make repairs (if possible) until it is no longer feasible. Possible safety concerns if this is not addressed in the near future.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?

No x Yes ; If yes,

(a) PROJECT NO. (1992-2001 Capital Budget)

(b) AT CITY'S COST OF \$

(c) SCHEDULED TO START IN THE YEAR

[Signature]
Signature of Department Head/
Local Board Manager

Signature of C.A.O

92.09.22

Date

Date

16. FUNDING (Treasury Department To Complete):

(a) NATURE OF PROPOSED FINANCING:

(b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:

Yes No

(c) IF DEBENTURE FINANCING:

(i) ANNUAL DEBENTURE FINANCING COST:

\$

(ii) TOTAL CARRYING COST OF RETIRING DEBT:

\$

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architect Division, Property Department.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1993-2002 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property-Building Operations & Maintenance
2. PROJECT NAME: City Hall - Roof replacement
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
Replacement of City Hall roof. The bulk of the roof is presently 30 years old & over the years repairs have been made to small sections. The most cost effective measure is to completely re-roof the building.
4. DEPARTMENTAL PRIORITY ORDER: 23
5. NATURE OF PROJECT:
 - (a) MAINTENANCE OF AN EXISTING PROJECT x
 - (b) HARD SERVICE _____
 - (c) SOFT SERVICE _____
6. PROJECT JUSTIFICATION:
 - (a) STRATEGIC DIRECTION
(Image of the City, Quality of Life, Transportation) 2
 - (b) HEALTH/SAFETY/ENVIRONMENT 6
 - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT 0
 - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit) 9
 - (e) ECONOMIC DEVELOPMENT 0
 - (f) PRODUCE JOBS IN THE PRIVATE SECTOR 4
 - (g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure) 9
 - (h) REDUCE ONGOING COST
(Staffing and/or resource requirements) 2
7. FEASIBILITY STUDY:
 - (a) DATE (MONTH-YEAR): _____
 - (b) GROSS COST \$ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR)
(Year of O.M.B. approval): 04/1995
- (b) PROJECT FINISHING DATE (MONTH-YEAR): 09/1995
9. (a) GROSS COST OF PROJECT
IN YEAR-OF-START DOLLARS: \$ 330,000
- (b) LESS PROVINCIAL SUBSIDIES: \$ _____
- (c) LESS OTHER RECEIPTS (Specify): _____ \$ _____
- (d) NET CITY'S COST: \$ 330,000
10. (a) YEAR OF EXPENDITURE:
 - 1993 \$ _____
 - 1994 \$ _____
 - 1995 \$ 330,000
 - 1996 \$ _____
 - 1997 \$ _____
 - 1998 \$ _____
 - 1999 \$ _____
 - 2000 \$ _____
 - 2001 \$ _____
 - 2002 \$ _____

11. ESTIMATE PREPARED BY:
 (a) PROPERTY DEPARTMENT - ARCHITECT DIVISION
 No x Yes
 (b) If no, the basis of assumptions Maintenance of an existing building & equipment.
Estimate prepared by Building Operations & Maintenance.
12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
 (a) WITHIN THE CITY DEPARTMENTS
 (b) IN THE COMMUNITY 4
13. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:
 (a) FIRST YEAR - DATE (MONTH-YEAR) _____
 (b) GROSS COST (All Inclusive) \$ _____
 (c) LESS RECOVERY/REVENUE \$ _____
 (d) NET CITY'S COST \$ _____
 (e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____
 (f) GROSS COST (All Inclusive) \$ _____
 (g) LESS RECOVERY/REVENUE \$ _____
 (h) NET CITY'S COST \$ _____
14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Without a plan to completely re-roof the building we will continue to patch & make good the existing roof. However, these repairs would only be temporary & therefore only postpone the inevitable replacement at a far greater cost.
15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
 No Yes x ; If yes,
 (a) PROJECT NO. (1992-2001 Capital Budget) 31.0
 (b) AT CITY'S COST OF \$ 330,000
 (c) SCHEDULED TO START IN THE YEAR 1995
- [Signature]
 Signature of Department Head/
 Local Board Manager
92.09.22.
 Date
- Signature of C.A.O

 Date
16. FUNDING (Treasury Department To Complete):
 (a) NATURE OF PROPOSED FINANCING: _____
 (b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
 Yes No
 (c) IF DEBENTURE FINANCING:
 (i) ANNUAL DEBENTURE FINANCING COST: \$ _____
 (ii) TOTAL CARRYING COST OF RETIRING DEBT: \$ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architect Division, Property Department.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

**1993-2002 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM**

1. DEPARTMENT/LOCAL BOARD: Property-Building Operations & Maintenance
2. PROJECT NAME: Mountain Arena - Replacement of roof
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
This roof will have reached its normal life expectancy in 1995 at which time it will no longer be reliable in preventing infiltration of the outdoor elements.
4. DEPARTMENTAL PRIORITY ORDER: 24
5. NATURE OF PROJECT:
 - (a) MAINTENANCE OF AN EXISTING PROJECT x
 - (b) HARD SERVICE _____
 - (c) SOFT SERVICE _____
6. PROJECT JUSTIFICATION:
 - (a) STRATEGIC DIRECTION
(Image of the City, Quality of Life, Transportation) 1
 - (b) HEALTH/SAFETY/ENVIRONMENT 7
 - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT 0
 - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit) 8
 - (e) ECONOMIC DEVELOPMENT 0
 - (f) PRODUCE JOBS IN THE PRIVATE SECTOR 3
 - (g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure) 9
 - (h) REDUCE ONGOING COST
(Staffing and/or resource requirements) 2
7. FEASIBILITY STUDY:
 - (a) DATE (MONTH-YEAR): _____
 - (b) GROSS COST \$ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR)
(Year of O.M.B. approval): 04/1995
- (b) PROJECT FINISHING DATE (MONTH-YEAR): 09/1995
9. (a) GROSS COST OF PROJECT
IN YEAR-OF-START DOLLARS: \$ 250,000
- (b) LESS PROVINCIAL SUBSIDIES: \$ _____
- (c) LESS OTHER RECEIPTS (Specify): _____ \$ _____
- (d) NET CITY'S COST: \$ 250,000
10. (a) YEAR OF EXPENDITURE:
 - 1993 \$ _____
 - 1994 \$ _____
 - 1995 \$ 250,000
 - 1996 \$ _____
 - 1997 \$ _____
 - 1998 \$ _____
 - 1999 \$ _____
 - 2000 \$ _____
 - 2001 \$ _____
 - 2002 \$ _____

- NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architect Division, Property Department.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

**1993-2002 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM**

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance
2. PROJECT NAME: Parkdale Pool - Pool filtration renovation
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
Replace pool filtration system & associated components & concrete deck. The pool filtration system will have reached the end of its useful life by 1995. Mechanical components can only be maintained to a certain extent following which entire replacement becomes necessary.
4. DEPARTMENTAL PRIORITY ORDER: 25
5. NATURE OF PROJECT:
 - (a) MAINTENANCE OF AN EXISTING PROJECT x
 - (b) HARD SERVICE _____
 - (c) SOFT SERVICE _____
6. PROJECT JUSTIFICATION:
 - (a) STRATEGIC DIRECTION
(Image of the City, Quality of Life, Transportation) 3
 - (b) HEALTH/SAFETY/ENVIRONMENT 9
 - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT 0
 - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit) 9
 - (e) ECONOMIC DEVELOPMENT 0
 - (f) PRODUCE JOBS IN THE PRIVATE SECTOR 4
 - (g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure) 9
 - (h) REDUCE ONGOING COST
(Staffing and/or resource requirements) 2
7. FEASIBILITY STUDY:
 - (a) DATE (MONTH-YEAR): _____
 - (b) GROSS COST \$ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR)
(Year of O.M.B. approval): 04/1995
- (b) PROJECT FINISHING DATE (MONTH-YEAR): 09/1995
9. (a) GROSS COST OF PROJECT
IN YEAR-OF-START DOLLARS: \$ 448,000
- (b) LESS PROVINCIAL SUBSIDIES: \$ _____
- (c) LESS OTHER RECEIPTS (Specify): _____ \$ _____
- (d) NET CITY'S COST: \$ 448,000
10. (a) YEAR OF EXPENDITURE:

- 1993 \$ _____	- 1998 \$ _____
- 1994 \$ _____	- 1999 \$ _____
- 1995 \$ <u>448,000</u>	- 2000 \$ _____
- 1996 \$ _____	- 2001 \$ _____
- 1997 \$ _____	- 2002 \$ _____

- NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architect Division, Property Department.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

**1993-2002 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM**

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Mtc/CUP
2. PROJECT NAME: Cup-Building Automation System Upgrade
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
Upgrade/replace existing building automation system to keep abreast of current technology. Upgrade to consist of additional DPS 640 mini computer or conversion to PC base system. System effectiveness & efficiency would improve.
4. DEPARTMENTAL PRIORITY ORDER: 26
5. NATURE OF PROJECT:
 - (a) MAINTENANCE OF AN EXISTING PROJECT x
 - (b) HARD SERVICE _____
 - (c) SOFT SERVICE _____
6. PROJECT JUSTIFICATION:
 - (a) STRATEGIC DIRECTION
(Image of the City, Quality of Life, Transportation) 1
 - (b) HEALTH/SAFETY/ENVIRONMENT 5
 - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT 0
 - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit) 6
 - (e) ECONOMIC DEVELOPMENT 0
 - (f) PRODUCE JOBS IN THE PRIVATE SECTOR 2
 - (g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure) 9
 - (h) REDUCE ONGOING COST
(Staffing and/or resource requirements) 3
7. FEASIBILITY STUDY:
 - (a) DATE (MONTH-YEAR): _____
 - (b) GROSS COST \$ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR)
(Year of O.M.B. approval): 01/1995
 - (b) PROJECT FINISHING DATE (MONTH-YEAR): 08/1995
9. (a) GROSS COST OF PROJECT
IN YEAR-OF-START DOLLARS: \$ 154,000
 - (b) LESS PROVINCIAL SUBSIDIES: \$ _____
 - (c) LESS OTHER RECEIPTS (Specify): _____ \$ _____
 - (d) NET CITY'S COST: \$ 154,000
10. (a) YEAR OF EXPENDITURE:

- 1993 \$ _____	- 1998 \$ _____
- 1994 \$ _____	- 1999 \$ _____
- 1995 \$ <u>154,000</u>	- 2000 \$ _____
- 1996 \$ _____	- 2001 \$ _____
- 1997 \$ _____	- 2002 \$ _____

11. ESTIMATE PREPARED BY:

(a) PROPERTY DEPARTMENT - ARCHITECT DIVISION

No ☒ Yes ☐

(b) If no, the basis of assumptions Maintenance of existing building & equipment.
Estimate prepared by Building Operations & Maintenance.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:

(a) WITHIN THE CITY DEPARTMENTS

(b) IN THE COMMUNITY

2

13. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:

(a) FIRST YEAR - DATE (MONTH-YEAR)

(b) GROSS COST (All Inclusive)

(c) LESS RECOVERY/REVENUE

(d) NET CITY'S COST

(e) FOLLOWING YEAR - DATE (MONTH-YEAR)

(f) GROSS COST (All Inclusive)

(g) LESS RECOVERY/REVENUE

(h) NET CITY'S COST

\$

\$

\$

\$

\$

\$

\$

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:

Failure to upgrade existing system to keep abreast of current technology will result in
system obsolescence & higher future costs to replace.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?

No ☐ Yes ☒ ; If yes,

(a) PROJECT NO. (1992-2001 Capital Budget) 34.0

(b) AT CITY'S COST OF \$ 150,000

(c) SCHEDULED TO START IN THE YEAR 1995

[Signature]
Signature of Department Head/
Local Board Manager

92.09.22

Date

[Signature]
Signature of C.A.O

Date

16. FUNDING (Treasury Department To Complete):

(a) NATURE OF PROPOSED FINANCING:

(b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:

Yes ☐ No ☐

(c) IF DEBENTURE FINANCING:

(i) ANNUAL DEBENTURE FINANCING COST:

(ii) TOTAL CARRYING COST OF RETIRING DEBT:

\$

\$

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architect Division, Property Department.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1993-2002 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Mtc
2. PROJECT NAME: Systems Department - UPS
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
Provide an uninterruptable power supply system completely standalone from City Hall requirements, complete with UPS, switchgear, transformers, & diesel generator.

4. DEPARTMENTAL PRIORITY ORDER: 27
5. NATURE OF PROJECT:
 - (a) MAINTENANCE OF AN EXISTING PROJECT x
 - (b) HARD SERVICE _____
 - (c) SOFT SERVICE _____
6. PROJECT JUSTIFICATION:
 - (a) STRATEGIC DIRECTION
(Image of the City, Quality of Life, Transportation) 5
 - (b) HEALTH/SAFETY/ENVIRONMENT 0
 - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT 0
 - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit) 9
 - (e) ECONOMIC DEVELOPMENT 0
 - (f) PRODUCE JOBS IN THE PRIVATE SECTOR 2
 - (g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure) 9
 - (h) REDUCE ONGOING COST
(Staffing and/or resource requirements) 0
7. FEASIBILITY STUDY:
 - (a) DATE (MONTH-YEAR): _____
 - (b) GROSS COST \$ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR)
(Year of O.M.B. approval): 01/1995
 - (b) PROJECT FINISHING DATE (MONTH-YEAR): 10/1995
9. (a) GROSS COST OF PROJECT
IN YEAR-OF-START DOLLARS: \$ 300,000
 - (b) LESS PROVINCIAL SUBSIDIES: \$ _____
 - (c) LESS OTHER RECEIPTS (Specify): _____ \$ _____
 - (d) NET CITY'S COST: \$ 300,000
10. (a) YEAR OF EXPENDITURE:

- 1993 \$ _____	- 1998 \$ _____
- 1994 \$ _____	- 1999 \$ _____
- 1995 \$ <u>300,000</u>	- 2000 \$ _____
- 1996 \$ _____	- 2001 \$ _____
- 1997 \$ _____	- 2002 \$ _____

11. ESTIMATE PREPARED BY:

(a) PROPERTY DEPARTMENT - ARCHITECT DIVISION

No ☒ Yes ☐

(b) If no, the basis of assumptions Maintenance of existing building & equipment.
Estimate prepared by Building Operations & Maintenance.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:

(a) WITHIN THE CITY DEPARTMENTS

(b) IN THE COMMUNITY

2

13. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:

(a) FIRST YEAR - DATE (MONTH-YEAR)

(b) GROSS COST (All Inclusive)

\$

(c) LESS RECOVERY/REVENUE

\$

(d) NET CITY'S COST

\$

(e) FOLLOWING YEAR - DATE (MONTH-YEAR) 1996

(f) GROSS COST (All Inclusive)

\$

500

(g) LESS RECOVERY/REVENUE

\$

(h) NET CITY'S COST

\$

500

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:

The City & Region's ability to maintain business operations would be affected to varying degrees depending on the number & duration of power interruptions or "brownouts". An ups & diesel backup systems are considered to be a standard part of a corporate data processing operation.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?

No ☒ Yes ☐ ; If yes,

(a) PROJECT NO. (1992-2001 Capital Budget)

(b) AT CITY'S COST OF \$

(c) SCHEDULED TO START IN THE YEAR

[Signature]
 Signature of Department Head/
 Local Board Manager

[Signature]
 Signature of C.A.O

92.09.22

Date

Date

16. FUNDING (Treasury Department To Complete):

(a) NATURE OF PROPOSED FINANCING:

(b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:

Yes ☐ No ☐

(c) IF DEBENTURE FINANCING:

(i) ANNUAL DEBENTURE FINANCING COST:

\$

(ii) TOTAL CARRYING COST OF RETIRING DEBT:

\$

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architect Division, Property Department.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1993-2002 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Architectural/Bldg. Op. & Mtnce. Divisions
2. PROJECT NAME: Major Accommodation Refurbishings - City Hall
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
To conduct major refurbishings required for City Hall in order to conform to the current Building Code. These changes will affect both the building envelope and infrastructure and are intended to be long-term.
4. DEPARTMENTAL PRIORITY ORDER: 28
5. NATURE OF PROJECT:
 - (a) MAINTENANCE OF AN EXISTING PROJECT X
 - (b) HARD SERVICE _____
 - (c) SOFT SERVICE _____
6. PROJECT JUSTIFICATION:
 - (a) STRATEGIC DIRECTION
(Image of the City, Quality of Life, Transportation) 7
 - (b) HEALTH/SAFETY/ENVIRONMENT 5
 - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT -
 - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit) 9
 - (e) ECONOMIC DEVELOPMENT -
 - (f) PRODUCE JOBS IN THE PRIVATE SECTOR 9
 - (g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure) 9
 - (h) REDUCE ONGOING COST
(Staffing and/or resource requirements) 7
7. FEASIBILITY STUDY:
 - (a) DATE (MONTH-YEAR): _____
 - (b) GROSS COST _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR)
(Year of O.M.B. approval): 1996
 - (b) PROJECT FINISHING DATE (MONTH-YEAR): 1997
9. (a) GROSS COST OF PROJECT
IN YEAR-OF-START DOLLARS: \$ 5,000,000
 - (b) LESS PROVINCIAL SUBSIDIES: \$ _____
 - (c) LESS OTHER RECEIPTS (Specify): _____ \$ _____
 - (d) NET CITY'S COST: \$ 5,000,000
10. (a) YEAR OF EXPENDITURE:

- 1993 \$ _____	- 1998 \$ _____
- 1994 \$ _____	- 1999 \$ _____
- 1995 \$ _____	- 2000 \$ _____
- 1996 \$ <u>3,000,000</u>	- 2001 \$ _____
- 1997 \$ <u>2,000,000</u>	- 2002 \$ _____

11. ESTIMATE PREPARED BY:
(a) PROPERTY DEPARTMENT - ARCHITECT DIVISION
No X Yes
(b) If no, the basis of assumptions General estimate - to be revised following completion of needs/feasibility study to be undertaken in 1993 (funding previously approved).

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:

- (a) WITHIN THE CITY DEPARTMENTS
(b) IN THE COMMUNITY 132

13. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:

- (a) FIRST YEAR - DATE (MONTH-YEAR)
(b) GROSS COST (All Inclusive) \$
(c) LESS RECOVERY/REVENUE \$
(d) NET CITY'S COST \$
(e) FOLLOWING YEAR - DATE (MONTH-YEAR)
(f) GROSS COST (All Inclusive) \$
(g) LESS RECOVERY/REVENUE \$
(h) NET CITY'S COST \$

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:

The building will remain below current Building Code standards and will continue to deteriorate. This will result in increased maintenance costs as well as adversely affecting accommodations and our corporate image.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?

No Yes X ; If yes,

- (a) PROJECT NO. (1992-2001 Capital Budget) 35.0
(b) AT CITY'S COST OF \$ 5,000,000
(c) SCHEDULED TO START IN THE YEAR 1996

[Signature]
Signature of Department Head/
Local Board Manager

Sep 30/92
Date

Signature of C.A.O

Date

16. FUNDING (Treasury Department To Complete):

- (a) NATURE OF PROPOSED FINANCING:
(b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
Yes No
(c) IF DEBENTURE FINANCING:
(i) ANNUAL DEBENTURE FINANCING COST: \$
(ii) TOTAL CARRYING COST OF RETIRING DEBT: \$

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architect Division, Property Department.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1993-2002 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance
2. PROJECT NAME: Coronation Pool - Pool filtration renovation
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
Replace pool filtration system & associated components & concrete deck. The pool filtration system will have reached the end of its useful life by 1996. Deck & system can only be maintained to a certain extent following which entire replacement is required.
4. DEPARTMENTAL PRIORITY ORDER: 29
5. NATURE OF PROJECT:
 - (a) MAINTENANCE OF AN EXISTING PROJECT x
 - (b) HARD SERVICE _____
 - (c) SOFT SERVICE _____
6. PROJECT JUSTIFICATION:
 - (a) STRATEGIC DIRECTION
(Image of the City, Quality of Life, Transportation) 3
 - (b) HEALTH/SAFETY/ENVIRONMENT 9
 - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT 0
 - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit) 9
 - (e) ECONOMIC DEVELOPMENT 0
 - (f) PRODUCE JOBS IN THE PRIVATE SECTOR 2
 - (g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure) 9
 - (h) REDUCE ONGOING COST
(Staffing and/or resource requirements) 2
7. FEASIBILITY STUDY:
 - (a) DATE (MONTH-YEAR): _____
 - (b) GROSS COST \$ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR)
(Year of O.M.B. approval): 04/1996
- (b) PROJECT FINISHING DATE (MONTH-YEAR): 09/1996
9. (a) GROSS COST OF PROJECT
IN YEAR-OF-START DOLLARS: \$ 470,000
- (b) LESS PROVINCIAL SUBSIDIES: \$ _____
- (c) LESS OTHER RECEIPTS (Specify): _____ \$ _____
- (d) NET CITY'S COST: \$ 470,000
10. (a) YEAR OF EXPENDITURE:

- 1993 \$ _____	- 1998 \$ _____
- 1994 \$ _____	- 1999 \$ _____
- 1995 \$ _____	- 2000 \$ _____
- 1996 \$ <u>470,000</u>	- 2001 \$ _____
- 1997 \$ _____	- 2002 \$ _____

- NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architect Division, Property Department.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

**1993-2002 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM**

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Mtc/CUP
2. PROJECT NAME: Convert a/c equipment from CFC11 to SUVA-123
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
Convert existing building air conditioning systems to more environmentally acceptable refrigerants. Convert ice making refrigeration systems. Production of CFC-11 will cease in 1995.
4. DEPARTMENTAL PRIORITY ORDER: 30
5. NATURE OF PROJECT:
 - (a) MAINTENANCE OF AN EXISTING PROJECT x
 - (b) HARD SERVICE _____
 - (c) SOFT SERVICE _____
6. PROJECT JUSTIFICATION:
 - (a) STRATEGIC DIRECTION
(Image of the City, Quality of Life, Transportation) 5
 - (b) HEALTH/SAFETY/ENVIRONMENT 9
 - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT 7
 - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit) 9
 - (e) ECONOMIC DEVELOPMENT 0
 - (f) PRODUCE JOBS IN THE PRIVATE SECTOR 2
 - (g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure) 9
 - (h) REDUCE ONGOING COST
(Staffing and/or resource requirements) 2
7. FEASIBILITY STUDY:
 - (a) DATE (MONTH-YEAR): _____
 - (b) GROSS COST \$ -
8.
 - (a) PROJECT STARTING DATE (MONTH-YEAR)
(Year of O.M.B. approval): 01/1996
 - (b) PROJECT FINISHING DATE (MONTH-YEAR): 12/1998
9.
 - (a) GROSS COST OF PROJECT
IN YEAR-OF-START DOLLARS: \$ 518,000
 - (b) LESS PROVINCIAL SUBSIDIES: \$ _____
 - (c) LESS OTHER RECEIPTS (Specify): _____ \$ _____
 - (d) NET CITY'S COST: \$ 518,000
10. (a) YEAR OF EXPENDITURE:

- 1993 \$ _____	- 1998 \$ <u>177,000</u>
- 1994 \$ _____	- 1999 \$ _____
- 1995 \$ _____	- 2000 \$ _____
- 1996 \$ <u>164,000</u>	- 2001 \$ _____
- 1997 \$ <u>177,000</u>	- 2002 \$ _____

- NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architect Division, Property Department.

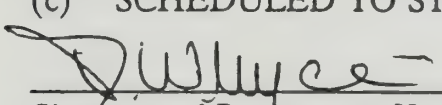
The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

**1993-2002 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM**

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Mtc/CUP
2. PROJECT NAME: City Hall - Replace existing chillers & associated equipment
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
Two of the three a/c chillers in City Hall will be 37 years old in 1996. Normal life expectancy is 25-30 years old. These two machines will be replaced by one, more efficient chiller.
4. DEPARTMENTAL PRIORITY ORDER: 32
5. NATURE OF PROJECT:
 - (a) MAINTENANCE OF AN EXISTING PROJECT x
 - (b) HARD SERVICE _____
 - (c) SOFT SERVICE _____
6. PROJECT JUSTIFICATION:
 - (a) STRATEGIC DIRECTION
(Image of the City, Quality of Life, Transportation) 1
 - (b) HEALTH/SAFETY/ENVIRONMENT 7
 - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT 0
 - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit) 7
 - (e) ECONOMIC DEVELOPMENT 0
 - (f) PRODUCE JOBS IN THE PRIVATE SECTOR 2
 - (g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure) 9
 - (h) REDUCE ONGOING COST
(Staffing and/or resource requirements) 1
7. FEASIBILITY STUDY:
 - (a) DATE (MONTH-YEAR): _____
 - (b) GROSS COST \$ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR)
(Year of O.M.B. approval): 01/1996
 - (b) PROJECT FINISHING DATE (MONTH-YEAR): 06/1996
9. (a) GROSS COST OF PROJECT
IN YEAR-OF-START DOLLARS: \$ 353,000
 - (b) LESS PROVINCIAL SUBSIDIES: \$ _____
 - (c) LESS OTHER RECEIPTS (Specify): _____ \$ _____
 - (d) NET CITY'S COST: \$ 353,000
10. (a) YEAR OF EXPENDITURE:

- 1993 \$ _____	- 1998 \$ _____
- 1994 \$ _____	- 1999 \$ _____
- 1995 \$ _____	- 2000 \$ _____
- 1996 \$ <u>353,000</u>	- 2001 \$ _____
- 1997 \$ _____	- 2002 \$ _____

11. ESTIMATE PREPARED BY:
(a) PROPERTY DEPARTMENT - ARCHITECT DIVISION
No x Yes ___
(b) If no, the basis of assumptions Maintenance of existing building & equipment.
Estimate prepared by Building Operations & Maintenance.
12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
(a) WITHIN THE CITY DEPARTMENTS _____
(b) IN THE COMMUNITY 2
13. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:
(a) FIRST YEAR - DATE (MONTH-YEAR) _____
(b) GROSS COST (All Inclusive) \$ _____
(c) LESS RECOVERY/REVENUE \$ _____
(d) NET CITY'S COST \$ _____
(e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____
(f) GROSS COST (All Inclusive) \$ _____
(g) LESS RECOVERY/REVENUE \$ _____
(h) NET CITY'S COST \$ _____
14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
City Hall air conditioning requirements will be dependent on the operation of a single machine. During extreme temperature conditions it would be difficult to maintain a comfortable indoor environment. Failure to the wooden cooling towers is eminent.
-
15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
No ___ Yes x; If yes,
(a) PROJECT NO. (1992-2001 Capital Budget) 39.0
(b) AT CITY'S COST OF \$ 343,000
(c) SCHEDULED TO START IN THE YEAR 1996
- 

Signature of Department Head/
Local Board Manager
92.09.22.
Date

Signature of C.A.O.

Date
16. FUNDING (Treasury Department To Complete):
(a) NATURE OF PROPOSED FINANCING: _____
(b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
Yes ___ No ___
(c) IF DEBENTURE FINANCING:
(i) ANNUAL DEBENTURE FINANCING COST: \$ _____
(ii) TOTAL CARRYING COST OF RETIRING DEBT: \$ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architect Division, Property Department.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

**1993-2002 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM**

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Maintenance
2. PROJECT NAME: Dundurn Castle - Heating
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
Replacement of hot water building heating boiler.

4. DEPARTMENTAL PRIORITY ORDER: 33
5. NATURE OF PROJECT:
 - (a) MAINTENANCE OF AN EXISTING PROJECT x
 - (b) HARD SERVICE _____
 - (c) SOFT SERVICE _____
6. PROJECT JUSTIFICATION:
 - (a) STRATEGIC DIRECTION
(Image of the City, Quality of Life, Transportation) 2
 - (b) HEALTH/SAFETY/ENVIRONMENT 9
 - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT 0
 - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit) 8
 - (e) ECONOMIC DEVELOPMENT 0
 - (f) PRODUCE JOBS IN THE PRIVATE SECTOR 1
 - (g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure) 7
 - (h) REDUCE ONGOING COST
(Staffing and/or resource requirements) 1
7. FEASIBILITY STUDY:
 - (a) DATE (MONTH-YEAR): _____
 - (b) GROSS COST \$ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR)
(Year of O.M.B. approval): 03/1996
 - (b) PROJECT FINISHING DATE (MONTH-YEAR): 10/1996
9. (a) GROSS COST OF PROJECT
IN YEAR-OF-START DOLLARS: \$ 130,000
 - (b) LESS PROVINCIAL SUBSIDIES: \$ _____
 - (c) LESS OTHER RECEIPTS (Specify): _____ \$ _____
 - (d) NET CITY'S COST: \$ 130,000
10. (a) YEAR OF EXPENDITURE:

- 1993 \$ _____	- 1998 \$ _____
- 1994 \$ _____	- 1999 \$ _____
- 1995 \$ _____	- 2000 \$ _____
- 1996 \$ <u>130,000</u>	- 2001 \$ _____
- 1997 \$ _____	- 2002 \$ _____

- NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architect Division, Property Department.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1993-2002 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property-Building Operations & Maintenance
2. PROJECT NAME: Hill Park-Pool mechanical/electrical refurbishing
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT,
LOCATION, ETC.:
To provide for the replacement of pool related mechanical/electrical systems and
associated piping & components.

4. DEPARTMENTAL PRIORITY ORDER: 34

5. NATURE OF PROJECT:

- (a) MAINTENANCE OF AN EXISTING PROJECT x
(b) HARD SERVICE _____
(c) SOFT SERVICE _____

6. PROJECT JUSTIFICATION:

- (a) STRATEGIC DIRECTION
(Image of the City, Quality of Life, Transportation) 0
(b) HEALTH/SAFETY/ENVIRONMENT 4
(c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT 0
(d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit) 8
(e) ECONOMIC DEVELOPMENT 0
(f) PRODUCE JOBS IN THE PRIVATE SECTOR 2
(g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure) 9
(h) REDUCE ONGOING COST
(Staffing and/or resource requirements) 2

7. FEASIBILITY STUDY:

- (a) DATE (MONTH-YEAR): _____
(b) GROSS COST \$ _____

8. (a) PROJECT STARTING DATE (MONTH-YEAR)
(Year of O.M.B. approval): 04/1997
(b) PROJECT FINISHING DATE (MONTH-YEAR): 09/1997

9. (a) GROSS COST OF PROJECT
IN YEAR-OF-START DOLLARS: \$ 300,000
(b) LESS PROVINCIAL SUBSIDIES: \$ _____
(c) LESS OTHER RECEIPTS (Specify): _____ \$ _____
(d) NET CITY'S COST: \$ 300,000

10. (a) YEAR OF EXPENDITURE:

- | | |
|--------------------------|-----------------|
| - 1993 \$ _____ | - 1998 \$ _____ |
| - 1994 \$ _____ | - 1999 \$ _____ |
| - 1995 \$ _____ | - 2000 \$ _____ |
| - 1996 \$ _____ | - 2001 \$ _____ |
| - 1997 \$ <u>300,000</u> | - 2002 \$ _____ |

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1993-2002 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property-Building Operations & Mtc.\CUP
2. PROJECT NAME: City Hall - Boiler replacement
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
The main heating boiler will have reached the end of their useful life in 1997. These existing boilers were installed in 1968.
4. DEPARTMENTAL PRIORITY ORDER: 35
5. NATURE OF PROJECT:
 - (a) MAINTENANCE OF AN EXISTING PROJECT x
 - (b) HARD SERVICE _____
 - (c) SOFT SERVICE _____
6. PROJECT JUSTIFICATION:
 - (a) STRATEGIC DIRECTION
(Image of the City, Quality of Life, Transportation) 2
 - (b) HEALTH/SAFETY/ENVIRONMENT 6
 - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT 0
 - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit) 8
 - (e) ECONOMIC DEVELOPMENT 0
 - (f) PRODUCE JOBS IN THE PRIVATE SECTOR 1
 - (g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure) 9
 - (h) REDUCE ONGOING COST.
(Staffing and/or resource requirements) 2
7. FEASIBILITY STUDY:
 - (a) DATE (MONTH-YEAR): _____
 - (b) GROSS COST \$ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR)
(Year of O.M.B. approval): 03/1997
 - (b) PROJECT FINISHING DATE (MONTH-YEAR): 10/1997
9. (a) GROSS COST OF PROJECT
IN YEAR-OF-START DOLLARS: \$ 150,000
 - (b) LESS PROVINCIAL SUBSIDIES: \$ _____
 - (c) LESS OTHER RECEIPTS (Specify): _____ \$ _____
 - (d) NET CITY'S COST: \$ 150,000
10. (a) YEAR OF EXPENDITURE:

- 1993 \$ _____	- 1998 \$ _____
- 1994 \$ _____	- 1999 \$ _____
- 1995 \$ _____	- 2000 \$ _____
- 1996 \$ _____	- 2001 \$ _____
- 1997 \$ <u>150,000</u>	- 2002 \$ _____

11. ESTIMATE PREPARED BY:
(a) PROPERTY DEPARTMENT - ARCHITECT DIVISION
No x Yes
(b) If no, the basis of assumptions Maintenance of an existing building & equipment.
Estimate prepared by Building Operations & Maintenance.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:

- (a) WITHIN THE CITY DEPARTMENTS
(b) IN THE COMMUNITY

1

13. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:

- (a) FIRST YEAR - DATE (MONTH-YEAR) _____
(b) GROSS COST (All Inclusive) \$ _____
(c) LESS RECOVERY/REVENUE \$ _____
(d) NET CITY'S COST \$ _____
(e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____
(f) GROSS COST (All Inclusive) \$ _____
(g) LESS RECOVERY/REVENUE \$ _____
(h) NET CITY'S COST \$ _____

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:

Without a plan to replace these boilers we will continue to make repairs (if possible) until their inevitable failure. Would not realize any savings by installing a more efficient heating system.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?

No x Yes ; If yes,

- (a) PROJECT NO. (1992-2001 Capital Budget) _____
(b) AT CITY'S COST OF \$ _____
(c) SCHEDULED TO START IN THE YEAR _____

Duller
Signature of Department Head/
Local Board Manager

92.09.22

Date

Signature of C.A.O

Date

16. FUNDING (Treasury Department To Complete):

- (a) NATURE OF PROPOSED FINANCING: _____
(b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
Yes No
(c) IF DEBENTURE FINANCING:
(i) ANNUAL DEBENTURE FINANCING COST: \$ _____
(ii) TOTAL CARRYING COST OF RETIRING DEBT: \$ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architect Division, Property Department.

The Corporation of the City of Hamilton

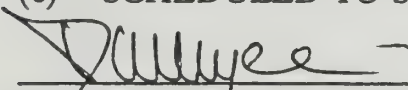
PROJECT NUMBER _____
(Treasury to complete)

**1993-2002 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM**

1. DEPARTMENT/LOCAL BOARD: Property-Building Operations & Maintenance
2. PROJECT NAME: Farmers' Market-Vestibule installation York St. entrances
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
For the complete installation of a glass enclosed environmentally controlled fully accessible vestibule area at the entrance/exit York St. entrances.
4. DEPARTMENTAL PRIORITY ORDER: 36
5. NATURE OF PROJECT:
 - (a) MAINTENANCE OF AN EXISTING PROJECT x
 - (b) HARD SERVICE _____
 - (c) SOFT SERVICE _____
6. PROJECT JUSTIFICATION:
 - (a) STRATEGIC DIRECTION
(Image of the City, Quality of Life, Transportation) 2
 - (b) HEALTH/SAFETY/ENVIRONMENT 9
 - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT 0
 - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit) 3
 - (e) ECONOMIC DEVELOPMENT 0
 - (f) PRODUCE JOBS IN THE PRIVATE SECTOR 1
 - (g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure) 9
 - (h) REDUCE ONGOING COST
(Staffing and/or resource requirements) 1
7. FEASIBILITY STUDY:
 - (a) DATE (MONTH-YEAR): _____
 - (b) GROSS COST \$ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR)
(Year of O.M.B. approval): 03/1997
 - (b) PROJECT FINISHING DATE (MONTH-YEAR): 10/1997
9. (a) GROSS COST OF PROJECT
IN YEAR-OF-START DOLLARS: \$ 150,000
 - (b) LESS PROVINCIAL SUBSIDIES: \$ _____
 - (c) LESS OTHER RECEIPTS (Specify): _____ \$ _____
 - (d) NET CITY'S COST: \$ 150,000
10. (a) YEAR OF EXPENDITURE:

- 1993 \$ _____	- 1998 \$ _____
- 1994 \$ _____	- 1999 \$ _____
- 1995 \$ _____	- 2000 \$ _____
- 1996 \$ _____	- 2001 \$ _____
- 1997 \$ <u>150,000</u>	- 2002 \$ _____

11. ESTIMATE PREPARED BY:
(a) PROPERTY DEPARTMENT - ARCHITECT DIVISION
No x Yes
(b) If no, the basis of assumptions Maintenance of existing building & equipment.
Estimate prepared by Building Operations & Maintenance.
12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
(a) WITHIN THE CITY DEPARTMENTS
(b) IN THE COMMUNITY 1
13. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:
(a) FIRST YEAR - DATE (MONTH-YEAR) _____
(b) GROSS COST (All Inclusive) \$ _____
(c) LESS RECOVERY/REVENUE \$ _____
(d) NET CITY'S COST \$ _____
(e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____
(f) GROSS COST (All Inclusive) \$ _____
(g) LESS RECOVERY/REVENUE \$ _____
(h) NET CITY'S COST \$ _____
14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
This project is designed to reduce energy consumption while providing a more consistent environment for those stallholders within the vicinity of the present doors.
Failure to fund will result in continued ongoing health concerns among stallholders & continued utility costs.
15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
No x Yes ; If yes,
(a) PROJECT NO. (1992-2001 Capital Budget) _____
(b) AT CITY'S COST OF \$ _____
(c) SCHEDULED TO START IN THE YEAR _____



Signature of Department Head/
Local Board Manager
12.09.22

Date

Signature of C.A.O

Date
16. FUNDING (Treasury Department To Complete):
(a) NATURE OF PROPOSED FINANCING: _____
(b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
Yes No
(c) IF DEBENTURE FINANCING:
(i) ANNUAL DEBENTURE FINANCING COST: \$ _____
(ii) TOTAL CARRYING COST OF RETIRING DEBT: \$ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architect Division, Property Department.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

**1993-2002 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM**

1. DEPARTMENT/LOCAL BOARD: Property - Building Operations & Mtc/CUP
2. PROJECT NAME: Hamilton Place - Pump replacement
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
Pumps are at the end of their life cycle & need replacing.

4. DEPARTMENTAL PRIORITY ORDER: 37
5. NATURE OF PROJECT:
 - (a) MAINTENANCE OF AN EXISTING PROJECT x
 - (b) HARD SERVICE _____
 - (c) SOFT SERVICE _____
6. PROJECT JUSTIFICATION:
 - (a) STRATEGIC DIRECTION
(Image of the City, Quality of Life, Transportation) 0
 - (b) HEALTH/SAFETY/ENVIRONMENT 5
 - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT 0
 - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit) 7
 - (e) ECONOMIC DEVELOPMENT 0
 - (f) PRODUCE JOBS IN THE PRIVATE SECTOR 1
 - (g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure) 9
 - (h) REDUCE ONGOING COST
(Staffing and/or resource requirements) 3
7. FEASIBILITY STUDY:
 - (a) DATE (MONTH-YEAR): _____
 - (b) GROSS COST \$ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR)
(Year of O.M.B. approval): 01/1997
 - (b) PROJECT FINISHING DATE (MONTH-YEAR): 09/1997
9. (a) GROSS COST OF PROJECT
IN YEAR-OF-START DOLLARS: \$ 50,000
 - (b) LESS PROVINCIAL SUBSIDIES: \$ _____
 - (c) LESS OTHER RECEIPTS (Specify): _____ \$ _____
 - (d) NET CITY'S COST: \$ 50,000
10. (a) YEAR OF EXPENDITURE:

- 1993 \$ _____	- 1998 \$ _____
- 1994 \$ _____	- 1999 \$ _____
- 1995 \$ _____	- 2000 \$ _____
- 1996 \$ _____	- 2001 \$ _____
- 1997 \$ <u>50,000</u>	- 2002 \$ _____

11. ESTIMATE PREPARED BY:
(a) PROPERTY DEPARTMENT - ARCHITECT DIVISION
No x Yes ___
(b) If no, the basis of assumptions Maintenance of existing building & equipment.
Estimate prepared by Building Operations & Maintenance.
12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
(a) WITHIN THE CITY DEPARTMENTS _____
(b) IN THE COMMUNITY .25
13. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:
(a) FIRST YEAR - DATE (MONTH-YEAR) _____
(b) GROSS COST (All Inclusive) \$ _____
(c) LESS RECOVERY/REVENUE \$ _____
(d) NET CITY'S COST \$ _____
(e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____
(f) GROSS COST (All Inclusive) \$ _____
(g) LESS RECOVERY/REVENUE \$ _____
(h) NET CITY'S COST \$ _____
14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
Delay would increase maintenance costs. Elimination would severely affect building environment.
15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
No x Yes ____ ; If yes,
(a) PROJECT NO. (1992-2001 Capital Budget) _____
(b) AT CITY'S COST OF \$ _____
(c) SCHEDULED TO START IN THE YEAR _____
- [Signature]

Signature of Department Head/
Local Board Manager
92.07.22
Date
- [Signature]

Signature of C.A.O.

Date
16. FUNDING (Treasury Department To Complete):
(a) NATURE OF PROPOSED FINANCING: _____
(b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
Yes ____ No ____
(c) IF DEBENTURE FINANCING:
(i) ANNUAL DEBENTURE FINANCING COST: \$ _____
(ii) TOTAL CARRYING COST OF RETIRING DEBT: \$ _____

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1993-2002 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property-Building Operations & Maintenance
2. PROJECT NAME: Laurier-Mechanical\electrical refurbishing
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
To provide for the replacement of pool related mechanical/electrical systems and associated piping & components.
4. DEPARTMENTAL PRIORITY ORDER: 38
5. NATURE OF PROJECT:
 - (a) MAINTENANCE OF AN EXISTING PROJECT x
 - (b) HARD SERVICE _____
 - (c) SOFT SERVICE _____
6. PROJECT JUSTIFICATION:
 - (a) STRATEGIC DIRECTION
(Image of the City, Quality of Life, Transportation) 2
 - (b) HEALTH/SAFETY/ENVIRONMENT 4
 - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT 0
 - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit) 7
 - (e) ECONOMIC DEVELOPMENT 0
 - (f) PRODUCE JOBS IN THE PRIVATE SECTOR 3
 - (g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure) 9
 - (h) REDUCE ONGOING COST
(Staffing and/or resource requirements) 2
7. FEASIBILITY STUDY:
 - (a) DATE (MONTH-YEAR): _____
 - (b) GROSS COST \$ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR)
(Year of O.M.B. approval): 04/2000
 - (b) PROJECT FINISHING DATE (MONTH-YEAR): 09/2000
9. (a) GROSS COST OF PROJECT
IN YEAR-OF-START DOLLARS: \$ 310,000
 - (b) LESS PROVINCIAL SUBSIDIES: \$ _____
 - (c) LESS OTHER RECEIPTS (Specify): _____ \$ _____
 - (d) NET CITY'S COST: \$ 310,000
10. (a) YEAR OF EXPENDITURE:

- 1993 \$ _____	- 1998 \$ _____
- 1994 \$ _____	- 1999 \$ _____
- 1995 \$ _____	- 2000 \$ <u>310,000</u>
- 1996 \$ _____	- 2001 \$ _____
- 1997 \$ _____	- 2002 \$ _____

11. ESTIMATE PREPARED BY:

(a) PROPERTY DEPARTMENT - ARCHITECT DIVISION

No ☒ Yes ☐

(b) If no, the basis of assumptions Maintenance of existing building & equipment.
Estimate prepared by Building Operations & Maintenance.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:

(a) WITHIN THE CITY DEPARTMENTS

(b) IN THE COMMUNITY

3

13. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:

(a) FIRST YEAR - DATE (MONTH-YEAR) _____

(b) GROSS COST (All Inclusive) _____

\$ _____

(c) LESS RECOVERY/REVENUE _____

\$ _____

(d) NET CITY'S COST _____

\$ _____

(e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____

(f) GROSS COST (All Inclusive) _____

\$ _____

(g) LESS RECOVERY/REVENUE _____

\$ _____

(h) NET CITY'S COST _____

\$ _____

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:

Cost reduction, delay or elimination of this project will not permit complete retrofit resulting initially in increase maintenance cost & finally programme disruption or cancellation and an unsafe, non-functional pool environment for staff & public.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?

No ☒ Yes ☐ ; If yes,

(a) PROJECT NO. (1992-2001 Capital Budget) _____

(b) AT CITY'S COST OF \$ _____

(c) SCHEDULED TO START IN THE YEAR _____

[Signature]
Signature of Department Head/
Local Board Manager

92.03.22

Date

Signature of C.A.O

Date

16. FUNDING (Treasury Department To Complete):

(a) NATURE OF PROPOSED FINANCING: _____

(b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:

Yes ☐ No ☐

(c) IF DEBENTURE FINANCING:

(i) ANNUAL DEBENTURE FINANCING COST: _____

\$ _____

(ii) TOTAL CARRYING COST OF RETIRING DEBT: _____

\$ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architect Division, Property Department.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1993-2002 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Property-Building Operations & Maintenance
2. PROJECT NAME: Energy Conservation Projects
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
To conduct energy audits of civic facilities & implement cost saving measures. Many energy management projects also improve upon indoor environmental conditions as well as extend the life of the equipment.
4. DEPARTMENTAL PRIORITY ORDER: 39
5. NATURE OF PROJECT:
 - (a) MAINTENANCE OF AN EXISTING PROJECT x
 - (b) HARD SERVICE _____
 - (c) SOFT SERVICE _____
6. PROJECT JUSTIFICATION:
 - (a) STRATEGIC DIRECTION
(Image of the City, Quality of Life, Transportation) 2
 - (b) HEALTH/SAFETY/ENVIRONMENT 4
 - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT 0
 - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit) 5
 - (e) ECONOMIC DEVELOPMENT 0
 - (f) PRODUCE JOBS IN THE PRIVATE SECTOR 2
 - (g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure) 9
 - (h) REDUCE ONGOING COST
(Staffing and/or resource requirements) 6
7. FEASIBILITY STUDY:
 - (a) DATE (MONTH-YEAR): _____
 - (b) GROSS COST \$ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR)
(Year of O.M.B. approval): 01/1994
 - (b) PROJECT FINISHING DATE (MONTH-YEAR): 12/1996
9. (a) GROSS COST OF PROJECT
IN YEAR-OF-START DOLLARS: \$ 400,000
 - (b) LESS PROVINCIAL SUBSIDIES: \$ _____
 - (c) LESS OTHER RECEIPTS (Specify): _____ \$ _____
 - (d) NET CITY'S COST: \$ 400,000
10. (a) YEAR OF EXPENDITURE:

- 1993 \$ _____	- 1998 \$ _____
- 1994 \$ <u>100,000</u>	- 1999 \$ _____
- 1995 \$ <u>200,000</u>	- 2000 \$ _____
- 1996 \$ <u>100,000</u>	- 2001 \$ _____
- 1997 \$ _____	- 2002 \$ _____

11. ESTIMATE PREPARED BY:

(a) PROPERTY DEPARTMENT - ARCHITECT DIVISION

No x Yes

(b) If no, the basis of assumptions Maintenance of existing building & equipment.
Estimate prepared by Building Operations & Maintenance.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:

(a) WITHIN THE CITY DEPARTMENTS

(b) IN THE COMMUNITY

2

13. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:

(a) FIRST YEAR - DATE (MONTH-YEAR)

(b) GROSS COST (All Inclusive)

\$

(c) LESS RECOVERY/REVENUE

\$

(d) NET CITY'S COST

\$

(e) FOLLOWING YEAR - DATE (MONTH-YEAR)

(f) GROSS COST (All Inclusive)

\$

(g) LESS RECOVERY/REVENUE

\$

(h) NET CITY'S COST

\$

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:

Corporation would not benefit from cost saving measures. Equipment life expectancy
would be reduced.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?

No Yes x ; If yes,

(a) PROJECT NO. (1992-2001 Capital Budget) 22.0

(b) AT CITY'S COST OF \$ 400,000

(c) SCHEDULED TO START IN THE YEAR 1994

[Signature]
Signature of Department Head/
Local Board Manager

Signature of C.A.O

92.09.22
Date

Date

16. FUNDING (Treasury Department To Complete):

(a) NATURE OF PROPOSED FINANCING:

(b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:

Yes No

(c) IF DEBENTURE FINANCING:

(i) ANNUAL DEBENTURE FINANCING COST:

\$

(ii) TOTAL CARRYING COST OF RETIRING DEBT:

\$

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architect Division, Property Department.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

**1993-2002 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM**

1. DEPARTMENT/LOCAL BOARD: Property-Building Operations & Maintenance
2. PROJECT NAME: Summers Lane - Sprinkler replacement
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
Summers Lane sprinkler replacement.
4. DEPARTMENTAL PRIORITY ORDER: 40
5. NATURE OF PROJECT:
 - (a) MAINTENANCE OF AN EXISTING PROJECT x
 - (b) HARD SERVICE _____
 - (c) SOFT SERVICE _____
6. PROJECT JUSTIFICATION:
 - (a) STRATEGIC DIRECTION
(Image of the City, Quality of Life, Transportation) 2
 - (b) HEALTH/SAFETY/ENVIRONMENT 9
 - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT 0
 - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit) 7
 - (e) ECONOMIC DEVELOPMENT 0
 - (f) PRODUCE JOBS IN THE PRIVATE SECTOR 1
 - (g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure) 7
 - (h) REDUCE ONGOING COST
(Staffing and/or resource requirements) 0
7. FEASIBILITY STUDY:
 - (a) DATE (MONTH-YEAR): _____
 - (b) GROSS COST \$ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR)
(Year of O.M.B. approval): 03/1997
 - (b) PROJECT FINISHING DATE (MONTH-YEAR): 07/1997
9. (a) GROSS COST OF PROJECT
IN YEAR-OF-START DOLLARS: \$ 70,000
 - (b) LESS PROVINCIAL SUBSIDIES: \$ _____
 - (c) LESS OTHER RECEIPTS (Specify): _____ \$ _____
 - (d) NET CITY'S COST: \$ 70,000
10. (a) YEAR OF EXPENDITURE:

- 1993 \$ _____	- 1998 \$ _____
- 1994 \$ _____	- 1999 \$ _____
- 1995 \$ _____	- 2000 \$ _____
- 1996 \$ _____	- 2001 \$ _____
- 1997 \$ <u>70,000</u>	- 2002 \$ _____

- NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architect Division, Property Department.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

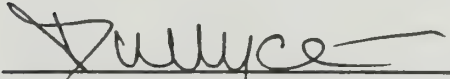
**1993-2002 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM**

1. DEPARTMENT/LOCAL BOARD: Property - Real Estate Division
2. PROJECT NAME: Property Purchases - General
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
From time to time, through any given year, City Council may direct our Department to purchase property for Civic use. Due to the uncertainty of these purchases, amounts should be earmarked each year for this purpose.
4. DEPARTMENTAL PRIORITY ORDER: 42
5. NATURE OF PROJECT:
 - (a) MAINTENANCE OF AN EXISTING PROJECT _____
 - (b) HARD SERVICE X
 - (c) SOFT SERVICE _____
6. PROJECT JUSTIFICATION:
 - (a) STRATEGIC DIRECTION
(Image of the City, Quality of Life, Transportation) _____
 - (b) HEALTH/SAFETY/ENVIRONMENT _____
 - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT _____
 - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit) _____
 - (e) ECONOMIC DEVELOPMENT _____
 - (f) PRODUCE JOBS IN THE PRIVATE SECTOR _____
 - (g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure) _____
 - (h) REDUCE ONGOING COST
(Staffing and/or resource requirements) _____
7. FEASIBILITY STUDY:
 - (a) DATE (MONTH-YEAR): _____
 - (b) GROSS COST \$ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR)
(Year of O.M.B. approval): 1994
- (b) PROJECT FINISHING DATE (MONTH-YEAR): 2002
9. (a) GROSS COST OF PROJECT
IN YEAR-OF-START DOLLARS: \$ 11,800,000
- (b) LESS PROVINCIAL SUBSIDIES: \$ _____
- (c) LESS OTHER RECEIPTS (Specify): _____ \$ _____
- (d) NET CITY'S COST: \$ 11,800,000
10. (a) YEAR OF EXPENDITURE:

- 1993 \$ _____	- 1998 \$ <u>1,500,000</u>
- 1994 \$ <u>600,000</u>	- 1999 \$ <u>1,500,000</u>
- 1995 \$ <u>1,000,000</u>	- 2000 \$ <u>1,500,000</u>
- 1996 \$ <u>1,200,000</u>	- 2001 \$ <u>1,500,000</u>
- 1997 \$ <u>1,500,000</u>	- 2002 \$ <u>1,500,000</u>

11. ESTIMATE PREPARED BY:
 (a) PROPERTY DEPARTMENT - ARCHITECT DIVISION
 No X Yes
 (b) If no, the basis of assumptions General estimate.
12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:
 (a) WITHIN THE CITY DEPARTMENTS _____
 (b) IN THE COMMUNITY _____
13. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:
 (a) FIRST YEAR - DATE (MONTH-YEAR) _____
 (b) GROSS COST (All Inclusive) \$ _____
 (c) LESS RECOVERY/REVENUE \$ _____
 (d) NET CITY'S COST \$ _____
 (e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____
 (f) GROSS COST (All Inclusive) \$ _____
 (g) LESS RECOVERY/REVENUE \$ _____
 (h) NET CITY'S COST \$ _____
14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:
The opportunity to purchase needed property for municipal purposes would be lost.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?
 No Yes X ; If yes,
 (a) PROJECT NO. (1992-2001 Capital Budget) 23.0 & 40.0
 (b) AT CITY'S COST OF \$ 10,300,000
 (c) SCHEDULED TO START IN THE YEAR 1994 - 2001


 Signature of Department Head/
 Local Board Manager
9.2.10.26.
 Date

 Signature of C.A.O

 Date

16. FUNDING (Treasury Department To Complete):
 (a) NATURE OF PROPOSED FINANCING: _____
 (b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:
 Yes No
 (c) IF DEBENTURE FINANCING:
 (i) ANNUAL DEBENTURE FINANCING COST: \$ _____
 (ii) TOTAL CARRYING COST OF RETIRING DEBT: \$ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architect Division, Property Department.

CITY OF HAMILTON
- INFORMATION -

11.
(c.)

DATE: 1992 October 26

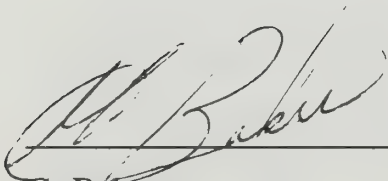
REPORT TO: Mrs. S. Reeder, Secretary
Finance and Administration Committee

FROM: Chief G. Baker
Fire Chief

SUBJECT: 1993 - 2002 CAPITAL BUDGET

BACKGROUND:

The capital project submission forms of the Hamilton Fire Department are attached for your information. These five projects have been submitted to the Treasury Department for consideration by Management Team during the Capital Budget process.



G. Baker

The Corporation of the City of Hamilton

PROJECT NUMBER _____

(Treasury to complete)

1993-2002 CAPITAL BUDGET

INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: FIRE
2. PROJECT NAME: PUBLIC SAFETY TRUNKING RADIO - INCREASED COST
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
Improve integrated emergency radio communications for Fire, Public Works, Traffic, Police, Area Municipal Fire, Region Engineers and Conservation Authority. Police, Area Municipal Fire Departments, Region Engineers and Conservation Authority are not included in this Capital Budget submission.
4. DEPARTMENTAL PRIORITY ORDER: 1
5. NATURE OF PROJECT:
 - (a) MAINTENANCE OF AN EXISTING PROJECT _____
 - (b) HARD SERVICE X
 - (c) SOFT SERVICE _____
6. PROJECT JUSTIFICATION:
 - (a) STRATEGIC DIRECTION
(Image of the City, Quality of Life, Transportation) _____
 - (b) HEALTH/SAFETY/ENVIRONMENT X
 - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT _____
 - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit) _____
 - (e) ECONOMIC DEVELOPMENT _____
 - (f) PRODUCE JOBS IN THE PRIVATE SECTOR _____
 - (g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure) _____
 - (h) REDUCE ONGOING COST
(Staffing and/or resource requirements) _____
7. FEASIBILITY STUDY:
 - (a) DATE (MONTH-YEAR): _____
 - (b) GROSS COST \$ _____
8.
 - (a) PROJECT STARTING DATE (MONTH-YEAR)
(Year of O.M.B. approval): APR, 1994
 - (b) PROJECT FINISHING DATE (MONTH-YEAR): DEC, 1995
9.
 - (a) GROSS COST OF PROJECT
IN YEAR-OF-START DOLLARS: \$ 420,000.00
 - (b) LESS PROVINCIAL SUBSIDIES: \$ -
 - (c) LESS OTHER RECEIPTS (Specify): _____ \$ -
 - (d) NET CITY'S COST: \$ 420,000.00
10. (a) YEAR OF EXPENDITURE:

- 1993 \$ _____	- 1998 \$ _____
- 1994 \$ <u>20,000.00</u>	- 1999 \$ _____
- 1995 \$ <u>400,000.00</u>	- 2000 \$ _____
- 1996 \$ _____	- 2001 \$ _____
- 1997 \$ _____	- 2002 \$ _____

11. ESTIMATE PREPARED BY:

(a) PROPERTY DEPARTMENT - ARCHITECT DIVISION

No ☒ Yes ☐

(b) If no, the basis of assumptions This is a preliminary budget estimate prepared by Commserv, the trunking radio project consultant.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:

(a) WITHIN THE CITY DEPARTMENTS -

(b) IN THE COMMUNITY -

13. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:

(a) FIRST YEAR - DATE (MONTH-YEAR) _____

(b) GROSS COST (All Inclusive) _____

\$ _____

(c) LESS RECOVERY/REVENUE _____

\$ _____

(d) NET CITY'S COST _____

\$ unknown

(e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____

(f) GROSS COST (All Inclusive) _____

\$ _____

(g) LESS RECOVERY/REVENUE _____

\$ _____

(h) NET CITY'S COST _____

\$ unknown

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:

If the project start date is delayed from 1994, approval to proceed in 1995 would not be received in time to complete the project by the target date of the end of 1995.

Reduction of cost or elimination of the project would result in the City being unable to finance the City's share of an approved Regional Capital Budget project.

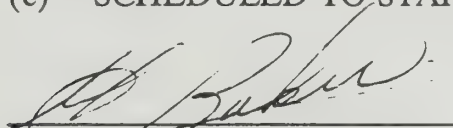
15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?

No ☐ Yes ☒ ; If yes,

(a) PROJECT NO. (1992-2001 Capital Budget) 045.0

(b) AT CITY'S COST OF \$ 420,000.00

(c) SCHEDULED TO START IN THE YEAR 1994



Signature of Department Head/
Local Board Manager

October 26, 1992

Date

Signature of C.A.O

Date

16. FUNDING (Treasury Department To Complete):

(a) NATURE OF PROPOSED FINANCING: _____

(b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE: _____

Yes ☐ No ☐

(c) IF DEBENTURE FINANCING:

(i) ANNUAL DEBENTURE FINANCING COST: _____

\$ _____

(ii) TOTAL CARRYING COST OF RETIRING DEBT: _____

\$ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architect Division, Property Department.

The Corporation of the City of Hamilton

PROJECT NUMBER _____

(Treasury to complete)

1993-2002 CAPITAL BUDGET

INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: FIRE
2. PROJECT NAME: FIRE STATION - RAY STREET - CONSTRUCTION
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
Construction of a fire station to replace the outdated facility which opened in 1959.

4. DEPARTMENTAL PRIORITY ORDER: 2
5. NATURE OF PROJECT:
 - (a) MAINTENANCE OF AN EXISTING PROJECT _____
 - (b) HARD SERVICE X
 - (c) SOFT SERVICE _____
6. PROJECT JUSTIFICATION:
 - (a) STRATEGIC DIRECTION
(Image of the City, Quality of Life, Transportation) _____
 - (b) HEALTH/SAFETY/ENVIRONMENT X
 - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT _____
 - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit) _____
 - (e) ECONOMIC DEVELOPMENT _____
 - (f) PRODUCE JOBS IN THE PRIVATE SECTOR 73
 - (g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure) _____
 - (h) REDUCE ONGOING COST
(Staffing and/or resource requirements) _____
7. FEASIBILITY STUDY:
 - (a) DATE (MONTH-YEAR): _____
 - (b) GROSS COST \$ _____
8.
 - (a) PROJECT STARTING DATE (MONTH-YEAR)
(Year of O.M.B. approval): MAY, 1995
 - (b) PROJECT FINISHING DATE (MONTH-YEAR): NOV, 1996
9.
 - (a) GROSS COST OF PROJECT
IN YEAR-OF-START DOLLARS: \$ 3,600,000.00
 - (b) LESS PROVINCIAL SUBSIDIES: \$ -
 - (c) LESS OTHER RECEIPTS (Specify): _____ \$ -
 - (d) NET CITY'S COST: \$ 3,600,000.00
10. (a) YEAR OF EXPENDITURE:

- 1993 \$ _____	- 1998 \$ _____
- 1994 \$ _____	- 1999 \$ _____
- 1995 \$ <u>200,000.00</u>	- 2000 \$ _____
- 1996 \$ <u>3,400,000.00</u>	- 2001 \$ _____
- 1997 \$ _____	- 2002 \$ _____

11. ESTIMATE PREPARED BY:

(a) PROPERTY DEPARTMENT - ARCHITECT DIVISION

No ☐ Yes ☒

(b) If no, the basis of assumptions _____

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:

(a) WITHIN THE CITY DEPARTMENTS _____

(b) IN THE COMMUNITY _____

13. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:

(a) FIRST YEAR - DATE (MONTH-YEAR)	<u>N/A</u>	
(b) GROSS COST (All Inclusive)		\$ _____
(c) LESS RECOVERY/REVENUE		\$ _____
(d) NET CITY'S COST		\$ <u>N/A</u>
(e) FOLLOWING YEAR - DATE (MONTH-YEAR)	<u>N/A</u>	
(f) GROSS COST (All Inclusive)		\$ _____
(g) LESS RECOVERY/REVENUE		\$ _____
(h) NET CITY'S COST		\$ <u>N/A</u>

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:

This project is required to be started and finished in one construction season. For the project to start on time in 1996, O.M.B. approval will be required in 1995 for the detailed design to be completed in time for a 1996 construction start.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?

No ☐ Yes ☒ ; If yes,

(a) PROJECT NO. (1992-2001 Capital Budget)	<u>046.0</u>
(b) AT CITY'S COST OF	\$ <u>4,536,000.00</u>
(c) SCHEDULED TO START IN THE YEAR	<u>1996</u>


Signature of Department Head/
Local Board Manager

October 26, 1992

Date

Signature of C.A.O

Date

16. FUNDING (Treasury Department To Complete):

(a) NATURE OF PROPOSED FINANCING: _____

(b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE: _____

Yes ☐ No ☐

(c) IF DEBENTURE FINANCING:

(i) ANNUAL DEBENTURE FINANCING COST: \$ _____

(ii) TOTAL CARRYING COST OF RETIRING DEBT: \$ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architect Division, Property Department.

The Corporation of the City of Hamilton

PROJECT NUMBER _____

(Treasury to complete)

1993-2002 CAPITAL BUDGET

INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: FIRE
2. PROJECT NAME: FIRE STATION-WOODWARD & MELVIN-CONSTRUCTION
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
Construction of a fire station to replace the outdated facility which opened in 1957.

4. DEPARTMENTAL PRIORITY ORDER: 3
5. NATURE OF PROJECT:
 - (a) MAINTENANCE OF AN EXISTING PROJECT _____
 - (b) HARD SERVICE X
 - (c) SOFT SERVICE _____
6. PROJECT JUSTIFICATION:
 - (a) STRATEGIC DIRECTION
(Image of the City, Quality of Life, Transportation) _____
 - (b) HEALTH/SAFETY/ENVIRONMENT X
 - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT _____
 - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit) _____
 - (e) ECONOMIC DEVELOPMENT _____
 - (f) PRODUCE JOBS IN THE PRIVATE SECTOR 79
 - (g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure) _____
 - (h) REDUCE ONGOING COST
(Staffing and/or resource requirements) _____
7. FEASIBILITY STUDY:
 - (a) DATE (MONTH-YEAR): _____
 - (b) GROSS COST \$ _____
8.
 - (a) PROJECT STARTING DATE (MONTH-YEAR)
(Year of O.M.B. approval): MAR, 1996
 - (b) PROJECT FINISHING DATE (MONTH-YEAR): NOV, 1997
9.
 - (a) GROSS COST OF PROJECT
IN YEAR-OF-START DOLLARS: \$ 3,900,000.00
 - (b) LESS PROVINCIAL SUBSIDIES: \$ -
 - (c) LESS OTHER RECEIPTS (Specify): _____ \$ -
 - (d) NET CITY'S COST: \$ 3,900,000.00
10. (a) YEAR OF EXPENDITURE:

- 1993 \$ _____	- 1998 \$ _____
- 1994 \$ _____	- 1999 \$ _____
- 1995 \$ _____	- 2000 \$ _____
- 1996 \$ <u>200,000.00</u>	- 2001 \$ _____
- 1997 \$ <u>3,700,000.00</u>	- 2002 \$ _____

11. ESTIMATE PREPARED BY:

(a) PROPERTY DEPARTMENT - ARCHITECT DIVISION

No ☐ Yes ☒

(b) If no, the basis of assumptions _____

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:

(a) WITHIN THE CITY DEPARTMENTS _____

(b) IN THE COMMUNITY _____

13. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:

(a) FIRST YEAR - DATE (MONTH-YEAR) _____ N/A

(b) GROSS COST (All Inclusive) \$ _____

(c) LESS RECOVERY/REVENUE \$ _____

(d) NET CITY'S COST \$ N/A

(e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____ N/A

(f) GROSS COST (All Inclusive) \$ _____

(g) LESS RECOVERY/REVENUE \$ _____

(h) NET CITY'S COST \$ N/A

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:

This project is required to be started and finished in one construction season.

For construction to start on time in 1997, O.M.B. approval will be required in 1996 for detail design to be prepared in 1996.


15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?

No ☒ Yes ☐ ; If yes,

(a) PROJECT NO. (1992-2001 Capital Budget) _____

(b) AT CITY'S COST OF \$ _____

(c) SCHEDULED TO START IN THE YEAR _____



Signature of Department Head/
Local Board Manager

October 26, 1992

Date

Signature of C.A.O

Date

16. FUNDING (Treasury Department To Complete):

(a) NATURE OF PROPOSED FINANCING: _____

(b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE: _____

Yes ☐ No ☐

(c) IF DEBENTURE FINANCING:

(i) ANNUAL DEBENTURE FINANCING COST: \$ _____

(ii) TOTAL CARRYING COST OF RETIRING DEBT: \$ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architect Division, Property Department.

The Corporation of the City of Hamilton

PROJECT NUMBER _____

(Treasury to complete)

1993-2002 CAPITAL BUDGET

INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: FIRE
2. PROJECT NAME: SECOND APPARATUS DOOR AT TWO FIRE STATIONS
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
The existing fire stations on Quigley Road and on Limeridge Road East would be better served by the installation of a second overhead door. This project will allow the placement of additional first response vehicles at these two stations.
4. DEPARTMENTAL PRIORITY ORDER: 4
5. NATURE OF PROJECT:
 - (a) MAINTENANCE OF AN EXISTING PROJECT _____
 - (b) HARD SERVICE X
 - (c) SOFT SERVICE _____
6. PROJECT JUSTIFICATION:
 - (a) STRATEGIC DIRECTION
(Image of the City, Quality of Life, Transportation) _____
 - (b) HEALTH/SAFETY/ENVIRONMENT X
 - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT _____
 - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit) _____
 - (e) ECONOMIC DEVELOPMENT _____
 - (f) PRODUCE JOBS IN THE PRIVATE SECTOR 2
 - (g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure) _____
 - (h) REDUCE ONGOING COST
(Staffing and/or resource requirements) _____
7. FEASIBILITY STUDY:
 - (a) DATE (MONTH-YEAR): _____
 - (b) GROSS COST \$ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR)
(Year of O.M.B. approval): APR, 1997
 - (b) PROJECT FINISHING DATE (MONTH-YEAR): NOV, 1997
9. (a) GROSS COST OF PROJECT
IN YEAR-OF-START DOLLARS: \$ 108,000.00
 - (b) LESS PROVINCIAL SUBSIDIES: \$ -
 - (c) LESS OTHER RECEIPTS (Specify): _____ \$ -
 - (d) NET CITY'S COST: \$ 108,000.00
10. (a) YEAR OF EXPENDITURE:

- 1993 \$ _____	- 1998 \$ _____
- 1994 \$ _____	- 1999 \$ _____
- 1995 \$ _____	- 2000 \$ _____
- 1996 \$ _____	- 2001 \$ _____
- 1997 \$ <u>108,000.00</u>	- 2002 \$ _____

11. ESTIMATE PREPARED BY:

(a) PROPERTY DEPARTMENT - ARCHITECT DIVISION

No ☐ Yes ☒

(b) If no, the basis of assumptions _____

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:

(a) WITHIN THE CITY DEPARTMENTS _____

(b) IN THE COMMUNITY _____

13. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:

(a) FIRST YEAR - DATE (MONTH-YEAR)	_____	
(b) GROSS COST (All Inclusive)		\$ 500.00
(c) LESS RECOVERY/REVENUE		\$ _____
(d) NET CITY'S COST		\$ 500.00
(e) FOLLOWING YEAR - DATE (MONTH-YEAR)	_____	
(f) GROSS COST (All Inclusive)		\$ 500.00
(g) LESS RECOVERY/REVENUE		\$ _____
(h) NET CITY'S COST		\$ 500.00

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:

This project is being submitted to ensure that movement of emergency vehicles and personnel is carried out in the safest possible manner. Reduction in cost would result in the project not being adequately funded. Delay or elimination of the project would prevent this goal from being achieved.

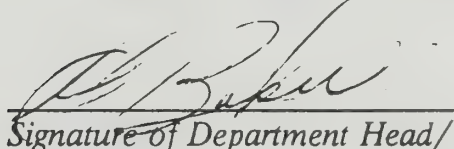
15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?

No ☒ Yes ☐ ; If yes,

(a) PROJECT NO. (1992-2001 Capital Budget) _____

(b) AT CITY'S COST OF \$ _____

(c) SCHEDULED TO START IN THE YEAR _____



Signature of Department Head/

Local Board Manager

October 26, 1992

Date

Signature of C.A.O

Date

16. FUNDING (Treasury Department To Complete):

(a) NATURE OF PROPOSED FINANCING: _____

(b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:

Yes ☐ No ☐

(c) IF DEBENTURE FINANCING:

(i) ANNUAL DEBENTURE FINANCING COST: \$ _____

(ii) TOTAL CARRYING COST OF RETIRING DEBT: \$ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architect Division, Property Department.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

**1993-2002 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM**

1. DEPARTMENT/LOCAL BOARD: FIRE
2. PROJECT NAME: INDOOR TRAINING FACILITY
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
Construction of this building, adjacent to our existing outdoor training facility on Stone Church Rd. E. would enhance our existing training complex. Emergency situation training could be conducted on a year-round basis.
4. DEPARTMENTAL PRIORITY ORDER: 5
5. NATURE OF PROJECT:
 - (a) MAINTENANCE OF AN EXISTING PROJECT _____
 - (b) HARD SERVICE X
 - (c) SOFT SERVICE _____
6. PROJECT JUSTIFICATION:
 - (a) STRATEGIC DIRECTION
(Image of the City, Quality of Life, Transportation) _____
 - (b) HEALTH/SAFETY/ENVIRONMENT X
 - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT _____
 - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit) _____
 - (e) ECONOMIC DEVELOPMENT _____
 - (f) PRODUCE JOBS IN THE PRIVATE SECTOR 106
 - (g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure) _____
 - (h) REDUCE ONGOING COST
(Staffing and/or resource requirements) _____
7. FEASIBILITY STUDY:
 - (a) DATE (MONTH-YEAR): _____
 - (b) GROSS COST \$ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR)
(Year of O.M.B. approval): MAR, 1999
- (b) PROJECT FINISHING DATE (MONTH-YEAR): APR, 2000
9. (a) GROSS COST OF PROJECT
IN YEAR-OF-START DOLLARS: \$ 5,225,000.00
- (b) LESS PROVINCIAL SUBSIDIES: \$ -
- (c) LESS OTHER RECEIPTS (Specify): _____ \$ -
- (d) NET CITY'S COST: \$ 5,225,000.00
10. (a) YEAR OF EXPENDITURE:

- 1993 \$ _____	- 1998 \$ _____
- 1994 \$ _____	- 1999 \$ <u>4,000,000.00</u>
- 1995 \$ _____	- 2000 \$ <u>1,225,000.00</u>
- 1996 \$ _____	- 2001 \$ _____
- 1997 \$ _____	- 2002 \$ _____

11. ESTIMATE PREPARED BY:

(a) PROPERTY DEPARTMENT - ARCHITECT DIVISION

No ☐ Yes ☒

(b) If no, the basis of assumptions _____

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:

(a) WITHIN THE CITY DEPARTMENTS _____

(b) IN THE COMMUNITY _____

13. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:

(a) FIRST YEAR - DATE (MONTH-YEAR) undetermined

(b) GROSS COST (All Inclusive) \$ _____

(c) LESS RECOVERY/REVENUE \$ _____

(d) NET CITY'S COST \$ _____

(e) FOLLOWING YEAR - DATE (MONTH-YEAR) undetermined

(f) GROSS COST (All Inclusive) \$ _____

(g) LESS RECOVERY/REVENUE \$ _____

(h) NET CITY'S COST \$ _____

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:

Limited training would continue during winter months. This project will eliminate environmental concerns which exist at our present outdoor training facility.

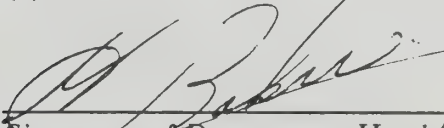
15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?

No ☐ Yes ☒ ; If yes,

(a) PROJECT NO. (1992-2001 Capital Budget) 047.0

(b) AT CITY'S COST OF \$ 5,832,000.00

(c) SCHEDULED TO START IN THE YEAR 1999



Signature of Department Head/
Local Board Manager

October 26, 1992

Date

Signature of C.A.O

Date

16. FUNDING (Treasury Department To Complete):

(a) NATURE OF PROPOSED FINANCING: _____

(b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:

Yes ☐ No ☐

(c) IF DEBENTURE FINANCING:

(i) ANNUAL DEBENTURE FINANCING COST: \$ _____

(ii) TOTAL CARRYING COST OF RETIRING DEBT: \$ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architect Division, Property Department.

11. (d.)

CITY OF HAMILTON
- INFORMATION -

DATE: 1992 October 29

REPORT TO: Ms. S. K. Reeder, Secretary
Finance and Administration Committee

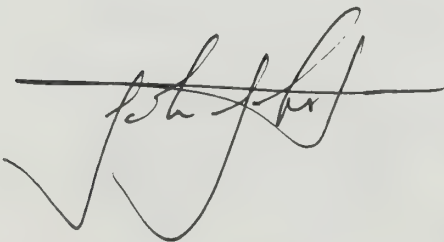
FROM: Mr. John Johnston
Commissioner of Human Resources

SUBJECT: Human Resources Centre Capital Budget Item
(C-053-092)

BACKGROUND:

The following is a list of Capital Projects being submitted by the Human Resources Centre to the Management Team for consideration in the 1993 - 2002 Provisional Capital Budget.

Human Resource Information System

A handwritten signature in dark ink, appearing to read 'John Johnston', is written over a horizontal line.

The Corporation of the City of Hamilton

PROJECT NUMBER _____

(Treasury to complete)

1993-2002 CAPITAL BUDGET

INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Human Resources Centre
2. PROJECT NAME: Human Resource Information System
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
Computerized Human Resource Information System--Needs Study, Design, Development, and Implementation. Objective of the system is to have on-line access to mgmt/employee info in the field, employment equity tracking, attendance/IPP, safety info., complement control, applicant tracking, staffing info., Labour Relations info., contract language and policies and procedures on line.
4. DEPARTMENTAL PRIORITY ORDER: 1
5. NATURE OF PROJECT:
 - (a) MAINTENANCE OF AN EXISTING PROJECT _____
 - (b) HARD SERVICE _____
 - (c) SOFT SERVICE X
6. PROJECT JUSTIFICATION:
 - (a) STRATEGIC DIRECTION
(Image of the City, Quality of Life, Transportation) _____
 - (b) HEALTH/SAFETY/ENVIRONMENT _____
 - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT _____
 - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit) X
 - (e) ECONOMIC DEVELOPMENT _____
 - (f) PRODUCE JOBS IN THE PRIVATE SECTOR _____
 - (g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure) _____
 - (h) REDUCE ONGOING COST
(Staffing and/or resource requirements) X
7. FEASIBILITY STUDY:
 - (a) DATE (MONTH-YEAR): _____
 - (b) GROSS COST \$ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR)
(Year of O.M.B. approval): _____
- (b) PROJECT FINISHING DATE (MONTH-YEAR): _____
9. (a) GROSS COST OF PROJECT
IN YEAR-OF-START DOLLARS: \$ 1,000,000
- (b) LESS PROVINCIAL SUBSIDIES: \$ _____
- (c) LESS OTHER RECEIPTS (Specify): Region \$ 500,000
- (d) NET CITY'S COST: \$ 500,000
10. (a) YEAR OF EXPENDITURE:

- 1993 \$ <u>100,000</u>	- 1998 \$ _____
- 1994 \$ <u>100,000</u>	- 1999 \$ _____
- 1995 \$ <u>100,000</u>	- 2000 \$ _____
- 1996 \$ <u>100,000</u>	- 2001 \$ _____
- 1997 \$ <u>100,000</u>	- 2002 \$ _____

11. ESTIMATE PREPARED BY:

(a) PROPERTY DEPARTMENT - ARCHITECT DIVISION

No ___ Yes ___

(b) If no, the basis of assumptions _____

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:

(a) WITHIN THE CITY DEPARTMENTS no

(b) IN THE COMMUNITY no

13. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:

(a) FIRST YEAR - DATE (MONTH-YEAR) _____

(b) GROSS COST (All Inclusive) \$ _____

(c) LESS RECOVERY/REVENUE \$ _____

(d) NET CITY'S COST \$ 0

(e) FOLLOWING YEAR - DATE (MONTH-YEAR) _____

(f) GROSS COST (All Inclusive) \$ _____

(g) LESS RECOVERY/REVENUE \$ _____

(h) NET CITY'S COST \$ 0

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:

Cannot meet increasing demands for info required by legislation, mgmt & employees.
Attendance system built 20 years ago, does not meet today's needs for attendance
management.

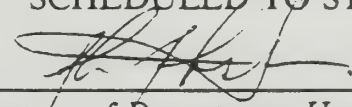
15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?

No ___ Yes ___ ; If yes,

(a) PROJECT NO. (1992-2001 Capital Budget) _____

(b) AT CITY'S COST OF \$ _____

(c) SCHEDULED TO START IN THE YEAR _____



Signature of Department Head/
Local Board Manager

Signature of C.A.O

Date

Date

16. FUNDING (Treasury Department To Complete):

(a) NATURE OF PROPOSED FINANCING: _____

(b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:

Yes ___ No ___

(c) IF DEBENTURE FINANCING:

(i) ANNUAL DEBENTURE FINANCING COST: \$ _____

(ii) TOTAL CARRYING COST OF RETIRING DEBT: \$ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architect Division, Property Department.

11.
(e.)

CITY OF HAMILTON
- INFORMATION -

DATE: 1992 October 30

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Mr. J. G. Hindson, P.Eng.
Director of Information Systems

SUBJECT: 1993-2002 Capital Budget

BACKGROUND:

The following is a list of Capital Projects being submitted by Information Systems to the Management Team for consideration in the 1993- 2002 Provisional Capital Budget.

1.0	Computer Communications Network Replacement	\$ 139,000	(1993)
2.0	Computer Software	\$ 300,000	(1993-94)

These projects were included in the 1992-2001 Capital Program.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1993-2002 CAPITAL BUDGET INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: Information Systems Department
2. PROJECT NAME: Computer Communications Network Replacement
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:

Replacement of existing co-axial computer communications wiring in the City Hall, with "telephone" type wiring based on International Communications Standards. With the obsolete co-axial wiring system, all wires are connected directly to a single computer. With the International Standard system, all wires are connected to a "communications highway" that allows for universal access to all computers and devices on a single, common network.

4. DEPARTMENTAL PRIORITY ORDER: 1
5. NATURE OF PROJECT:
 - (a) MAINTENANCE OF AN EXISTING PROJECT _____
 - (b) HARD SERVICE _____
 - (c) SOFT SERVICE _____
6. PROJECT JUSTIFICATION:
 - (a) STRATEGIC DIRECTION
(Image of the City, Quality of Life, Transportation) _____
 - (b) HEALTH/SAFETY/ENVIRONMENT _____
 - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT _____
 - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit) YES
 - (e) ECONOMIC DEVELOPMENT _____
 - (f) PRODUCE JOBS IN THE PRIVATE SECTOR _____
 - (g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure) _____
 - (h) REDUCE ONGOING COST
(Staffing and/or resource requirements) YES
7. FEASIBILITY STUDY:
 - (a) DATE (MONTH-YEAR): _____
 - (b) GROSS COST \$ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR)
(Year of O.M.B. approval): 1993 April
 - (b) PROJECT FINISHING DATE (MONTH-YEAR): 1995 December
9. (a) GROSS COST OF PROJECT
IN YEAR-OF-START DOLLARS: \$ 139,000
 - (b) LESS PROVINCIAL SUBSIDIES: \$ 0
 - (c) LESS OTHER RECEIPTS (Specify): _____ \$ 0
 - (d) NET CITY'S COST: \$ 139,000
10. (a) YEAR OF EXPENDITURE:

- 1993 \$ <u>139,000</u>	- 1998 \$ _____
- 1994 \$ _____	- 1999 \$ _____
- 1995 \$ _____	- 2000 \$ _____
- 1996 \$ _____	- 2001 \$ _____
- 1997 \$ _____	- 2002 \$ _____

11. ESTIMATE PREPARED BY:

(a) PROPERTY DEPARTMENT - ARCHITECT DIVISION

No X Yes

(b) If no, the basis of assumptions Not building or facility.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:

(a) WITHIN THE CITY DEPARTMENTS

0

(b) IN THE COMMUNITY

0

13. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:

(a) FIRST YEAR - DATE (MONTH-YEAR)

(b) GROSS COST (All Inclusive)

\$

(c) LESS RECOVERY/REVENUE

\$

(d) NET CITY'S COST

\$

(e) FOLLOWING YEAR - DATE (MONTH-YEAR) Annual

(f) GROSS COST (All Inclusive)

\$

(g) LESS RECOVERY/REVENUE

\$

(h) NET CITY'S COST

\$

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:

It is not possible to convert to the standard network without having the new cabling system in place. As the existing coaxial network expands, costs of conversion to Standard Network will continue to escalate. Access to the network will not be possible (Electronic Mail, shared printers, and other shareable computer resources).

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?

No Yes X ; If yes,

(a) PROJECT NO. (1992-2001 Capital Budget) #3

(b) AT CITY'S COST OF \$ 139,000

(c) SCHEDULED TO START IN THE YEAR 1994

[Signature]
Signature of Department Head/
Local Board Manager

92 / Oct / 90

Date

Signature of C.A.O

Date

16. FUNDING (Treasury Department To Complete):

(a) NATURE OF PROPOSED FINANCING:

(b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:

Yes No

(c) IF DEBENTURE FINANCING:

(i) ANNUAL DEBENTURE FINANCING COST:

\$

(ii) TOTAL CARRYING COST OF RETIRING DEBT:

\$

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architect Division, Property Department.

The Corporation of the City of Hamilton

PROJECT NUMBER _____
(Treasury to complete)

1993-2002 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD: INFORMATION SYSTEMS
2. PROJECT NAME: COMPUTER SOFTWARE
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.:
Computer Software to be acquired to automate the primary functions of the Data Center, with the objective of phasing out (via attrition) some of the resources required to operate the data centre. Other software to be acquired to automate software development and maintenance functions.
4. DEPARTMENTAL PRIORITY ORDER: 2
5. NATURE OF PROJECT:
 - (a) MAINTENANCE OF AN EXISTING PROJECT _____
 - (b) HARD SERVICE _____
 - (c) SOFT SERVICE _____
6. PROJECT JUSTIFICATION:
 - (a) STRATEGIC DIRECTION
(Image of the City, Quality of Life, Transportation) _____
 - (b) HEALTH/SAFETY/ENVIRONMENT _____
 - (c) LEGISLATED BY SENIOR LEVELS OF GOVERNMENT _____
 - (d) NEEDS ANALYSIS (Demand, Equitable, Cost / Benefit) YES
 - (e) ECONOMIC DEVELOPMENT _____
 - (f) PRODUCE JOBS IN THE PRIVATE SECTOR _____
 - (g) MAINTAIN EXISTING SERVICE
(Roads, Buildings, Other basic infrastructure) _____
 - (h) REDUCE ONGOING COST
(Staffing and/or resource requirements) YES
7. FEASIBILITY STUDY:
 - (a) DATE (MONTH-YEAR): _____
 - (b) GROSS COST \$ _____
8. (a) PROJECT STARTING DATE (MONTH-YEAR)
(Year of O.M.B. approval): 1993 April
 - (b) PROJECT FINISHING DATE (MONTH-YEAR): 1994 December
9. (a) GROSS COST OF PROJECT
IN YEAR-OF-START DOLLARS: \$ 300,000
 - (b) LESS PROVINCIAL SUBSIDIES: \$ 0
 - (c) LESS OTHER RECEIPTS (Specify): _____ \$ 0
 - (d) NET CITY'S COST: \$ 300,000
10. (a) YEAR OF EXPENDITURE:

- 1993 \$ <u>150,000</u>	- 1998 \$ _____
- 1994 \$ <u>150,000</u>	- 1999 \$ _____
- 1995 \$ _____	- 2000 \$ _____
- 1996 \$ _____	- 2001 \$ _____
- 1997 \$ _____	- 2002 \$ _____

11. ESTIMATE PREPARED BY:

- (a) PROPERTY DEPARTMENT - ARCHITECT DIVISION

No X Yes

- (b) If no, the basis of assumptions Not a building or facility.

12. ADDITIONAL JOBS TO BE CREATED BY PROJECT:

- | | | |
|-----|-----------------------------|---|
| (a) | WITHIN THE CITY DEPARTMENTS | 0 |
|-----|-----------------------------|---|

- | | |
|----------------------|---|
| (b) IN THE COMMUNITY | 0 |
|----------------------|---|

13. ADDITIONAL ANNUAL OPERATING COST IN CURRENT BUDGET:

- (a) FIRST YEAR - DATE (MONTH-YEAR)

- | | |
|--------------------------------|-------------|
| (b) GROSS COST (All Inclusive) | \$ Warranty |
|--------------------------------|-------------|

- | | | |
|-----|-----------------------|----|
| (c) | LESS RECOVERY/REVENUE | \$ |
|-----|-----------------------|----|

- | | |
|---------------------|--------|
| (d) NET CITY'S COST | \$ Nil |
|---------------------|--------|

- [illegible]

- | | | |
|-----|----------------------------|-----------|
| (f) | GROSS COST (All Inclusive) | \$ 30,000 |
|-----|----------------------------|-----------|

- (g) LESS RECOVERY/REVENUE \$ _____

- | | |
|---------------------|-----------|
| (h) NET CITY'S COST | \$ 30,000 |
|---------------------|-----------|

14. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION OF THIS PROJECT:

Increased operating costs for Data Centre and Information Systems Program maintenance and operating costs.

15. WAS THIS PROJECT IN LAST YEAR'S APPROVED CAPITAL BUDGET?

No _____ Yes X ; If yes,

- (a) PROJECT NO. (1992-2001 Capital Budget) #4

- | | | |
|-----|-------------------|------------|
| (b) | AT CITY'S COST OF | \$ 300,000 |
|-----|-------------------|------------|

- (c) SCHEDULED TO START IN THE YEAR 1992

Signature of Department Head/

Local Board Manager

92 / 10.7 / 30

Date _____

Signature of C.A.O

Date _____

16. **FUNDING** (Treasury Department To Complete):

- (a) NATURE OF PROPOSED FINANCING: _____

- (b) RESERVE/CAPITAL LEVY FUNDING AVAILABLE:

Yes	No
-----	----

- (c) IF DEBENTURE FINANCING:

- (i) ANNUAL DEBENTURE FINANCING COST: \$ _____

- (ii) TOTAL CARRYING COST OF RETIRING DEBT: \$ _____

NOTE: Estimates of all building related projects and the related operating cost must be provided by the Architect Division, Property Department.

6. DIRECTOR OF PROPERTY

Transfer of Title - 36 Cliff Avenue - Hamilton Public Library Board to the City of Hamilton. (copy to follow)

7. FARMERS' MARKET SUB-COMMITTEE

Market Fees for 1993.

8. CITY CLERK

(a) Purchase - Scrubber/Sweeper Machine - Hamilton Farmers' Market.

(b) Purchase - two colour head for offset printing press - Print and Mail Section.

9. BUILDING COMMISSIONER

Development Charges By-law 90-74.

10. CHIEF ADMINISTRATIVE OFFICER & MANAGER OF PURCHASING

Disposal of Surplus Goods - Purchasing Policy Number 9.

11. CORRESPONDENCE

Robert Duncan Bouskill - Taxation.

12. REFERRAL FROM CITY COUNCIL

Office Supply Tender.

13. PRIVATE AND CONFIDENTIAL AGENDA

14. OTHER BUSINESS

15. ADJOURNMENT

OUTSTANDING ITEMS

FINANCE & ADMINISTRATION COMMITTEE

<u>Item</u>	<u>Action By</u>
1. (a) Policy to exempt Parking Authority from realty and business tax.	Treasurer
(b) Examine feasibility of directing the net revenue from parking fines into the Reserve Account.	Treasurer
2. Street Vendors Program - Examine all aspects of the Program and report back to Finance and Administration Committee.	City Clerk
3. Report back on possible amendments to existing legislation to improve power to confiscate vicious animals.	H.S.P.C.A.
4. Report on City's Energy Lightbulb Programme.	Purchasing
5. Rationale of Development Charges on 84 Birmingham Street.	Building
6. Proposed policy on display of plaques, posters, memorabilia, etc.	Property
Note: The requests from the following are on hold pending Committee deliberation of the Director's report:	
(a) Status of Women	
(b) Ridge Raiders Drum & Bugle Corp.	
(c) Ad & Sales Club	
(d) Hamilton Mundialization Committee	
(e) Polish Singers Alliance of America.	
7. Additional Proposed Development Charges Amendments.	Building
8. Commonwealth Plaza Lighting.	Property

<u>Item</u>		<u>Action By</u>
9.	Results of investigation on alternative uses of the Theatre Terra Nova building in the event that Theatre Terra Nova is unable to assume regular monthly mortgage payments as of 1993 January 1st.	C.A.O.
10.	Report on payment to the Hamilton Harbour Commission for the City's portion of the Windermere Basin Cleanup.	C.A.O.

1992 November 13th

2.

WHEREAS the Parks Service of Environment Canada proposes to develop Grosse Ile as a National Historic Park;

AND WHEREAS the Development Concept published by the Parks Service ignores the tragic truth of the deaths in 1847 of 15,000 Irish men, women and children whose mortal remains are buried in mass graves on Grosse Ile;

AND WHEREAS Action Grosse Ile and the Irish Canadian Club of Hamilton commend the principle of developing Grosse Ile as a National Historic Park but have serious reservations about the historical inaccuracies in the approach taken by the Parks Service;

AND WHEREAS the island of Grosse Ile is commonly known in the region of the St. Lawrence Valley as "l'île irlandaise", the Irish island;

AND WHEREAS more than half of all the immigrants who passed through Grosse Ile between 1832 and 1860 were of Irish origin;

AND WHEREAS several notable Hamiltonians including His Honour Mayor Bob Morrow; Liberal Deputy Leader Sheila Copps, MP; His Grace Anthony Tonnos, Bishop of Hamilton and Bryan Adamczyk, President of Hamilton & District Labour Council have urged the government to respond positively to the concerns of the Irish community;

BE IT THEREFORE RESOLVED THAT the City of Hamilton encourages the Prime Minister, the Minister of the Environment and the Government of Canada to ensure that the Irish graves of Grosse Ile are properly acknowledged and perpetuated as the main theme of the National Historic Park and as a permanent monument to the Irish role in the building of Canada.

FINANCE AND ADMINISTRATION COMMITTEE

THURSDAY, 1992 NOVEMBER 19TH

CONSENT AGENDA

A. ADOPTION OF THE MINUTES OF THE FINANCE AND ADMINISTRATION COMMITTEE

Minutes of the meeting held Thursday, 1992 November 5th.

B. TREASURER

- (i) Information Report - Status of Unclassified Revenue and Expenditures.
- (ii) Information Report - Status of Hosting, Receptions, and Related Accounts.
- (iii) Funding - North End East and West P.R.I.D.E. Anti-Recession Programme.

C. MANAGER OF PURCHASING

- (i) Vehicles.
- (ii) Gasoline and Diesel Fuel.

D. FARMERS' MARKET SUB-COMMITTEE

- (i) Certificate of Insurance - All Stallholders.
- (ii) Christmas Market Days.

E. CITY CLERK

City Hall Christmas Carol Program - Use of Second Floor Foyer.

F. COMMISSIONER OF HUMAN RESOURCES

- (i) The Association of Millwrighting Contractors of Ontario Inc., and The Millwright District Council of Ontario, United Brotherhood of Carpenters and Joiners of America, Local Unions 1007, 1151, 1244, 1410, 1425, 1592, 1916 and 2309.
- (ii) The Ontario Painting Contractors Association and The Ontario Council of the International Brotherhood of Painters and Allied Trades.
- (iii) Appointments To and Terminations from Permanent positions with the Corporation of the City of Hamilton to 1992 November 10.

Thursday, 1992 November 5
9:30 o'clock a.m.
Room 233, City Hall

A.

The Finance and Administration Committee met.

There were present: Alderman D. Ross, Chairperson
Alderman B. Charters, Vice-Chairperson
Alderman V. Agro
Alderman T. Anderson
Alderman D. Agostino
Alderman G. Copps
Alderman T. Cooke
Alderman D. Drury

Regrets: Mayor Robert M. Morrow

Also present: Alderman D. Wilson
Alderman F. Eisenberger
Alderman W. McCulloch
J. Pavelka, Chief Administrative Officer
M. Watson, Property Department
A. Ross, Treasurer
D. Powers, Law Department
Fire Chief Baker
J. Winn, Fire Prevention
C. Stableford, General Manager, H.S.P.C.A.
J. Avery, Purchasing Department
D. Carson, Mayor's Office
T. Bradley, Purchasing Department
P. Baker, Parking Authority
S. Hollowell, Acting City Clerk
Susan K. Reeder, Secretary

A G E N D A

1. PRESENTATION

Hamilton Status of Women Sub-Committee.

Evelyn Myrie, Chairperson of the Hamilton Status of Women Sub-Committee was in attendance and spoke to the Committee with respect to the various projects now underway by the Hamilton Status of Women Sub-Committee.

Ms. Myrie spoke to the Committee with respect to the Safety Audit which is presently being conducted. She also indicated that other issues the Sub-Committee is looking at are such matters as Racial and Gender Discrimination, Violence against Women, Equality, Women's History Seminar, a Fall 1993 Conference on Race and Gender Equality, Older Women Issues, Date Rape, and Day-Care. Ms. Myrie also advised that the Sub-Committee occasionally will hold their meetings in locations in different Wards of the City, in order to get local input from the Community.

Ms. Myrie concluded by thanking the Committee for the opportunity to make this presentation to them and indicated that there is a need for a clearer dialogue between Council members and the Sub-Committee. She requested that the Sub-Committee be called upon on various occasions by the Council when their comments are needed on issues which effect Women.

The Committee then thanked Ms. Myrie for her presentation and the various aspects brought to their attention and the Committee agreed to receive the presentation for information purposes.

2. ALDERMAN AGOSTINO

Provincial Legislation Announcement on New Fire Regulations on High-rise and Low-rise Residences.

Alderman Agostino spoke to the Committee with respect to this recently approved Provincial legislation and commended the City's initiative in this matter and the Province's ultimate passing of this legislation.

The Committee agreed to receive this matter for information purposes.

3. CONSENT AGENDA

Alderman Copps requested that Item C (i) respecting the Status of Hostings, Receptions and Related Accounts, be pulled from the Consent Agenda for discussion.

The Committee agreed to discuss this item at that point and Alderman Copps expressed a question on why the funding for the Children's International Games travelling to Switzerland was charged to the Hosting of Conferences with Municipal Subject Content account.

The Treasurer indicated that this expense was a lead-up to the City hosting these Games in the near future.

The Committee then agreed to receive this status report from the Treasurer dated 1992 October 19 for information purposes, with Alderman Copps wishing to be noted opposed.

The Committee then approved the remaining balance of its Consent Agenda as follows:

A. ADOPTION OF THE MINUTES OF THE FINANCE AND ADMINISTRATION COMMITTEE

Minutes of the regular meeting held Thursday, 1992 October 22nd.

The Committee was in receipt of the minutes of its last meeting held Thursday, 1992 October 22nd, and agreed to approve these minutes as circulated.

B. CITY SOLICITOR

By-law to authorize Development of Baseball Facilities at Various Parks.

The Committee was in receipt of a report from the City Solicitor dated 1992 October 16, respecting the above-noted matter and agreed to approve the Bill to authorize Baseball Facilities Development for presentation to City Council for approval.

C. TREASURER**(ii) Information Report - Status of Unclassified Revenue and Expenditures as at 1992 September 30th.**

The Committee was in receipt of a report from the Treasurer dated 1992 October 19, respecting the above-noted matter and agreed to receive this document for information purposes.

D. MANAGER OF PURCHASING**Replacement of one (1) 100 ft. Aerial Ladder Truck, Unit #1635 and two (2) Triple Combination Pumps, Units #1644 and #1645, Hamilton Fire Department.**

The Committee was in receipt of a report from the Manager of Purchasing dated 1992 October 29, respecting the above-noted matter and approved the following:

- (a) That a purchase order be issued to Nova-Quintech, St. Francois-du-lac, Quebec, in the amount of \$1,168,956.62 including all applicable taxes, being the lowest acceptable of three proposals received, for the replacement of One (1) 100 foot Aerial Ladder Truck, Unit #1635, and Two (2) Triple Combination Pumps, Units #1644 and #1645 for the Hamilton Fire Department, in accordance with a Request for Proposal issued by the Manager of Purchasing and Vendor's submission, and be financed through Vehicle Replacement Account No. 5X502 00101.
- (b) That contracts for the purchase of these units be entered into satisfactory to the City Solicitor.

ADDED - Treasurer - City's Share of Chedmac Drive Servicing Cost - Financing

The Committee was in receipt of an added report from the Treasurer dated 1992 October 30, respecting the above-noted matter. The Committee then approved the following:

That as referred to in Section 21 of the Twelfth Report for 1992 of the Transport and Environment Committee, the City's share of "Chedmac Drive" Servicing Costs adjacent to the new West Mountain Twin Pad Arena, at a cost of \$263,475., be financed from Centre No. CH 00107 - "Reserve for Services Through Unsubdivided Lands".

4. TAXI ADVISORY COMMITTEE**Interior Advertising in Taxis.**

The Committee was in receipt of a report from the Secretary of the Taxi Advisory Committee dated 1992 October 26, respecting the above-noted matter and approved the following with Alderman Copps being recorded opposed:

- (a) That Part 2, Section 19 of By-law 92-172 relating to Taxi Cabs and Livery Vehicles be amended to include and allow for one interior display unit to be installed in the vehicle, not exceeding 16" x 48", positioned in such a way as not to obscure the vision of the driver, or the view from the rear seat of the vehicle of the photo identity card, meter, licence and tariff card and not to obstruct the access of the passenger.

- (b) That the City Solicitor be authorized and directed to prepare the necessary By-law amendment.

5. DIRECTOR OF PROPERTY

(a) New Carpet/City Hall - Lobby Staircase and Council Chamber.

The Committee was in receipt of a report from the Director of Property dated 1992 November 2, respecting the above-noted matter and approved the following:

That the Manager of Purchasing be authorized to call for individual quotations for the supply and installation of carpeting material on the lobby/second floor staircase of City Hall and in the Council Chamber utilizing a medium shade of royal blue carpet comparable to Smokey Blue Total Concept II produced by Crossley Carpets.

(b) Closure of Property Department Capital Projects.

The Committee was in receipt of a report from the Director of Property dated 1992 November 2, respecting the above-noted matter and approved the following:

5. That the City Treasurer be directed to close the following Capital Project accounts with any excess funding to be transferred to its original source of financing:

Capital Centre Number	Project Description	Authorized Gross Cost	Expended/Committed To Date	Balance Available	Source of Financing
a) 328541002	City Hall - Ceramic Belting Repair	\$ 40,000.00	\$ 0.00	\$40,000.00	Capital Levy
b) 318841001	Major Maintenance to Civic Buildings (1988)	250,000.00	249,908.50	91.50	Reserve for Capital Projects
c) 318941003	Major Maintenance to Civic Buildings (1989)	250,000.00	250,000.00	0.00	Reserve for Capital Projects
d) 319041004	Accommodation Requirements - Law Department	175,000.00	175,000.00	0.00	Reserve for Capital Projects
e) 319151013	City Hall - Additional Transformer	50,000.00	0.00	50,000.00	Reserve for Capital Projects
TOTAL				\$90,091.50	

6. DIRECTOR OF PROPERTY AND HAMILTON PARKING AUTHORITY

Option to Purchase - Mario Marcoccia - 398-400 and 406 Barton Street East - Parking Purposes.

The Committee was in receipt of a joint report from the Director of Property and the General Manager of the Hamilton Parking Authority dated 1992 October 28, respecting the above-noted matter and approved the following:

- (a) That an Option to Purchase, executed by Mario Marcoccia on 1992 October 2, and scheduled for closing on or before 1993 January 21, for the purchase of 398-400 and 406 Barton Street East, more particularly described as part of Lots 4, 6, 7 and 8, Registrar's Compiled Plan 1409, having a frontage of 22.226 metres (72.92 feet) more or less, along the southern limit of Barton Street East, by a depth of 44.906 metres (147.33 feet) more or less, comprising an area of 1,511.02 square metres (16,265.00 square feet) more or less, together with all structures erected thereon, be approved and completed and the purchase price of \$235,000. be charged to Account No. 5698-909145001 (Land Acquisition - General).
- (b) That the Mayor and City Clerk be authorized and directed to execute the necessary documents.

7. HAMILTON PARKING AUTHORITY

Rental of Bay/King Site for Municipal Parking.

The Committee was in receipt of a report from the General Manager of the Hamilton Parking Authority dated 1992 October 29, respecting the above-noted matter. The Committee approved the following:

That the City lease the former Bay/King dealership and its adjacent parking lot (the "site") owned by Leggat Investments Limited and Oakland "6" Limited at the south-west corner of King Street West and Bay Street South for a Hamilton Parking Authority lot.

Such lease to be in a form satisfactory to the Hamilton Parking Authority and the City Solicitor and shall include the following terms:

- (a)
 - (i) An initial minimum lease term commencing 1993 February 1, or the date of execution of the Lease - whichever is later, continuing to 1994 November 30.
 - (ii) An Option in favour of the City to renew the Lease on the terms outlined herein for a further Lease term commencing 1994 December 1, and continuing to 1998 January 31, providing such renewal of the Lease is approved by the Ontario Municipal Board. During the initial Lease term, the City shall apply for the Municipal Board approval.
 - (iii) The City Solicitor is authorized to apply to the Ontario Municipal Board for approval of the lease renewal from 1994 December 1 to 1998 January 31.
- (b) A minimum annual rent during the Lease term and the said renewal of Lease of \$165,000. payable in advance, in equal monthly instalments.
- (c) Rent payable for the third, fourth and fifth years (from the commencement of the initial Lease term) shall include:
 - (i) The minimum annual rent set out above.

- (ii) In addition to the said minimum annual rent the Lessee shall pay to the Lessor a Participation Rent from and after the third year of the term, calculated as twenty-five percent of gross revenues (in each of such subsequent years) in excess of gross revenues collected by the Lessee in the second year of the term. For the purpose of this calculation, "year" shall mean a twelve (12) month period commencing on February 1.

"Gross revenues" shall mean the sum of all monies received by the Lessee with respect to the leased premises before deductions for taxes, operating expenses, or any other deductions whatsoever. Such Participation Rent shall be paid within ninety (90) days of the end of each year of the term.

- (d) Lessee shall pay hydro, power and other utility charges and maintain and operate the parking lot, including payment of business and realty taxes.
- (e) The Lease shall not commence until:
 - (i) The Lessor has, at its expense, demolished, and removed (and filled in) from the site the existing two buildings (showroom and main repair garage), structures and utility lines and levelled the site to ground level with fill.
 - (ii) The Lessor has left the site in a condition suitable for and satisfactory to the Lessee's parking lot operation purposes including the lessee's grading and paving of the site.
 - (iii) The Lessor is the owner of the site free and clear of all encumbrances and leases.
- (f) The Lease shall not commence where the Lessee has received or has information that a Notice or demand by the Ministry of the Environment or other regulatory agency exists and remains to be fulfilled regarding the presence, securing or removal of any contaminant or other waste from the site. The lease shall also include the further environmental provisions set out in an attached schedule.

8. CITY CLERK

Tobacco Shop Licence.

The Committee was in receipt of a report from the City Clerk dated 1992 October 29, respecting the above-noted matter and approved the following:

- (a) That the existing licence form be utilized for the licensing of Tobacco Shops; and,
- (b) That a separate warning sign, as attached, be provided at no cost to the shop owners.

9. MANAGER OF PURCHASING

Supply and Delivery of Office Supplies, Various Departments.

The Committee was in receipt of a report from the Manager of Purchasing dated 1992 October 30, respecting the above-noted matter and approved the following:

That a purchase order be issued to Brown Collett, Mississauga, to supply and deliver office supplies to various departments for a period ending 1994 January 31, with an option in favour of the City to extend for one additional twelve month period, being the lowest of four proposals received, in accordance with a Request for Proposal issued by the Manager of Purchasing and Vendor's Proposal, and be financed through various approved Office Supplies Accounts.

10. TREASURER

Information Report - Summary of Revenues and Expenditures for the nine months ended 1992 September 30, compared with Budget.

The Committee was in receipt of a report from the Treasurer dated 1992 October 23, respecting the above-noted matter and agreed to receive this document for information purposes.

11. 1993-2002 PROVISIONAL CAPITAL BUDGET

(a) DELEGATION - H.S.P.C.A. Headquarters - Capital Project: New Shelter Construction.

The Committee was in receipt of a report from the Treasurer dated 1992 October 30, respecting the above-noted matter.

Mr. John Hedden, Board member with the H.S.P.C.A., Cam Stableford, General Manager, H.S.P.C.A., and one of the other Board members were in attendance to speak to the Committee with respect to the City's matching contributions for the purpose of the Headquarters' construction. A fund raising document was distributed to all members of the Committee for their reference.

Cam Stableford spoke to the Committee and showed a mock-up presentation of the future Headquarters' building. He indicated that this building will be 25,000 square feet, which is an increase of double in the space the H.S.P.C.A. presently occupies. Mr. Stableford added that there are 75 citizens serving on the fund raising team and that to-date they have a committed amount of \$825,000. He added that they are very encouraged by this show of support and it was clarified that \$600,000. of that amount is in cash donations with the balance being in pledges. Mr. Stableford stressed that the City's financial participation in this project is essential for it to begin and that they will be asking for an advancement of the project from a 1996 - 1993 start date.

Alderman Copps requested clarification on whether there are charge backs of services to area municipalities and some discussion then ensued with respect to the funding mechanism with the H.S.P.C.A.

Discussion also ensued with respect to the costing of the bridging while construction is occurring and whether it would be more appropriate for the City to participate in the bridging costs rather than a matched dollars-type of contribution.

Alderman Cooke spoke to the Committee with respect to this project and indicated that it might be beneficial for the Treasurer to sit down with the H.S.P.C.A. to discuss various methods of funding, i.e. matching funds (cash not pledges), bridging costs versus matching funds and yearly funding of matching donations, etc.

As a point of clarification, Mr. John Hedden of the H.S.P.C.A., clarified that the fund raising efforts are not directed at the large corporation donations in recognition of present economic climates. He added that they have received support from the 5 major Banks and that they do not anticipate problems in receiving those pledges. He concluded by indicating that the bulk of the fund raising efforts and commitments have been received from Public support from Citizens.

The Committee then approved the following:

- (a) That the Management Team be directed to receive and review for consideration in the 1993-2002 Provisional Capital Budget the formal request from the Hamilton Society for the Prevention of Cruelty to Animals (H.S.P.C.A.) for their Headquarters Construction requesting a revised amount of net matching City contribution of \$2,500,000. and a revised construction date of 1993 March; and,
- (b) That the Management Team be further requested to consider and review the Loan Guarantee in the amount of \$2.5 million requested by H.S.P.C.A.; and,
- (c) That the Treasurer be directed to meet with the H.S.P.C.A. to discuss the City's contribution to the Headquarters Construction project.

(b)-(e) Information Reports - Director of Property/Fire Chief/Commissioner of Human Resources/Director of Information Systems

The Committee was in receipt of Information Reports from the above-noted Departments with respect to the Capital Project submissions.

The Committee agreed to receive these documents for information purposes and recognized that these forms are being submitted to the Management Team for consideration in the 1993-2002 Provisional Capital Budget.

ADDED - Mayor's Chain of Office

The Committee was in receipt of a report from the Acting City Clerk dated 1992 November 3, respecting the above-noted matter.

Alderman W. McCulloch spoke to the Committee with respect to the wording of a Crime Stoppers Programme announcement respecting the retrieval and return of the Mayor's Chain of Office.

A great deal of discussion ensued with respect to this matter.

Alderman Copps indicated that she wished to declare a conflict of interest in this matter as her husband's name is engraved on the Chain, and abstained from voting on this issue.

Discussion ensued with respect to the engraving of the new Chain of Office and it was approved that the same wording which was contained on the original Chain of Office should also be copied on the replica of the Chain presently be constructed.

It was generally agreed by members of the Committee that this engraving should be held off for at least a one month period in order to allow for the possible return of the original Chain of Office.

The Committee then approved the following:

That the Crime Stoppers Programme be utilized to assist in the recovery of the Mayor's Chain of Office which has been missing since approximately 1992 July 23.

ADDED - Selection Committee

The Chairperson of the Finance and Administration Committee advised the Committee that five (5) members of Council will serve as the Selection Committee for the next twelve (12) month period as follows:

That in accordance with Council's Policy respecting Selection Procedures for appointments to Committees/Boards/Commissions, which was approved by City Council on 1992 October 6th, the following members of Council be appointed to serve on a Selection Committee, for the next twelve (12) month period (1992 November - 1993 November), for the purpose of recommending appointments for vacancies which occur during that period:

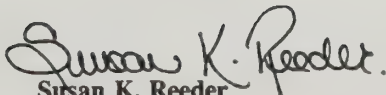
- (a) Alderman F. Eisenberger
- (b) Alderman B. Charters
- (c) Alderman H. Merling
- (d) Alderman T. Anderson
- (e) Alderman F. D'Amico

The Chairperson also indicated that the present vacancies will probably entail approximately three (3) full days of interviewing for the various vacancies which now exist. He also indicated that some of the applicants have requested evening interviews and indicated that this would be a matter for consideration by the Selection Committee.

13. ADJOURNMENT

There being no further business, the meeting then adjourned.

Taken as read and approved,


Susan K. Reeder
Secretary
1992 November 5

ALDERMAN D. ROSS, CHAIRPERSON
FINANCE AND ADMINISTRATION COMMITTEE

B (i)

CITY OF HAMILTON
- INFORMATION -

DATE: 1992 November 12

REPORT TO: Susan Reeder, Secretary
Finance and Administration Committee

FROM: Allan C. Ross
Treasurer

SUBJECT: STATUS OF UNCLASSIFIED REVENUE AND
EXPENDITURES AS AT OCTOBER 31, 1992

BACKGROUND:

Attached are the analyses of the Unclassified Revenue account and the Unclassified Expenditures account for the period ending October 31, 1992.

<u>for the year ended 1991</u>		<u>Description</u>	<u>Budget</u>	<u>Actual to date</u>	<u>Balance Available (to come)</u>
<u>Budget</u>	<u>Actual</u>				
\$(50,000.00)	\$ (41,263.73)	Unclassified Revenue	\$(50,000.00)	\$(81,369.85)	\$(31,369.85)
75,000.00	106,568.53	Unclassified Expenditures	65,000.00	56,346.59	8,653.41

It should be noted that Unclassified Expenditures were reduced by \$10,000.00 during the budget review, to \$65,000.00, in comparison with the year 1991 where an overdraft of \$31,568.53 occurred.

These accounts will be forwarded to this Committee on a monthly basis for the information of the members.


Allan C. Ross

KL:jc
Attachment

CITY OF HAMILTON
TREASURY

UNCLASSIFIED REVENUE
AS AT OCTOBER 31, 1992

CENTRE NUMBER:CH 24201
Appropriation: \$ 50,000.00

COMMISSIONS:

Bell Telephone	5,764.27
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SALES:

Photocopier Revenue	2.30
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MISCELLANEOUS:

Reimbursement of Employee Absences	
Due to Union Business	23,540.57
Cheques Written Off/Reinstated	49,640.17
Witness Fees	92.00
Sales Tax	143.91
Other Revenues	2,186.63

Total Revenue To Date	81,369.85
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Less: Appropriation	50,000.00
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Surplus (Deficit)	31,369.85
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CITY OF HAMILTON
TREASURY

UNCLASSIFIED EXPENDITURES
AS AT OCTOBER 31, 1992

Centre Number: CH 24210
Appropriation: \$ 65,000.00

LUNCHEONS, DINNERS, SANDWICHES, COFFEES, ETC.

City Council	2,421.78
Finance and Administration Committee	3,369.00
Parks and Recreation Committee	3,277.40
Planning and Development Committee	3,061.61
Transport and Environment Committee	1,529.21
Keep Hamilton Clean Citizen's Committee	216.62
Crystal Palace Subcommittee	1,162.04
Golf Subcommittee	127.75
Hamilton Historical Board	2,879.93
Citizen Advisory	627.38
Advisory for Equitable Representation	12.10
Committee of Adjustment	1,213.84
CAIP Subcommittee	173.95
Non Profit Housing	933.28
Hamilton Housing Corporation	65.38
License Subcommittee	1,424.84
Farmers Market Subcommittee	385.39
English Subcommittee	193.02
French Subcommittee	1,323.35
Taxicab Taskforce Subcommittee	633.98
Property Standards Subcommittee	22.76
Current Budget Subcommittee	32.19
Information Systems	52.50
Mundialization Committee	754.35
Football Hall of Fame	1,189.74
Canusa Games Committee	1,074.42
Civic Charity Committee	92.02
Management Team	901.97
Hamilton Arts Award	1,878.79
One Tier Review Committee	235.48

Total Committee Expenditures	31,266.07

CITY OF HAMILTON
TREASURY

UNCLASSIFIED EXPENDITURES
AS AT OCTOBER 31, 1992

Centre Number: CH 24210
Appropriation: \$ 65,000.00

MISCELLANEOUS

Collection Agency Fees	918.68
Cashiers Over & Short	(3.68)
258 Beach Blvd. - Maintenance Charges	346.70
Flowers & Wreaths	333.01
By-law Registration	472.00
Parking and Cab expenses	653.69
Hydro Charges - Road Sign	145.90
Long Term Employee Gift Fund	600.00
C.N.R. - Realty Taxes - City Yard Storage	4,958.19
P. A. Sound Systems Various Meetings	138.75
Corporate Challenge	2,474.26
Isc Paper Recycling Canada	5,228.28
State Visit Foreign Official	19.43
Italian Students Delegation	399.60
Canadian Taxi Association Membership	100.00
Brott Summer Music Festival	342.30
Japanese Students Visits	160.90
Payroll Write-off	204.66
Smoking Cessation Program	417.65
Blast Off for United Way	299.17
International Great Lakes Mayor's Conference	6,128.51
Omers Adjustments	94.99
Arts in the Cities-C. York	476.64
Damage to Car-Rousseau	170.89

Total Miscellaneous Expenditures	25,080.52

Total Expenditures	56,346.59
Less: Appropriation	65,000.00

Balance - Surplus (Deficit)	8,653.41
	=====

"Copy sent to J. Thompson, Manager, Legislative Division,
City Clerks Department; S. Glover, Legislative Assistant,
City Clerks Department and C. Coutts, Legislative Assistant,
City Clerks Department - 1992 November 16th".

B

(ii)

CITY OF HAMILTON

- INFORMATION -

DATE: 1992 November 12

REPORT TO: Susan Reeder, Secretary
Finance and Administration Committee

FROM: Allan C. Ross
Treasurer

SUBJECT: STATUS OF HOSTING, RECEPTIONS AND RELATED ACCOUNTS

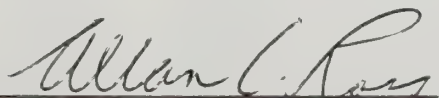
BACKGROUND:

Attached are the following analyses of accounts related to hostings and receptions as at October 31, 1992, with a comparison to the year 1991:

<u>for the year ended 1991</u>			<u>to October 31, 1992</u>		
<u>Budget</u>	<u>Actual</u>	<u>Description</u>	<u>Budget</u>	<u>Amount Spent & Committed</u>	<u>Balance Available</u>
\$50,000.00	\$48,000.00	Hosting of Conferences with Municipal Subject Content	\$16,000.00	\$17,354.37	\$(1,354.37)
10,000.00	8,036.18	Receptions - City Hall	10,000.00	8,336.16	1,663.84
48,000.00	47,130.44	Special Civic Receptions and Delegation Hosting	40,000.00	23,911.63	16,088.37
15,000.00	10,982.04	Civic Pins, Medals and Rings	15,000.00	21,545.70	(6,545.70)
3,910.00	7,952.99	Use of City Hall	3,910.00	7,392.77	(3,482.77)
		- Outside Groups			
<u>\$126,910.00</u>	<u>\$122,101.65</u>		<u>\$84,910.00</u>	<u>\$78,540.63</u>	<u>\$ 6,369.37</u>

Please note that three of the above accounts are in overdraft, however the bottom-line total of the five accounts is within budget.

These accounts are forwarded to this Committee on a monthly basis for the information of the members.



Allan C. Ross

KL:jc
Attachment

City of Hamilton
 HOSTING OF CONFERENCES WITH MUNICIPAL SUBJECT CONTENT
 Account CH 55307 80040
 for the period ended October 31, 1992

COUNCIL MEETING	DESCRIPTION	AMOUNT \$	TOTAL \$
-----	-----	-----	-----
92/02/25	Children's International Games Lausanne, Switzerland - March 18 - 22, 1992 (Bob Sugden, Director of Culture & Recreation)	2,154.37	
92/05/12	Ontario Recreation Forum-Conference Hamilton, Ontario - May 7-9, 1992 (Bob Sugden and 5 Culture & Recreation Staff)	1,200.00	
90/11/27	1992 Ontario Seniors Games (City Contribution)	14,000.00	
	Total Actual Expended and Committed to date	-----	17,354.37
	LESS: Appropriation		16,000.00

	SURPLUS (DEFICIT)		(1,354.37) =====

City of Hamilton
 RECEPTIONS - CITY HALL
 Account CH 55313 84010
 for the period ended October 31, 1992

REFERENCE NUMBER	DATE	DESCRIPTION	AMOUNT \$
160418	92/01/10	Mayor's Office	7.77
161035	92/01/25	Ukrainian Independance Day	490.62
161035	92/01/26	Associazione Musicale	626.70
161801	92/01/28	Mayor's Office	11.66
161801	92/01/29	Mayor's Office	21.86
161801	92/01/29	Mayor's Office	15.54
163300	92/02/18	Mayor's Office	37.46
165018	92/03/04	Mayor's Office	599.40
165018	92/03/06	Mayor's Office	116.55
165018	92/03/11	Mayor's Office	15.54
165018	92/03/11	Mayor's Office	219.50
165018	92/03/12	Mayor's Office	15.54
165018	92/03/13	Mayor's Office	84.25
165018	92/03/13	Mayor's Office	15.54
166034	92/03/17	Mayor's Office	15.54
166377	92/04/02	Mayor's Office	15.43
166377	92/03/24	Mayor's Office	15.54
167352	92/04/08	Mayor's Office	7.77
167352	92/04/09	Mayor's Office	24.86
168076	92/04/12	Jewish Community Centre	339.61
168076	92/04/07	Mayor's Office	190.48
168437	92/04/26	Mayor's Office	140.86
168437	92/04/21	Mayor's Office	38.85
168437	92/04/24	Mayor's Office	19.53
168707	92/04/28	Mayor's Office	646.41
168707	92/04/28	Mayor's Office	25.53
168707	92/04/29	Mayor's Office	109.89
168707	92/04/30	Mayor's Office	20.21
168707	92/05/02	Mayor's Office	240.54
169428	92/05/05	Mayor's Office	376.06
169428	92/05/06	Mayor's Office	202.58
169428	92/05/06	Mayor's Office	66.27
169428	92/05/10	Mayor's Office	140.86
170677	92/05/12	Mayor's Office	83.25
170677	92/05/12	Mayor's Office	17.76
170677	92/05/15	Mayor's Office	7.77
171213	92/05/26	City Clerks - City Council Meeting	17.76
171213	92/05/27	Mayor's Office	5.78
171213	92/05/28	Panel on Violence Against Women	71.87
171213	92/05/29	Croatian Union	14.66
171213	92/05/29	Boy Scout Parade Reception	21.87
171213	92/06/01	Mayor's Office	39.57
171528	92/06/04	Mayor's Office	71.04
171528	92/06/06	Lusofest Celebrations	668.78
171528	92/06/12	Mayor's Office	31.64
171528	92/06/12	Mayor's Office	334.39

City of Hamilton
 RECEPTIONS - CITY HALL
 Account CH 55313 84010
 for the period ended October 31, 1992

REFERENCE NUMBER	DATE	DESCRIPTION	AMOUNT \$
172636	92/06/19	Mayor's Office	40.24
172636	92/06/20	Mayor's Office	104.57
172636	92/06/22	Occupational Health & Safety Week Proclamation	38.85
174283	92/06/24	Beth Phinney Voyageurs - Football Hall of Fame	122.54
174283	92/06/26	Mayor's Office	100.13
174283	92/06/30	City Council Meeting	17.76
174283	92/07/06	Mayor's Office	35.52
175784	92/07/06	Mayor's Office	11.66
176546	92/07/21	Visit - Michele Nicola Caruso	70.76
177572	92/07/22	Otigheim Orchestra	101.89
177572	92/07/28	City Council Meeting	17.76
177875	92/08/04	Mayor's Office	7.77
177875	92/08/09	Plough Shares Event	93.52
179052	92/08/19	Mayor's Office	189.58
179052	92/08/19	Mayor's Office	135.37
179052	92/08/19	Voyageur Groups	107.28
179052	92/08/20	Mayor's Office	58.28
179052	92/08/22	Mayor's Office	59.39
179892	92/08/25	City Council Meeting	17.76
180818	92/09/08	Arthritis Month Proclamation	71.60
180818	92/09/10	Mayor's Office	11.66
181953	92/09/16	Visiting Mayor's from Italy	486.18
181953	92/09/18	Chamber Music Choir from Latvia	50.95
181953	92/09/18	Legion Week Proclamation	26.20
182473	92/09/22	Raise the Flag	15.54
182473	92/09/29	Voyageur Group - St. John's, Nfld.	24.75
182473	92/09/29	City Council Meeting	17.76
Total Actual Expended to Date			8,336.16
LESS: Appropriation			10,000.00
SURPLUS (DEFICIT)			1,663.84

City of Hamilton
SPECIAL CIVIC RECEPTIONS AND DELEGATION HOSTING
Account CH 55314 84010
for the period ended October 31, 1992

COUNCIL MEETING	DESCRIPTION	AMOUNT \$	TOTAL \$
-----	-----	-----	-----
-	Reception for the Commissioner of Employment Equity January 8, 1992	614.34	
92/03/31	2nd Annual Steel City Senior Bowl - June 27, 1992	1,000.00	
92/03/31	Dr. Elena Bonner, The Bertrand Russell Peace Lecturer - March 26, 1992	799.20	
-	Italian General Avarello	440.08	
92/04/28	Royal Hamilton Military Institute - April 18, 1992 General Crerar, Brigadier Todd & Family	268.29	
-	M.O.E. Citizen Committee Breakfast Meeting May 12, 1992	217.48	
-	Royal Bank V.P.'s Breakfast meeting - May 11, 1992	216.90	
92/05/12	Roberta Bondar Reception - May 14, 1992	2,898.71	
-	Dinner for CIBC Chairman - April 23, 1992	1,013.45	
-	Jean's Flower Shop Inc. - May 20, 1992	42.74	
92/02/25	Hamilton International Air Show June 20 - 21, 1992	8,000.00	
92/03/31	National Conference Canadian Association of Elizabeth Fry Societies June 11, 1992	408.50	
-	German Orchestra - July 22, 1992	1,287.25	
92/04/28	Academic Folklore Group from Ljubljana, Slovenia August 20, 1992	54.11	
92/06/30	1992 Canada Cup of Wrestling & Olympic Team July 1, 1992	3,000.00	
92/09/29	Famous People's Players September 29, 1992	750.00	

	Total Expended		21,011.05

City of Hamilton
SPECIAL CIVIC RECEPTIONS AND DELEGATION HOSTING
Account CH 55314 84010
for the period ended October 31, 1992

COUNCIL MEETING	DESCRIPTION	AMOUNT \$	TOTAL \$
-----	-----	-----	-----
	ADD: Commitments		
92/04/28	Academic Folklore Group from Ljubljana, Slovenia August 20, 1992	266.78	
-	Roberta Bondar Visit Parks Division/Horticultural - Landscaping	1,133.80	
92/10/27	Canadian Olympic Athletes	1,500.00	

	Total Committed		2,900.58

	Total Actual Expended and Committed to date		23,911.63
	LESS: Appropriation		40,000.00

	SURPLUS (DEFICIT)		16,088.37
			=====

City of Hamilton
CIVIC PINS, MEDALS AND RINGS
Account CH 56126 84010
for the period ended October 31, 1992

REFERENCE NUMBER	DESCRIPTION	AMOUNT \$
161389	1 - 10k Man's Civic Ring & 1 - 5pt C Diamond & Box	322.04
162471	5 - 10k Man's Civic Ring & 5 Boxes	1,138.47
162471	63 Civic Pins & 63 Boxes	1,494.40
L306919	Civic Award	(235.90)
164444	24 - GF Civic Pinette & 24 Boxes	569.30
165800	5-10K Civic Rings - School Pins/Rings	2,497.50
168428	2 - 5pt Genuine Ruby, 2 - 5pt Diamond W/Collet and 7 - 5pt Diamond	962.37
169865	7 - 10k Man's Civic Ring & 7 Boxes	1,593.86
172365	26 - S/S Provincial Champs Pinette	575.18
174166	School Pins/Rings	499.50
L309684	City Clerks - Civic Ring	(192.77)
180812	999M MD 10K Civic Champs Ring & Box	3,415.42
180812	S/S & GF Civic Champs Pinette & Box	683.93
180812	Genuine Ruby - 2-5PT 'C' Diamonds	301.92
180812	999M MD 10K Civic Champs Ring & Box	227.69
L310233	City Clerks - Civic Awards	(310.22)
PO#14052	10K Civic Champs Ring, 5PT 'C' Diamond, '5PT Genuine Ruby, 1 Box	186.07
PO#14052	10 Civic Champ Pinette & Boxes	143.52
PO#14052	1-10K Lady's Ring & Box	194.86
PO#14052	10 - Lady's Rings, 1 - Man's Ring & Boxes	1,018.96
PO#14052	Customer owned rings returned for Diamond Addition	1,509.60
Total Actual Expended to Date		16,595.70
P016405	ADD: Commitments	
Various	Women's Gold Ring	450.00
	Civic Jewellery	4,500.00
Adjusted Total		21,545.70
Less: Appropriation		15,000.00
SURPLUS (DEFICIT)		(6,545.70)

City of Hamilton
USE OF CITY HALL-OUTSIDE GROUPS
Account CH 55222 10034
for the period ended October 31, 1992

REFERENCE NUMBER	DATE	DESCRIPTION	AMOUNT \$
162713	92/01/24	Heaven Piano Co. - Tuning & Lubricate Pedal	589.41
JV01055	92/01/25	Ukranian Function	489.84
JV01080	92/01/19	Associazione Musicale	295.28
JV02040	92/02/14	Mundialization Interfaith	327.91
JV02041	92/02/14	Ukranian Independence Day	69.67
JV03079	92/03/07	Congress of Black Women	209.01
JV04129	92/04/12	Humanitarian Awareness	195.07
JV04129	92/04/11	Aides Network	623.54
JV05009	92/04/25	High School Oratorical Contest	250.81
JV05009	92/04/25	Croatian Peace Rally	62.70
JV05009	92/04/26	Great Ride to Beat Cancer	195.07
170590	92/04/28	P. A. Sound System - Day of Mourning Dedication	205.35
JV05155	92/05/02	Polish Proclamation	83.60
JV06023	92/05/19	Ukrainian Canadian Congress	111.47
JV06033	92/05/30	Boy Scout Parade & Croation Union	773.01
JV06122	92/06/06	Luso - Canadian Cultural Council	304.23
JV07139	92/06/13	Shrine Parade	600.00
176048	92/06/21	P. A. Sound System - Racalmutese Parade	205.35
JV08161	92/07/21	Install Boris Brott Music Festival Sign	71.00
JV09098	92/08/22	Overtime - Property and Maintenance	94.05
JV10026	92/10/08	Overtime - Property and Maintenance	489.32
JV10043	92/10/08	Paint/Repair McMaster Drama Festival Sign	282.00
JV10043	92/10/08	Install reviewing stand for Labour Day Parade	291.00
JV10107	92/10/19	Boy Scouts Apple Day	104.50
182800	92/10/14	Sound System Rental	333.00
182112	92/10/02	Piano Rental - Raise Flag for Canada	50.00
182881	92/10/15	Heaven Piano - Rental	86.58
Total Actual Expended to Date			7,392.77
LESS: Appropriation			3,910.00
SURPLUS (DEFICIT)			(3,482.77)

B
(000)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1992 November 12


REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Allan C. Ross
Treasurer

SUBJECT: NORTH END EAST AND WEST COMMUNITY IMPROVEMENT
PROJECT AREA; APPROVAL OF COMMUNITY IMPROVEMENT
PLAN

RECOMMENDATION:

That a capital project for the improvement to Bay Street, Guise Street and pedestrian connection to the Waterfront Parks in accordance with the Community Improvement Plan at a total cost of \$400,000 be approved and financed 50% i.e. \$200,000 by the Province of Ontario subsidy and the City's cost of 50% i.e. \$200,000 be financed by Account No. CF 4136-419154007 (Pier 4 Park Development-Harbourfront-Reserve financing). Accordingly the gross cost of the Pier 4 Park Development-Harbourfront Account Centre No. CF 419154007 be reduced from \$2,100,000 to \$1,900,000 to stay within the authorized financing.


Allan C. Ross

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The City will receive a \$200,000 Provincial subsidy with no additional financing from the City fund.

BACKGROUND:

The details of the project are outlined in the letter of Mr. D. Lobo, Director of Public Works dated November 11, 1992. This project will be considered by the Planning and Development Committee on November 18, 1992.

NRA:jc
Attachment

c.c. D. Lobo, Director of Public Works
T. Agnello, Secretary, Planning and Development Committee

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1992 November 11

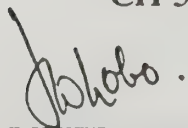
REPORT TO: Ms. Tina Agnello, Secretary
Planning and Development Committee

FROM: Mr. D. Lobo,
Director of Public Works

SUBJECT: North End East and West P.R.I.D.E. Anti-Recession
Programme; Approval of Community Improvement Plan
and Financing

RECOMMENDATION:

- a) That pursuant to the citizen input received at a Public Meeting held 1992 November 04, the North End East and West Community Improvement Plan attached as Schedule 'A' be approved and submitted to the Ministry of Municipal Affairs for their approval; and,
- b) That the Law Department be authorized to prepare the necessary by-law to adopt the North End East and West Community Improvement Plan in accordance with (a) above; and,
- c) That the Public Works Department be authorized to implement the improvements to Bay Street, Guise Street and pedestrian connections to the Waterfront Parks in accordance with the Community Improvement Plan at a total estimated cost of \$400,000., 50% Provincial and 50% Municipal including all accrued interest; and,
- d) That the Finance and Administration Committee be requested to provide the matching funds of \$200,000. from the Pier 4 Park development funding Account No. CH 5200 419154007.



Mr. D. Lobo,
Director of Public Works

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The Ministry of Municipal Affairs, under the P.R.I.D.E. Anti-Recession Programme is providing an allocation to the City of Hamilton of \$200,000. to carry out improvements to Guise Street, a portion of Bay Street, surrounding landscape and pedestrian connections to the Waterfront. Funds to match the Provincial allocation are available in Account No. CH 5200 419154007 (Pier 4). Therefore no additional funding is required.

Unlike other P.R.I.D.E. Programmes, the Ministry of Municipal Affairs will be forwarding 85% of the \$200,000. (\$170,000.) prior to expenditure to allow the City to utilize the accrued interest to cover administration costs. We are therefore recommending that all interest be flowed back into the North End East and West P.R.I.D.E. Anti-Recession account for this purpose.

BACKGROUND:

On 1992 September 23, the City of Hamilton received an announcement from the Minister of Municipal Affairs, Dave Cooke, advising that we had been successful in receiving a \$200,000. allocation for matching funds under the P.R.I.D.E. Anti-Recession Programme.

The City's share of this Programme would be matched from existing Capital Budget funding for Pier 4 Park from the Parks Development Section of the Public Works Department. The funds must be spent by 1993 September 31. Improvements will include closure of the northern end of Bay Street, sidewalk construction to Guise Street and associated landscaping and lighting on both streets to enhance pedestrian and bicycle connections to Bayview, Pier 4, Harbourfront and Eastwood Parks. A Public Meeting was held 1992 November 04 to receive input on the proposed improvements. This scope of work had originally been approved as part of the scope of work for the development of Pier 4 Park through the Parks and Recreation Committee and City Council (1991 January 29). With the extra P.R.I.D.E. allocation of \$200,000., these projects can now more comprehensively be implemented.

JMcN:bk

cc: Mr. J. Pavelka, C.A.O.
Chief Administrator's Office
Mr. A. Ross, City Treasurer
Treasury Department
Ms. P. Noe Johnson, City Solicitor
Law Department
Mr. C. Firth-Eagland, Superintendent
Parks Development and Maintenance Section
Public Works Department
Mr. K. Christenson, Secretary
Parks and Recreation Committee
Mrs. S. Reeder, Secretary
Finance and Administration Committee

NORTHEND EAST AND NORTHEND WEST
COMMUNITY IMPROVEMENT PLAN

Northend East and Northend West - Neighbourhood Profile:

The Northend East and Northend West Neighbourhoods cover an area of approximately 285 hectares with a total population of 4,814 (1991 land use characteristics). The boundaries of the combined neighbourhoods are: on the north by the Hamilton Harbour north of Guise Street, on the east by Wellington Street North, on the south by the Canadian National Railway Freight Yards south of Strachan Street, and on the west by Hamilton Harbour, west of Bay Street North. Neighbourhood Maps are attached. (Schedules 'A' and 'B')

The Northend Neighbourhoods contain a number of areas of different land uses including commercial, residential, parkland/recreational, Harbour Commissioner's and industrial. Housing is predominantly single family (1 or 2 family) dwellings zoned "D". Commercial uses are predominantly situated on James Street North and Burlington Streets. There are three schools in the area - Centennial Public School, Bennetto Senior Public School and St. Lawrence Separate School. Land Use Maps are attached. (Schedules 'C' and 'D')

The Community Improvement Project Area

The Community Improvement Project Area is comprised of segments of the Northend East and West Neighbourhoods, extending from the CN mainline on the south, along MacNab Street North northerly to Burlington Street, east to the western edge of Eastwood Park, north to Guise and south-easterly along Guise, Leander Drive and the boundaries of the Waterfront Development to meet up with the CN lines. The Northend East and West Community Improvement Project Area, adopted by By-law 92-054, is comprised of portions of the Northend East and West Neighbourhoods. Subsequently, an amendment to this Community Improvement Project Area was adopted by City Council by By-law 92-162 on 1992 May 26 and is attached as Schedule 'E'.

Background

In 1973 the Northend Urban Renewal Redevelopment Plan was adopted by By-law for the purpose of carrying out improvements in the Northend Neighbourhoods. Since that time no major capital projects have been undertaken in that area.

Adjacent waterfront lands have been the subject of a comprehensive study completed in 1985. Development of Pier 4 and Harbourfront Parks is presently occurring but does not encroach on the Community Improvement Project Area.

Subsequently, the Northend East and West Community Improvement Project Area was formed and adopted by City Council in 1992.

A public process has been undertaken for the combined areas of the Waterfront and the Northend East and West Community Improvement Project Area. A citizen's committee was established and public meetings and design workshops were held in 1991. As a result of these and other meetings, the following improvements for the Community Improvement Project Area have been proposed.

Proposed Improvements:

During the public process, citizens and committee members expressed concern over a number of elements some of which were specifically within the Community Improvement Project Area:

- close Bay Street to link Pier 4/Harbourfront Park to Bayview Park
- bury overhead electrical wires
- redesign street and park lighting for lighting control, improved and co-ordinated design and improved security
- create/upgrade bicycle and pedestrian links/pathways
- upgrade Guise Street
- provide safe and accessible pathways to Harbourfront, Pier 4, Bayview and Eastwood Parks

Therefore, the P.R.I.D.E. Anti-Recession Programme funds will be allocated to the following:

1. Landscaping and hard surface treatment to Guise Street and Bay Street
2. Provision of new lighting on Guise and adjacent pedestrian/bicycle pathways
3. Additional landscaping as required to provide for safe and accessible bicycle and pedestrian routes connecting the Northend Community Improvement Project Area to Harbourfront, Pier 4, Bayview and Eastwood Parks as well as the Ferguson Avenue Community Improvement Project Area (attached as Schedule 'F').

These improvements conform with the official plan.

Implementation Plan:

The City of Hamilton's Public Works Department, is working closely with the Regional Municipality of Hamilton-Wentworth and Hamilton Hydro-Electrical Systems along with the public to prepare detailed plans for the project area. Implementation is expected to occur in the fall of 1992 and the spring of 1993 in accordance with the P.R.I.D.E. Anti-Recession Programme Guidelines.

LIST OF ATTACHMENTS

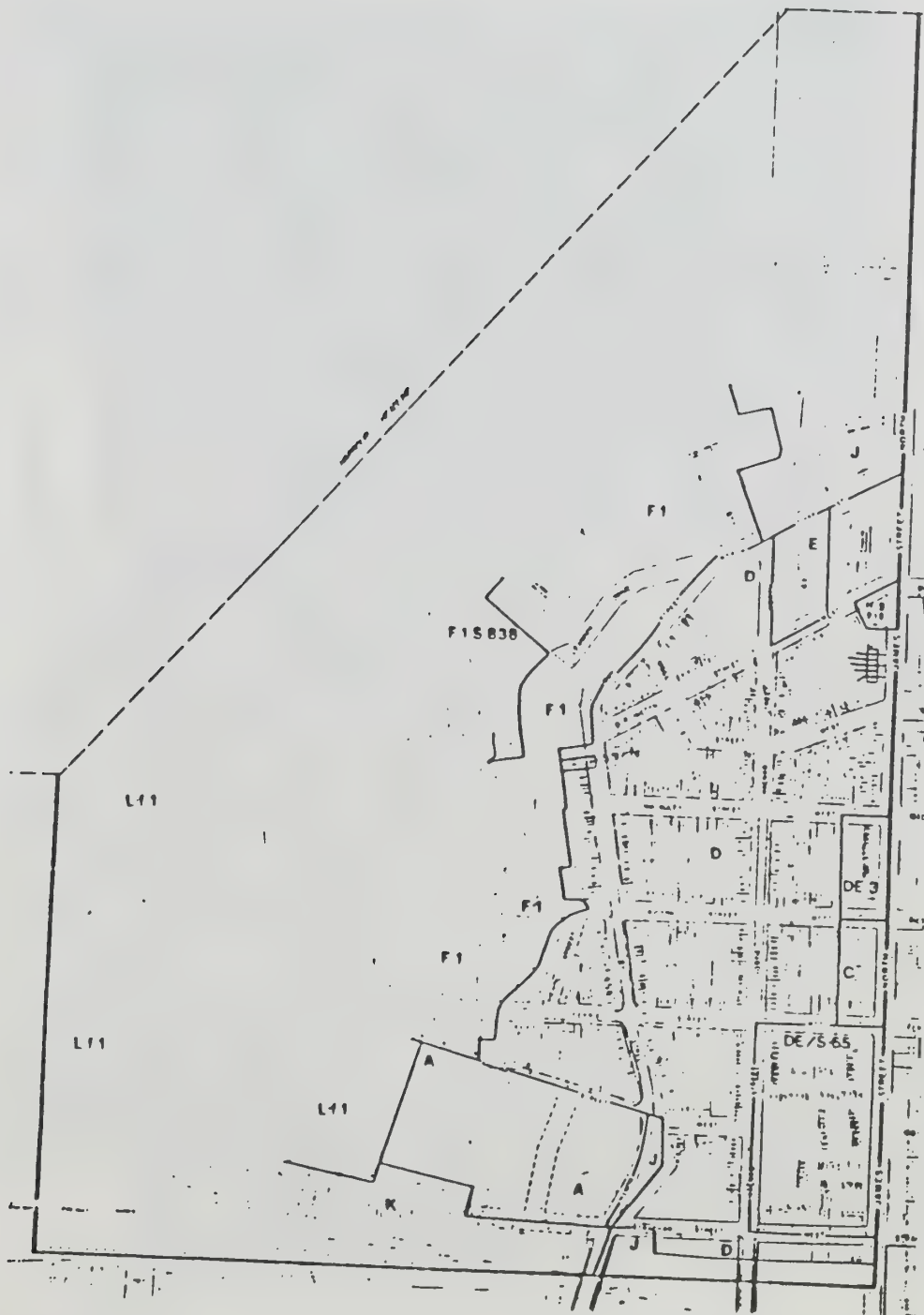
- A** North End East Zoning Map
- B** North End West Zoning Map
- C** North End East - Land Use Map
- D** North End West - Land Use Map
- E** North End East and West Community Improvement Project Area
- H** Declaration Confirming Public Meeting Held

NOTE: Schedules do not form part of the Community Improvement Plan




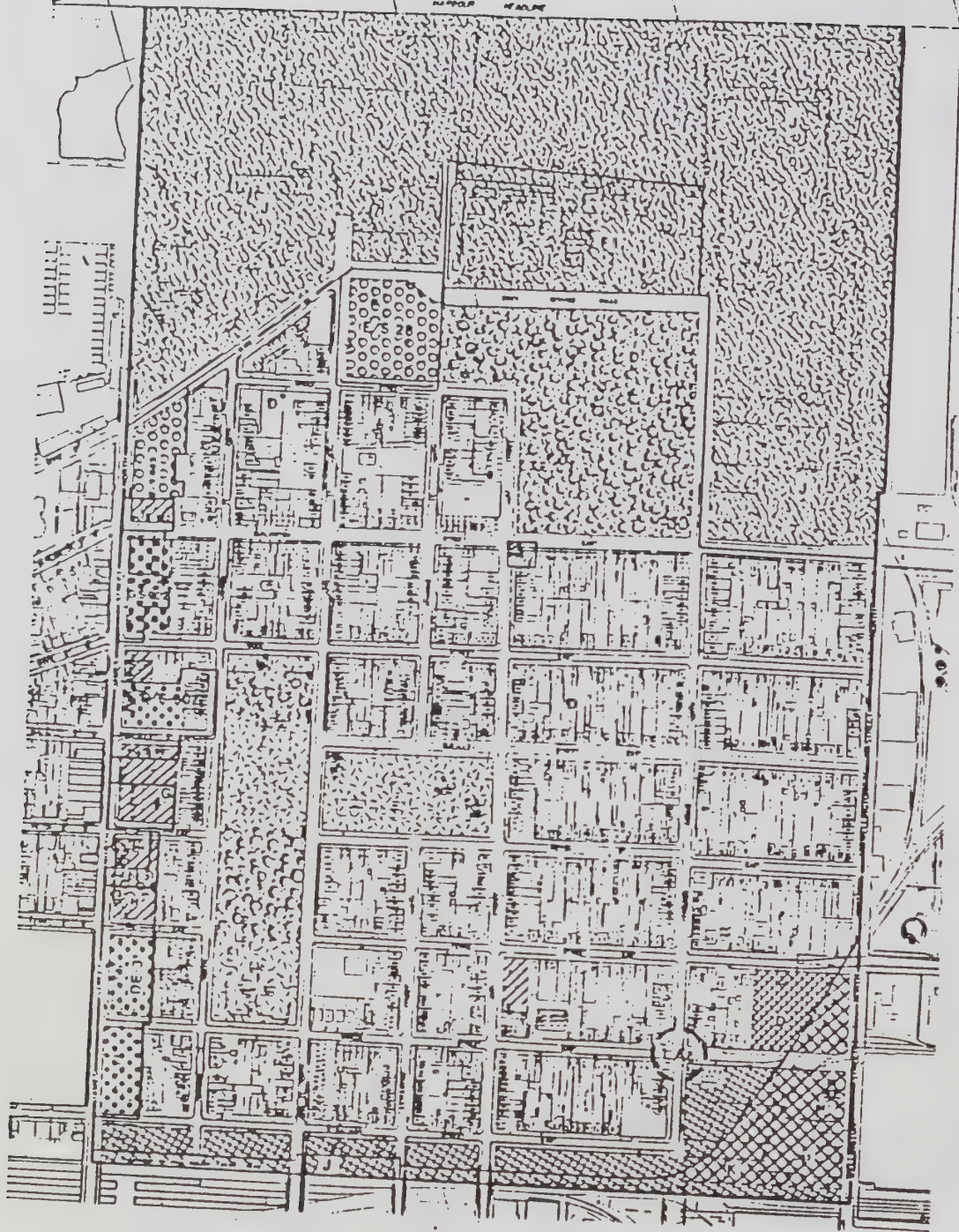
All Lands Within This Neighbourhood Is Subject
To Site Plan Control By-Law No. 90-285.

	<p>CITY OF HAMILTON</p> <p>NORTH END EAST</p> <p>ZONING</p>
<p>This is not a Legal Document For Site Plan Control. Please Consult City Building Department</p>	<p>Neighbourhood Boundary</p> <p>Site Boundary</p>
<p>Prepared for The City of Hamilton By the Planning and Development Department at the Request of the Board of Hamilton</p>	<p>Scale 1" = 100'</p> <p>8103</p> <p>106</p>



All Lands Within This Neighbourhood Is Subject
To Site Plan Control By-law No. 90-285.

 <p>40 107 100 107 91 90</p> <p>This is not a Legal Document For Zoning Information Please Consult City Building Department</p>	<p>CITY OF HAMILTON</p> <p>NORTH END WEST</p> <p>ZONING</p>
<p>Neighbourhood Boundary</p> <p>Zoning Boundary</p> <p>Approved by The City of Hamilton</p>	<p>SCALE</p> <p>0 100 200</p>



NOTE THIS IS A GUIDE PLAN ONLY AND IS SUBJECT TO CHANGE. FOR DETAILS CONTACT THE LOCAL PLANNING DIVISION OF THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

THIS AREA TO BE DEALT WITH IN A FUTURE OFFICIAL PLAN ARE NOW NOT PENDING DETERMINATION OF JURISDICTION

PUBLIC PARK AREA TO BE PROVIDED IN THE VICINITY OF THIS SYMBOL THE PARTICULAR LOCATION OF WHICH SHALL BE DETERMINED AT SUCH TIME AS FUNDS ARE AVAILABLE FOR ACQUISITION

All Lands Within This Neighbourhood Is Subject To Site Plan Control By Law No. 80-285

LAND USE

- RESIDENTIAL**
 - single & double
 - attached housing
 - low density apts.
 - medium density apts.
 - high density apts.
 - commercial & apts.
- COMMERCIAL**
- INDUSTRIAL**
- CIVIC & INSTITUTIONAL**
- PARK & RECREATIONAL**
- OPEN SPACE**
- UTILITIES**

- Neighbourhood Boundary
- zoning Boundary
- Shading of Development Boundary

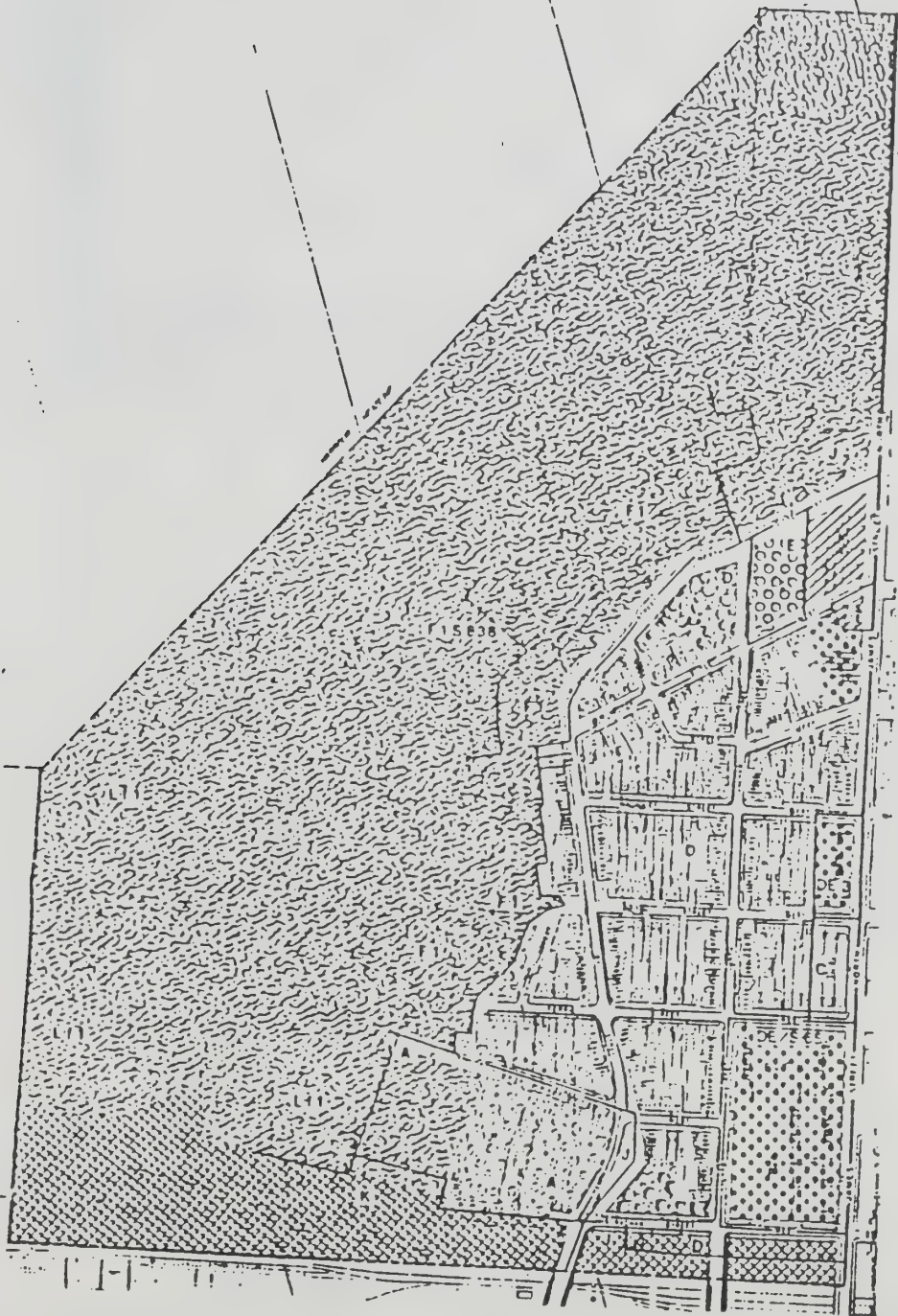
Approved
Planning Bd. MAY 12, 1979 Council JULY 27, 1979
Local Amendment No. MAY 9, 1989

CITY OF HAMILTON
PLANNING DEPARTMENT

NORTH END EAST
APPROVED PLAN



Scale: 1:10,000



NOTE: This is a GUIDE PLAN only and is subject to change. For details contact the local planning division of the Regional Municipality of Hamilton Wentworth.



THIS AREA TO BE DEALT WITH IN A FUTURE OFFICIAL PLAN AMENDMENT PENDING DETERMINATION OF JURISDICTION.

All Lands Within This Neighbourhood Is Subject To Site Plan Control By Law No. 90-285.

LAND USE

- RESIDENTIAL**
- single & double attached housing
 - low density apartments
 - medium density apartments
 - high density apartments
 - commercial & apartments

- COMMERCIAL**
- INDUSTRIAL**
- CIVIC & INSTITUTIONAL**
- PARK & RECREATIONAL**
- OPEN SPACE**

----- Neighbourhood Boundary
 _____ Zoning Boundary

Approved
 Planning Committee 1971-1972 Council 1971-1972
 (Last Revision Date: August 11, 1970)

CITY OF HAMILTON
 PLANNING DEPARTMENT

NORTH END WEST
 APPROVED PLAN

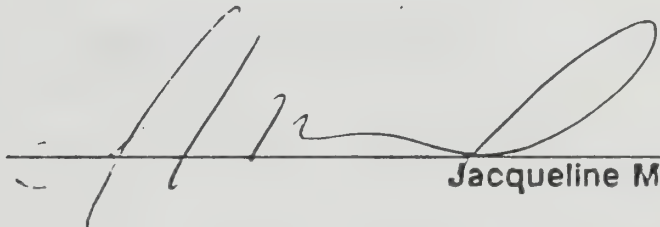


NORTH END EAST AND WEST COMMUNITY
IMPROVEMENT PROJECT AREA



DECLARATION

I Jacqueline McNeilly do hereby declare that a Public Information Meeting was held on 1992 November 04 to present the North End East and West Community Improvement Plan in accordance with Section 28 of the Planning Act.



A handwritten signature in dark ink, consisting of stylized, cursive letters, is written over a horizontal line. The signature appears to be 'J McNeilly'.

Jacqueline McNeilly

C (i)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1992 November 13

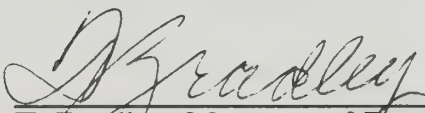
REPORT TO: Mrs. Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Mr. T. Bradley
Manager of Purchasing

SUBJECT: REPLACEMENT OF THREE CREW CABS WITH
STEEL DUMP BODIES, UNITS 9233, 9057, 9215,
FLEET SERVICES

RECOMMENDATION:

That a purchase order be issued to City Chev Geo Olds, Hamilton, in the amount of \$83,917.80 including all applicable taxes, for the replacement of three (3) Crew Cabs with steel dump bodies, units 9233, 9057, 9215, Fleet Services, being the lowest of three tenders received, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender, and that this expenditure be financed through Reserve for Mobile Equipment Account No. CH5X503 00101.



T. Bradley, Manager of Purchasing

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:
N/A

BACKGROUND: Tender Analysis

City Chev Geo Olds, Hamilton	\$83,917.80
Hamilton Motor Products, Hamilton	84,224.85
Nethercott Chev Olds, Hamilton	84,549.15

Twenty suppliers were requested to bid. Two declined and fifteen did not respond.

C (ii)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1992 November 12

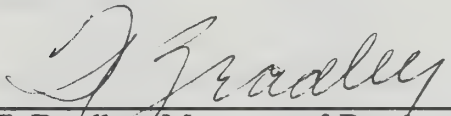
REPORT TO: Ms. Susan Reeder, Secretary
Finance and Administration Committee

FROM: Mr. T. Bradley
Manager of Purchasing

SUBJECT: SUPPLY AND DELIVERY OF #1 DIESEL FUEL AS
AND WHEN REQUIRED TO JUNE 30, 1994,
VARIOUS CITY DEPARTMENTS

RECOMMENDATION:

That a purchase order be issued to Shell Canada, Toronto, for the supply and delivery of #1 Diesel Premium Fuel at \$0.3876 per litre, plus applicable taxes, as and when required to June 30, 1994, being the lowest of nine (9) tenders received, in accordance with specifications issued by the Manager of Purchasing and Stores, Hamilton Street Railway and Vendor's tender, and that these expenditures be financed through various approved accounts.



T. Bradley, Manager of Purchasing

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

This was a cooperative tender that included eight various agencies including the City of Hamilton and the Regional Municipality of Hamilton-Wentworth.

The tenders accepted are for Market Pricing. The price submitted is to be in effect on the 1st day of the contract period, and will remain firm for thirty days. Price changes, exclusive of government taxes, are subject to a fifteen day notice.

Estimated expenditure for the next twelve months approximately \$490,000 for both regular and premium diesel fuels.

<u>Tender Analysis</u>	<u>Unleaded</u>		<u>Diesel</u>		<u>Pricing Method</u>
	<u>Regular</u>	<u>Premium</u>	<u>Regular</u>	<u>Premium</u>	
Esso Imperial	.4483	.4858	.3981	.4061	Market Price
Petro Canada	.4722	.4801	.3864	.3974	Market Price
	.4594	.4795	.3799	.3889	Crude Follower
	.4727	.4806	.3997	.4027	Firm Price
Shell Canada	.4659	.5159	.3964	.3876	Market Price
	.4679	.5179	.4035	.3971	Crude Follower
Sunoco	.4625	.4875	.4022	.4067	Market Price
	.4556	.4806	.4016	.4061	Crude Follower
	.4602	.4852	.4062	.4107	Firm Price

Applicable taxes extra

D
(i)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1992 November 5

NOV 6 1992

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Stella Glover, Secretary
Farmers' Market Sub-Committee

SUBJECT: Certificate of Insurance - All Stallholders

RECOMMENDATION:

- (a) That the attached Market Stand Contract for 1993 be approved in order to reflect the change to the City's Primary Liability policy from \$2,000,000. to \$3,000,000.
- (b) That the City Solicitor be directed to prepare the necessary By-law to adopt this contract.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Stella Glover

N/A

BACKGROUND:

The Hamilton Farmers' Market Sub-Committee, at its meeting of 1992 November 04, was in receipt of the following report from the Farmers' Market Manager and made the foregoing recommendation.

"Effective 1,1991, the deductible amount on the City Primary Liability policy was increased from \$1,000,000. to \$3,000,000. Therefore it will be necessary to increase the amount of underlying insurance from all stallholders occupying The Farmers' Market on the renewal of their contracts."

cc: Ald. D. Agostino, Chairperson, Hamilton Farmers' Market Sub-Committee
Mr. A. Zuidema, Law Office
Mrs. S. Miller, Market Manager

HAMILTON FARMERS' MARKET CONTRACT

Commencing:

Ending:

I, (We) the undersigned

(Print Name(s))

hereby undertake and agree without reservation of any kind with The Corporation of the City of Hamilton for the privilege of occupying and using a stand at the Hamilton Farmers' Market, as follows:

1. To pay a fee for the use of the stands for a twelve-month term from January 1st to December 31st unless terminated prior to December 31st as set out below, for

(a) Stand No. Fee:

(b) Stand No. Fee:

(c) Stand No. Fee:

2. To pay the fee referred to above monthly in advance by depositing with the Market Manager twelve postdated monthly cheques at the time of executing this contract, on the understanding that this contract shall terminate if the fees are in arrears in excess of one month.

3. If I (we) have not occupied my (our) stand(s) by 9:00 o'clock a.m. on any market day, my (our) right to occupy and use my (our) stand(s) is forfeited for that day only.

4. This contract entitles me (us) only to the use of the stand(s) referred to in this contract.

5. To give the Market Manager thirty (30) days written notice in the event that I (we) propose to terminate my (our) use of my (our) assigned stand or stands.

6. (1) The refrigeration units whose location and size are described in Appendix 1 to this contract form part of the assigned stand(s).

(2) I (We) will pay and be responsible for all repairs and maintenance costs of the refrigeration units and that Fox Refrigeration Inc. will make all such repairs and provide all such maintenance as are necessary in the opinion of the Market Manager to keep and maintain the refrigeration units in good working order.

7. That The Corporation of the City of Hamilton shall have the right at any time and from time to time to assign to me (us) a stand(s) in place of the stand(s) referred to above and to increase or decrease the term fee(s) in accordance with the fee(s) for the substitute stand(s) and upon assignment to vacate the stand(s) occupied by me (us) at such time as may be specified to me (us) by the Market Manager.

8. That any stand(s) assigned to me (us) is (are) owned and in possession of the City of Hamilton at all times and I (we) have been given the privilege only of occupying or using the stand(s).

9. I (We) will observe and comply with all public health laws and food laws of Ontario and Canada and with all by-laws, regulations, notices, orders and demands of the City.

10. That I (we) will remove and restore all changes to the stand(s) to its (their) original condition at the time the stand(s) was (were) assigned to me (us) at my (our) sole cost and expense and at no cost or expense to the City.

11. I (We) shall and do hereby indemnify and save harmless The Corporation of the City of Hamilton from and against all actions, causes of action, interest, claims, demands, costs, damages, expenses or loss which the City may bear, suffer or be put to by reason of any damage to property or injury or death to persons as a result of the privilege herein allowed to me (us).

12. That notwithstanding any other provision, this contract will not come into effect and no stand(s) shall be assigned to me (us) unless and until I (we) file proof of a public liability insurance policy in an amount not less than Three Million Dollars (\$3,000,000.00) satisfactory with the Market Manager.

DATED at Hamilton, Ontario this day of 19

.....
Market Manager

Signature in Full of Stallholder(s)

.....

.....

.....
Address of Stallholder (Street) (Please Print)

.....
(City, Province, Postal Code)

.....
Telephone Number

.....
Address of Stallholder (Street) (Please Print)

.....
(City, Province, Postal Code)

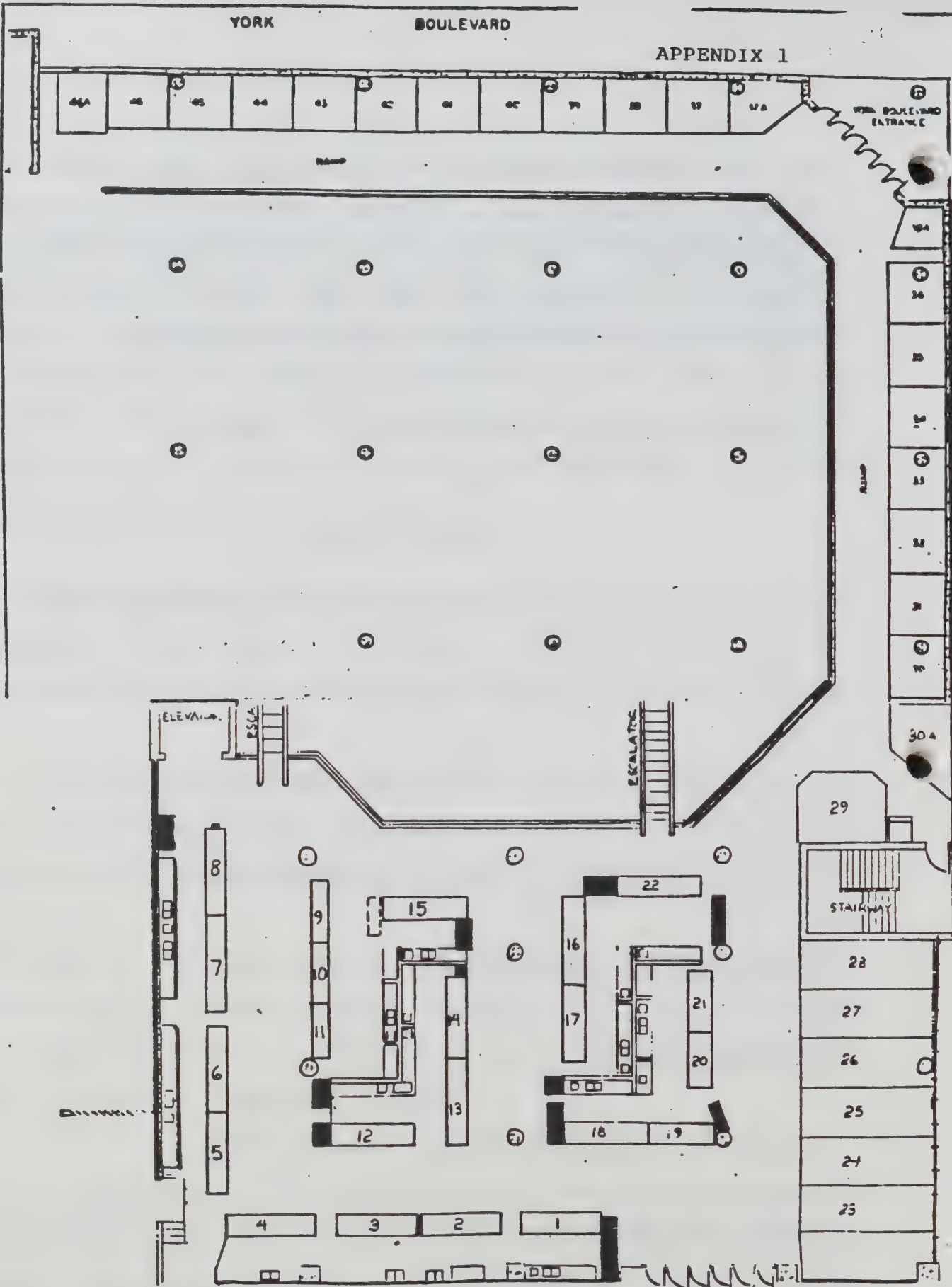
.....
Telephone Number

*** Each person whose name appears at the beginning of this contract, must sign and provide their address and telephone number.

YORK

BOULEVARD

APPENDIX 1



■ - ADDITIONAL INSTALLATIONS

- - - - - PROPOSED INSTALLATIONS

MARKET MEZZANINE AND RAMP

D
(ii)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1992 November 5

NOV 6 1992

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Stella M. Glover, Secretary
Hamilton Farmers' Market Sub-Committee

SUBJECT: Christmas Market Days

RECOMMENDATION:

That approval be given to the action taken by the Hamilton Farmers' Market Sub-Committee in scheduling Market Days throughout 1992/93 Christmas holidays as follows:

CHRISTMAS WEEK

Monday, December 21, 1992
Tuesday, December 22, 1992
Wednesday, December 23, 1992
Thursday, December 24, 1992

NEW YEAR'S WEEK

Tuesday, December 29, 1992
Thursday, December 31, 1992
Saturday, January 02, 1993

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Stella Glover

Additional Market Fees will be collected for the Monday, 1992 December 21 Market day in the approximate amount of \$1,200.00.

BACKGROUND:

The Hamilton Farmers' Market Sub-Committee met on 1992 November 04 and considered a recommendation from the Market Manager that Market Days during Christmas Week be Tuesday, Wednesday and Thursday and during New Year's Week to be Tuesday, Thursday and Saturday.

Finance & Administration Committee

Re: Christmas Market Days

... 2

The Stallholders representatives requested that the Market also be open for an additional day during Christmas week due to the increased business at this time.

The Hamilton Farmers' Market Sub-Committee therefore included Monday, 1992 December 21 as an additional day, in accordance with the Stallholders Association request and made the foregoing recommendation.

cc: Ald. D. Agostino, Chairperson, Hamilton Farmers' Market Sub-Committee
Mrs. S. Miller, Market Manager
Mr. A. Zuidema, Law Office

E.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1992 November 4

NOV 5 1992

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Stan Hollowell
Acting City Clerk

SUBJECT: City Hall Christmas Carol Program -
Use of Second Floor Foyer

RECOMMENDATION:

- a) That permission be granted to hold the City Hall Christmas Carol Program on the second floor foyer of City Hall on Friday, 1992 December 18 from 9:00 o'clock a.m. to 10:30 o'clock a.m.; and
- b) That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Stan Hollowell

n/a

BACKGROUND:

This Program will mark the Sixtieth City and Regional Employees' Christmas Carol Service and will feature the "Voices of City Hall", an employee Choir.

c.c. Stella Glover, City Clerk's Department
Charlene Coutts, City Clerk's Department
Rob Swan, Property Maintenance Department
Information Desk

F.
(i)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1992 November 7

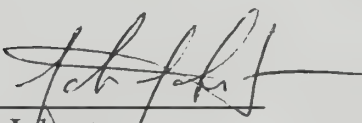
REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Mr. John Johnston
Commissioner of Human Resources

SUBJECT: The Association of Millwrighting Contractors of Ontario Inc., and the Millwright District Council of Ontario, United Brotherhood of Carpenters and Joiners of America, Local Unions 1007, 1151, 1244, 1410, 1425, 1592, 1916 and 2309 (C-054-092)

RECOMMENDATION:

That the contract settlement of the Association of Millwrighting Contractors of Ontario Inc., and the Millwright District Council of Ontario, United Brotherhood of Carpenters and Joiners of America, Local Unions 1007, 1151, 1244, 1410, 1425, 1592, 1916 and 2309 be received pursuant to the Fair Wage Policy of the City of Hamilton.



John Johnston

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

Attached

Collective Agreement between The Association of Millwrighting Contractors of Ontario Inc.,
and The Milwright District Council of Ontario, United Brotherhood of Carpenters and
Joiners of America, Local Unions 1007, 1151, 1244, 1410, 1425, 1592, 1916 and 2309

Duration of Agreement - July 17, 1992 to April 30, 1995

	July 17/92	May 1/92	May 1/94	Nov 1/94
Wages	\$25.02	\$25.66	\$26.30	\$26.58
Vacation Pay	2.50	2.57	2.63	2.66
Welfare	1.45	1.65	1.85	1.85
Pension	2.63	2.71	2.81	3.00
SUB	.25	.25	.25	.25
Millwright Training Fund	.10	.10	.10	.10
Apprenticeship Assistance	.05	.05	.05	.05
District Council Promotion	.20	.20	.20	.20
Industry Fund	.05	.05	.05	.05
Bill #162	.05	.05	.05	.05
TOTAL PACKAGE	\$32.29	\$33.29	\$34.29	\$34.79
Foremen	\$28.77	\$29.51	\$30.25	\$30.57
Vacation Pay	2.88	2.95	3.05	3.06
Sub-Foremen	\$27.02	\$27.71	\$28.40	\$28.71
Vacation Pay	2.70	2.77	2.84	2.87

Apprentice Rates

From 0 - 1999 Hours - 60%
 From 2000 - 3999 Hours - 70%
 From 4000 - 5999 Hours - 80%
 From 6000 - 8000 Hours - 90%

F (ii)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1992 November 7

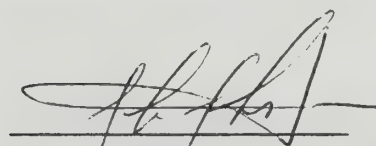
REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Mr. John Johnston
Commissioner of Human Resources

SUBJECT: The Ontario Painting Contractors Association and The
Ontario Council of the International Brotherhood of
Painters and Allied Trades (C-055-092)

RECOMMENDATION:

That the contract settlement of the Ontario Painting Contractors Association and the Ontario Council of the International Brotherhood of Painters and Allied Trades be received pursuant to the Fair Wage Policy of the City of Hamilton.



John Johnston

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

Attached

The Ontario Painting Contractors Association and The Ontario Council of the International Brotherhood of Painters and Allied Trades

Duration of Agreement - May 1, 1992 to April 30, 1995

<u>Job Classification</u>	<u>Effective Date</u>	<u>Base Rate</u>	<u>Welfare</u>	<u>Pension</u>	<u>Train. Trust</u>	<u>Total Pkg. (excl. V.P.)</u>
Journeyman Painter	Sept.1/92	\$22.69	\$0.90	\$1.80	\$0.05	\$25.75
	May 1/93	\$23.21	\$1.05	\$2.00	\$0.05	\$26.15
	May 1/94	\$23.81	\$1.05	\$2.00	\$0.05	\$27.45
	Nov.1/94	\$24.41	\$1.15	\$2.10	\$0.05	\$27.65

Premiums

Foremen, Sub-Foremen, Sandblasters and Spray Painters shall receive One Dollar (\$1.00) per hour above the basic hourly rate.

Swing Stagemen, Paper, Vinyl, and Fabric Hangers and Signwriters shall receive fifty (\$.50) cents per hour above the basic rate.

Room & Board

Effective Sept. 22/92 - Fifty-two dollars fifty cents(\$52.50) daily or \$367.50 weekly.

Mileage

Sept. 22/92 - Twenty-nine cents (\$0.29) per kilometer.

May 1/93 - Thirty cents (\$0.30) per kilometer.

May 1/94 - Thirty-one cents (\$0.31) per kilometer.

Apprentice Rates

1st 900 hours at 40%

2nd 900 hours at 45%

next 1800 hours at 60%

next 1800 hours at 80%

F (iii)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1992 November 9

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Mr. John Johnston
Commissioner of Human Resources

SUBJECT: Appointments To and Terminations From Permanent
Positions with the Corporation of the City of Hamilton
(C-057-092)

RECOMMENDATION:

That the attached listing of Appointments To and Terminations From Permanent positions with the Corporation to November 10, 1992 be approved.



J. Johnston

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The new positions identified on the appointments list have been provided for in the budgets of the respective departments.

The Senior Systems Analyst positions were first approved in November, 1988 as part of the reorganization of Information Systems; classification approval was provided in January, 1990. The rightsizing component of the 1991 budget provided the opportunity to implement part of that reorganization when a senior management position became vacant. Job duties were redistributed resulting in the deletion of one supervisory position; reassignment of staff; and the installation of the Senior Systems Analyst positions. The positions have been filled by current employees, whose previous positions will now be deleted.

BACKGROUND:

Attached

THE CORPORATION OF THE CITY OF HAMILTON

TERMINATIONS FROM PERMANENT POSITIONS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>LENGTH OF SERVICE</u>	<u>EFFECTIVE DATE</u>
Mr. Henry Akeman	Garbage Worker	Public Works	Terminated	7 years, 6 months	02/10/92
Mr. Dave Biggs	Rink Attendant 1	Culture & Recreation	Terminated	8 years, 2 months	05/10/92
Mr. Ken Campbell	Assistant Chief Steward	H.E.C.F.I.	Terminated	5 years	13/10/92
Mr. Larry Cowles	Facility Supervisor	Culture & Recreation	Terminated	20 years, 1 month	24/09/92
Mr. Gord Kerr	Manager, Fleet Services	Public Works	Terminated	3 years, 7 months	13/10/92
Ms. Carole Morin	Hospitality Sales Executive	H.E.C.F.I.	Resigned	5 months	29/09/92
Mr. Harry Reinhold	Superintendent, Streets & Sanitation	Public Works	Retired	33 years, 5 months	30/10/92
Ms. Arlene Wright	Accounting Clerk	H.E.C.F.I.	Resigned	10 years, 4 months	05/10/92

Prepared 10/11/92

THE CORPORATION OF THE CITY OF HAMILTON

APPOINTMENTS TO PERMANENT POSITIONS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>DEPARTMENT</u>	<u>REASON HIRED</u>	<u>SALARY SCHEDULE</u>	<u>EFFECTIVE DATE</u>
Mr. Armand Arseneault	Motor Mechanic I (T2A)	Public Works	Replacing Mr. A. Estravillo - promoted	\$41,419.04	05/10/92
Ms. Deborah Gagnon	Title Searcher and Legal Clerk (15-D)	Law	Replacing Mr. A. Biro - reclassified	\$30,965.48 to \$35,622.86	05/10/92
Mr. John Gaylard	Storeskeeper (N-4A)	Fire	Replacing Mr. D. Farkas - promoted	\$47,401.00	02/10/92
Mr. Klaus Kaesler	Senior Systems Analyst (I)	Information Systems	New Position Council Approved - January 30, 1990	\$56,217.72 to \$66,242.28	05/10/92
Mr. Peter Paweska	Facility Supervisor (11-C)	Culture & Recreation	Replacing Mr. R. Jackman - promoted	\$39,278.72 to \$47,010.08	21/10/92
Ms. Lorna Rowell	Probationary Fire Inspector (N-1A)	Fire	Replacing Mr. L. Choppick - retired	\$36,867.15	26/10/92
Mr. Peter Ryder	Senior Systems Analyst (I)	Information Systems	New Position Council Approved - January 30, 1990	\$56,217.72 to \$66,242.28	05/10/92
Mr. Brian Vukmanich	Rink Attendant I (D-16B)	Culture & Recreation	Replacing Mr. D. Biggs - terminated	\$34,326.24	26/10/92

Prepared 10/11/92

12/92

Attention
Kevin Beattie

Oct/14/92

4.

ATTENTION: DON ROSS

URGENT

RE: VOYAGEUR'92 PROGRAM - SIR ALLAN MCNAB
MR. WILLIAMSON/MR. MILLS

AS PER OUR TELEPHONE CONVERSATION I AM REQUESTING ON BEHALF OF THE ABOVE GROUP \$436.56 FOR ONE SCHOOL BUS FOR TWO DAYS FROM LAIDLAW. THIS WILL BE FOR A TRIP TO NIAGARA FALLS AND TORONTO. OUR GROUP IS COMING HERE OCT/29/92 FROM NFLD. THEY WERE VERY GRACIOUS HOSTS TO OUR TEENS. THEY USED THEIR TOWN HALL FOR A FISH DINNER AND DANCE. WE HOPE AS PROUD HAMILTONIANS WE COULD AT LEAST OFFER THEM FREE TRANSPORTATION AS EVERYTHING ELSE COSTS SO MUCH MONEY.

I HOPE YOU WILL LOOK AT THIS AS A WELL WORTH WHILE CONTRIBUTION.

THANK YOU FOR YOUR TIME!

REPRESENTING THE PARENTS IN THIS GROUP :

Yours truly,

Beverly De Jager

MRS. BEVERLY DE JAGER
95 CRANBROOK DRIVE
HAMILTON, ONT. L9C 4S5
574-0931

5. (a.)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: November 13, 1992

REPORT TO: Susan Reeder, Secretary
Finance and Administration Committee


FROM: D. Kevin Beattie
Grants Co-Ordinator

SUBJECT: 1993 GRANT APPLICATIONS AND POLICY

RECOMMENDATION:

The Grants Review Group has met and respectfully recommends:

- a) that the updated 1993 General Grant applications (copy attached) be made available for distribution by November 30, 1992 and that the DEADLINE FOR SUBMISSION TO THE GRANTS CO-ORDINATOR BE DECEMBER 31, 1992 which will be advertised in the local media;
- b) that all references within the grant applications and policies addressing the *GRANTS REVIEW GROUP* be changed to *GRANTS PROCESS GROUP*;
- c) that the mandate of the *GRANTS PROCESS GROUP* is to review all applications for compliance with policy and required information, to assemble all relevant information to provide information reports to assist in the decision making process, and address all issues of an administrative nature;
- d) that both the Arts Advisory Sub-Committee and the Sports Council provide comments to the *GRANTS PROCESS GROUP* with respect to the benefits to the community of the related Arts and Sports grant applications submitted and that these comments provide additional background information for the *GRANTS PROCESS GROUP*.
- e) that the 1993 Grants budget be established during the 1993 Current Budget deliberations, and that the specific grant recommendations be finalized within a month of the adoption of the 1993 Current Estimates;
- f) that the process for the 1993 General Grants be finalized by January 26, 1993, subject to clarification of some outstanding issues which will be discussed at subsequent Finance and Administration Committee meetings.


D.K. Beattie, Grants Co-ordinator

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

See above recommendations - the cost of advertising is provided within the 1992 Grants Budget account CH 56302 20030. The 1993 Grants Budget will be finalized during the 1993 Budget deliberations.

BACKGROUND:

On 1992 March 19, the Committee of the Whole and subsequent City Council meeting approved the 1992 General Grants. This process was significantly different from the process used in prior years. In 1992, the deadline for the grant applications was December 31, 1991. On January 14, 1992, City Council approved the process for the 1992 General Grants which consisted of the following:

- i) all applications submitted by the deadline of December 31, 1992 will be summarized along with the 1990 and 1991 history to be considered by the Committee of the Whole;
- ii) all applicants will be requested to make either a 5 minute verbal presentation or a written submission for consideration by the Committee of the Whole.

The Committee of the Whole met all day on Thursday March 19, 1992 and received both the verbal and written submissions. The Committee then finalized the 1992 Grant amounts which was not subject to appeal and concluded with a City Council meeting to formally adopt the recommendations.

In prior years, the General Grants were addressed by the Finance and Administration Committee which received recommendations from some form (either political or staff) of a Grants Sub-committee. The Finance and Administration Committee recommendations were subject to appeal by the applicants which took considerable committee time.

With respect to the 1993 Grant application and process, although there are some issues concerning the process yet to be resolved (which are expanded on below), in the interests of maintaining the December 31 submission deadline for applications, the GRANTS PROCESS GROUP is recommending that the applications be made available for distribution with some minor modifications by the end of November. The modifications are in terms of requesting additional information on the type of services/programs provided by the organization, community participation and support and questions addressing the requirement of audited Financial Statements for the successful applicants who receive a grant of \$5,000 or more. A final modification is to state explicitly the right of the City to examine all financial records as well as stating that the purpose of the requested funds is to be adhered to, otherwise repayment of the funds is required. A copy of the revised application is attached.

A workshop has been tentatively scheduled for the evening of Wednesday December 9, 1992 for interested groups to provide instruction on completing the grant application.

BACKGROUND: - Continued

Concerning the issues to clarify on the process, as noted earlier, the Committee of the Whole directly addressed the 1992 Grants and there was no provision for any appeals. This process has to be confirmed for 1993. In addition it is necessary to clarify the following:

- a) role of the GRANTS PROCESS GROUP;
- b) impact of the Grants Grandfather Task force (report to follow);
- c) alternative sources of funding for grants (eg. lotteries etc.);
- d) use of categories, specifically "sunset", concerning funding levels;
- e) the requirement of audited financial statements.

The GRANTS PROCESS GROUP has recommended the name change to acknowledge the role of this group as an administrative role presently until the issues of process are finalized.

Another dimension of this recommendation is to clarify the role of the Arts Advisory Subcommittee and the new role of the Sports Council. These groups will review their related grant applications and provide comments to the GRANTS PROCESS GROUP as to the benefits the applicant provides to the respective Arts and Sports communities. These comments will provide additional background information for the GRANTS PROCESS GROUP.

It is planned to resolve these process issues through follow-up reports to the Finance and Administration Committee by the end of January so that it can be communicated to the applicants and the appropriate action taken in time to ensure that the 1993 Grants are finalized in March 1993.

DKB/dkb

Att'd

- C.C. J. Pavelka, Chief Administrative Officer
A. Ross, Treasurer
B. Sugden, Director of Culture and Recreation
K. Christenson, Secretary of Parks and Recreation Committee
C. Nemeth, Chairperson of the Arts Advisory Sub-Committee
P. Saresky, Chairperson of the Hamilton Sports Council

Each organization applying for a grant is required to complete this form annually and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 546-2739 or by FAX 546-2449) together with any supporting information.

THE DEADLINE FOR SUBMISSION IS DECEMBER 31, 1992

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

LIAISON PERSON _____ PHONE NO. _____
(During Business Hours)

B. AMOUNT OF GRANT REQUEST: \$ _____

C. PURPOSE OF GRANT: (Indicate)

____ CONTINUING GENERAL ACTIVITIES (OPERATING)
____ CAPITAL
____ ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	<u>AMOUNT</u>	<u>%</u>
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST	\$ _____	_____
- CITY'S CONTRIBUTION (GRANT REQUEST)	\$ _____	_____
 TOTAL OPERATING BUDGET	 \$ _____	 100%
	<u>_____</u>	<u>_____</u>

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

FOR CITY USE ONLY

RECOMMENDATION

GRANTS

FINANCE & ADMIN-

1) PROCESS GROUP

2) ISTRATIVE COMM.

3) APPEAL

4) CITY COUNCIL

\$ _____

\$ _____

\$ _____

\$ _____

CATEGORY _____

CATEGORY _____

CATEGORY _____

CATEGORY _____

DATE _____

DATE _____

DATE _____

DATE _____

1. HISTORY

Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization. (NOTE: That to be eligible for a grant applicants must be in operation for at least one year.)

2. OBJECTIVES

What are the objectives of your organization?

3. SERVICES

3.1 What services do you provide for the community?

3.2 Are your services accessible to the general public?

Yes ____

No ____

4. AREA OF SERVICE (check one)

Is your organization 4.1 local _____ 4.3 provincial _____
 4.2 regional _____ 4.4 national _____

5. PARTICIPATION PROFILE

Fill in the following statistics for your most recent operating year.

5.1 Number of Paid members _____
5.2 Number of subscribers (if applicable) _____
5.3 Number of volunteers _____
5.4 Average number of volunteer hours logged annually _____
5.5 Average size of audience for any one event _____
5.6 Total audience figures for entire year _____

6. PROGRAMME/EVENT SCHEDULE

Attach copy of the year's programme or schedule of events to the application.

7. PURPOSE

For what purpose are the requested grant funds to be utilized within your organization? Be specific. It is understood that any approved grant monies are to be used for the stated purpose of the funds, otherwise repayment of all grant monies is required. (Note: Funds will not be provided to offset costs of representing the City at events outside of Hamilton.)

8. USE OF PUBLIC FUNDS

For what reason does your organization merit the use of public funds for the purpose indicated above?

9. OTHER SOURCES OF FUNDING

- 9.1) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES ___ NO ___

If Yes, complete the following:

<u>Date of</u> <u>Application</u>	<u>From Whom</u> <u>Requested</u>	<u>Amount</u> <u>Requested</u>	<u>Approved or</u> <u>Denied Amount</u>
--------------------------------------	--------------------------------------	-----------------------------------	--

If No, please advise why other sources of funding have not been explored.

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

- 9.2) Conditions: Are any funds identified above conditional on City assistance?

Yes ___ No ___

If yes, what are the ramifications of the City denying a Grant?

10. **REVENUE INCREASES**

What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

11. **DEFICITS**

If your organization is experiencing a financial deficit situation, please explain and detail your plans for addressing the deficit.

12. **FEES**

Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", please detail your organization's admission fees, membership fees, rental charges and audience statistics.

13. **GRANTS HISTORY**

Have you received Grant funding from the City in prior years? If so, when and how much?

<u>Year</u>		Requested		Approved <u>Amount</u> <u>Amount</u>
_____	\$	_____	\$	_____
_____	\$	_____	\$	_____
_____	\$	_____	\$	_____
_____	\$	_____	\$	_____

14. LOANS

Have you received an Interest-free loan from the City? If yes provide details including amount of loan, repayment schedule, and outstanding balance.

15. PROJECTIONS

15.1 What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15.2 What are the consequences to your organization of receiving no funding from the City of Hamilton?

15.3 What are your organization's plans for becoming more financially self-sufficient? If you do not foresee an increase in financial self-sufficiency, what are your organization's goals for the future (Please provide a five year financial plan)?

16. EXTENSION OF SERVICE

If your organization is successful in obtaining a City grant, would it be willing to actively participate, free of charge, in official City functions? (Any organization participating would be publicly acknowledged.)

Yes ☐ No ☐ Unknown ☐

17. CONSULTATION/TRAINING

Has a current member of your organization attended a "Grants Application Workshop"?

Yes ☐ No ☐

18. OFFICERS

List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>

19. FINANCIAL STATEMENTS

19.1 If the amount of grant received from the City by your organization exceeds \$5,000, how will your organization carry out the required audit?

19.2 **PLEASE NOTE:** If your organization receives a grant, the City reserves the right to examine your organization's books.

19. FINANCIAL STATEMENTS - Continued

- 19.3 To complete this application please provide financial statements (balance sheets and statement of revenues and expenditures) for the latest fiscal year end. In addition please provide an operating budget for the fiscal year end that is applicable to this grant request. To assist you in presenting this information are the attached forms: Exhibit 1 - Balance Sheet; Exhibit 2 - Statement of Revenues and Expenditures; Exhibit 3 - Details of Salaries and Benefits. (Note: Any organization which has an approved City grant of \$5,000 or more must supply an audited financial statement of their prior year's operations before any grant payments are made.)

Date

Name and Title of Officer Making
Application

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report including financial statements outlining the success of the organization and the allocation of grant monies.

Signature of Officer Making
Application

Telephone Number

**THE DEADLINE FOR SUBMISSION IS
DECEMBER 31, 1992
GRANT APPLICATIONS RECEIVED AFTER THE
DEADLINE WILL NOT BE CONSIDERED.
SEE LATE APPLICATIONS SECTION
WITHIN THE GENERAL GRANT POLICY.**

THE CORPORATION OF THE CITY OF HAMILTON
GENERAL GRANT APPLICATION

Exhibit 1
(12/90)

Balance Sheet
(all amounts to nearest dollar)

	Fiscal Year Ended	
	Current Year	Preceding Year
	19	19
<u>Assets</u>		
Bank		
Accounts Receivable		
Investments		
Prepaid Expenses		
Equipment (net of depreciation)		
Building (net of depreciation)		
Other Assets - please specify		
Total Assets		
<u>Liabilities</u>		
Accounts Payable		
Bank Loan		
Deferred Revenue		
Other Liabilities - please specify		
Total Liabilities		
<u>Surplus</u>		
Total Liabilities and Surplus		

(Note: Any organization which has an approved City grant of \$5,000 or more must supply an audited financial statement of their prior year's operations before any grant payments are made.)

THE CORPORATION OF THE CITY OF HAMILTON
GENERAL GRANT APPLICATION

Exhibit 2
(12/90)

STATEMENT OF REVENUES AND EXPENDITURES
(all amounts to nearest dollar)

Description (1)	Fiscal Year Ended		Increase+ Decrease- over Preceding Fiscal Year	
	Current Year	Preceding Year	Amount	%
	19__ (2)	19__ (3)	(4)	(5)
REVENUES				
Income (Specify)				
GRANT RECEIPTS				
Government of Canada				
Government of Ontario				
Other Municipalities				
(Specify)				
United Way Grants				
OTHER (Specify)				
TOTAL REVENUES	_____	_____	_____	_____
	_____	_____	_____	_____
EXPENDITURES				
Salaries and Benefits				
(detail on Exhibit 3)				
Other (Specify)				
TOTAL EXPENDITURES	_____	_____	_____	_____
	_____	_____	_____	_____
SURPLUS OR (DEFICIT)	=====	=====	=====	=====

(Note: Any organization which has an approved City grant of \$5,000 or more must supply an audited financial statement of their prior year's operations before any grant payments are made.)

THE CORPORATION OF THE CITY OF HAMILTON
GENERAL GRANT APPLICATION

Exhibit 3
(12/90)

DETAILS OF SALARIES AND BENEFITS
(as listed on Exhibit 2)

<u>Name and Position</u> (1)	<u>Fiscal Year Ended</u>		Increase+ Decrease- over Preceding <u>Fiscal Year</u>	
	<u>Current Year</u> 19__ (2)	<u>Preceding Year</u> 19__ (3)	<u>Amount</u> (4)	<u>%</u> (5)

TOTAL SALARIES AND
BENEFITS
per Exhibit 2

_____	_____	_____	_____
=====	=====	=====	=====

**CITY OF HAMILTON
- INFORMATION -**

5. (b.)

DATE: 1992 November 12

REPORT TO: Susan Reeder, Secretary
Finance and Administration Committee

FROM: D. Kevin Beattie
Grants Co-ordinator

SUBJECT: CONVENTION/RECEPTION GRANT APPEAL -
KARATE CHAMPIONSHIPS

BACKGROUND:

EVENT: Ontario Provincial Open Karate Championships
Canadian Junior Karate Championships
Canadian Grand Nationals Team Championships

WHERE: Hamilton Convention Centre **WHEN:** February 20, 1993

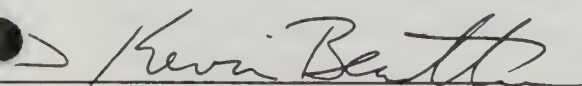
GRANT REQUEST: \$3,000 (3 * \$1,000) **RECOMMENDED GRANT:** \$1,500
(Maximum per policy)

The applicant is unable to be present for the appeal of this Convention/Reception Grant request, however the applicant has requested that the appeal be heard based on the merits of the request. This has been an annual request for a Convention/Reception Grant to help offset the costs of the three Karate Championships at the Hamilton Convention Centre on February 20, 1993. The requested amount is \$3,000 or \$1,000 per event.

The Convention/Reception Grant Policy authorizes the Grants Review Group to process Convention/Reception grant applications which are complete and comply with the policy. Applying the funding formula of \$4.00 per participant to a maximum of \$1,500, the Grants Review Group through the Grants Co-ordinator would advise the applicant of the recommended grant amount, in this case \$1,500. Should this amount be unacceptable the applicant can appeal this recommendation to the Finance and Administration Committee, which is why this issue is being presented at this time.

A similar request and subsequent appeal was made in 1991 for the 1992 event. (Due to the timing of the event any grant funds are allocated from the 1992 provision for this 1993 event.) The result of the appeal was a grant in the amount of \$4,500, which is the same amount approved in 1990. It is anticipated that there will be 3,000 to 4,000 participants.

The Convention/Reception Grant Policy was revised in 1991 to allow for a maximum \$1,500 grant regardless of the number of events held within the relative time frame. Therefore, based on the application and consistency with the policy, the Grants Review Group has recommended the maximum grant of \$1,500. Attached are the relevant grant application and supporting material.



D. Kevin Beattie

DKB:dkb

Attachment

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR CONVENTION OR RECEPTION GRANT

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Grants Co-Ordinator, Treasury Department, City Hall, 71 Main Street West, Hamilton, Ontario, L8N 3T4, (telephone 546-2739, FAX 546-2449).

1. Name, Address and Telephone Number of organization:

1) ONTARIO PROVINCIAL OPEN KARATE CHAMPIONSHIPS

2) CANADIAN JUNIOR KARATE CHAMPIONSHIPS

3) CANADIAN GRAND NATIONALS TEAM CHAMPIONSHIPS

Contact Person ARMIE RIZZO Phone No. 664-2948

2. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

INCORPORATED AS A NON-PROFIT ORGANIZATION

3. What are the general objects and/or functions of your organization?

TO BUILD SPORTSMANSHIP AND FRIENDSHIPS THROUGHOUT AMATEUR SPORT
AND TO PROMOTE THE CITY OF HAMILTON, AS WE HAVE BEEN DOING FOR
THE LAST SEVENTEEN YEARS.

4. Amount of grant request \$ 1000.00 per event = 3X1000 = \$3000.00

NOTE: YOU ARE REQUIRED TO PROVIDE A BUDGET OF YOUR EVENT ALONG WITH THIS COMPLETED APPLICATION. THE GRANT IS NORMALLY LIMITED TO A MAXIMUM OF \$4.00 PER PARTICIPANT, SUBJECT TO A TOTAL MAXIMUM OF \$1,500. THE MINIMUM GRANT REQUEST TO BE CONSIDERED IS \$100. THIS FORMULA APPLIES TO ONE OCCASION REGARDLESS OF THE NUMBER OF EVENTS OR ACTIVITIES THAT MIGHT TAKE PLACE WITHIN THE RELATIVE TIME FRAME.

THE CORPORATION OF THE CITY OF HAMILTON

5. Explain briefly the nature of your event to be held for which you are requesting financial assistance (eg. types of programs, events, etc.).

TO PROMOTE AMATUER SPORT IN HAMILTON

6. With respect to your event, answer the following:

- (a) How many people will be in attendance? 3000-4000
- (b) Of the stated number of people, how many are coming from outside of Hamilton? 95 %
- (c) What is the date of the event? FEBURARY 20th, 1993
- (d) What is the location of the event? HAMILTON CONVENTION CENTER
- (e) Will volunteers participate in this event? YES

If yes, please indicate number of volunteers and number of volunteer hours to be contributed for this event.

approx 40-60 no. of volunteers 700 no. of volunteer hours

7. For what reasons does your organization merit the use of public funds for the purpose indicated above?

HAMILTON IS THE PRIME BENIFACTOR ALONG WITH THE HAMILTON

CONVENTION CENTER AND THE DOWNTOWN CORE THAT INCLUDE THE
MERCHANTS, RESTRAUANTS, AND HOTELS

8. What other contributions are being requested or obtained to meet the cost of your event? (Government grants, donations, etc.) NIL

NOTE: YOUR ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

THE CORPORATION OF THE CITY OF HAMILTON

9. Does your organization provide a service for which a charge is made? Some examples are admission fees, membership fees, and rental charges. If answer is "Yes", give details.

REGISTRATION FEES \$17.00

NOTE: THE GRANTING OF ASSISTANCE IN ANY ONE YEAR IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

10. Will assistance be requested from the City of Hamilton in future years in this respect?

yes.

11. List the Executive Officers of your organization.

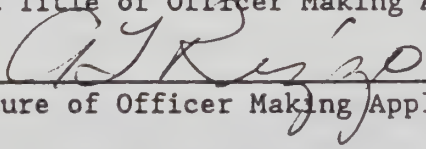
<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
A.T.RIZZO	703/500 GREEN RD.	338-1661	666-2948
D.L.CAMPOMIZZI	114 COVE CREST.		643-7761

OCTOBER 5, 1992

Date

A.T.RIZZO PROMOTER

Name and Title of Officer Making Application


Signature of Officer Making Application

664-2948

Telephone Number

NOTE: PAYMENT OF ANY CONVENTION/RECEPTION GRANT WILL BE MADE AT THE CONCLUSION OF YOUR EVENT AFTER THE ATTACHED REPORT (APPENDIX A - CONVENTION/RECEPTION GRANT SUMMARY REPORT OF THE EVENT) IS COMPLETED AND RETURNED TO THE GRANTS CO-ORDINATOR, (TREASURY DEPARTMENT, CITY HALL, 71 MAIN STREET WEST, HAMILTON, ONTARIO, L8N 3T4). PLEASE ALLOW AT LEAST TWO WEEKS FOR PROCESSING THE PAYMENT.

870077 ONTARIO INC.

BUDGET FOR THE FOLLOWING THREE COMPETITIONS BEING HELD FEBRUARY
20, 1993 AT THE HAMILTON CONVENTION CENTRE.

1. ONTARIO PROVINCIAL KARATE CHAMPIONSHIPS
2. CANADIAN JUNIOR KARATE CHAMPIONSHIPS
3. CANADIAN GRAND NATIONAL TEAM CHAMPIONSHIPS

CONVENTION CENTRE		\$ 3,300.00
TROPHIES AND AWARDS		\$ 8,750.00
ADVERTISEMENT;-		
5,000 FLYERS	\$ 2,800.00	
MAGAZINE COVERAGE	\$ 1,025.00	
MOBILE SIGNS	\$ 520.00	
		\$ 4,345.00
RATINGS;-		
CAN AM A RATING	\$ 150.00	
SKR RATING WB	\$ 237.50	
NASKA BBB RATING	\$ 250.00	
		\$ 637.00
POSTAGE FOR INVITATIONS		\$ 1,100.00
TELEPHONE (LONG DISTANCE)		\$ 500.00
HOSPITAL BANDS		\$ 400.00
STATIONARY		\$ 700.00
INSURANCE (BUGLLER INS.)		\$ 825.00
APPRECIATION SHIRTS/OR HATS FOR STAFF	\$ 400.00	
	=====	
TOTAL		\$20,957.00

YOUR TRULY

A.T.RIZZO

870077 ONTARIO INC.
1992 O.P.O.K.C.
FINANCIAL STATEMENT
PERIOD ENDING OCT.31 1992

REVENUES:-

CITY OF HAMILTON	\$ 4500.00
JACKSON SQUARE	\$ 250.00
REGISTRATIONS	
747 @ \$17.00	\$12,699.00
SPECTATORS	
1105 @ \$4.00	\$ 4420.00

TOTAL REVENUES

\$21869.00

EXPENSES:-

CONVENTION CENTER-	\$ 3351.00
AWARDS -	\$ 6420.00
ADVERTISEMENT:-	
5000 FLYERS	\$ 2300.00
SMASH MAG.	\$ 780.00
MOBLIE SIGNS	\$ 160.00
STATIONARY	\$ 178.60
REEVES RATING	\$ 195.00
CAN/AM RATING	\$ 100.00
OTHER:-	
FLOWERS	\$ 92.50
HATS SHIRTS	\$ 287.50
HOSPITAL BANDS	\$ 354.00
MEALS	\$ 410.00
TELEPHONE	\$ 200.00
REGISTARATION CARDS	139.74
INSURANCE (BUGLER)	\$ 585.00

SUB TOTAL

\$15553.34

NUMBER OF TOURNAMENTS ATTENDED IN 1991/92 SEASON TO INSURE THAT
THE O.P.O.K.C. IS SUCCESSFUL AVEAGE COST OF \$200 PER
COMPETITION IS 27@ \$200 = \$ 5400.00

TOTAL EXPENSES

\$ 20,953.34

PREPARED BY A.T. RIZZO

OCT. 30 1992

**CITY OF HAMILTON
- INFORMATION -**

5. (c.)

DATE: 1992 November 13

REPORT TO: Susan Reeder, Secretary
Finance and Administration Committee

FROM: D. Kevin Beattie
Grants Co-ordinator

SUBJECT: 1992 Cari-Can Grant Funds Update

BACKGROUND:

City Council at its meeting held Tuesday, September 29, 1992 approved the following with respect to the 1992 Cari-Can Grant funds:

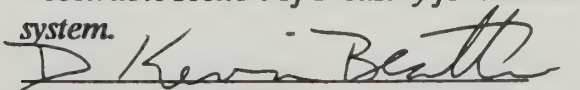
- "(a) That the Cari-Can Organization be requested to account for the 1992 grant funds which were paid out to them in May in the amount of \$6,750.55 and that any unused portion of this amount which has not been used to pay for start-up expenditures for the 1992 Cari-Can Festival be immediately repaid to the City of Hamilton; and
- (b) That the amount of \$5,000. which has been held back to offset anticipated City of Hamilton charges for the 1992 Cari-Can Festival remain within the grants budget as a surplus."

The Committee may recall that originally the 1992 Grant for the Cari-Can Festival was \$20,000 less the outstanding amounts owed to the City, which totalled \$8,249.45. An additional \$5,000 was held back to address to forecasted City related costs for the 1992 Festival. The balance of the Grant funds in the amount of \$6,750.55 was paid out to the organization in May, 1992.

In August the organizing Committee announced the cancellation of this year's festival. On August 18, 1992 the Treasury Department received a letter from the Cari-Can Festival requesting payment of the \$5,000 that was noted above. On August 19, 1992 correspondence was sent from Treasury to the organization that the Grants Review Group was prepared to recommend to the September 24, 1992 Finance and Administration Committee meeting an accounting of the \$6,750.55 and direction on this issue. The Council resolution noted above was the result of the direction from the September 24 Committee meeting.

On October 7, 1992, correspondence detailing the above resolution along with a request for their prompt attention to this matter was sent to the last known address of the organization. To date there has been no response to this correspondence. Apparently the organization had tried to reach by phone the Treasurer and the Director of Culture and Recreation. However responding telephone messages by both staff have not been returned by the organization.

Since this is the first time for this type of issue, direction from the Committee as to the next step for resolving this matter is requested. The next probable step, if the Committee wishes, would be a letter to the organization advising them that this matter is being forwarded to the Accounts Receivable section of Treasury for invoicing and normal tracking within the Accounts Receivable system.


D. Kevin Beattie, Grants Co-ordinator

7.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1992 November 6

NOV 6 1992

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Stella Glover, Secretary
Farmers' Market Sub-Committee

SUBJECT: Market Fees for 1993

RECOMMENDATION:

That the Hamilton Farmers' Market fees be increased by two (2%) percent, per schedule "B" attached, and that the City Solicitor be directed to prepare an amendment to By-law 81-180, "to regulate the Hamilton Farmers' Market" to reflect this increase, effective 1993 January 01.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:



Additional revenues for 1993 approximately \$8,801.00

BACKGROUND:

At its meeting of 1992 November 04 the Hamilton Farmers' Market Sub-Committee was in receipt of a recommendation from the Manager of the Farmers' Market for an increase in market fees for 1993 of 2%. The Market Manager advised the Sub-Committee that "In view of the current economic climate, this increase will reflect accordingly".

The Hamilton Farmers' Market Sub-Committee therefore made the foregoing recommendation.

cc: Ald. D. Agostino, Chairperson, Hamilton Farmers' Market Sub-Committee
Mrs. S. Miller, Market Manager
Mr. A. Zuidema, Law Office

HAMILTON FARMERS MARKET 1993 FEE SCHEDULE

SCHEDULE 'B' TO BY-LAW NO. 87-324

PART 1: PRODUCERS' AND DEALERS' FEES

Stand Number	Location	Amount of Producers' and Dealers' Fees		
		Per Month	Per Day	YRLY
1 to 8	(Refrigeration Units)	275.00	N/A	3300.
12 to 18	(Refrigeration Units)	275.00	N/A	3300.
22	(Refrigeration Units)	275.00	N/A	3300.
9,10,11	(Refrigeration Units)	230.00	N/A	2760.
19,29,21	(Refrigeration Units)	230.00	N/A	2760.
23 to 46	RAMP	160.00	26.00	1920.
47 to 62A	North Wall - Main Floor	160.00	26.00	1920.
63 to 70	West Wall - Main Floor	160.00	26.00	1920.
71 to 95	South Wall - Main Floor and Under Ramp	160.00	26.00	1920.
96 to 100	Loading Docks (from 7:30am to 4:00pm)	160.00	26.00	1920.
101 to 111	East Wall - Main Floor	160.00	26.00	1920.
112 to 143	Stands in Middle from East to West (North Side)	160.00	26.00	1920.
144 to 175	Stands in Middle from West to East (South Side)	160.00	26.00	1920.
30a,34a,36a,37a,46a		89.00	12.00	1068.

8 (a.)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1992 November 13

REPORT TO: Mrs. Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Mr. S. G. Hollowell
Acting City Clerk

SUBJECT: SCRUBBER/SWEEPER MACHINE
- FARMERS' MARKET

RECOMMENDATION:

That a new scrubber/sweeper be purchased for the Farmers' Market at an estimated cost of \$12,000 plus applicable taxes to be financed from the anticipated surplus in the 1992 City Clerk's Department Budget.

S. G. Hollowell

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The 1992 Anticipated Surplus will be reduced by \$12,000 plus applicable taxes.

BACKGROUND:

For the information of the Members of the Finance and Administration Committee we have spent in excess of \$11,000 in the past four years on repairs and maintenance including parts for the present scrubber/sweeper in use at the Farmers' Market.

In addition to any other repairs that could become necessary for this machine if it is not replaced now, new batteries must be purchased very shortly at an estimated cost of \$1,200.

The current machine has been in operation for approximately 8 years which is the life expectancy for this type of equipment.

Due to the maximum utilization of staff resources at the Farmers' Market, and consistent monitoring of all accounts, we anticipate sufficient surplus funds within the Farmers' Market Budget to finance the purchase of a new scrubber/sweeper this year.

In the future, this equipment will be provided for through the Depreciation Account.

8. (b.)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1992 November 13

REPORT TO: Mrs. Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Mr. S. G. Hollowell
Acting City Clerk

SUBJECT: PURCHASE OF A TWO COLOUR HEAD FOR
OFFSET PRINTING PRESS - PRINT AND MAIL
SECTION

RECOMMENDATION:

That a two colour head for the existing offset printing press in the Print and Mail Section of the City Clerk's Department be purchased at an estimated one time cost of \$8,000. plus applicable taxes to be financed from the anticipated surplus in the 1992 City Clerk's Department Current Budget.

S. G. Hollowell

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The 1992 anticipated surplus will be reduced by \$8,000 plus applicable taxes. For a one time cost of \$8,000 to purchase the two colour head which will last 18-20 years, there will be a minimum annual savings of \$6,000 for the printing of letterhead alone. Beyond letterhead, there will exist the possibility of doing other colour work for departments.

BACKGROUND:

Due to the current economic climate, the Print and Mail Section has been experiencing an increase in the volume of the printing they are receiving from all civic departments and have especially noticed an increase in the amount of colour work requested by departments.

Currently, printing jobs that require more than one colour are very labour intensive as each colour requires a separate pass on the printing press and the press must be cleaned each time a colour is changed.

The two colour head will permit the placing of two colours at one time on a printing job cutting the printing time in half, thereby increasing the volume we can handle.

The addition of the two colour head to our current press will enable us to print much of the colour work which is currently being printed by outside printing firms at much higher rates. For example, with the extra equipment, we can print all of the new colour letterhead recently approved by City Council at a cost substantially lower than outside firms. We quoted on the printing of this letterhead against outside firms and the Purchasing Department will be recommending that we be awarded the contract subject to the two colour head being purchased.

We anticipate that most of the cost of the two colour head will be recovered from the savings realized by all departments by printing the letterhead in-house. The following is the savings that will be realized by the letterhead being printed in-house as compared to it being printed by outside printing firms.

<u>QUANTITY</u>	<u>IN-HOUSE</u>	<u>OUTSIDE</u>
1,000	\$ 23.44	\$ 52.95
2,500	\$ 58.59	\$132.37
5,000	\$117.20	\$240.00
10,000	\$234.40	\$435.00

The above recommendation is being made purely from a business point of view in an attempt to assist with reducing the operating budgets of each department for printing services. Within one year, it is anticipated that approximately 200,000 sheets of corporate letterhead will be required. Anticipating this volume, the savings will be approximately \$6,000.

9.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: November 13, 1992

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Mr. L. King, P.Eng.
Building Commissioner

SUBJECT: **DEVELOPMENT CHARGES BY-LAW 90-74**
(92.2.4.2.1.A, 92.4.12, 92.4.12.1)

RECOMMENDATION:

1. In that infill development for commercial and industrial properties through conversion or construction on an existing previously developed lot, imposes a demand for services less than that required for new development, full credit shall be given under City of Hamilton Development Charges By-law #90-74 for buildings existing on the site within the ten year period before enactment of the By-law on March 27, 1990.
2. That the above policy be forwarded to the Hamilton-Wentworth Region for consideration in order to harmonize the application of the city and regional development charges by-laws.



L.C. King, P.Eng.
LCK/PCL/dm

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

On March 27, 1990, City Council passed By-law #90-74 under the Development Charges Act which imposed development charges against land when the development of the land increased the need for services. Due to economic indicators and downturn in construction, City Council approved the following recommendation from the Finance and Administration Committee dated January 30, 1992:

"In light of the present economic difficulties the fees applicable in the Development Charges By-law 90-74 be referred to a staff committee consisting of representatives of the following Departments:

Law Department
City Treasury Department
Public Works Department
Traffic Department
Culture and Recreation Department
Planning and Development Department
Fire Department
Building Department
Acting Chief Administration Officer

and chaired by the Building Commissioner to be reviewed and report back to the Finance and Administration Committee."

The Subcommittee has met on numerous occasions and discussed the issue of development charges and their effect on development growth within the City.

On April 28, 1992, City Council approved a report from that Committee recommending that development charges within the City be reduced by 40% retroactive to January 1, 1992. It was also reported at that time by the Committee that various approaches were being discussed respecting infill commercial/industrial development. One of the approaches discussed was as follows:

"The existing exemption for residential infilling should be applied to commercial/industrial development."

As the Finance and Administration Committee is aware, the Development Charges By-law does not apply to redevelopment of lands for residential purposes for ten or less dwelling units.

The Committee felt that providing an exemption for existing developed industrial/commercial land, would encourage development of the lands where services are presently provided. This would also not place undo burden on the City to provide services for newly developed land.

It was agreed by all represented departments that infilling development does not place additional demands on services paid for under the Development Charges By-law when development of low density takes place. High density development of previously developed land will place additional demands for services paid for under the Development Charges By-law. The proposed amendments will ensure that credit is given for the previous development that occurred and also ensure that charges are collected for the demand created by the increased density in development.

10.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1992 November 13

NOV 16 1992

REPORT TO: Ms. Susan Reeder, Secretary
Finance and Administration Committee

FROM: Mr. J.G. Pavelka, P.Eng.
Chief Administrative Officer

Mr. T. Bradley
Manager of Purchasing

SUBJECT: DISPOSAL OF SURPLUS GOODS
- PURCHASING POLICY NUMBER 9

RECOMMENDATION:

- a) That Purchasing Corporate Policy Number 9 be rescinded and the following substituted therefor:

Where goods or equipment are surplus to the needs of any City Department the Manager of Purchasing shall be so notified.

The Manager of Purchasing shall offer any useable goods or equipment declared surplus first to other City Departments, second to the Region and other Area Municipalities, and thirdly to other public agencies within the Co-operative Purchasing Group.

If, after this process, there are still goods or equipment to be disposed of, then, upon the approval of the Chief Administrative Office, the Manager of Purchasing may cause them to be sold through sealed bids or public auction.

No employee, elected official, member of the immediate family of any employee or elected official, or agent on behalf of any employee or elected official, shall bid on the sale of any goods or equipment whether by sealed bids, public auction or otherwise.

Only those municipalities and public agencies within the Co-operative Purchasing Group which have adopted policies similar in content and intent to this Policy shall be permitted to participate in the disposal of their assets through any public auction sale or sealed bid process to be conducted by the City of Hamilton.

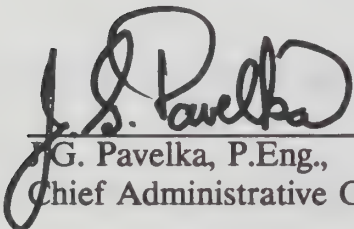
RECOMMENDATION: Cont'd.

For the purchase of this policy:


"employee" shall mean any employee, appointed official, or director, of the Corporation of the City of Hamilton, its Local Boards, or the Hamilton Entertainment and Convention Facilities Inc., and;

"immediate family" shall mean any parent, step-parent, spouse, common law spouse, same sex spouse, child, step-child, brother, sister, step-brother, or step-sister.

- b) That all municipalities, and public agencies within the Co-operative Purchasing Group which have participated in the City of Hamilton's disposal of surplus goods or equipment by sealed bid or public auction be advised of this new policy.



J.G. Pavelka, P.Eng.,
Chief Administrative Officer



T. Bradley
Manager of Purchasing

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: N/A

BACKGROUND:

The existing Purchasing Corporate Policy Number 9, copy attached, prohibits City employees or elected officials from bidding on the sale of City goods except where the goods are disposed of by sealed bid or public auction. In addition, City employees who work at any public auction of City goods are prohibited from bidding.

The new Policy will prohibit City employees, elected officials, members of the families or agents of either, from bidding on the sale of City goods however they may be sold.

It is important that when the City disposes of goods or equipment on behalf of itself or any member of the Co-operative Purchasing Group that it be clear everything is being done in a manner that is fair to both bidders seeking to purchase the goods and those agencies seeking to sell their goods through the process.

The new Policy is intended to remove any possible perception that persons with "inside information" might be able to obtain an unfair advantage in the bidding process.

CORPORATE POLICY NUMBER 14

PAGE #1

PREPARED BY: Purchasing Division

ADOPTED BY COUNCIL
February 4, 1986SUBJECT: **CONFLICT-OF-INTEREST**THIS POLICY IS: New ____ Existing X Revised ____ Rescinded ____

Members of Council and employees of the City shall not have a pecuniary interest, either directly or indirectly, in any contract with the City or with any person acting for the City in any contract for the supply of goods and/or services for which the City pays or is liable, directly or indirectly to pay unless such interest has been declared in Council pursuant to the Conflict-of-Interest Act.

Any contract with the City, or with any person acting for the City, and any contract for the supply of goods, materials or services to a contractor for work for which the City pays or is liable, directly or indirectly, to pay in which a member of Council or any employee of the City has an undeclared pecuniary interest, directly or indirectly may be void.

Members of Council are required to declare any pecuniary interest, and its general nature, which may result in a conflict-of-interest.

Employees of the City are similarly required to declare any pecuniary interest, either direct or indirect, in writing to their Head of Department who will inform the appropriate Committee of Council.

POLICY MANUAL
INFORMATION:Tab - Treasury Section - Purchasing
Subject - Conflict-of-InterestPROCEDURES: Attached _____ Not Required _____
Included in (Manual Name) _____

GENERAL INFORMATION	
NAME	
ADDRESS	
CITY	
STATE	
ZIP	
TELEPHONE	
DATE	
TIME	
LOCATION	
REASON FOR VISIT	
OCCASION	
REMARKS	
SIGNATURE	
PRINTED NAME	
TITLE	
ORGANIZATION	
ADDRESS	
CITY	
STATE	
ZIP	
TELEPHONE	
FAX	
E-MAIL	
HOME ADDRESS	
HOME CITY	
HOME STATE	
HOME ZIP	
HOME TELEPHONE	
HOME FAX	
HOME E-MAIL	
BUSINESS ADDRESS	
BUSINESS CITY	
BUSINESS STATE	
BUSINESS ZIP	
BUSINESS TELEPHONE	
BUSINESS FAX	
BUSINESS E-MAIL	
PERSONAL ADDRESS	
PERSONAL CITY	
PERSONAL STATE	
PERSONAL ZIP	
PERSONAL TELEPHONE	
PERSONAL FAX	
PERSONAL E-MAIL	

OCT 20 1992

Robert Duncan Bouskill
42 Elliott Ave.,
Hamilton, Ontario
L8T 2H8
(416) 385-9369

11.

October 15, 1992

non

Mr. Robert Morrow, Mayor
The Corporation of The City of Hamilton
City Hall
71 Main Street West
Hamilton, Ontario

I was down to city hall today and I spoke with Mr. Tom Bradbury asking what can be done about the impossible situation the city is putting me in. The main problem is that the city insists on charging me interest on the tax arrears that I owe. I realise I must pay those taxes but they are in arrears because I have been unable to obtain work since 1990. I feel that since I never agreed to pay interest on those tax arrears and we have no agreement signed by me that I would indeed accept the penalty of interest on the arrears, that I should not have to pay interest on the tax arrears I owe. Since I have not refused to pay the arrears and the only reason that they are not paid is that I just don't have enough money, I don't see why I should be penalized. Am I being penalized for being short of cash?

The other part of the problem is that Canada manpower sent me on a 40 week retraining program in drafting so I could get a job. I owned and operated a truck for four years before that and I am still paying for the truck even though it was sold in 1989. The Canada Job Strategy paid me \$122 a week while I was in school. It was not enough but I held on to the end hoping to get a job. I graduated in May of this year and with absolutely no jobs to be had I asked for welfare. This alone is traumatic for me. I don't feel I am welfare material since I have several diplomas from Mohawk College. The problem is that because my wife has a job welfare deducts from what they feel I should be able to live on. In essence, I get very little. Last month I was given \$237 or about \$60 a week and out of that I have to pay interest of about \$41 a month to cover the tax arrear problem. The whole thing is counter productive. On one hand you help me and on the other you hurt me.

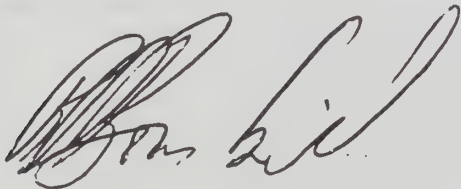
I want to get this problem solved and I would like the policy of charging interest changed. As I was explaining to Mr. Bradbury, many taxpayers are charged for services they don't want. Any service the city charges for beyond basic elementary service such as sports stadiums, business enticements, ball clubs should have written permission slips from the taxpayer saying he is willing to contribute to that endeavour. I think \$2075 is too high for garbage collection, road maintenance, city police vehicles and staff, and fire equipment. No one asked me if I actually wanted to put money in

Toronto's dome, a chess tournament, ugly concrete islands on all the main streets, fancy road signs on Barton St.

The whole issue of obtaining funds for the city should be reviewed and the money should come from the income tax of the working people in the city. Taxing what people own is wrong. You shouldn't be taxing assets, you should tax people. Once people buy and pay for their home and cease to work, what they have accumulated should not be taken away from them. They paid income tax on the money used to buy their home and they paid tax on everything they put into their home. Paying property tax over and over each year guarantees they will never own their home outright. It can never be considered paid for because as soon as the owner can't afford the tax, which he has no control over, it either escheats back to the government (as in a forced sale) or the owner simply sells because he realises he cannot retain his major possession.

However for now I need a solution to the uncontrollable costs that are being incurred by automatic processes that are totally out of my control. I ask that you put a freeze on interest that has accrued on my tax account and I will pay it when I can. I talked with the loan company about borrowing the funds to pay up the arrears and get on your new payment plan but you budgeted over 11 months which makes the payment higher and I would incur \$350 costs plus a lawyers fee and an appraisal fee. The whole situation is impossible. Please see what can be done about this problem and let me know what I can do about the problem.

Sincerely,

A handwritten signature in dark ink, appearing to read "Bob Li". The signature is fluid and cursive, with the first name "Bob" written in a larger, more prominent script than the last name "Li".

TREASURY		
1992 NOV 12		
ROUTE	REC'D	
A.C.R.		
I.R.H.		
N.R.S.		
T.W.D.		
T.B.		
G.D.		
A.N.		

Robert Duncan Bouskill
42 Elliott Ave.,
Hamilton, Ontario
L8T 2H8
(416) 385-9369

NOV 09 1992

To Alan Ross

Is he going to
appear before
74 A committee

Mr. Robert Morrow, Mayor
The Corporation of The City of Hamilton
71 Main St. West
Hamilton, Ontario
L8N 3T4

November 5, 1992

Dear Mr. Morrow,

I want to thank you, and Mr. Ross, for your consideration and attentativeness in listening to the problem I have with what I believe is an immoral policy of charging interest on debts incurred such as property tax arrears. I am disappointed that Mr. Ross had such a lame reason for his convictions that the charge was justified by stating that the provincial municipal acts are the sole reason he is willing to enforce the charge. I can see I will have to work with this problem on a municipal, provincial and federal level. I sincerely hope Mr. Ross will reconsider his motives for applying levies in his stewardship as treasurer of Hamilton. If the people of the City of Hamilton cannot prosper the city will whither and die, and no-one can change it except the leaders of the city. It will take determination and management skills, as well as faith in allowing their faith in God to guide them in decisions, to lead us back to prosperity.

I will try on the next few pages to outline why I believe I should not be charged interest on the arrears of taxes I owe. I will offer a solution that is provocative but is likely to not be embraced. The reason I am in the position I am is because I haven't been able to communicate my ideas to other people in the past. I have a hard time being accepted by others because of my blunt nature and relentless drive for truth and understanding of justice. I don't know if I would be able to express the facts to your financial committee with enough impact to cause them to act from reason rather than pass the problem off as another level of governments problem. For clarity and no other reason I will put my requests in point form.

I request that:

- * The interest charges that have been applied to the tax arrears that I owe be rescinded.
- * No interest shall be applicable to any tax arrears that I incur and that no interest charges for debts incurred by any individual who resides in the City of Hamilton who involuntarily falls into a position of being unable to pay his bills due to inability to generate income.
- * The Corporation of The City of Hamilton make a decision on

this matter and that The Corporation pursue affecting the thinking of higher levels of government, whose thinking has affected the Corporation, to be more compassionate and intelligent in their guidelines as to policy affecting citizens of Canada.

This does not mean that I present the city without recourse towards people who flatly refuse to pay tax or their share of the responsibility of being a citizen here. I feel it is unjust to penalize people who are struggling with the problem of insufficient funds by loading on additional debt.

The time has come to rid ourselves of the primitive ancient practice of assessing property taxes as the sole root of funding for municipal endeavours. For some property taxes are a heavy burden when the price of having a roof over your head is a struggle. There are NO alternatives as shelter is a basic need. However, for others property tax is petty cash and an artificial ceiling on the responsibility a person must bear as his honest contribution towards the civilization they live in.

The major reason I am unable to find work today is the high cost of real estate in Canada. I know that it sounds unrealistic but after careful thought it is the basic truth. Only because Canadians have been shortsighted and greedy they have allowed and encouraged our property values to rise to such a level that today we need to be paid a numerical value for our work that boggles the minds of most other people in the world today. For years now realtors have charged fees based on percentage of the market value. They were very smart, almost deceitful, yet within the bounds of reason. They realized they could not be blamed for what would evolve and at the time it was deemed fair compensation. The bankers played a slightly different role, but still there is the element of secrecy. They have played people one against the other and taken unfair advantage of people by charging excessive rates of interest. On top of that, they cry to the public about the cost of operating the banks and set up additional charges, fees for every move they make in service to the public they serve. Do not think for one moment that the people are so stupid as to have not noticed. They noticed but have allowed this to go on since it wasn't hurting at the time. These fees and charges must be justified, and honest statements of financial standing must be presented to the public.

Relation of Costs To Trade

How can you ever expect free trade to work with a country such as

Mexico when I require fifteen dollars for one hour of my time and a Mexican must work (eg. \$0.25) sixty hours to purchase the same value?

Any industrial endeavour must include in the basic cost for production all the charges against the product being produced. If a cost for the building to house the endeavour includes a large purchase price plus ongoing assessments against it, it will reflect in the numerical value placed on the goods going out the door as product. This product must compete worldwide and must measure up to good value for the money. Good value for the money means units of time, effort, productive skill, and level of technology in relation to desire, need and worthiness as thought of by the prospective customer. Right now other countries of the world are telling us they won't buy from us because our price is too high. They can live quite nicely without us but they will sell us their versions of the same product, even though they are inferior, for what they perceive as good value. They have a lower price because their initial costs of production are less, - because they haven't crippled their selves with astronomical housing costs. Canadians with low standards will compromise and accept these goods because they are unable to clearly understand wealth and are preoccupied with attaining goods at the lowest cost. They inadvertently "sell out" their values not realizing the impact of their decisions.

As inflation has insidiously corrupted our minds into believing we possess great wealth because our property values are high, we have inadvertently placed ourselves out of the world market. We have lost touch of who we are in the world. Many people won't acknowledge that everything we have has been given to us by God, and falsely believe that it has been their own efforts that propelled them to the lofty status they hold today. As our houses and everything else we have, have increased in value, so have our costs of holding these things. Canada could prosper within our own boundaries if we stopped trade with other nations and produced everything here in our own economy and not allowed any imports. But at this stage of the game, if we ceased imports we would affect other countries economies and I feel the resentment some countries would feel if we stopped trade with them would provoke some of them to a point where they might attack Canada. So this solution cannot work.

The Start of Solutions

Canadians must relinquish the idea of owning land. The land belongs to Canada and Canada is part of the World and that belongs to God. It is sheer stupidity and hypocrisy to say that any one of us "owns" the land. We can "own" chattels that sit on the land but more properly we own the rights to the use of the things we have.

Ownership denotes consumption and use until utility of an object is negligible.

Canadians must relinquish the idea of taxing a chattel. The land, as owned by individuals is taxed, a charge from the feudal times whereby stewardship of the land merited payment in recognition for the allowance of a person to be part of a community. Today, Hundreds of years later, our society should not base the right to be part of a community on ability to pay for rights of ownership of land and through the payment of tax on a piece of space. It is even more of an insult to the recognition of a person as a being when you relegate the person as a renter, something less, a person who pays a "landlord" for the right of space to live in, who in turn pays "tax" on the land and exercises unearned dominion over a "renter" who is depicted as somewhat as a drifter. This is segregation.

All Canadians are supposed to be of equal value to Canada as citizens. Furthermore, citizens who develop intellectually should have the right to contribute to the community by having opportunity to work and obtain income. Citizens should have the right to assistance in finding meaningful employment and sponsorship in becoming independent based on an demonstrated academic achievements record. Academic achievements and experience should merit some form of respect in the community. Is this true today?

A Basic Message

So, - this is the basic message I get when I ask for a job. We cannot afford to hire you because you cost too much, we would have to spend money to buy space to house you while you work and would have to accept all kinds of liability should we hire you. Obviously, you will expect high remuneration, plus medical coverage, and workman's compensation payments. We will be responsible for everything that you do and liable for any lawsuits we may get involved with should you not act the way we want you to. Of course, we would have to train you to act the way we want, because we feel you are ignorant and uncivilized in your present state, why, you haven't even got a job and you are coming begging to us, and then there is the cost to train you. You are just "unqualified." You sir, are a liability!

This is the way I feel I am treated in my native country. A welfare bum like me should go to school and learn to be "better" since I am not "good enough." CANADA IS WASTING IT'S RESOURCES!

A Basic Problem

With attitudes like this I can't get anywhere. I have not been able to find anyone who owns a business who thinks he can afford to give

me a job. I even told one employer I would work for nothing just so I could gain experience. I figured I'd still get welfare or the federal government would subsidize my wages with yet another plan of their job strategy endeavour. That guy just laughed at me and actually was playing with my application for work. He was not serious and had me drive all the way to Burlington so he could "tell me" what he thought of me since I had asked him for a reply in a letter I wrote.

I cannot get money to start my own business and in truth I don't really believe it is possible to start a business in Canada because the government wants to be paid "up front" and insists on demanding that they have first rights to any money I might get my hands on. They will not allow me to become stable and then act responsibly toward my obligations as a citizen. The government won't give anyone credit in respect to honesty.

The Canadian government treats its citizens no better than the Egyptians treated the Hebrews that they used as slaves in ancient times as in the story of Exodus. Canadians are untrusted to pay tax and in fact their wages are garnisheed at every opportunity. We are never asked to pay tax for the projects that are funded for the people of Canada, but the money is taken from us before we ever get a chance to spend it. If I can't be treated with enough respect in Canada to be trusted that I can actually understand the needs of the land I live from, then there is no hope that this country will ever get beyond the basic elements of a primitive industrial territory, ruled by greedy industrialists who use threats to maintain their status in our community.

The Missed Chance

Brian Mulroney had a good shot at starting a renewed Canada. Many of the proposals in the accord are good ideas. However, the referendum was a poor choice because so many people have so very much more to say than just yes or no. Canada's leader, Brian Mulroney failed to see how the accord supports continuation of segregation, by offering individual groups specific rights denied to others. For example, if a million people came to Canada and became citizens, why would a proposed minority, as the quebec people would become, have rights to govern by virtue of twenty five percent of the votes? Was their leader a real estate agent?

People of Canada want a say in what we do as a nation. The old political systems and traditions do not serve the people. Canada will become a sovereign state in the world but we must modify our attitudes, structures and renew the beliefs our fathers had when this country started.

Industrialization has led to independence, and wealth for some. We are constantly provoked to believe in competition, and this is further inbred by our aggressive sports industry. Even though we

are led to believe in competition we must not forget that Canada grew to what it is by co-operation and submission to helping one another against the harsh elements of nature we live in.

Where We Are

So, yesterday I came to your office asking you to change a policy that I believe is wrong. I am asking you to repeal a policy that hurts people when they are down and out. I ask on behalf of myself but also for others who don't have the courage or the knowledge or the resources, or whatever it takes to stand up and say, enough! Change the system! You mentioned yesterday that United States has a new president and my interpretation of that was that you are putting your faith in hopes that Bill Clinton will revive the economy in the States and that good thought will cause prosperity to trickle down and have a positive effect on Canada's fortunes. Very hopeful.

Mr. Clinton said he wants to help people "up" rather than helping people "out". It is a good thought. In Canada we need to think in terms of "up" but we also must realise we are our brothers keeper and that we must help one-another survive in Canada. If we don't repeal this offensive policy of fining or penalizing people to force them to pay for governments endeavours, the animosity developed will be another small factor in driving people "out" of Canada. It is my Canada just as much as any other Canadian. Just as I desire independence for myself I desire independence for Canada. Canada will never be independent unless the leaders build a plan to get us out of debt and operating in a solvent manner. However, Canada will not get out of debt by trying to get every penny out of those that just don't have it. Canada won't get out of debt waiting for help from the United States. George Bush is Leaving office and Brian Mulroney is going to have to make his own decisions until something happens to cause us to have a federal election.

Dream Changes

Here are the parameters of change I would like to see in Canada

There would be no ownership of land in fee simple in Canada. The land belongs to Canada. Canadians are allowed to be in the land and reside in/on the land but the ownership is vested with The Government of Canada.

Cities in Canada would have two levels of billing for residents in the boundaries. The first level of billing would be for essential services and applied in a similar fashion as present taxes. Each citizen shall receive a full printout of the true costs of supplying the services and what the services were and there would be no profit allowed in supplying these services. Hydro would be included as it is an essential nowadays. Provision for basic food, heat and medical care would establish the level of service

supplied.

The second level would be a voluntary billing and each project the city wanted to participate in would require selling the idea to the public who then could "buy" that service, depending on whether they wanted it or not. They would have to sign an agreement to purchase this and pay for it. Those that did not want to pay would not be forced to and the project could not proceed until funds were pledged for it.

Cities would have access to income tax records for individuals and a portion of individuals income tax would be the primary funding to municipalities. These amounts would be a percentage of tax up to the first level and this would be determined from the honest financial statements issued to all citizens individually on the whole cost of essential services supplied by the city divided by the number of people who earn income residing in the city.

At no point in time would the total billing to a citizen exceed twenty five percent of his income to finance ALL levels of government.

In addition, in support of an enterprenurial spirit, banks would be forced to take into consideration the academic and personal achievements a person have accomplished as a basis for allowing a loan rather than the present system of determining what a person is worth by trying to gauge his total net worth. (based primarily on real estate)

A legal insterment would have to be devised to show people have residency in a marked place in a city. Something other than a deed of land to claim rights of residency.

Conclusion

I once was given a motto that begins with the words, "I choose not to be a common man, I choose to be uncommon if I can." Indeed, God has made us all different and individual. This very long letter has been made to try to make you understand that I'm not getting the help I need to survive, and I have realised that God is looking after me. However, I have too many problems, and no solutions. I am very tired of talking to people who are in a position to help me, but won't because I upset the status quo. These "yes" men have no respect from me because they won't listen to reason or go out of their way to rectify a situation. They understand my problems and realize my problems have no affect on their lifestyle and they are certainly not committed enough to act on any of my requests for help.

So you have gotten an uncommo: letter from an uncommon man, requesting help. I'm sure you fully understand the problem but I am not sure if or how you will act. I know you have been milling this around in your mind, how to get people of Hamilton back on the

track of prosperity. I feel you have done a fair job as the mayor, but Hamilton has changed and the change is in the whole country, not just Hamilton. It has not been your doing, and the burden is not yours alone. All you can do is change the things you are able to according to your conscience and have faith that things will work out according to God's plans. Whether you agree with me or not if you have read this far you will have gained other ideas. I hope this letter will help you in making decisions. Just as in the referendum, you can choose; yes or no.

Sincerely,

A handwritten signature in cursive script, appearing to read "Robert D. Burch". The signature is fluid and stylized, with a large initial 'R' and a long, sweeping underline.

12.

CITY CLERK'S DEPARTMENT
MEMORANDUM

TO: Susan K. Reeder, Secretary
Finance and Administration Committee

YOUR FILE:

FROM: S. G. Hollowell
Acting City Clerk

OUR FILE:
PHONE: 546-4645

SUBJECT: Office Supply Tender

DATE: 1992 November 13

This will confirm that Section 9 of the Twenty-Second Report for 1992 of the Finance and Administration Committee was "referred back with instructions", by City Council at its meeting held Tuesday, 1992 November 10th.

Council instructed that the four tenderers for the Office Supply contract be invited to speak to the Finance and Administration Committee.

Attached for your reference is a copy of correspondence from Grand & Toy dated 1992 November 10, which was presented to City Council on 1992 November 10th and referred to the Finance and Administration Committee.

S. G. Hollowell

SKR/dbm
Attachment.

c.c.- Alderman D. Ross, Chairperson, Finance and Administration Committee

- J. Pavelka, Chief Administrative Officer

- T. Bradley, Manager of Purchasing



HEAD OFFICE - DON MILLS (TORONTO), ONTARIO, CANADA

OFFICE SUPPLIES · PRINTING · BUSINESS FURNITURE

2727 BARTON STREET EAST
HAMILTON, ONTARIO L8E 2J8
416-561-3413 (HAMILTON)
416-688-4326 (ST. CATHARINES)
FAX 416-561-3710

OUR 110th YEAR
NOV. 10, 1992

City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

Dear Mr. Joe Shotz City Clerk

Re: OFFICE SUPPLY TENDER

Grand & Toy is dissatisfied with the tender process " For The Supply and Delivery of Office Supplies and Stationery to Various Locations Throughout the Region". We feel we are justified in making our feelings known to other interested parties. The original tender was not handled in a equitable manner. Grand & Toy was originally awarded the tender verbally, that decision was reversed and subsequently awarded to Cloke's. I then contacted Mr. Charters and Mr. Morelli and explained our concerns, the process was halted and a new tender was being worked on. .

We then received the revised tender only to find out some suppliers were deleted and a new one added, Brown and Collett from Toronto.

We have called purchasing on numerous occasions looking for a decision and we were told they were waiting for Brown and Collett's presentation.

When we contacted Mr. Bradley on Thursday Nov. 5 at 9:15 he told us it was going to the finance committee at 9:30 that morning. He then proceeded to list the tender results as follows:

Brown and Collett	\$193,000	40% off catalogue
Grand and Toy	\$204,000	40% off catalogue
Cloke's	\$216,000	46% off catalogue
Today's	\$296,000	48% off catalogue

He obviously left us no time to prepare a case to speak at the finance committee meeting. So in speaking with Mr. Morelli and Mr. Morrow I understand it is being tabled at council this evening.

Our concern is Brown and Collett employ's one commercial sales rep. in the Hamilton area.

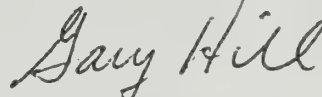
Grand and Toy has close to a 2 million dollar payroll in the region. We have four local retail store locations as well as a main sales office in the east end of Hamilton. In total, we employ 7 full time and 12 part time staff. Our reality taxes in the Region total \$150,000.

The region account would be serviced by six local sales reps who all work and live in the Hamilton region. As a corporate citizen we are good for the region.

I hope you will give this matter serious consideration before approval is given on this contract which I understand is for a three year period.

Yours Truly,

GRAND AND TOY LIMITED



Gary Hill
Sales Manager

CA4 ON HBL AOS
CSIF31
1992

J.J. SCHATZ
CITY CLERK



Urban/Municipal Librarian
Public Library
2nd Floor

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK
71 MAIN STREET WEST
HAMILTON, ONTARIO L8N 3T4

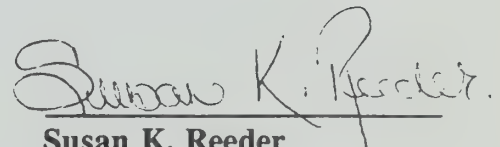
TEL: 546-2700
FAX: 546-2095

1992 November 30th

NOTICE OF MEETING

FINANCE AND ADMINISTRATION COMMITTEE

**Thursday, 1992 December 3rd
9:30 o'clock a.m.
Room 233, City Hall**


**Susan K. Reeder
Secretary**

AGENDA

1. PRESENTATION

Parking Authority. (no copy)

ALDERMAN AGOSTINO

- 2. Delegation - St. Gregory the Great Banquet Hall - Handicapped Ramp.**

ALDERMAN AGRO

- 3. North End East and West Community Improvement Project Area. (no copy)**

4. CONSENT AGENDA

5. HAMILTON PUBLIC LIBRARY BOARD

Resolution for City Council re: Funding for Library Services from the Regional Municipality of Hamilton-Wentworth.

6. CORRESPONDENCE

Request from the Aeroheritage Air Show for Funding of the 1993 Civic Reception.

7. CITY SOLICITOR

S.S. Wilson & Associates Invoice No. CT92-027 Lapp Hearing.

8. CITY SOLICITOR AND CITY CLERK

Amendment of Transient Vendor Definition - Exclusion of Charitable/Non-Profit Groups. (copy to follow)

9. DIRECTOR OF PROPERTY

Sale of Surplus City Land to Region - Dartnell Road.

10. PROPERTY DEPARTMENT AND HAMILTON PARKING AUTHORITY

Option to Purchase - Naim Investments Ltd. - 13 Walnut Street North - Parking Purposes.

11. TAXI ADVISORY COMMITTEE

(a) Taxi and Livery Vehicles.

(b) Proposed Freeze on Taxi Licence Increases.

12. CITY CLERK

City Clerk's Department Reorganization.

13. RESOLUTION

City of Vaughan - Surplus of Municipal Campaign Funds.

14. SELECTION COMMITTEE

Appointments of Citizen members to various Committees/Boards/Commissions. (copy to follow)

15. **COMMISSIONER OF HUMAN RESOURCES**

- (a) Property Department Salary Classification
 - Manager, Real Estate Division
 - Assistant Manager of Building Operations & Maintenance
- (b) Culture & Recreation Department Salary Classification
 - Cultural Marketing Co-ordinator
 - Curatorial Programming Assistant
- (c) Fleet Services Reclassification
 - Administrative Co-ordinator

16. **TREASURER AND DIRECTOR OF PUBLIC WORKS**

Special Tax Charge - Proctor and Park Row Boulevards.

17. **TREASURER**

- (a) Mountain Skating Centre - Funding Adjustments.
- (b) Financing of 1988 to 1992 Roadway Reconstruction Programs.
- (c) Analysis of Reserves
- (d) Write-Off of Outstanding Business Taxes.
- (e) Write-Off of Outstanding Accounts Receivable and Civic Properties Rental Arrears.
- (f) Participation in Joint Investment Funds.
- (g) Reserve requirement of the Revised Cemeteries Act - Bill 31.
- (h) Method of Financing - the 1997 World Curling Championships.

18. **PROPERTY/TAXATION PROJECT STEERING COMMITTEE**

MAPP - Status; and Expanding the Monthly Automatic Payment Program (MAPP) allowing Taxpayers to enrol during the year.

19. TASK FORCE TO REVIEW THE CIVIC AWARDS PROGRAMME

Revisions to Awards and Procedures. (copy to follow)

20. PRIVATE AND CONFIDENTIAL AGENDA

21. OTHER BUSINESS

22. ADJOURNMENT

OUTSTANDING ITEMS
FINANCE & ADMINISTRATION COMMITTEE

<u>Item</u>		<u>Action By</u>
1.	(a) Policy to exempt Parking Authority from realty and business tax.	Treasurer
	(b) Examine feasibility of directing the net revenue from parking fines into the Reserve Account.	Treasurer
2.	Street Vendors Program - Examine all aspects of the Program and report back to Finance and Administration Committee.	City Clerk
3.	Report back on possible amendments to existing legislation to improve power to confiscate vicious animals.	H.S.P.C.A.
4.	Report on City's Energy Lightbulb Programme.	Purchasing
5.	Rationale of Development Charges on 84 Birmingham Street.	Building
6.	Proposed policy on display of plaques, posters, memorabilia, etc.	Property
Note: The requests from the following are on hold pending Committee deliberation of the Director's report:		
	(a) Status of Women	
	(b) Ridge Raiders Drum & Bugle Corp.	
	(c) Ad & Sales Club	
	(d) Hamilton Mundialization Committee	
	(e) Polish Singers Alliance of America.	
7.	Additional Proposed Development Charges Amendments.	Building
8.	Commonwealth Plaza Lighting.	Property

<u>Item</u>	<u>Action By</u>
9. Results of investigation on alternative uses of the Theatre Terra Nova building in the event that Theatre Terra Nova is unable to assume regular monthly mortgage payments as of 1993 January 1st.	C.A.O.
10. Report on payment to the Hamilton Harbour Commission for the City's portion of the Windermere Basin Cleanup.	C.A.O.

1992 November 13th

Dominic Agostino

Alderman Ward 5 Regional Councillor



City of
HAMILTON

Health & Social Services
Committee
-Chairman

Hamilton Farmer's Market
Subcommittee
-Chairman

Visible Minorities
Representation
Subcommittee
-Chairman

Employee Suggestion
Subcommittee
-Chairman

TKS Investigation
Subcommittee
-Chairman

Hamilton Parking Authority
Committee
-Vice-Chairman

Parks and Recreation
Committee
-Member

Economic Development
Committee
-Member

Airport Management
Board
-Member

CFL Hall of Fame
Committee
-Member

Status of Women
Subcommittee
-Member

Regional Audit
Committee
-Member

Hamilton Civic Hospitals
Board
-Member

Art Gallery of Hamilton
Board
-Member

Hamilton Scourge Project
Committee
-Member

Association of Municipalities
of Ontario - Executive Board
-Member

Procedural By-Law
Subcommittee
-Member

MEMORANDUM

TO: Mrs. S. Reeder, Secretary
YOUR FILE: Finance and Administration Committee


FROM: Alderman D. Agostino OUR FILE:
Alderman, Ward 5 PHONE: 546-2730
Aldermen's Office

SUBJECT: Request for Funding DATE: 1992 November 20
Grant - Handicapped Ramp
St. Gregory The Great, Banquet Hall
125 Centennial Parkway, Hamilton

Further to our previous discussion with regard to the above captioned ramp, I would request that this item be placed under Delegations for the Finance & Administration Committee meeting of December 3, 1992.

Will you please advise myself as well as Mr. Joe Venditti at 578-3000 as to the time of the presentation.

Thank you.


D. Agostino
Alderman, Ward 5

/smg

c.c. J. Venditti, Venditti Engineering
141 A Brockley Drive
Hamilton, L8E 3C4

Rev. Franc Slobodnik
St. Gregory the Great Slovenian Church
125 Centennial Parkway
Hamilton, Ontario
L8E 1H8

2.



CA40N HBL A05
CS1F31
1992

) ADMINISTRATION COMMITTEE

THURSDAY, 1992 DECEMBER 3RD

CONSENT AGENDA

A. **ADOPTION OF THE MINUTES OF THE FINANCE AND ADMINISTRATION COMMITTEE**

Minutes of the meeting held Thursday, 1992 November 19th.

B. **CITY CLERK**

- (i) Use of the name "Hamilton".
- (ii) Civic Awards - Hamilton-Wentworth Aquatic Club.
- (iii) Use of Balcony for Chanukah Celebrations.

C. **FARMER'S MARKET SUB-COMMITTEE**

Market Fees for 1993.

D. **CITY SOLICITOR**

Consolidation of By-law No. 81-180 (and amendments thereto) re: Hamilton Farmers' Market.

E. **LICENSING COMMITTEE**

Taxicab Priority List Annual Renewal.

F. **CITY SOLICITOR AND FIRE CHIEF**

Repealing of By-law 92-095.

G. **COMMISSIONER OF HUMAN RESOURCES**

The Hamilton Construction Association and the Labourers' International Union of North America, Local 837.

H. **DIRECTOR OF PROPERTY**

Closure of Property Department Capital Projects.

Thursday, 1992 November 19
9:30 o'clock a.m.
Room 233, City Hall

The Finance and Administration Committee met.

There were present: Alderman D. Ross, Chairperson
Mayor Robert M. Morrow
Alderman T. Cooke
Alderman G. Copps
Alderman D. Agostino
Alderman V. Agro
Alderman D. Drury

A.

Regrets: Alderman B. Charters, Vice-Chairperson - Regional Business
Alderman T. Anderson - City Business

Also present: Alderman D. Wilson
Alderman W. McCulloch
Alderman H. Merling
J. Pavelka, Chief Administrative Officer
Fire Chief Baker
Assistant Deputy Fire Chief G. Peace
J. Hindson, Director of Information Systems
A. Ross, Treasurer
B. Guise, Hamilton Public Library
J. Johnston, Commissioner of Human Resources
K. Beattie, Treasury Department
T. Bradley, Manager, Purchasing Department
J. Avery, Purchasing Department
L. King, Building Commissioner
D. Powers, Law Department
S. Hollowell, City Clerk's Office
D. Vyce, Director of Property Department
B. Chrystian, Public Works Department
Susan K. Reeder, Secretary

A G E N D A

ADDED - Introduction of newly appointed Assistant Deputy Fire Chief

Fire Chief Baker introduced Assistant Deputy Fire Chief Glen Peace, a 21 year veteran of the Department who recently had been appointed for the Assistant Chief position. The Chief provided the Committee with the information respecting Mr. Peace's academic background.

The Chairperson of the Committee also recognized that Fire Chief Baker recently had been appointed as the Regional Fire Chief for the Area and commended both the Chief and the newly appointed Assistant Chief for these appointments.

1. PRESENTATION - Director of Information Systems

The Director of Information Systems presented an overview presentation with respect to the functioning of the Information Systems Department.

9:30 O'CLOCK A.M. - DELEGATION

2. Alderman W. McCulloch and Representatives of the Irish Canadian Community - Development of Grosse Ile as a National Historic Park.

Alderman W. McCulloch and Mr. Dan Galvin, President of the Irish Canadian Club and Mr. Michael Quigley of the Club were in attendance to speak to the Committee with respect to their request for the City's endorsement of a resolution.

Mr. Galvin spoke to the Committee with respect to this resolution and his Club's attempts to stress to Park Services that Grosse Ile should be properly recognized for the number of mass graves on the Island where immigrants from Ireland who died as a result of the potato famine are buried.

Mr. Galvin also spoke with respect to the local history where various Irish immigrants are buried.

The Committee then approved the following resolution:

That the City of Hamilton endorse the resolution of the Irish Canadian Club of Hamilton as follows:

WHEREAS the Parks Service of Environment Canada proposes to develop Grosse Ile as a National Historic Park;

AND WHEREAS the Development Concept published by the Parks Service ignores the tragic truth of the deaths in 1847 of 15,000 Irish men, women and children whose mortal remains are buried in mass graves on Grosse Ile;

AND WHEREAS Action Grosse Ile and the Irish Canadian Club of Hamilton commend the principle of developing Grosse Ile as a National Historic Park, but have serious reservations about the historical inaccuracies in the approach taken by the Parks Service;

AND WHEREAS the Island of Grosse Ile is commonly known in the Region of the St. Lawrence Valley as "l'île irlandaise", the Irish Island;

AND WHEREAS more than half of all the immigrants who passed through Grosse Ile between 1832 and 1860 were of Irish origin;

AND WHEREAS several notable Hamiltonians including His Honour Mayor Bob Morrow; Liberal Deputy Leader Sheila Copps, M.P.; His Grace Anthony Tonnos, Bishop of Hamilton and Bryan Adamczyk, President of Hamilton & District Labour Council have urged the government to respond positively to the concerns of the Irish community;

BE IT THEREFORE RESOLVED THAT the City of Hamilton encourages the Prime Minister, the Minister of the Environment and the Government of Canada to ensure that the Irish graves of Grosse Ile are properly acknowledged and perpetuated as the main theme of the National Historic Park and as a permanent monument to the Irish role in the building of Canada.

3. CONSENT AGENDA

Alderman Copps requested that Item F. (iii) be pulled from that Agenda for discussion and the Committee then discussed the Item from the Commissioner of Human Resources respecting Appointments To and Terminations from Permanent positions with the Corporation of the City of Hamilton to 1992 November 10.

Alderman Copps requested clarification with respect to the terms terminated and resigned.

The Commissioner of Human Resources explained that the term terminated is used when someone has left the employee of the City and that this term does not denote a firing. It was agreed that the Commissioner of Human Resources would report back directly to Alderman Copps with respect to this terminology.

Alderman Copps also expressed concerns with respect to the filling of positions and the linkage that exists with the vacancy for that particular position. The Commissioner of Human Resources indicated that to clarify and make it easier to see the linkage that the date of the positions becoming vacant could be added to the chart.

The Committee then approved the Consent Agenda as follows, with Alderman Copps asking to be recorded opposed to the Treasurer's Information Reports contained within the Consent Agenda respecting the Status of Unclassified Revenue Expenditures, as well as the Status of Hosting, Receptions, and Related Accounts:

A. ADOPTION OF THE MINUTES OF THE FINANCE AND ADMINISTRATION COMMITTEE

The Committee was in receipt of the minutes of its meeting held Thursday, 1992 November 5th, and approved these minutes as circularized.

B. TREASURER

(i) Information Report - Status of Unclassified Revenue and Expenditures.

The Committee was in receipt of an Information Report from the Treasurer dated 1992 November 12, respecting the above-noted matter and agreed to receive this document for information purposes.

Note: Alderman Copps opposed.

(ii) Information Report - Status of Hosting, Receptions, and Related Accounts.

The Committee was in receipt of an Information Report from the Treasurer dated 1992 November 12, respecting the above-noted matter and agreed to receive this document for information purposes.

Note: Alderman Copps opposed.

(iii) Funding - North End East and West P.R.I.D.E. Anti-Recession Programme.

The Committee was in receipt of a report from the Treasurer dated 1992 November 12, respecting the above-noted matter and approved the following:

That as referred to in Section 7 of the Twentieth Report for 1992 of the Planning and Development Committee, a capital project for the improvement to Bay Street, Guise Street and pedestrian connections to the Waterfront Parks in accordance with the Community Improvement Plan at a total cost of \$400,000. be approved and financed 50%, i.e. \$200,000. by the Province of Ontario subsidy and the City's cost of 50%, i.e. \$200,000. be financed by Account No. CF 4136-419154007 (Pier 4 Park Development-Harbourfront-Reserve financing). Accordingly, the gross cost of the Pier 4 Park Development-Harbourfront Account Centre No. CF 419154007 be reduced from \$2,100,000. to \$1,900,000. to stay within the authorized financing.

C. MANAGER OF PURCHASING

(i) Vehicles.

The Committee was in receipt of a report from the Manager of Purchasing dated 1992 November 13, respecting the Replacement of three (3) Crew Cabs with steel dump bodies, Units 9233, 9057, 9215, Fleet Services. The Committee approved the following:

That a purchase order be issued to City Chev Geo Olds, Hamilton, in the amount of \$83,917.80 including all applicable taxes, for the replacement of three (3) Crew Cabs with steel dump bodies, units 9233, 9057, 9215, Fleet Services, being the lowest of three tenders received, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender, and that this expenditure be financed through Reserve for Mobile Equipment Account No. CH5X503 00101.

(ii) Gasoline and Diesel Fuel.

The Committee was in receipt of a report from the Manager of Purchasing dated 1992 November 12, respecting the Supply and Delivery of #1 Diesel Premium Fuel, as and when required to 1994 June 30, various City Departments. The Committee approved the following:

That a purchase order be issued to Shell Canada, Toronto, for the supply and delivery of #1 Diesel Premium Fuel at \$0.3876 per litre, plus applicable taxes, as and when required to 1994 June 30, being the lowest of nine (9) tenders received, in accordance with specifications issued by the Manager of Purchasing and Stores, Hamilton Street Railway and Vendor's tender, and that these expenditures be financed through various approved accounts.

D. FARMERS' MARKET SUB-COMMITTEE

(i) Certificate of Insurance - All Stallholders.

The Committee was in receipt of a report from the Secretary of the Farmers' Market Sub-Committee dated 1992 November 5, respecting the above-noted matter and approved the following:

- (a) That the revised Hamilton Farmers' Market Stand Contract for 1993, be approved. The revised contract reflects the change to the City's Primary Liability policy from \$2,000,000. to \$3,000,000; and,
- (b) That the City Solicitor be directed to prepare the necessary By-law to adopt this contract.

(ii) Christmas Market Days.

The Committee was in receipt of a report from the Secretary of the Farmers' Market Sub-Committee dated 1992 November 5, respecting the above-noted matter and approved the following:

That approval be given to the action taken by the Hamilton Farmers' Market Sub-Committee in scheduling Market Days throughout the 1992/93 Christmas holidays as follows:

Christmas WeekNew Year's Week

Monday, 1992 December 21

Tuesday, 1992 December 22

Wednesday, 1992 December 23

Thursday, 1992 December 24

Tuesday, 1992 December 29

Thursday, 1992 December 31

Saturday, 1993 January 02

E. CITY CLERKCity Hall Christmas Carol Program - Use of Second Floor Foyer.

The Committee was in receipt of a report from the Acting City Clerk dated 1992 November 4, respecting the above-noted matter and approved the following:

- (a) That permission be granted to hold the City Hall Christmas Carol Program on the second floor foyer of City Hall on Friday, 1992 December 18 from 9:00 o'clock a.m. to 10:30 o'clock a.m.; and
- (b) That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.

F. COMMISSIONER OF HUMAN RESOURCES

- (i) The Association of Millwrighting Contractors of Ontario Inc., and The Millwright District Council of Ontario, United Brotherhood of Carpenters and Joiners of America, Local Unions 1007, 1151, 1244, 1410, 1425, 1592, 1916 and 2309.

The Committee was in receipt of a report from the Commissioner of Human Resources dated 1992 November 7, respecting the above-noted matter and approved the following:

That the contract settlement of the Association of Millwrighting Contractors of Ontario Inc., and the Millwright District Council of Ontario, United Brotherhood of Carpenters and Joiners of America, Local Unions 1007, 1151, 1244, 1410, 1425, 1592, 1916 and 2309 be received pursuant to the Fair Wage Policy of the City of Hamilton.

- (ii) The Ontario Painting Contractors Association and The Ontario Council of the International Brotherhood of Painters and Allied Trades.

The Committee was in receipt of a report from the Commissioner of Human Resources dated 1992 November 7, respecting the above-noted matter and approved the following:

That the contract settlement of the Ontario Painting Contractors Association and the Ontario Council of the International Brotherhood of Painters and Allied Trades be received pursuant to the Fair Wage Policy of the City of Hamilton.

(iii) Appointments To and Terminations from Permanent positions with the Corporation of the City of Hamilton to 1992 November 10.

The Committee was in receipt of a report from the Commissioner of Human Resources dated 1992 November 9, respecting the above-noted matter and approved the following:

That the listing of Appointments To and Terminations From Permanent positions with the Corporation of the City of Hamilton to 1992 November 10, be approved.

4. ALDERMAN D. ROSS - Voyageur '92 Bus Cost.

The Committee was in receipt of correspondence forwarded to them from one of the Co-ordinators for the Voyageur '92 Program requesting assistance from the City in paying the cost for one school bus for a two day excursion for a number of young people from Newfoundland for a trip to Niagara Falls and Toronto.

Some discussion ensued with respect to this program which was conducted during the Summer and the positive benefits of it.

A motion was placed on the floor to receive this request and take no action.

Motion lost.

The Committee then approved the following:

- (a) That funding in the amount of \$218.28 be approved to cover the cost of one school bus used for a Voyageur '92 Program Group from Newfoundland to transport them to Toronto and Niagara Falls for a one day excursion on 1992 November 2; and,
- (b) That funding for this expenditure be charged to the Miscellaneous Charges within the Unclassified Centre Account No. CH 55199-24201.

5. GRANTS REVIEW GROUP

(a) 1993 Grant Applications and Policy.

The Committee was in receipt of a report from the Grant Co-Ordinator dated 1992 November 13, respecting the above-noted matter.

Alderman Agostino expressed concerns that the \$5,000. limit for organizations being required to submit audited statements would place a burden on these smaller groups. The Grants Co-ordinator advised that the Grants Process Group will be looking at this and reporting back with respect to this aspect of the application.

Alderman Agro requested information on the procedure that will be followed with respect to late applications being considered and the Grants Co-ordinator advised that late submissions will be submitted to the Committee for decision on whether to be processed in the same manner as in the past.

Alderman Copps spoke with respect to the input from the Arts Advisory Sub-Committee and the Sports Council and the type of comment that they would be submitting. Following some discussion on this, it was agreed that the recommendation should clearly specify that the comment of these Groups is not to be in a priority listing or a funding recommendation.

Following this discussion and the amendment, the Committee approved the following:

- (a) That the updated 1993 General Grant Application be made available for distribution by 1992 November 30, and that the deadline for submission to the Grants Co-ordinator be 1992 December 31 (which will be advertised in the local media). Copies of the updated Application were distributed to the Finance and Administration Committee and are available from the Committee Secretary upon request.
 - (b) That all references within the Grant Application and policies addressing the Grants Review Group be changed to Grants Process Group; and,
 - (c) That the mandate of the Grants Process Group be to review all applications to ensure compliance with policy and required information, to assemble all relevant information to provide information reports to assist in the decision making process, and address all issues of an administrative nature; and,
 - (d) That both the Arts Advisory Sub-Committee and the Sports Council provide comments (not priority or funding) to the Grants Process Group with respect to the benefits to the community of the related Arts and Sports grant applications submitted and that these comments provide additional background information for the Grants Process Group; and,
 - (e) That the 1993 Grants budget be established during the 1993 Current Budget deliberations, and that the specific grant recommendations be finalized within a month of the adoption of the 1993 Current Estimates; and,
 - (f) That the process for the 1993 General Grants be finalized by 1993 January 26, subject to clarification of some outstanding issues which will be discussed at subsequent Finance and Administration Committee meetings.
- (b) Information Report - Convention/Reception Grant Appeal - Karate Championships.

The Committee was in receipt of an Information Report from the Grant Co-Ordinator dated 1992 November 12, respecting the above-noted matter and agreed to receive this document and take no action.

(c) Information Report - Cari Can.

The Committee was in receipt of an Information Report from the Grant Co-Ordinator dated 1992 November 13, respecting an update on the 1992 Cari Can Grant Funds. The report advises that the Cari Can organization was requested to account for the 1992 Grant Funds which were paid out to them in May in the amount of \$6,750.55. Further, the unused portion of this amount, which has not been used for start-up expenditures for a 1992 Cari Can Grant Festival which did not occur, were to be immediately repaid to the City of Hamilton. To date, a response has not been received.

The Grants Co-Ordinator clarified that the Director of Culture and Recreation had received an inquiry from the Cari Can organization about a 1993 Festival.

Alderman Drury also indicated that he has received correspondence from the organization with respect to their Board of Directors at a 125 Barton Street West address.

Considerable discussion then ensued on this matter with respect to the process to be followed in the outstanding amount still owing by the organization to the City.

It was agreed that correspondence should be sent to the Cari Can Festival organizers (all of the Board of Directors individually) inviting them to sit down for a meeting with the Chief Administrative Officer, the Mayor, Alderman Morelli, Alderman Ross and the Treasurer to discuss the 1992 Funds still outstanding to be returned to the City. It was further agreed that this correspondence should advise the Directors that if this matter of outstanding funds is not resolved, that the City will place this amount in the Accounts Receivable Process for collection purposes. It was further agreed that there be a two (2) week grace time following that letter before registering this amount with the Accounts Receivable Process.

6. DIRECTOR OF PROPERTY

Transfer of Title - 36 Cliff Avenue - Hamilton Public Library Board to the City of Hamilton.

The Committee was in receipt of a report from the Director of Property dated 1992 November 16, respecting the above-noted matter.

Mr. Bill Guise of the Library was in attendance at the meeting and some discussion ensued with respect to the procedures of the Library Board purchasing property for Library purposes out of the Library's Gift Fund and the City replenishing the amount for return to the Library's Gift Fund.

Mr. Guise advised that the above property referred to at 36 Cliff Avenue became available in 1988 and with City Council approval the property was purchased with Trust Funds for future expansion of the Concession Street Library.

The Chief Administrative Officer spoke to the Committee with respect to this matter and posed a question to the Committee members on whether consideration should be given for the Library to be looking to whether they should be looking to the City for replenishing of their Trust Fund when they purchase properties, or whether they should be encouraged to look elsewhere for funding of these purchases.

Alderman Copps expressed a view that the City should be looking at purchasing land for multi-use facilities and not just single-purpose buildings.

The Committee then approved the following:

- (a) That the City of Hamilton accept title to the property known municipally as 36 Cliff Avenue for \$1. to be incorporated into the Concession Street Library and the cost for this transfer be charged to Account No. CF-5698-919241005 (Miscellaneous Expenses Concession Library Expansion); and,
- (b) That the City Solicitor be authorized to prepare and register the necessary Deed; and,
- (c) That the Mayor and City Clerk be authorized and directed to execute the necessary documents.

7. FARMERS' MARKET SUB-COMMITTEE

Market Fees for 1993.

The Committee was in receipt of a report from the Secretary of the Farmers' Market Sub-Committee dated 1992 November 6, respecting the above-noted matter and approved the following:

- (a) That the Hamilton Farmers' Market fees for 1993 be increased by two (2%) percent, as per the Schedule; and,
- (b) That the City Solicitor be directed to prepare an amendment to By-law 81-180, to reflect this increase, effective 1993 January 01.

8. CITY CLERK

(a) Purchase - Scrubber/Sweeper Machine - Hamilton Farmers' Market.

The Committee was in receipt of a report from the Acting City Clerk dated 1992 November 13, respecting the above-noted matter.

Alderman Drury expressed concerns at the budgetary impact that this will have in that surplus funds which are predicted will not be returned to revenues if this request is approved.

Following discussion the Committee then approved the following:

That a new scrubber/sweeper be purchased for the Farmers' Market at an estimated cost of \$12,000. plus applicable taxes to be financed from the anticipated surplus in the 1992 City Clerk's Department Budget.

Note: Alderman Drury opposed.

(b) Purchase - two colour head for offset printing press - Print and Mail Section.

The Committee was in receipt of a report from the Acting City Clerk dated 1992 November 13, respecting the above-noted matter.

Discussion had ensued with respect to Alderman's Drury comments further to the previous recommendation on the advisability of approval expenditures to be paid for from predicted surplus funds.

The Committee then approved the following:

That a two colour head for the existing offset printing press in the Print and Mail Section of the City Clerk's Department be purchased at an estimated one time cost of \$8,000. plus applicable taxes to be financed from the anticipated surplus in the 1992 City Clerk's Department Current Budget.

Note: Alderman Drury opposed.

9. BUILDING COMMISSIONER

Development Charges By-law 90-74.

The Committee was in receipt of a report from the Building Commissioner dated 1992 November 13, respecting the above-noted matter and he was requested to provide information to the Committee with respect to this proposed amendment to the City of Hamilton Development Charges By-law.

The Committee then approved the following:

- (a) In that infill development for commercial and industrial properties through conversion or construction on an existing previously developed lot, imposes a demand for services less than that required for new development, full credit shall be given under the City of Hamilton Development Charges By-law #90-74 for buildings existing on the site within the 10 year period before enactment of the By-law on 1990 March 27; and,
- (b) That the above policy be forwarded to the Hamilton-Wentworth Region for consideration in order to harmonize the application of the City and Regional Development Charges By-laws.

10. CHIEF ADMINISTRATIVE OFFICER & MANAGER OF PURCHASING

Disposal of Surplus Goods - Purchasing Policy Number 9.

Discussion ensued with respect to the amended page which was sent out to members of the Committee prior to the Committee meeting in substitution for the incorrect attachment which had been included in the agenda. Some confusion ensued with respect to this and it was clarified that the attachment represents the original Corporate Policy with respect to the Disposal of Surplus Goods and that the recommended Policy is contained on the recommendation page of the Item.

The Committee directed that the proposed Corporate Policy Number 9 be amended by including words "for the appraised amount" at the end of paragraph 2, respecting the offer of any unusable goods or equipment to other City Departments.

It was also amended that the reference to those persons not eligible for bidding on goods or equipment clarify that elected officials should read elected "City" officials.

The Committee then approved the following amended recommendation:

- (a) That Purchasing Corporate Policy Number 9 be rescinded and the following substituted in lieu thereof:

Where goods or equipment are surplus to the needs of any City Department the Manager of Purchasing shall be so notified.

The Manager of Purchasing shall offer any useable goods or equipment declared surplus first to other City Departments, second to the Region and other Area Municipalities, and thirdly to other public agencies within the Co-operative Purchasing Group for the appraised amount.

If, after this process, there are still goods or equipment to be disposed of, then, upon the approval of the Chief Administrative Office, the Manager of Purchasing may cause them to be sold through sealed bids or public auction.

No employee, elected City official, member of the immediate family of any employee or elected City official, or agent on behalf of any employee or elected City official, shall bid on the sale of any goods or equipment whether by sealed bids, public auction or otherwise.

Only those municipalities and public agencies within the Co-operative Purchasing Group which have adopted policies similar in content and intent to this Policy shall be permitted to participate in the disposal of their assets through any public auction sale or sealed bid process to be conducted by the City of Hamilton.

For the purpose of this policy:

"employee" shall mean any employee, appointed official, or director, of the Corporation of the City of Hamilton, its Local Boards, or the Hamilton Entertainment and Convention Facilities Inc., and;

"immediate family" shall mean any parent, step-parent, spouse, common law spouse, same sex spouse, child, step-child, brother, sister, step-brother, or step-sister.

- (b) That all municipalities, and public agencies within the Co-operative Purchasing Group which have participated in the City of Hamilton's disposal of surplus goods or equipment by sealed bid or public auction be advised of this new policy.

11. CORRESPONDENCE

Robert Duncan Bouskill - Taxation.

The Committee was in receipt of two letters of correspondence forwarded to the Mayor by Mr. Robert Duncan Bouskill dated 1992 October 15 and 1992 November 5, respecting his views with respect to Taxation.

Some discussion ensued with respect to these documents and the Committee agreed to receive and take no action with respect to these correspondence documents.

12. REFERRAL FROM CITY COUNCIL**Office Supply Tender.**

The Committee was in receipt of a memorandum from the Acting City Clerk dated 1992 November 13, confirming that the recommendation for the appointment of the Office Supply Contract be referred back with instructions to the Finance and Administration Committee as per the direction of City Council at its meeting held Tuesday, 1992 November 10. The memorandum from the Acting City Clerk advises that Council's instruction is that the four tenderers for the Office Supply Contract be invited to speak to the Finance and Administration Committee.

The Chairperson spoke to the Committee with respect to this matter and requested clarification from the Committee members on whether they are comfortable with having tenderers at the end of the table and the resulting position that places Committee members in.

Further discussion ensued with this matter and the Committee agreed that they would follow Council's instruction and invite the four tenderers for the Office Supply Contract to come and speak to the Finance and Administration Committee.

Note: Alderman Ross and Alderman Cooke opposed.

ADDED - Referral from the Parks and Recreation Committee - Financing Purchase of Table - Tiger-Cat Wall of Fame Dance

The Committee was in receipt of a memorandum from the Secretary of the Parks and Recreation Committee dated 1992 November 17, respecting the above-noted matter. The Committee was also in receipt of a recommendation from the Treasurer dated 1992 November 18, respecting the proposed financing for this expenditure. The Committee approved the following:

That the amount of \$125. for the purchase of a table (10 people) for attendance at the "Tiger-Cat Wall of Fame Dance" to be held 1992 November 20, as recommended by the Parks and Recreation Committee at its meeting held 1992 November 17, be charged to the Unclassified Account, Centre 24201.

Note: Alderman Copps opposed.

ADDED - Alderman B. Morelli - Terms of Reference & Mandate - City of Hamilton Anti-Prostitution Task Force

The Committee was in receipt of a memorandum from the Secretary of the Finance and Administration Committee dated 1992 November 18, attaching a memorandum from Alderman Morelli with respect to the Terms of Reference & Mandate for the proposed City of Hamilton Anti-Prostitution Task Force. The Secretary's memorandum pointed out that the Committee had already approved the authorization of the Task Force and requested that Alderman Morelli report back to them with respect to the Terms of Reference and Membership Composition. This approval was given at the Committee's meeting on Thursday, 1992 September 24.

The Committee then approved the following:

For the information of the members of City Council, the Finance and Administration Committee has approved the formation of an Anti-Prostitution Task Force for the City of Hamilton with the following Terms of Reference and Mandate:

- (a) That membership on the Task Force, excluding 2 members of City Council, will not exceed twenty (20) in number; and,
- (b) That members of the Task Force will include a core membership of one individual from the following organizations:
 - (i) Department of Health
 - (ii) Department of Social Services
 - (iii) Department of Regional Police
 - (iv) Hamilton-Wentworth School Boards
 - (v) Neighbourhood Associations
 - (vi) Mayors Race Relations Committee
 - (vii) Legal Department
 - (viii) Member of the Hamilton Business Community
 - (ix) Department of Culture and Recreation
- (c) That the balance of the Task Force membership will be comprised of other interested citizens in the community, subject to selection by the Chairperson and the core Task Force members; and,
- (d) That Alderman Bernie Morelli, be appointed as the initial Chairperson of the Committee, and that the Task Force determine their own structure and methods of proceeding; and,
- (e) That the Chief Administrative Officer, in conjunction with the necessary City Officials, ensure that the required secretarial support staff is provided to the Task Force; and,
- (f) That the Mandate of the Task Force will be:
 - (i) To review, study and assess all aspects of prostitution in the City of Hamilton, with particular emphasis on its impact in neighbourhoods and the City in general; and,
 - (ii) To identify specific problems and develop effective responses to them; and,
 - (iii) To liaise with all jurisdictions which interface with prostitution activity and to develop and implement programs and recommendations to more effectively counter prostitution activities; and,
 - (iv) To develop effective programs, in conjunction with all interfacing agencies, in order to educate and train residential neighbourhoods to more effectively respond to localized prostitution activity; and,
 - (v) To communicate the progress of its work and to make recommendations to Hamilton City Council through the Finance and Administration Committee, on a regular basis.

ADDED - Alderman Agostino - City Slogan Contest

The Committee was in receipt of a recommendation from Alderman Agostino dated 1992 November 13, respecting a City Slogan Contest.

A considerable amount of discussion ensued with respect to this matter and the Committee approved the following:

That approval be given to pursuing the creation of a new slogan for the City of Hamilton and that a Sub-Committee be formed to investigate and report back to the Finance and Administration Committee with respect to a methodology for doing so.

Recorded vote:

Yeas: Drury, Agostino, Copps, Agro

Nays: Ross, Mayor, and Cooke

Motion carried.

ADDED - Authorization to attend - Alderman W. McCulloch - FCM Meeting

Mayor Morrow spoke to the Committee with respect to an upcoming FCM Meeting in Ottawa, respecting the Chinese Open Cities Projects Twinning Workshops. The Mayor requested authorization for Alderman McCulloch to attend this as a City representative. It was agreed that this authorization be approved subject to further information on this Workshop being forwarded to all members of the Finance and Administration Committee prior to City Council.

The Committee then approved the following:

That Alderman W. McCulloch be authorized to represent the City of Hamilton at an F.C.M. meeting in Ottawa the last part of 1992 November, respecting Chinese exchanges.

13. PRIVATE AND CONFIDENTIAL AGENDA

The Committee then moved into an In-Camera Session to discuss matters of a Private and Confidential nature.

REGULAR SESSION

The Committee then moved back into Regular Session.

The Committee approved the following:

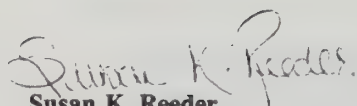
That Ms. Patrice Noé Johnson's contract as City Solicitor be renewed for a five-year period commencing 1993 March 13, under the terms and conditions as set out in the employment contract.

15. ADJOURNMENT

There being no further business, the meeting then adjourned.

Taken as read and approved,

**ALDERMAN D. ROSS, CHAIRPERSON
FINANCE AND ADMINISTRATION COMMITTEE**


**Susan K. Reeder
Secretary
1992 November 19**

B.
(i)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1992 November 26

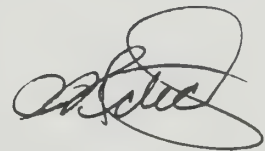
REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Mr. J. J. Schatz
City Clerk

SUBJECT: Use of the name "Hamilton"

RECOMMENDATION:

That City Council consent to the use of the name "Hamilton" in the proposed incorporation of the "Hamilton Program for Schizophrenia".



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

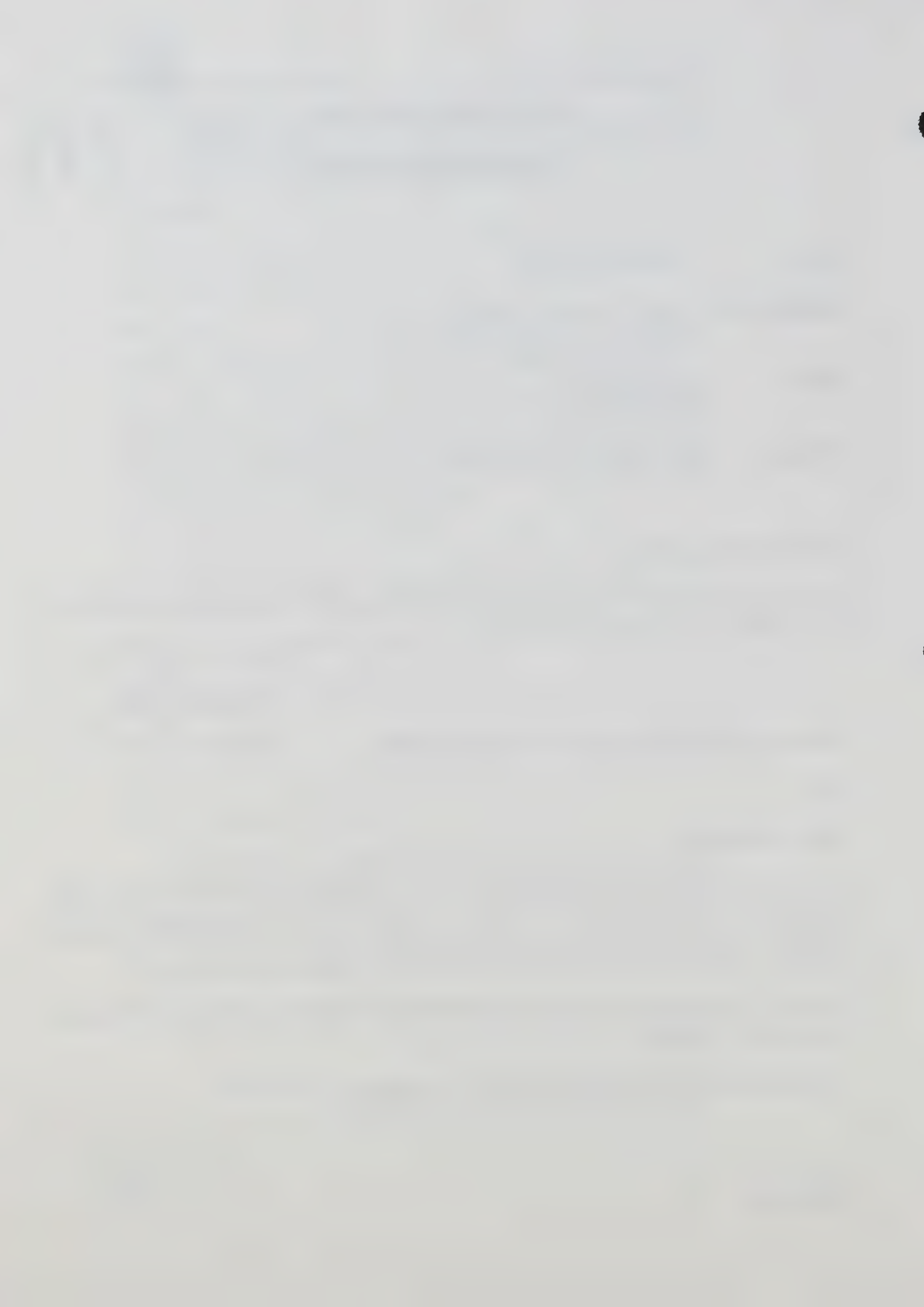
BACKGROUND:

The Hamilton Program for Schizophrenia has been operating as a program of C.S.V.R. Schizophrenia Inc. since 1984. C.S.V.R. Schizophrenia was incorporated in 1977. Application has been made to the Ministry of Consumer and Corporate Affairs to have the Hamilton Program for Schizophrenia incorporated as a separate entity.

Council's approval of the use of the name Hamilton is required by the Ministry of Consumer and Corporate Affairs.

A brochure outlining the Program is herewith attached for information.

SKR/dbm
Attachment.



.....

The Hamilton Program for Schizophrenia (H.P.S.) originated as a treatment unit of the Hamilton Psychiatric Hospital in the early 1970s. Our agency became an independent, non-profit, community-based organization funded by the Ministry of Health in 1982.

H.P.S. is a comprehensive, community-based treatment and rehabilitation agency. We are dedicated to working on a long-term basis with adults who have schizophrenia. Our objective is to provide opportunities for clients to succeed and be satisfied with their day-to-day lives in the community.

We offer education and training to health care students and professionals. Consultation services are available on treatment, rehabilitation and community planning.

Also, we investigate the factors influencing the rehabilitation of persons with schizophrenia and evaluate the effectiveness of our services.

.....

**Hamilton Program for
Schizophrenia**

102-350 King Street East
Hamilton, Ontario
L8N 3Y3

Phone: (416) 525-2832
Fax: (416) 546-0055

**Funded by
Ministry of Health
Province of Ontario**

**Affiliated with the
Hamilton Psychiatric
Hospital**

**Clinical Teaching Unit
Affiliated with
McMaster University**



HAMILTON

PROGRAM FOR

SCHIZOPHRENIA

The majority of clients entering our program have had many previous hospitalizations and difficulties with living in the community. Conventional treatment services have not been sufficient to meet their needs.

In response to these challenges, clients work with their case manager and psychiatrist to develop an individually tailored treatment and rehabilitation plan. Crisis intervention, housing and financial support, life skills training, group and family programs, recreational activities and vocational support are among the resources available.

If the additional support of hospitalization is required, clients are admitted to beds at the Hamilton Psychiatric Hospital specifically designated for H.P.S. clients. This unique feature of our program allows the client's psychiatrist and case manager to continue to coordinate treatment even while hospitalized.

For many with schizophrenia, life in the community has meant having their continuing needs met by family members at home. Not surprisingly, these caregivers can feel overwhelmed by the responsibilities and lack of support during crises. We have responded to this situation by supporting our clients to live outside the family home.



REFERRALS

Inquiries are welcome from potential clients, families and professionals.

Prospective clients who have schizophrenia should be between 18 and 35 years of age. They have identified their need for special support to achieve their long-term goals for living successfully in the community.

For more information, please contact our Admissions Coordinator or the Clinical Director.

SPECIAL SERVICES

H.P.S. provides educational experiences for students and health care professionals on case management, treatment, psychiatric rehabilitation and community care for people with long-term psychiatric disabilities.

Speakers are available to community groups who wish to learn about schizophrenia and approaches to treatment and rehabilitation.

For further information contact the Director of Education or the Executive Director.

B.
(ii)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1992 November 19

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: J. J. Schatz
City Clerk

SUBJECT: Civic Awards - Hamilton-Wentworth Aquatic Club

RECOMMENDATION:

That Section 22 of the EIGHTEENTH Report of the Finance and Administration Committee for 1992 respecting the presentation of Civic gold pins to members of the Hamilton-Wentworth Aquatic Club be amended by deleting the name "Shannon Clark" and inserting in lieu thereof, the names "Tina Scott" and "Erin Dermody" as members eligible for this award.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The number of gold pins to be presented will increase by one. The cost of this additional pin is approximately \$25.00. **This account is in Overdraft.**

BACKGROUND:

City Council at its meeting held 1992 September 29 approved the presentation of 15 civic gold pins to members of the Hamilton-Wentworth Aquatic Club.

The Vice-President of the Hamilton-Wentworth Aquatic Club submitted a letter to the City Clerk's Department on 1992 November 13 advising of an error in the list of members eligible for civic gold pins for winning the 1992 Provincial Age Group Swimming Championship, which increased the total pin count from 15 to 16.

The presentation of these Civic Awards will be made at the 1992 December 8 meeting of City Council.

B.
(iii)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1992 November 26

20 1992

REPORT TO: Mrs. Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: J.J. Schatz
City Clerk

SUBJECT: Use of Balcony for Chanukah Celebrations

RECOMMENDATION:

- (a) That approval be given to the request of the Jewish Community Centre of Hamilton-Wentworth to place their Chanukah Menorah on the balcony outside the Council Chambers from Friday, 1992 December 18 to Tuesday, December 29.
- (b) That a representative of the Jewish Community Centre be granted access to the balcony at approximately 7:00 p.m. each evening during this period to light the Menorah.
- (c) That the City Clerk be granted the authority to approve of a similar use in future years provided it does not interfere with any other activity.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The placing of the Menorah on the balcony outside Council Chambers is a yearly event. The "lighting" of candles is actually done by adding a light bulb to the Menorah each evening.

cc: Mayor's Office
Rob Swan, Manager, Property Maintenance Division
Information Desk
File

C.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1992 November 30

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Stella Glover, Secretary
Farmers' Market Sub-Committee

SUBJECT: Market Fees for 1993

RECOMMENDATION:

That the Hamilton Farmers' Market Fee Schedules, reflecting a two (2%) percent increase for 1993 and attached hereto as Appendix "B", be adopted to replace the Fee Schedule previously approved by the Finance and Administration Committee and City Council which, by oversight, did not include the Fees relating to Stands 70a, 72a, 92, 176 as well as page 2 of the said Fee Schedule.



Stella Glover

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: N/A

Additional revenues for 1993 approximately \$8,801.00

BACKGROUND:

At its meeting of 1992 November 04, the Hamilton Farmers' Market Sub-Committee was in receipt of a recommendation from the Manager of the Farmers' Market for a 2% increase in Market Fees for 1993. The Market Manager advised the Sub-Committee that "In view of the current Economic Climate, the increase will reflect accordingly".

The Hamilton Farmers' Market Sub-Committee approved a 2% increase in Market Fees for 1993 and sent the recommendation to the Finance and Administration together with Schedules which, by oversight, did not include Fees relating to Stands 70a, 72a, 92, 176 as well as page 2 of the Schedule.

This recommendation is being sent to the Finance and Administration Committee in order that the appropriate Fee Schedule for 1993 Market Fees may be adopted.

SG/dbm

cc: Alderman D. Agostino, Chairperson, Hamilton Farmers' Market Sub- Committee
Mrs. S. Miller, Market Manager, Hamilton Farmers' Market
Mr. A. Zuidema, Law Department

SCHEDULE "B"

PART 1: PRODUCERS' AND DEALERS' FEES

Stand Number	Location	Amount of Producers' and Dealers' Fees		
		Monthly	Daily	YRLY
1 to 8	(Refrigeration Units)	275.00	N/A	3300.
12 to 18	(Refrigeration Units)	275.00	N/A	3300.
22	(Refrigeration Units)	275.00	N/A	3300.
9,10,11	(Refrigeration Units)	230.00	N/A	2760.
19,20,21	(Refrigeration Units)	230.00	N/A	2760.
23 to 46	RAMP	160.00	26.00	1920.
47 to 62A	North Wall - Main Floor	160.00	26.00	1920.
63 to 70	West Wall - Main Floor	160.00	26.00	1920.
71 to 95	South Wall - Main Floor and Under Ramp	160.00	26.00	1920.
96 to 100	Loading Docks (from 7:30am to 4:00pm)	160.00	26.00	1920.
101 to 111	East Wall - Main Floor	160.00	26.00	1920.
112 to 143	Stands in Middle from East to West (North Side)	160.00	26.00	1920.
144 to 175	Stands in Middle from West to East (South Side)	160.00	26.00	1920.
30a,36a,37a,46a		89.00	12.00	1068.
70a,72a		67.00	12.00	804.
92		225.00	26.00	2700.
176	Coffee Shop	320.00	N/A	3840.

PART 2: DEALERS' FEES PAYABLE IN ADDITION TO FEES PAYABLE UNDER PART 1

<u>Stand No.'s</u>	<u>Dealers' Fees</u> <u>Per Annum</u>
1 to 176	\$ 91.00

PART 3: PRODUCERS' AND DEALERS' FEES FOR ADJACENT STANDS

Fee for one stand when available, immediately adjacent to a stand for which an annual fee is paid in advance..... \$ 7.00 per day

PART 4: FRIDAY MARKET FEES

8 FT. Refrigeration Unit	\$ 17.00 per day
12 FT. Refrigeration Unit	\$ 21.00 per day
Regular Stands	\$ 12.00 per day
Each Additional Stand	\$ 7.00 per day
Coffee Shop	\$ 23.00 per day
Daily Users' Fees	\$ 26.00 per day

CITY OF HAMILTON
- RECOMMENDATION -

D.

DATE: 1992 November 25

REPORT TO: S. K. Reeder, Secretary
Finance and Administration Committee

FROM: P. Noé Johnson
City Solicitor

SUBJECT: Consolidation of By-law No. 81-180 (and amendments
thereto) re: Hamilton Farmers' Market

RECOMMENDATION: (a) That By-law No. 81-180 and the amendments thereto, namely, 81-218, 81-267, 81-285, 81-338, 82-34, 82-59, 83-024, 84-277, 84-278, 86-37, 86-60, 86-339, 86-340, 87-60, 87-112, 87-324, 87-352, 88-196, 88-269, 89-372, 90-155, 90-356, 92-037, be repealed and the attached consolidated Farmers' Market By-law be passed; and

(b) That the said consolidated Farmers' Market By-law include the 1993 Hamilton Farmers' Market Fee Schedule.

"P. Noé Johnson" per: P.H.
P. Noé Johnson

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: N/A

DISCUSSION: There have been numerous amendments to the current Market By-law which was passed in 1981. All these amendments have made the Market By-law cumbersome to deal with. As it is anticipated that there will be a number of amendments proposed to the Market By-law next year, a current full consolidation is desirable.

The only changes included in the enclosed consolidation by-law are for grammatical/clarification purposes and to include the 1993 Hamilton Farmers' Market Fee Schedule.

AZ:bd
Attachment

The Corporation of the City of Hamilton

BY-LAW NO.

TO CONSOLIDATE:

THE HAMILTON FARMERS' MARKET BY-LAW No. 81-180
and amendments thereto enacted between 1981 and 1992
into one by-law, AND TO
incorporate the Hamilton Farmers' Market 1993 Fees Schedule

WHEREAS of The City of Hamilton Act, 1964 provides for The Corporation of the City of Hamilton passing by-laws respecting markets;

AND WHEREAS subsection 72 of section 210 of The Municipal Act, R.S.O. 1990, Chap. M.45 authorizes a municipality to enact by-laws for establishing, maintaining and regulating markets;

AND WHEREAS the market established under By-law No. 81-180 has been moved to a new location in Lloyd D. Jackson Square;

AND WHEREAS it is desirable to enact a by-law in accordance with The City of Hamilton Act, S.O. 1964, c. 130 and The Municipal Act, R.S.O. 1990, Chap. M.45, s. 210, ss. 72

NOW THEREFORE the Council of The Corporation of the City of Hamilton enacts as follows:

Interpretation

1. In this by-law:

(a) "City Corporation" means The Corporation of the City of Hamilton;

(b) "City Council" means the Council of The Corporation of City of Hamilton;

(c) "committee" means the Legislation Committee of the City Council.

(d) "dealer" means a person who does not own or lease and operate a farm, and who does not sell the produce grown thereon from his stand on the market for any part of the year;

(e) "Hamilton Farmers' Market" or "Market" means the public market of the City Corporation located in Phase 7 of the Lloyd D. Jackson Square;

(f) "holiday" means and includes every

- (i) Sunday,
- (ii) New Year's Day,
- (iii) Good Friday,
- (iv) Easter Monday,
- (v) Victoria Day,
- (vi) Dominion Day,
- (vii) day appointed as a Civic Holiday by the City Council,
- (viii) Labour Day,
- (ix) Christmas Day,
- (x) Boxing Day,
- (xi) birthday, or day fixed by Proclamation of the Governor General, for the celebration of the birthday of the reigning sovereign,
- (xii) day appointed by Proclamation of the Governor General or the Lieutenant Governor in Council as a public holiday or for a general fast or thanksgiving,
- (xiii) the following Monday, where any holiday falls on the immediately preceding Sunday;

(g) "market day" means any Tuesday, Thursday or Saturday which is not a holiday and, when any Tuesday, Thursday or Saturday is a holiday, then the day before it, and includes any other day which may from time to time be designated by the City Council as a market day;

(h) "market hours" means the hours during which the market premises shall be open on a market day, as provided in section 5a;

(i) "Market Manager" means the person appointed by the City Council to manage the market;

(j) "material" includes tables, chairs, furniture, equipment, packaging material, storage cupboards, garbage or any other things connected with the use of the stand;

(ja) "non-market day" means a day other than a market day;

(k) "producer" means a person who owns or leases and operates a farm, and sells the produce grown thereon from his stand on the market for any part of the year;

(l) "stallholder" means a person to whom the Market Manager has assigned a stand;

(m) "Stand" means:

- (i) the area of the market assigned by the Market

Manager to a stallholder for the sale of his or her produce and food;

(ii) a refrigeration unit and any other area that may be assigned by the Market Manager, or

(iii) the area of the market assigned by the Market Manager for a coffee shop.

2. The "Hamilton Farmers Market" is hereby established.

Duties of Market Manager

3.(1) Except with respect to the provisions relating to the fitness or otherwise of any produce or food for human consumption or any other matter falling within the jurisdiction of the Medical Officer of Health, the Market Manager or any person acting on his behalf and with his authority shall administer and supervise the operation of the market and the enforcement of this by-law, including the following duties:

1. Assign stands to stallholders by number, in accordance with the chart hereto annexed as schedule "A".
2. Provide for the closing of the market at closing time.
3. Ensure that the market is cleared and cleaned to his satisfaction within a reasonable time after closing time.
4. Collect fees prescribed by this by-law.
5. Provide for regular payment of the fees collected to the City Treasurer.
6. Provide the City Treasurer with a proper accounting of all receipts and disbursements.
7. Execute the contract in Form 1, hereto annexed.
8. Act under instructions from the Deputy City Clerk from time to time.
9. Act under instructions from the Chief Administrative Officer as transmitted by the Deputy City Clerk.

Medical Officer of Health

4.(1) No person shall sell, offer for sale or expose for sale any food on the market without prior approval of the Medical Officer of Health of the Hamilton-Wentworth Regional Health Unit.

(2) The Medical Officer of Health may at any time withdraw his approval where the sale, offer for sale or exposure for sale of any food sold at the market is or may become injurious or dangerous to health.

(3) Where the Medical Officer of Health withdraws his approval, no person shall sell, offer for sale or expose for sale any food on the market.

Who May Sell at the Market

5.(1) No person shall sell, offer for sale or expose for sale

anything on or at the market, who is not the producer thereof or a person regularly employed in its production, or who is not a dealer.

(2) Except as provided in subsection 4 of section 6, no person shall sell, offer for sale or expose for sale anything on or at the market who has not previously entered into a contract in Form 1, other than a person who has been assigned a stand on a daily basis.

(3) For the purpose of subsection 1, a producer includes:

(a) a bona fide producer who, on request, provides evidence in the form of his own statutory declaration that he owns or leases and operates a farm and sells the produce grown thereon from his stand on the market for any part of the year; and

(b) a licensed, registered charitable or religious organization at the discretion of the Market Manager.

5a.(1) The market hours for customers shall be from 7:00 o'clock in the forenoon to 6:00 o'clock in the afternoon of the same day.

(2) The market hours for stallholders shall be as follows:

1. Except as provided in paragraphs 2 and 3, from 4:00 o'clock in the forenoon to 6:00 o'clock in the afternoon of the same day.

2. From 12:00 o'clock midnight on market days immediately preceding a statutory holiday to 6:00 o'clock in the afternoon of the same day.

3. During peak season, for such periods of time as are designated by the Market Manager.

Application for a Stand

6.(1) Every person who is a producer or dealer may apply for a stand.

(2) Every application for a stand shall be made to the market manager.

(3) Except as provided in subsection 4, every person shall, before he is assigned a stand by the Market Manager, enter into a contract in Form 1.

(4) The applicant for the coffee shop stand who is awarded the stand by the City Council, shall enter into a contract with the City Corporation upon such terms and conditions as the City Council may determine including:

- (a) the duration of the contract;
- (b) amount of the fees to be paid.

(5) Except as provided in subsection 4, every contract shall be for a period of twelve months commencing on January 1st and ending on December 31st.

(6) No person shall be assigned more than three stands.

Fees

7. Except as provided in subsection 4 of section 6, every stallholder shall pay a fee in accordance with schedule "B" hereto annexed.

Partnerships

7a. Where a stall is proposed to be held or is held jointly or in partnership by a stallholder, the stallholder shall upon written or oral request of the Market Manager complete Form 2 and deliver the completed form satisfactory to the Market Manager within one week of the request.

Vending from Stands

8.(1) Every person with whom a contract has been entered into under this section shall occupy only the stand mentioned in the contract.

(2) No person with whom a contract has been entered into shall, at any time and for any purpose, occupy any area that is not the stand mentioned in the contract, or any other space in the market.

9. No stallholder shall sell, offer for sale or expose for sale anything in the market except from a stand assigned to him by the Market Manager and for which he has paid the required fee.

Precedence for Occupancy of Stands

10.(1) Dealers and producers shall be assigned by the Market Manager to stands as available.

(2) Every dealer or producer who enters into a contract in Form 1 to pay the rental of a particular stand for the whole of the period from January 1st to December 31st, and pays such rental monthly in advance, shall be entitled on each market day during the currency of the contract to the stand identified in the contract, provided he occupies it before 9:00 o'clock in the forenoon.

(3) Any rented stand which a dealer or producer does not occupy for a minimum of three months in any calendar year shall be posted in the office of the Market Manager for a period of seven days as a vacant stand the following year, and will be made available to any

dealer or producer on a seniority basis.

What May be Sold on the Market

11(a). No person shall sell, offer for sale or expose for sale anything in the market except the following:

1. Honey, flowers, fruit, vegetables, citrus fruits, top quality fresh eggs and home-baked products.
2. Dressed poultry, dressed rabbits, home-processed meat products, fresh fish, fresh meat and dairy products that have been properly processed and refrigerated.
3. Produce that constitutes articles of daily consumption in Ontario produced by any farmer, dairy farmer, market gardener, florist or beekeeper.

11(b). Notwithstanding subsection (a), a stallholder may sell, offer for sale or expose for sale foods for pet consumption, provided that the pet food is:

1. displayed, marketed and sold in dry loose, bulk form only;
2. clearly and conspicuously marked as pet food;
3. displayed, marketed and sold as a product incidental to the sale of goods for human consumption.

12.(1) Notwithstanding any other provision of this by-law, there may be sold, offered for sale or exposed for sale at the coffee shop stand foods and other goods and products usually available at a coffee shop take-out service including:

- (a) coffee, tea, soda pop and other like beverages;
- (b) donuts, cake, pie and other like baked goods;
- (c) candy, ice cream and other like confections;
- (d) sandwiches and other like prepared goods; and
- (e) cigarettes, pipes, pipe tobacco and other like tobacco accessory products.

(2) No foods or other goods and produce referred to in subsection 1, except home-baked products, shall be sold, offered for sale or exposed for sale at any other stand other than the Coffee Shop, except by a licensed, registered, charitable or religious organization, upon the approval of the Market Manager.

Rules Governing Sale of Certain Produce

13. No person shall sell, offer for sale or expose for sale on the market:

- (a) any fresh meat except from a unit equipped with suitable refrigeration and all other necessary facilities; or

(b) any fresh fish except from a unit equipped with suitable refrigeration and all other necessary facilities; or

(c) any poultry except from a unit equipped with suitable refrigeration and all other necessary facilities where prior to sale, offer for sale or exposure for sale, the poultry was dressed promptly after being killed and properly bled, dressed, washed in clean water, refrigerated and then kept continuously at a temperature not over 40 degrees Fahrenheit; or

(d) any rabbit except from a unit equipped with suitable refrigeration and all other necessary facilities where prior to sale, offer for sale or exposure for sale, the rabbit was dressed promptly after being killed and properly bled, dressed, washed in clean water, refrigerated and properly covered with suitable wrapping material and then kept continuously at a temperature not over 40 degrees Fahrenheit; or

(e) cheddar cheese or any other cheese except from a unit equipped with suitable refrigeration and all other necessary facilities, but only where:

(i) the cheddar cheese has been cured for at least sixty days; or

(ii) the other cheese has been either pasteurized or made from pasteurized milk; or

(f) perishable pastry goods except from a unit equipped with suitable refrigeration and all other necessary facilities, but only where the goods have been properly covered and refrigerated promptly after baking and kept continuously at a temperature not over 40 degrees Fahrenheit; or

(g) dairy products except from a unit equipped with suitable refrigeration and all other necessary facilities; or

(h) home-baked bread or other home-baked goods except in a suitable bag or otherwise suitably covered.

Duties of Stallholders

14. Every person who occupies a stand on market day shall comply with the following regulations:

1. Ensure that all persons selling, offering for sale or exposing for sale produce or food are properly attired to the satisfaction of the Market Manager.

2. Not solicit customers by shouting or by the use of sound.
3. Not permit his employees or any other person to solicit customers by shouting or by the use of sound.
4. Conduct all activities in and from his stand in a peaceable and orderly manner to the satisfaction of the Market Manager.
5. Keep and maintain a sign on display above the produce during market hours, readily visible and easily read by customers, bearing his name and address in letters and numbers at least three inches in height.
6. Not sell, offer for sale or expose for sale anything by auction.
7. Not distribute handbills, tracts or any other printed matter of any kind.
8. Not unload any produce, food or material for a stand after 7:00 o'clock in the forenoon, except at a loading dock.
9. Vacate the market and leave the stand clean and clear to the satisfaction of the market manager by not later than 6:30 o'clock in the afternoon.
10. Remove all his produce and food from the market by not later than 7:00 o'clock in the afternoon.
11. Remove all material from the market to the satisfaction of the market manager by not later than 6:30 o'clock in the afternoon.
12. Keep and maintain the loading dock free and clear of all his produce, food and material.
13. Not permit the stand, produce or other material to extend outside of the perimeter of the assigned area.
14. Remove any produce, food or any other material immediately upon request of the Market Manager.
15. Not use or provide electrical facilities additional to the electrical facilities provided in the market.
16. Not use any electrical equipment that is in an unsafe condition and that does not comply with the requirements of Ontario Hydro.
17. Not attach a hose or any other conduit to the water taps provided in the market.
18. Not enter into any electrical or mechanical rooms.

19. Pay the full cost of repairs of any damage resulting from his use of the market.

20. Except a stallholder occupying the Coffee Shop, not cook or heat or apply heat to any food or any other goods or produce in the market.

Duties of Stallholders and Other Persons

15. Every stallholder and every other person shall comply with the following regulations:

1. Not obstruct any aisle, passageway, lane, manoeuvring space, ramp, access driveway or exit, except as provided in paragraph 13.

2. Not obstruct access to fire hose cabinets and exit stairwells.

3. Remove all obstructions immediately upon the request of the Market Manager.

4. Not load or unload other than on the loading docks and any other authorized areas.

5. Not operate the freight elevator, overhead doors or any heating, ventilating or electrical systems in the market.

6. Not use the freight elevator except when accompanying produce, food or material to or from the stand.

7. Not remove security chains except when produce, food and material are removed from or returned to the loading dock.

8. Use overhead doors only in accordance with the procedures set out in written instructions provided to each stallholder by the Market Manager.

9. Not affix signs, placards, posters or any other material, in any way, to the building or any part thereof without prior approval of the Market Manager.

10. Not affix any object to the windows or window frames without prior approval of the Market Manager.

11. Obey all directional signs indicating one-way operation of the Truck Tunnel except when otherwise authorized and controlled by the Market Manager.

12. Not drive any vehicle at a rate greater than 5 kilometres per hour.

13. Not stop, park or leave any vehicle:

- (a) in the market; or
- (b) in the loading dock area; or
- (c) in the tunnel area;

except only for the purpose of and during loading or unloading.

14. Not operate the motor of the motor vehicle during loading or unloading.

15. Remove the key from the ignition lock during loading or unloading.

16. Not stop, park or leave any vehicle at or on the entrance or exit ramps outside of the market building.

17. Enter or leave in a vehicle only at authorized entrances and exits.

18. Not make any noise deemed to be unnecessary by the Market Manager or which may annoy or disturb other persons.

19. Not obstruct the Market Manager in the performance of his duties.

16.(1) Every producer shall sell, offer for sale or expose for sale at the stand assigned to him, only produce or food as a producer.

(2) Every dealer shall sell, offer for sale or expose for sale at the stand assigned to him, only produce or food as a dealer.

Duties of Person On Non-Market Days

16a. Every person shall comply with the following regulations on non-market days:

- 1. Not unload produce before 2:00 p.m. and after 5:00 p.m.; and
- 2. Unload only at the loading dock area.

Removal of Vehicles

17.(1) Where a vehicle is stopped, parked or left contrary to the provisions of this by-law:

- (a) the Market Manager; or
- (b) a police constable upon the oral request of the Market Manager;

may cause the vehicle to be taken to and placed or stored in a suitable place.

(2) All costs and charges for removing, care and storage of the vehicle, if any, are a lien upon the vehicle which may be enforced in the manner provided by section 48 of The Mechanics' Lien Act.

(3) The owner of the vehicle shall pay the costs of removing, care and storage of the vehicle.

Cancellation of Contract

18. (1) Where a stallholder fails to comply with any provision of this by-law, the committee may suspend the contract for a specified period of time or may terminate the contract.

(2) Where the contract is suspended, the stallholder is prohibited from occupying the stand during the period of suspension.

Penalties

19. Every person who contravenes a provision of this by-law is guilty of an offence and on summary conviction is liable to a fine of not more than \$2,000.00, exclusive of costs.

Short Title

20. This by-law may be known and referred to as the Market By-law.

Enactment and Repeal

21. As of January 1, 1993,

(a) This by-law shall be in full force and effect;

(b) By-law 81-180 and its amending by-laws listed below are repealed:

Amending By-law Nos. 81-218, 81-267, 81-285, 81-338, 82-34, 82-59, 83-024, 84-277, 84-278, 86-37, 86-60, 86-339, 86-340, 87-60, 87-112, 87-324, 87-352, 88-196, 88-269, 89-372, 90-155, 90-356, 92-037.

(c) Every reference to By-law No. 81-180 and amendments thereto listed in paragraph 21(b) above, shall be a reference to this by-law.

PASSED this day of , 1992.

Mayor

City Clerk

FORM 1
[Section 6(3)]

HAMILTON FARMERS' MARKET CONTRACT

Commencing:

Ending:

I, (We) the undersigned

(Print Name(s))

hereby undertake and agree without reservation of any kind with The Corporation of the City of Hamilton for the privilege of occupying and using a stand(s) at the Hamilton Farmers' Market, as follows:

1. To pay a fee for the use of the stand(s) for a twelve month term from January 1st to December 31st unless terminated prior to December 31st as set out below, for:

(a)	Stand No.	Fee:
(b)	Stand No.	Fee:
(c)	Stand No.	Fee:

2. To pay the fee referred to above monthly in advance by depositing with the Market Manager twelve postdated monthly cheques at the time of executing this contract, on the understanding that this contract shall terminate if the fees are in arrears in excess of one month.

3. If I (we) have not occupied my (our) stand(s) by 9:00 o'clock a.m. on any market day, my (our) right to occupy and use my (our) stand(s) is forfeited for that day only.

4. This contract entitles me (us) only to the use of the stand(s) referred to in this contract.

5. To give the Market Manager thirty (30) days written notice in the event that I (we) propose to terminate my (our) use of my (our) assigned stand or stands.

6. (1) The refrigeration units whose location and size are described in Schedule "A" to this contract form part of the assigned stand(s).

(2) I (We) will pay and be responsible for all repairs and maintenance costs of the refrigeration units and that Fox Refrigeration Inc. will make all such repairs and provide all such maintenance as are necessary in the opinion of the Market Manager to keep and maintain the refrigeration units in good working order.

- 2 -

7. That The Corporation of the City of Hamilton shall have the right at any time and from time to time to assign to me (us) a stand(s) in place of the stand(s) referred to above and to increase or decrease the term fee(s) in accordance with the fee(s) for the substitute stand(s) and upon assignment to vacate the stand(s) occupied by me (us) at such time as may be specified to me (us) by the Market Manager.

8. That any stand(s) assigned to me (us) is (are) owned and in possession of the City of Hamilton at all times and I (we) have been given the privilege only of occupying or using the stand(s).

9. I (We) will observe and comply with all public health laws and food laws of Ontario and Canada and with all by-laws, regulations, notices, orders and demands of the City.

10. That I (we) will remove and restore all changes to the stand(s) to its (their) original condition at the time the stand(s) was (were) assigned to me (us) at my (our) sole cost and expense and at no cost or expense to the City.

11. I (We) shall and do hereby indemnify and save harmless The Corporation of the City of Hamilton from and against all actions, causes of action, interest, claims, demands, costs, damages, expenses or loss which the City may bear, suffer or be put to by reason of any damage to property or injury or death to persons as a result of the privilege herein allowed to me (us).

12. That notwithstanding any other provision, this contract will not come into effect and no stand(s) shall be assigned to me (us) unless and until I (we) file proof of a public liability insurance policy in an amount not less than Three Million Dollars (\$3,000,000.00) satisfactory with the Market Manager.

DATED at Hamilton, Ontario this day of , 19 .

.....
Market Manager

**
.....
Signature in Full of Stallholder

**
.....
Address of Stallholder (Please Print)
(Street, City, Province, Postal Code)

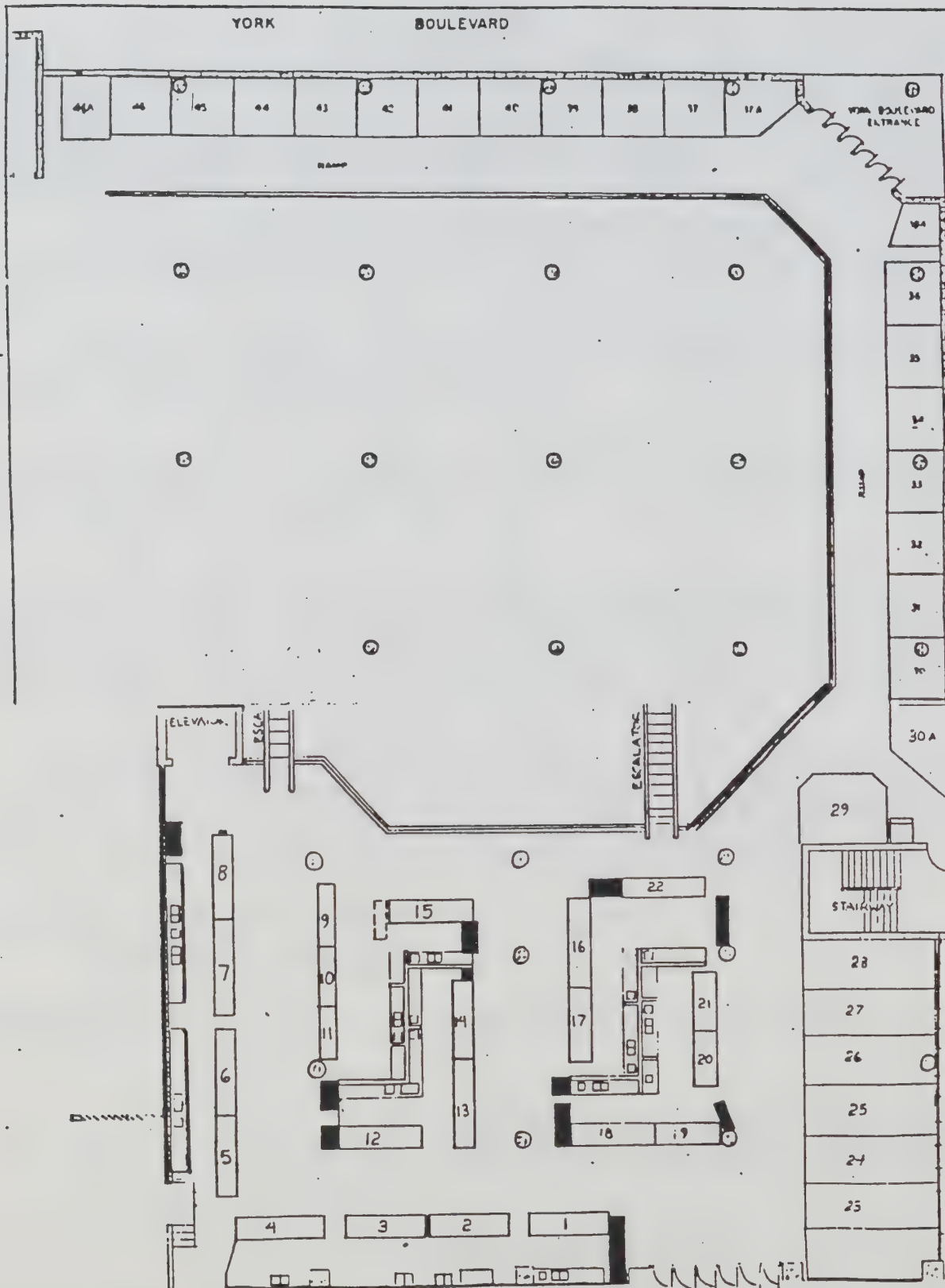
**
.....
Telephone Number

** Each person whose name appears at the beginning of this contract, must sign and provide their address and telephone number.

(Section 7a)

NO. OF STALL	FULL NAMES OF ALL PARTNERS	FULL ADDRESS OF EACH PARTNER AND TELEPHONE NO.	PERCENTAGE INTEREST IN PARTNERSHIP	DATE BECAME A PARTNER	DATE CEASED TO BE A PARTNER	BUSINESS NAME UNDER WHICH PARTNERSHIP CARRIED ON

NOTE: Any changes occurring in the above information after completion of this form are to be reported by all partners within one week after such change to the Market Manager, who may require the completion of a new form, containing the revised information.



■ - ADDITIONAL INSTALLATIONS
 --- - PROPOSED INSTALLATIONS

MARKET MEZZANINE
AND RAMP

PORT OF LOS ANGELES

SCHEDULE A

TRUCK TUNNEL

LOADING DOCKS

ELEVATORS

RAILROAD

STAIR TO UNDERPASS (Level 5 Entry)

STAIR TO UNDERPASS (Level 6 Entry)

Docks: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100.

SCHEDULE "B"

PART 1: PRODUCERS' AND DEALERS' FEES

Stand Number	Location	Amount of Producers' and Dealers' Fees		
		Monthly	Daily	YRLY
1 to 8	(Refrigeration Units)	275.00	N/A	3300.
12 to 18	(Refrigeration Units)	275.00	N/A	3300.
22	(Refrigeration Units)	275.00	N/A	3300.
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PART 2: DEALERS' FEES PAYABLE IN ADDITION TO FEES PAYABLE UNDER PART 1

<u>Stand No.'s</u>	<u>Dealers' Fees</u> <u>Per Annum</u>
1 to 176	\$ 91.00

PART 3: PRODUCERS' AND DEALERS' FEES FOR ADJACENT STANDS

Fee for one stand when available, immediately adjacent to a stand for which an annual fee is paid in advance..... \$ 7.00 per day

PART 4: FRIDAY MARKET FEES

8 FT. Refrigeration Unit	\$ 17.00 per day
12 FT. Refrigeration Unit	\$ 21.00 per day
Regular Stands	\$ 12.00 per day
Each Additional Stand	\$ 7.00 per day
Coffee Shop	\$ 23.00 per day
Daily Users' Fees	\$ 26.00 per day

CITY OF HAMILTON
- RECOMMENDATION -

E.

DATE: 1992 November 16

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Stella Glover, Secretary
City of Hamilton Licensing Committee

SUBJECT: Taxicab Priority List Annual Renewal

RECOMMENDATION:

- (a) That the attached list of 274 names of individuals who have renewed their names on the Taxicab Priority List, in accordance with By-law 89-249, be received for information and the list forwarded to City Council for their information.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

Stella Glover

BACKGROUND:

At their meeting of 1992 November 11 the City of Hamilton Licensing Committee was in receipt of the following report from the Manager of the Licence Division. The Committee approved the attached Taxicab Priority List and made the foregoing recommendation.

"On August 21, 1992, a Reminder Notice was sent by ordinary mail to 262 persons on the Taxicab Priority List (321 (1991) - 59 = 262); the remaining 59 persons had paid the \$53.00 fee to renew their names on the Priority List between January 1, 1992 and August 21, 1992.

In addition to the sending of the Reminder Notices, similar Notices were posted at the three Taxi Brokerages and Taxicab Inspection Office.

Finance and Administration Committee
Re: Taxicab Priority List Annual Renewal

... 2

As a result of the sending of the Reminder Notice on August 21, 1991 and the posting of Notices, a total of 215 persons renewed their names on the list with the payment of \$53.00. In total, 274 persons paid \$53.00 to renew their name on the Priority List.

The list may change as the Committee deals with Taxicab Priority List appeals."

cc: Alderman T. Cooke, Chairperson
City of Hamilton Licensing Committee

Mr. S. Dembe, Licence Division Manager

**CITY OF HAMILTON
TAXICAB PRIORITY LIST**

NOTE: Plate issuances are NOT automatic for any reason.
All applications are considered within the terms
and conditions contained in relevant by-laws as
enacted by Hamilton City Council.

All addresses without the name of a City/Town are located
within the City of Hamilton.

EFFECTIVE: JULY 25, 1989 - City Council
REVISED: Sep. 30, 1992 - Licensing Committee

APPLICATION DATE YR/MO/DAY	NAME	ADDRESS	PHONE NUMBER
69.4.21	Vivian Philips	700 Upper Kenilworth #1011	387-4680
71.11.17 (Medical deferment - March 12, 1987)	Heinz Kruger	468 James Street North	
73.5.11	Lou Parco	751 Auburn Cr. Burlington	637-1402
75.8.18	Simon Hishmeh	74 Garden Crescent	389-0397
75.9.15	Hassan Agha	35 Fennell Avenue West	387-4058
78.1.25	Barbara Jean O'Neill	R. R. #2 Nanticoke, Ont.	776-2310
78.2.1	Marilyn Majoros	501-99 Herkimer Street	528-8607
78.2.13	Paul Hathaway	136 Gage Avenue South	547-8889
78.2.15	John Donald	270 Kensington Avenue North	545-6230
78.2.15	Theresa Donald	270 Kensington Avenue North	545-6230
78.2.15	Roman Jankevicius	12 Bernard Street	577-2775 549-1455
78.2.16	Cecil Snow	25 Carene Avenue	561-6789
78.2.23	Robert Offen	1165 Fennell Ave. E. #505	383-6127
78.3.7	George Kepenyas	50 Governor's Road #901, Dundas	628-4939
78.4.3	Hans Wienhold	517 Stone Church Road West	387-6296

78.4.17	Khalil Zourob	404 Upper Ottawa Street	575-1232
78.7.24	Ishar Singh Thiara	2055 Deer Run Avenue Burlington	335-4375
78.12.5	William T. Winship	262 Tragina Avenue North	545-1522
79.1.2	George J. Racik	81 Victoria N. Effort Sq PO 91093 L8N 4G3	525-8934
79.3.30	Joseph Kubina	13 Warwick Road, Stoney Creek	664-4282
79.4.3	Peter C. Eldridge	136 Bay Street S. #607	525-9576
79.5.9	Muriel Truelove	31 Fern Place	383-5922
79.5.9	John Driscoll	9113 Twenty Road, Mount Hope	679-6089
79.5.9	Ken Muschik	375 Melvin Avenue #3	547-5970
79.5.9	John Pope	566 King Street East	529-1034
79.5.9	Gordon Simigian	59 Earl Street	544-5850
79.5.9	Gary A. Vere	121 Hunter St. W. #1110	523-1310
79.5.9	Richard M. Stolman	75 Queen Street North #1904	522-0080
79.5.10	Gerald J. McRoberts	66 Greendale Unit 15	385-3643
79.5.10	Garry C. Gardiner	644 Main Street West #1018	523-6106
79.5.10	Petros Iliou	182 Rothsay Avenue	548-6405
79.5.10	Steve Iliou	78 Garden Crescent	575-5986
79.5.10	Norman L. Domenico	107 Belmont Ave.	549-1385
79.5.11	Norman G. Chatten	536 James Street North	529-4984
79.5.11	June Luke	110 San Remo Drive	387-0350
79.5.11	Donald Fraser	170 Prospect Street South	544-8791
79.5.14	Judith Offen	1165 Fennell Ave E. #505	383-6127
79.5.15	Daniel Gagnon	459 Knightbridge Cr. Ancaster	648-0689
79.5.16	Sydney Sinclair	23 Spring Street #39	529-5024
79.5.17	Edward J. Halloran	111 South Bend E.	385-9110

79.5.18	Walid Chafic	1420 Garth Street, #39	388-0402
79.5.18	Leopauld G. Beauchamp	175 West Avenue North	525-9348
79.5.22	Yair Ziser	39 Yarmouth Court	527-1600
79.5.23	Hannibal Rizzuto	33 Nellida Cr R R #1 Ancaster	383-3206
79.5.28	Malcolm R. Moore	113 Highway #8, Dundas	627-0283
79.5.28	Colin O'Rourke	75 Wendover Drive #111	
79.5.28	William D. Cranston	493 Mohawk Road West	574-2489
79.6.1	Thomas G. Brown	9 Lamoreaux Street #70	522-0927
79.6.4	Lynne B. Clay	633 Upper James #210	383-1943
79.6.6	Leonard Willetts	159 Prospect St. S., #101	544-8502
79.6.26	Gerald J. Tremblay	377 Charlton Avenue West	525-7142
79.6.26	Raymond Picken	151 Stinson Street #7	524-24379
79.6.28	Earl J. Shaidle	120 Strathcona Ave. N #319	523-0041
79.7.5	Stan Krok	75 Queen Street North, #1903	522-8877
79.7.12	Wainwright Cruickshank	56 Yorkdale Cr. Stoney Creek	578-7930
79.7.13	Gordon Cumming	9 Stroud Road	
79.8.15	Adnan Shedhadeh	44 Queen Street North, #611	528-6440
79.8.24	Susan D. Jackson	61 Norman Street	545-7645
79.9.11	Sharon Bellamy	350 Britannia Avenue	547-0283
79.10.1	Daniel L. Bernier	35 Beechwood Avenue	549-0234
79.10.5	Lorraine Mooney	26 Gerrick Court	389-8430
79.10.30	William J. Perkins	50 Strawberry Drive	578-4002
79.11.9	Larry Roberge	487 Knightsbridge Ct Ancaster, Ontario	648-2183
79.11.14	Roger Francoeur	15 Isidore Pl. Stoney Creek	578-5872
79.11.19	Michael McLoughlin	819 Lee Ct. Burlington	637-5265

79.12.6	Peter Obratoski	5 Empire Court	560-0635
79.12.17	Zuhair Shihadeh	11 Kendale Ct. #207	574-3864
79.12.18	Dan Bissett	8 Tuer Avenue, Grimsby	945-0131
80.1.14	Antal Takacs	240 Mohawk Road East #608	385-0603
80.2.11	J. Michael Grant	2189 King St. E., B1	547-3599
80.2.12	Marc Stuart Hathaway	14 Twilight Court	560-7135
80.2.14	Yoginder K. Sharma	217 MacIntosh Dr. Stoney Creek	664-1963
80.2.27	Adelia Balice	326 Darlington Court	388-7674
80.2.28	Cosimo Balice	326 Darlington Court	388-7674
80.4.10	James O'Neill	185 East 31st Street	388-2968
80.7.14	Anthony Paul DiCiccio	834 Mohawk Road West	389-9471
80.7.29	Inam-Ur-Rehman	15 Nicklaus Drive, #801	578-7253
80.10.6	Joginder S. Sanghera	3314 Hannibal Rd., Burlington	336-5039
80.10.6	Gurdip S. Soor	85 Brant Haven Drive	560-3690
80.12.5	Mohammad Ahmed	123 Bold Street #38	
80.12.18	William T. Stokoe	93 East 38th Street	575-1230
80.12.22	Kalous Kaloustian	121 Hunter Street West #610	525-0419
80.12.23	Robert Koczerzat	35 Melrose Avenue N.	unknown
80.12.24	Solomon Marcellin	56 Algonquin Ct.	387-2693
81.1.7	Randall G. Cruden	157 Ranwood Ct	575-7121
81.1.20	Michele A. Gilmour	21 Lorne Avenue	
81.2.18	Donald S. McCaskie	126 Wellington St. S. #1	
81.4.8	Nathan Anderson	144 Albion Falls Blvd.	388-1743
81.4.22	John Weiss	8 Brae Crest, Stoney Creek	664-4878
81.4.30	Shirley Hathaway	14 Twilight Court	
81.8.6	Daniel Veltri	413 Britannia Avenue	549-2548

81.10.26	Stephen Jones	85 Halam Avenue	883-9050
81.10.30	Ronald Mladenich	30 Glendale Avenue N #1	547-3668
81.11.24	Wayne Stewart McGregor	241 Edgemont South	547-0480
81.12.14	Elaine Suggett	R R #6 Simcoe, Ontario	428-1870
81.12.16	George Truelove	31 Fern Place	383-5922
81.12.18	Larry E. Fitzpatrick Sr.	418 Paling Avenue	549-5991
82.1.13	Donald Horrocks	858 Upper James Street P O Box 20256, Hamilton	574-1617
82.1.18	Richard Urban	232 Gibson Avenue	545-3970
82.1.28	John Francis Mooney	26 Gerrick Court	389-8430
82.1.28	Anthony Rizzuto	8 Chateau Court	388-3310
82.2.1	Philip Dales	195 Wellington St. S. #143	572-6174
82.2.3	William Earle	275 Wexford Avenue South	544-2613
82.2.8	Drago Basic	1224 Wilson Street	523-0120
82.2.10	Alecia Davis	858 Upper James St. P O Box 20256, Hamilton	574-1617
82.2.26	John C. MacDonald	89 Balmoral Avenue North	544-8554
82.3.18	Theodors Toma	23 Quincy Court	385-9664
82.4.5	Putrus Isak	2020 Cliff Rd. #402 Mississauga, Ontario	524-1465
82.4.14	Jogindar Singh Dhaliwal	563 Queen Victoria Drive	385-7625
82.6.8	Keith Johnson	P.O. Box 65547, Dundas	524-1968
82.6.10	Donna Bourke	81 Sparton Ave. Stoney Creek	664-7310
82.6.24	William Khammo	51 Markham Crescent	561-0195
82.6.24	Andrea Rochelle Rosart	70 Falkirk Drive	383-0168
82.6.30	Paul Robertson	500 Greens Road, #917 Stoney Creek	662-6841
82.7.21	Thomas F. Sebisty	1266 Fennell Avenue East #405	575-0974

82.7.21	Pierre Richard	227 Catharine St. N.	525-0582
82.8.9	Frederick R. Neale	201 Rosslyn Avenue North	549-0326
82.8.31	Valerie Visheau	14 Wedgewood Avenue	573-6343
82.9.16	Ross Cole	9 Longwood Road South, #202	
82.9.21	Dale Martin	162 Tragina Avenue North	544-2265
82.10.8	Richard Sindall	569 Timber Lane, Burlington	637-2603
82.10.18	Harbans Singh Kalsi	43 Sundrop Ct, Ancaster	383-2296
82.11.1	Mark Granby	35 East 23rd Street	
82.11.8	Uffe Mortensen	257 Cope Street	544-2450
82.11.8	William G. Romans	5880 Walkers Road, Mount Hope	679-6689
82.12.1	Sam Veltri	159 Barnesdale Avenue North	544-4241
82.12.17	Elizabeth Jane Milligan	160 Garside Avenue North	549-3900
82.12.17	Tessie Mary Manson	624 Stone Church Rd E	574-3665
82.12.23	Ahmad Malik	1001 Main Street West #822	524-2784
83.1.4	Glen Bridges	21 Garvey Crescent	561-3755
83.1.21	Gurdial S. Kapur	32 Pheasant Place	388-6046
83.2.21	Ronald Geer	85 Barlake Avenue #905	561-7929
83.4.27	Basil W. Scime	123 Rosedene Avenue	387-4769
83.5.18	Devinder Bains	2068 Headon Forest Dr Burlington	336-5983
83.6.9	Sandra Fukumoto	180 Lavender Drive	648-8943
83.7.4	Dane Hathaway	366 Templemead Dr	389-0495
83.8.15	Madan Lal Arora	38 Regis Ct, Stoney Creek	
83.9.1	William A. Gravelle	17 Holly Avenue	549-6548
83.9.19	Brenda Roberge	487 Knightsbridge Cr Ancaster, Ontario	648-2183
83.10.25	Mohinder Singh Lamba	111 Highland Rd West Group c, Box 46, Stoney Creek	578-9468

84.1.26	Lee Micheal Vidovich	97 1/2 John Street South	521-5557
84.1.31	Richard VanKleef	135 Stewartdale Avenue	522-0748
84.7.12	Rudolph A. Cizek	1115 Paramount Dr. #72 Stoney Creek, Ontario	578-3965
84.8.2	Jefferson Lee Singler	687 Penny Lane, Burlington	634-0928
84.10.1	Alan R. Kent Sr.	42 Collegiate Drive Stoney Creek, Ontario	662-6229
84.10.1	Alan R. Kent	67 Northridge Dr. Grp 1 Box 5, Smithville, Ontario	957-2507
84.10.1	Janice Parry Kent	67 Northridge Dr. Grp 1 Box 5, Smithville, Ontario	957-2507
84.10.1	Richard N. Madeleine	703 Rennie Street	547-3294
84.10.3	Collette Roberge	30 Atkins Drive	575-9777
84.10.10	Anthony P. Tartaglia	33 Nellida Cr. R R #1 Ancaster, Ontario	383-3206
84.10.10	Al Reichert	856 Upper James St PO 20213, Hamilton	318-1345
84.10.22	Anne Scime	123 Rosedene Avenue	387-4769
84.10.23	Robert J. Wilson	Box 1021, Hagersville	776-3431
84.10.24	Alphonso Franco	44 Glen Road, #1209	527-4692
84.10.29	Naomi Tasman Bell	172 Sanford Avenue S. #1	570-8894
84.10.30	Paul R. Marshall	60 Birch Avenue	545-5388
84.10.31	Darryl Scott Friend	536 James Street North	529-4984
84.11.20	Bruce Griffith	219 Mohawk Road W	389-4711
84.12.14	Kidane Gebre Zerezhgi-Tewolde	63 Anson Avenue	575-4116
84.12.19	Michael Roth	117 Fairleigh Ave. S. #3	547-6024
84.12.19	Ben Kalika	8313 Twenty Road E	679-6326
84.12.28	Ronald W. Moroz	176 Balsam Avenue South	544-3940
85.1.24	Sukhdev Singh Bhatti	631 Rexford Drive	389-4822

85.2.26	Mohammad Naeem Khan	4 Orphir Road	544-5837
85.3.18	Santokh Dhaliwal	265 MacIntosh Drive Stoney Creek, Ontario	664-7157
85.4.4	Naomi E. Brink	977 Mohawk Road East, #4G	389-9773
85.5.29	Delmer(Wayne)Robinson	55 Victoria Ave. South #602	527-1221
85.5.29	John Miller	168 Rodgers Road	545-8637
85.9.25	Michael J. Bernier	54 Melbourne Street	527-5442
86.1.16	Leonard Roberge	30 Atkins Drive	575-9777
86.1.31	Jack H. Yachouh	315 Queen Victoria Drive	388-7109
86.1.31	Karlís Valodze	78 Dundurn Street North	522-4754
86.2.6	Rudolf J. Weber	66 Afton Avenue	545-3567
86.5.8	Ian E. Morrice	PO Box 3849, Stn C	524-5042
86.7.2	Michael Geer	P.O. Box 3624, Stn C, Hamilton	664-2702
86.7.3	Denise Georgian	166 East 34th Street	388-7657
86.8.5	Shabir Ahmed	177 Templemead Drive	387-2493
86.8.12	Reginald Hackett	960 Stone Church Road East	575-0907
86.8.27	Harmen Bontekoe	7 Imelda Court	383-4646 383-5615
86.9.5	Habte-ab Tecle-Mariam	631 Upper James Street #304	387-4641
86.10.2	Ibrahim Saddik	129 Adis Avenue	575-9156
86.10.20	Nirinder Jit Dhaliwal	33 Twin Oaks Dr.Stoney Creek	573-1641
86.10.23	Peter H. Robertson	33 Robinson Street #204	526-1624
86.12.10	John Fischer	191 Main Street W. #2206	523-6034
86.12.15	Jeff Sindall	300 Mohawk Rd E #57	389-3534
86.12.29	Anthony R. Rizzuto	8 Chateau Court	388-3310
86.12.29	Felita Anderer	440 Quigley Rd.	560-2716

86.12.29	J. Wayne Vanderham	1349 6th Concession Rd W R.R. #2 Branchton, Ont.	578-5225
86.12.29	Lance Vanderham	79 Janet Ct	578-3514
86.12.29	Shahid Butt	6 Elsa Ct	574-6547
86.12.30	Shakil Siddiqui	100 Quigley Road, U121	578-1230
87.1.2	Rob Hathaway	136 Gage Avenue South	547-8889
87.1.5	Basharat Butt	1020 Main Street West	521-0853
87.1.8	William Majoros	28 Elmore Drive	318-0729
87.1.9	Eric Shepherd	295 Sirente Drive	383-7950
87.1.20	Ken A. Watson	125 Meadowlark Drive	388-7015
87.1.26	Wayne Lepine	453 Upper Sherman Avenue	383-3878
87.2.10	Dirk J. Van Boort	99 Grosvenor Avenue North	545-3899
87.2.19	Gordon A. Greb	18 Lord Crt	573-7532
87.2.20	Jaswant S. Purewal	26 Cherryridge Close	561-4783
87.2.23	Edward Seeley	162 Tragina Avenue North	544-2265
87.2.26	Radmila R. Iliou	182 Rothsay Avenue	548-6405
87.3.6	Peter Kalika	8313 Twenty Road East	679-6326
87.3.18	Charles Manning	170 East 23rd Street	388-0579
87.4.21	John R. Kurpeikis	23 Myrtle Avenue	521-3064
87.5.1	Joseph Vanderheyden	6 Peacock Place	383-4202
87.5.7	Chris Griffith	41 Ventura Dr, Stoney Creek	560-7711
87.5.16	Nabo Terika	40 Sherman Avenue North	544-4776
87.5.29	Kenneth C. Reichert	42 Limeridge Road East	388-9218
87.5.29	Cindy F. Blackbarow	775 Concession Street #H-3	318-1345
87.8.31	Alisa A. Bellamy	350 Britannia Avenue	547-0283
87.9.10	Dhaya E Yonathan	872 Upper Gage Avenue #201	575-0630
87.9.10	Laura Sindall Harris	175 Limeridge Road W #D9	575-7998

87.10.8	Bonnie L. Roubos	P.O.Box 3624 Stn C, Hamilton	664-2702
87.10.27	John Scime	13 Beland Avenue South	545-0762
87.11.25	William P. McKenna	633 Upper James Street #110	389-4512
87.12.21	Joseph Varga	112 Barton Street West	529-3763
88.1.4	Berhane Asghedom	240 Mohawk Road East #605	575-1793
88.1.5	Frederick J. Muldoon	45 Cheever Street	
88.1.6	Mario Posteraro	91 Regent Avenue	575-9439
88.1.6	Joe Porco	155 Sawmill Road R R #2 Caledonia, Ont	765-1962
88.1.13	Jagir Multani	29 Tuna Court	388-6167
88.1.14	Gurdeep Braich	287 Morgan Crt, Burlington	332-0030
88.1.18	Charan Bassi	32 Candor Cr., Stoney Creek	643-0093
88.1.20	Brenda Whittaker	111 Teal Avenue, Stoney Creek	662-3790
88.1.29	Mohammad Farooq	16 Fiona Crescent	575-0807
88.2.10	Michael J. Magee	P.O. 23, Millgrove, Ont.	689-7298
88.2.12	James Whittaker	111 Teal Avenue, Stoney Creek	
88.2.15	Michael K. Bezuyen	99 Herkimer Street #902	528-7461
88.2.22	Raphael Kolenko	247 Hwy 8 East Stoney Creek, Ontario	662-8960
88.2.22	Al Arthurs	354 Lake St. Grimsby, Ont.	945-1177
88.2.26	Martha Ferguson	687 Ferguson Rd., Jerseyville	648-3687
88.2.26	Sam Sleiman	149 Ravenbury Drive	575-4804
88.3.8	Paul J. DiCasa	430 Cannon Street East	522-3539
88.3.28	Anthony Vaudin	98 Cheever Street	522-0751
88.3.31	Brian Cosgrove	56 Lochearne Street	524-2325
88.4.19	Rodger McEachern	151 Gateshead Cr. #43	662-1505

88.4.25	Audrey Johnson	36 Huxley Avenue North	545-5107
88.5.4	Pantelis Ilios	629 Upper Horning Road	575-7870
88.5.11	Farrukh Qureshi	128 Guildwood Drive	575-3840
88.6.8	Antonio Papalia	16 Railway Street	527-4835
88.6.24	Ijaz H. Syed	R.R. #2 Lowbanks	774-7761
88.8.7	Ronald Airth	63 Lilacside Drive	389-4133
88.9.6	Claudio Balice	326 Darlington Court	388-7674
88.9.19	Ghulam N. Butt	36 Birchcliffe Crescent	575-8124
88.10.20	Michael G. Ford	107 Victoria Avenue South	529-0892
88.11.4	Robert Maschewski	158 Ironwood Crescent	385-9104
88.11.10	George Hutchinson	201 Stewartdale	547-3067
88.11.16	Sandra Hathaway	136 Gage Avenue South	547-8889
88.12.28	Robert Van Voorst	49 Valery Crt	383-5130
88.12.30	Sudhir Verma	114 Adis Avenue	575-0446
89.1.10	Ronald VanKleef	121 Central Ave., Grimsby	945-0732
89.1.10	Robert Esselment	281 Cranbrook Drive	388-5552
89.1.11	Brent J. Dawson	116 Catharine St. S.	529-9578
89.1.13	Ray Maurice	72 Stone Church Rd. W. Upper James PO 20271 L9C 7M8	577-7244
89.1.24	Jerry Zaraski	30 Clinton Street	545-2359
89.2.2	Wayne J. Sauchuk	36 Arno Street	318-6785
89.2.13	Larry P. E. Broadbent	56 Jameston Avenue	389-9062
89.4.5	Daniel Sullivan	76 Graham Avenue South	547-1449
89.4.24	Mary Button	210 Province Street North	544-7053
89.7.13	Josephine Rizzuto	8 Chateau Crt	388-3310
89.7.26	Peter Rihbany	28 Barton Street East	524-1268
89.8.3	Dimitrios Alkabakopoulos	39 Larkspur Cr. Ancaster	648-0377

89.8.8	Elizabeth Elkan	Jackson Sq.P.O. Box 57263 L8P 4X1	522-3539
90.06.15	William Perks	38 Valery Court	388-8665
90.08.31	Gail Rizzuto	8 Chateau Court	388-3310
91.02.20	Ronald Roberge	487 Knightsbridge, Ancaster	648-2183
91.03.26	Edward C. Beattie	16 Berko Avenue	545-5322
91.04.17	Tokunbo(Dave)Ogunlade	310 East 36th Street	574-3149
91.12.09	Raymond Miller	200 Bay Street S. #208	529-8476 541-5394
92.01/03	Jagtar Singh (Chahal) (DOB: Dec. 10, 1964)	151 Queen Street N. #1004	524-1853
92.01.16	Jagtar Singh (DOB: May 10, 1947)	201 Parkwood Crescent	383-3199
92.03.19	Kevin Morgan	260 East 11th Street	385-8062
92.07.07	James Monahan	1324 Monterey Ave. S. #204	545-7612

F.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1992 November 25

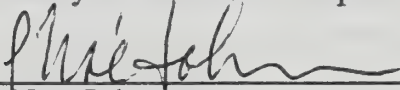
REPORT TO: S. K. Reeder, Secretary
Finance and Administration Committee

FROM: P. Noé Johnson G. Baker, Chief
City Solicitor Hamilton Fire Department

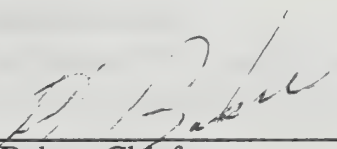
SUBJECT: Repealing of By-law 92-095

RECOMMENDATION:

That By-law 92-095 be repealed.



P. Noé Johnson
City Solicitor



G. Baker, Chief
Hamilton Fire Department

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: N/A

BACKGROUND:

On March 31, 1992, City Council enacted By-law 92-095 which required the installation of smoke alarms and emergency lighting in certain residential buildings. The By-law was to take effect January 1, 1993.

DISCUSSION:

On October 9, 1992, the Province enacted Ontario Regulation 627/92 under the Fire Marshals Act amending the Fire Code (67/87) which requires the installation of smoke alarms and emergency lighting in the same types of buildings which By-law 92-095 would regulate. The Fire Marshals Act states that the Fire Code supersedes all municipal by-laws which create fire safety standards for buildings.

The requirements of Regulation 627/92 are more comprehensive and more stringent than the requirements of By-law 92-095. The Regulation allows the owner two years to comply with the regulation. The building owners can also apply for a further extension of the compliance date to the Chief Fire Official. Therefore, we recommend that By-law 92-095 be repealed.

Bill No.

BY-LAW NO. 92-

A By-law to Repeal By-law 92-095

WHEREAS The Corporation of the City of Hamilton enacted By-law 92-095 on March 31, 1992, respecting the installation of smoke alarms and emergency lighting in residential buildings.

AND WHEREAS the Province of Ontario enacted Ontario Regulation 627/92 on October 9, 1992 to amend Ontario Regulation 67/87 (The Fire Code) to require the installation of smoke alarms and emergency lighting in certain residential buildings.

AND WHEREAS subsection 4 of section 19 of the Fire Marshals Act, R.S.O. 1990, chapter F.17 states that the Fire Code supersedes all municipal by-laws respecting Fire Safety Standards for buildings and other structures and premises.

NOW THEREFORE the Corporation of the City of Hamilton enacts as follows:

1. By-law 92-095 is repealed.

PASSED this day of , A.D. 1992.

Mayor

City Clerk

CITY OF HAMILTON
- RECOMMENDATION -

G.

DATE: 1992 November 26

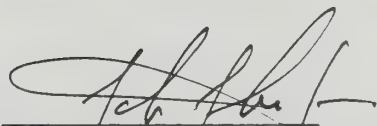
REPORT TO: Ms. Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Mr. John Johnston
Commissioner of Human Resources

SUBJECT: The Hamilton Construction Association and the
Labourers' International Union of North America,
Local 837 (C-061-092)

RECOMMENDATION:

That the contract settlement of the Hamilton Construction Association and the Labourers' International Union of North America, Local 837, Hamilton be received pursuant to the Fair Wage Policy of the City of Hamilton



John Johnston

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

Attached

The Hamilton Construction Association and the Labourers' International Union of North America, Local 837, Hamilton. These rates pertain to Industrial, Commercial and Institutional Buildings.

Duration of Agreement - May 1, 1992 to April 30, 1995

The wage package below is applicable to the following classifications: general labourer, form worker, concrete worker, jackhammer operator, vibrator operator, fork lift operator, pump operator, compressor operator, truck driver, barman, mixerman, pumpman, pre-cast erector, equipment operator and plasterers tender.

<u>Date</u>	<u>Basic Hourly Rate</u>	<u>Vac Pay</u>	<u>Welfare</u>	<u>Pension</u>	<u>Train Fund</u>	<u>Total Package</u>	<u>Ind. Fund</u>	<u>*Wkg. Dues</u>
Aug10/92	\$20.65	\$2.07 (10%)	\$1.60	\$1.32	\$0.52	\$26.26	\$0.10	\$0.40
May 1/93	\$21.20	\$2.17 (10%)	\$1.60	\$1.32	\$0.52	\$26.86	\$0.10	\$0.40
May 1/94	\$22.05	\$2.21 (10%)	\$1.60	\$1.32	\$0.52	\$27.80	\$0.10	\$0.40
Nov 1/94	\$22.49	\$2.25 (10%)	\$1.60	\$1.32	\$0.52	\$28.28	\$0.10	\$0.40

*Includes Provincial Council Dues of five (\$0.05) cents.

New Entries

New entry labourers will be paid 75% of the basic labourers rate for the first 900 hours worked in the I.C.I. sector. Local 837 will determine who the new entries are and credit may be given to members who have demonstrable experience in related sectors of the construction industry. Employers may request new entry labourers from the Local Union Office. Local 837 will advise the Employer of the names and hours of new entry service of any new entry labourer being referred to ensure proper remuneration. It is understood the New Entry Labourers' will be given a training program before being referred to any Employer for work.

Cement Masons

Employees finishing cement shall be paid a premium of one dollar and twenty-five cents (\$1.25) per hour over the base rate.

Refractory (Firebrick) Tenders

Employees tending refractory (firebrick) masons will receive a premium of forty (\$0.40) cents per hour over the base rate.

Masonry (Redbrick) Tenders

Employees tending (redbrick) masons will receive a premium of twenty-five (\$0.25) cents per hour over the base rate.

Working Foremen

A working foreman shall receive a minimum of one dollar and fifty cents (\$1.50) per hour above the basic labourers' rate.

Travelling Expenses

The following is defined as the Metropolitan Area for the purpose of this Agreement:

The area bounded by a line from the south shore of Lake Ontario in a southerly direction on No. 50 side road (west of Winona) to No. 20 Highway, westerly on No. 20 Highway to No. 53 Highway, along No. 53 Highway to No. 52 Highway, northerly on No. 52 Highway to No. 5 Highway, easterly on No. 5 to the Burlington-Oakville town line, and southerly on the said town line to Lake Ontario.

When an employee is required to work beyond the Metropolitan Area as defined in above, he shall receive a travelling allowance at the rate of twenty-eight(\$0.28) cents per kilometer each way. The number of miles in question will be based on the distance from the boundary of the Metropolitan Area to the job site.

PLASTERS' APPENDIX

The conditions in the appendix apply only to those contractors engaged in the plastering trade which includes such work as the taping of drywall, the application of sprayed asbestos, gypsum or liquid materials for the purpose of fire-proofing, and the application of all sprayed plaster textured materials applied to drywall, block and concrete. These conditions supersede any conflicting clauses in the Master Agreement or Hamilton Local Union Schedule.

Wage Rates

Employees engaged in the plastering trade shall be paid a premium of two dollars (\$2.00) per hour over the base rate shown in the Hamilton Local Union Schedule plus all other contributions and deductions as shown in the Hamilton Local Union schedule.

Foremen

Whenever more than four plasterers or tapers are employed on one job, a foreman shall be provided. Such men shall receive one dollar and fifty cents (\$1.50) per hour additional pay.

Travelling Expenses

Employees required to use their own vehicle will be paid thirty cents (\$0.30) per mile outside the free zone.

Apprentices

1st year - 50%

2nd year - 60%

3rd year - 70%

4th year - 85%

H.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1992 November 25

NOV 25 1992

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: D. W. Vyce
Director of Property
Property Department

SUBJECT: Closure of Property Department Capital Projects

RECOMMENDATION:

That the City Treasurer be directed to close the following Capital Project accounts with any excess funding to be transferred to its original source of financing:

Capital Centre Number	Project Description	Authorized Gross Cost	Expended/ Committed To Date	Balance Available	Source(s) of Financing
a) 708551004	Inch Park Arena - Replace Ice Making System	\$900,000.00	\$ 713,334.03	\$186,665.97	RCP Debenture PS
b) 708641001	Scott Park Arena - Replace Surface and Piping	600,000.00	393,074.73	206,925.27	Debenture PS
c) 708741003	Scott Park Arena - Renovations	219,000.00	176,777.00	42,223.00	RCP Debenture
d) 319241001	Jimmy Thompson District Centre - Replace Pool Filtration	250,000.00	181,241.91	68,758.09	Debenture
TOTAL				\$504,572.33	

RCP - Reserve for Capital Projects
PS - Provincial Subsidy


D. W. Vyce

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

See above recommendation.

BACKGROUND:

Inch Park Arena - Replace Ice Making System
Scott Park Arena - Replace Surface and Piping

The unused funding for these projects is attributable to the installation procedure used to repair the ice surface.

Scott Park Arena - Renovations

The scope of this project was reduced to reflect maintenance concerns.

Jimmy Thompson District Centre - Replace Pool Filtration

The savings realized with this project were a direct result of staff initiative in utilizing a more efficient method of supplying and installing pool filters.

JC/klb

c.c. A. C. Ross, Treasurer
Treasury Department
Attention: N. R. Adhya

R. Swan, Manager
Building Operations and Maintenance Division
Property Department

J. Cerio
Manager of Administration
Property Department

HAMILTON PUBLIC LIBRARY BOARD

- RECOMMENDATION -

5.

DATE: 1992 November 30

REPORT TO: Alderman Don Ross, Chairman, Finance & Administration Committee
Attention: Susan Reeder, Secretary, Finance & Administration Committee
c.c. Judith McAnanama, Chief Executive Officer

FROM: John Syko, Chairman, Hamilton Public Library Board

SUBJECT: RESOLUTION FOR CITY COUNCIL RE:
FUNDING FOR LIBRARY SERVICES FROM THE
REGIONAL MUNICIPALITY OF HAMILTON-
WENTWORTH

RECOMMENDATION:

WHEREAS the Hamilton Public Library Board in addition to delivering library services to citizens of Hamilton also provides services from its specialized collections to citizens of Ancaster, Dundas, Flamborough, Glanbrook and Stoney Creek;

AND WHEREAS the Region-wide (i.e., encompassing Hamilton, Ancaster, Dundas, Flamborough, Glanbrook and Stoney Creek) services provided from the Library's specialized collections are now solely paid by taxpayers of the City of Hamilton;

AND WHEREAS in order to enable the Hamilton Public Library Board to continue to offer the said Region-wide services to all residents of the Regional Municipality of Hamilton-Wentworth it is appropriate to recover such costs from taxpayers of the Region.

NOW THEREFORE BE IT RESOLVED by the Council of the City of Hamilton as follows:

1. That the Council of the Regional Municipality of Hamilton-Wentworth be requested to affirm its support for the Region-wide services provided by the Hamilton Public Library Board from its specialized collections.

2. That Regional Council be requested to reimburse the Hamilton Public Library Board for the direct cost portion (without overhead costs) of the Library's Region-wide services as the provision of these services is in the interests of the Regional Municipality.
3. That Regional Council be requested to implement its support of the Library's Region-wide services by including funds in its 1993 budget to provide the said reimbursement to the Hamilton Public Library Board. The direct cost of providing these Region-wide services (excluding overhead costs) from its specialized collections in 1991 was \$1,280,504. Under this proposal, during 1991 the Region would have collected \$896,352 from Hamilton taxpayers and \$384,151 from taxpayers in Ancaster, Dundas, Flamborough, Glanbrook and Stoney Creek.
4. That if the Library's Region-wide services are not supported by Regional Council, the Hamilton Public Library Board is requested to report to Hamilton Council on alternative solutions regarding costs of its Region-wide services including reviewing the availability of such programmes to the public at no cost or at cost.
5. That the City Clerk be directed to forward this resolution to the Council of the Regional Municipality of Hamilton-Wentworth for consideration and response.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Support of this resolution by Regional Council will result in a reduction of the municipal contribution to the Library in the amount of \$1,280,504.

BACKGROUND:

There are three public library systems within the Regional Municipality of Hamilton-Wentworth: the Dundas Public Library, The Hamilton Public Library and the Wentworth County Public Library. Although the Dundas and the Wentworth County systems provide a measure of reference service, the depth and scope of the Hamilton Central Library's reference collections constitute a unique resource not provided by our neighbouring systems.

For example, no other area public libraries can equal Hamilton's scope in the field of legal, literacy, recreational, fine arts, technological, business, career planning or holdings in other languages. The same comprehensiveness applies to the magazine and newspaper holdings, both current and retrospective.

NOV 30 '92 11:42 HAMILTON PUBLIC LIB 492 P04

Those collections and services which are extensively used by residents of the Hamilton - Wentworth Region are:

Career Resource Centre

The Career Resource Centre is a specially staffed service providing one-stop information, on all aspects of career development, including information on various occupations, educational opportunities in the Hamilton-Wentworth area and elsewhere as well as job search information. It is a regional resource not only to area residents as individuals, but also to intermediaries such as counsellors, teachers, and government organizations.

Children's Services - Unique Collections

Children's Services at Hamilton Public Library provide access to two unique collections, the Multilingual Collection and the Collection for Disabled Children. The Multilingual Collection is represented by seven languages - Chinese, French, German, Italian, Polish, Portuguese and Spanish. The Collection for Disabled Children consists of Braille Picture Books, Large Print, Bliss Symbolics and Realia.

Government Documents

The Hamilton Public Library receives and makes publicly accessible "depository collections" of all four levels of government, providing a unique resource in the Region. All documents issued by the Government of Canada, the Province of Ontario, the City of Hamilton, and the Regional Municipality of Hamilton-Wentworth are received immediately as issued and specially catalogued for use. Although there are selected government documents in many public libraries, there are no other public libraries in the Region with full depository collections.

Leisure Activities Database

The Central Library houses the Leisure Activities Database which is a unique partnership between the Hamilton Public Library and other information providers of recreational, educational, cultural, leisure and tourism programs within the Regional Municipality of Hamilton-Wentworth. The objective of the database is to provide an opportunity for better coordination between program providers as well as resulting in less duplication of information collection by participating agencies.

Multilingual Collections

With both print and non-print material in 23 languages, the Hamilton Public Library owns the largest multilingual collection in the Region. Many of these languages are not available from any other area libraries.

Very popular with area residents are the language learning records and cassettes which can be borrowed or used in the language lab. The lab provides facilities for repeating, recording and playing back language learning instruction materials.

Quick Information Centre Reference Service (QUIC):

QUIC is a telephone information service which provides answers to a wide range of questions. The most recent annual survey of QUIC users revealed that of all calls received, 11% came from Hamilton-Wentworth (outside the City of Hamilton) users.

Special Education Videos:

The video collection available to area residents is unique in scope and size. The educational and special interest video collection consists of approximately 1,500 titles which are not available from either commercial outlets or other libraries in the area. Much in demand from area residents, are business and training videos, and tapes on social issues and health.

Special Collections

The Special Collections department is a unique resource in the Hamilton-Wentworth area. The Local History Collection collects, preserves, and makes publicly accessible information related to the historical development of the City of Hamilton and the former Wentworth County (now known as the Regional Municipality of Hamilton-Wentworth).



150 King Street East, Suite 416
Hamilton, Ontario L8N 1B2
416 - 528-4425
416 -528-8499 (Fax)

DISPLAY DATES

June 20 - 21, 1992
June 19 - 20, 1993

October 26, 1992

Ms. Susan K. Reeder
Secretary
Finance and Administration Committee
City of Hamilton
71 Main Street West
Hamilton, Ontario
L8N 3T4

Dear Ms. Reeder:

Re: Civic Reception Hamilton Air Show June 19, 1993.

The Air Show would like to thank the City of Hamilton for the excellent reception held for 92 air crews including Frece Tricolori.

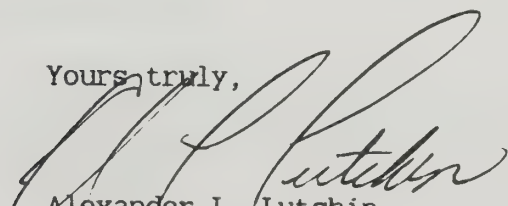
The Civic Reception is our official function for participants and volunteers. This class reception is an important component of our hosting responsibilities for air crews around the world and contibutes to make this a world class event.

I would ask the City to again sponsor the 93 Civic Reception scheduled for Saturday June 19, 1993. The estimated cost of the 93 reception is \$8,500.00.

The Air Show will be doing an historic theme in a special salute to 6 Group Bomber Command, R.C.A.F., 1943, celebrating its 50th anniversary.

As the air show continues to grow our economic benefits to the community now exceed three million dollars yearly. Thank you again for your support and cooperation.

Yours truly,



Alexander L. Lutchin
CEO

c.c. - Mayor R.M. Morrow
- Alderman H. Merling
- Keven Christenson, City Clerk's Department

6.

7.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1992 November 24

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

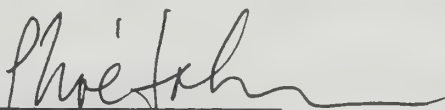
FROM: P. Noé Johnson
City Solicitor

SUBJECT: S. S. Wilson & Associates Invoice No: CT92-027
LAPP HEARING

RECOMMENDATION:

That payment of the account of S. S. Wilson & Associates for consulting services in respect to the Ontario Municipal Board hearing on the Lapp Property in the total amount of \$31,469.29 be approved.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: The fees will be charged to Account No. CH 55265 - 44001, sufficient funds exist in this account.



P. Noé Johnson
City Solicitor

BACKGROUND:

On January 28th, 1992 City Council denied a request from Chedoke Heights Inc., to rezone the Lapp property (Studholme Drive next to the Chedoke golf course) from "Industrial" to "Residential".

The Applicant appealed to the Ontario Municipal Board. One of the prime issues in the hearing was the impact on the site of noise generated both by the Canadian Pacific railyards and by the City of Hamilton Public Works Yard, both being adjacent to the site.

In order to properly defend the City's position it was necessary to obtain a Consulting Engineer to provide reports and to be an expert witness on behalf of the City of Hamilton.

Mr. Hazem Gidamy, P.Eng., of S. S. Wilson & Associates was retained as an expert witness.

The Hearing has now been completed and the Decision has been reserved. The Hearing has taken a total of 42 days spread out from February to November, 1992. Six parties were involved including the City, the Ministry of the Environment, the Niagara Escarpment Commission, CP Rail and the Kirkendale Neighbourhood Association.

Mr. Gidamy has submitted an account for services from March 3, 1992 through to September 30th, 1992, in the total amount, including G.S.T., of \$31,469. 29.

The Law Department has reviewed the account and found it satisfactory.

The Planning Department does not have sufficient funds in their budget to pay this account. The Law Department has sufficient funds in an account originally intended to pay outside Counsel with respect to the Development Charges Appeal and this invoice will be paid from that account.

If the City is successful at the OMB, submissions will be made that the developer should have to re-imburse the City for these costs. However, the decision on the Hearing is not expected until 1993, so that any potential recovery of costs will be in 1993 as well.

9.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1992 November 25

REPORT TO: Mrs. Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Mr. D. W. Vyce
Director of Property

SUBJECT: Sale of Surplus City Land to Region
- Dartnall Road

RECOMMENDATION:

- a) That the City quit claim to the Region a vacant parcel of land situated in the Regional Municipality of Hamilton-Wentworth, west of Dartnall Road, being composed of part of Lot 3, Concession 8, in the former Township of Barton, more specifically known as Part 3 on Plan 62R-12318 and containing an area of 10.7 square metres (115.2 square feet) more or less, be approved and completed and the funds derived from this transfer of \$1.00 be credited to Account No. CH4X999 00102 (Reserve for Property Purchases - Other Revenue).
- b) That the City Solicitor be authorized to prepare the necessary documents.
- c) That the Mayor and City Clerk be authorized and directed to execute the necessary documents.


D. W. Vyce

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

See above recommendation.

BACKGROUND:

The subject lands are required by the Region for the future widening of Dartnall Road from Rymal Road East to Stone Church Road East. The small parcel of land has remained in the City's name even though all the City's holdings in the area were sold years ago.

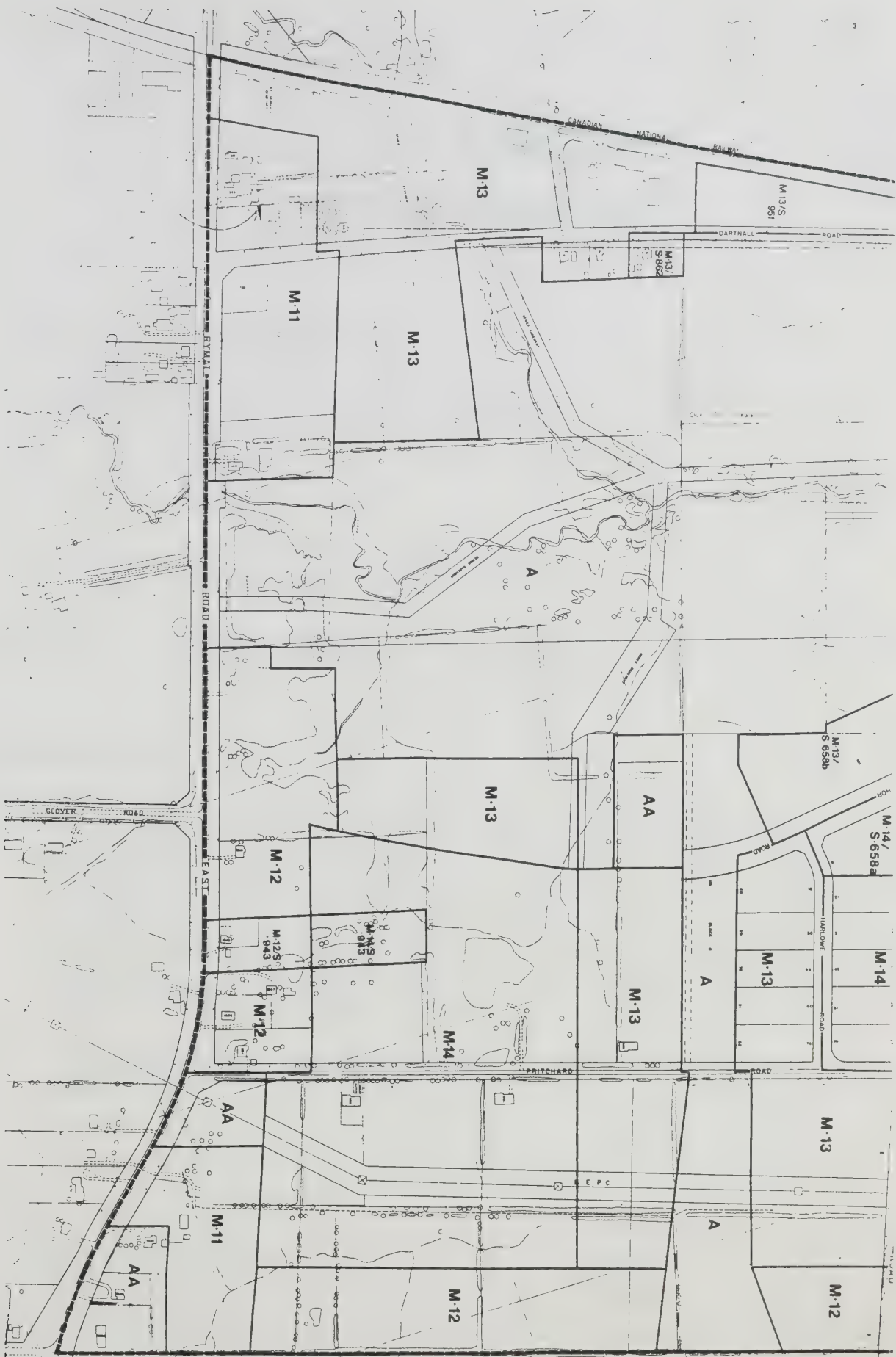
A review of title records and surveys has concluded that it is appropriate to quit claim the parcel of land to the Region for \$1.00 due to its nominal size and because this remnant land has been occupied by the Region's predecessors for many years.

KN/nw

c.c. P. Noé Johnson, City Solicitor, Law Department
Attention: D. Powers

Mr. Allan C. Ross, Treasurer, Treasury Department

R. Douglas, Manager of Field Surveys, Roads Department



This is not a Legal Document
For Zoning Verification Please
Contact City Building Department

131	5
120	62
64	63

Neighbourhood Boundary
Zoning Boundary

Prepared for The City of Hamilton
By the Planning and Development Dept.
of The Regional Municipality of Hamilton W.

10.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1992 November 25

REPORT TO: Mrs. Susan K. Reeder, Secretary
Finance and Administration Committee

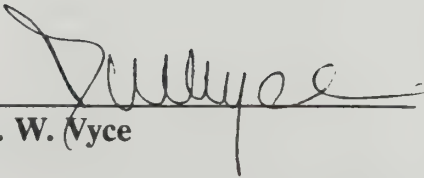
FROM: Mr. D. W. Vyce
Director of Property

Mr. P. G. Baker, General Manager
Hamilton Parking Authority

SUBJECT: Option to Purchase - Naim Investments Ltd.
13 Walnut Street North - Parking Purposes

RECOMMENDATION:

- a) That an Option to Purchase, executed by Naim Investments Ltd. (Chaim Marcovitz, Assistant-Secretary) on November 17, 1992 and scheduled for closing on or before February 15, 1993, for the purchase of 13 Walnut Street North, more particularly described as Lot 19, Registrar's Compiled Plan 1393, said lands comprise 801.26 square metres (8,625 square feet) more or less, with frontage along the west side of Walnut Street North of 22.921 metres (75.201 feet) more or less, be approved and completed and the purchase price of \$225,630 be charged to Account No. 5698-909145001 (Land Acquisition - General).
- b) That the Mayor and City Clerk be authorized and directed to execute the necessary documents.


D. W. Vyce


P. G. Baker

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

This property purchase is from funds in the approved Capital Budget and also from the Reserve for offstreet Parking Account.

The investment in this land will create a financial operation where the operating expenses will be exceeded by the revenues, resulting in an operating profit.

BACKGROUND:

The property purchase will enhance the parking inventory in the area of Theatre Aquarius and also add to the City lot at the corner of King William and Mary Streets (known as Municipal Carpark #5, across from the police Headquarters Building). The Board of the Parking Authority has approved of this action on November 10, 1992.

RWW/nw

c.c. P. Noé Johnson, City Solicitor

Mr. Allan C. Ross, Treasurer

R. Douglas, Manager of Field Surveys, Roads Department



CITY OF HAMILTON
- RECOMMENDATION -

11.
(a.)

DATE: 1992 November 25

REPORT TO: Mrs. Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Stella M. Glover, Secretary
Taxi Advisory Committee

SUBJECT: Taxi and Livery Vehicles

RECOMMENDATION:

1. (a) That the Livery Vehicles By-law be amended so as to create one class of licence for limousine service. Current rates or fares are to be maintained.
- (b) That the licensing and regulating of Class "B" Livery Vehicles be repealed.
- (c) That the Annual Licence Fee for a Private Taxicab be reduced to a nominal fee of \$5.00 where a Wheelchair Accessible Vehicle is utilized.
- (d) That the definition of taxi be extended to include vehicles with a legal capacity of ten persons including the driver;
- (e) (i) That any vehicle with a capacity in excess of 10 persons, including the driver, not be regulated and
- (ii) That persons operating smaller vehicles and providing special transportation services be requested to attend the Licensing Committee to explain why they should be excluded from regulation under the Taxicab By-law.
- (f) That, in February of 1993, a discussion paper be presented by the Licence Division on a revised Taxicab By-law to improve service to the public, reduce costs to the Taxi Industry and simplify the By-law respecting enforcement and compliance, with an aim to allowing the taxi industry to be more competitive on all fronts.

- (g) Any transportation of school children that originates and terminates within the boundaries of Hamilton be carried out by:
 - (i) A school bus licensed by the Ministry of Transportation to carry ten (10) or more passengers or,
 - (ii) A taxi licensed by the City of Hamilton to carry nine (9) passengers or less.
- 2. That staff develop by-law provisions implementing the above, with an aim to ensuring enforcement by complaint and inspection.
- 3. That the City Solicitor be authorized and directed to prepare the necessary draft By-law to be brought back to the Taxi Advisory Committee for further consideration.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

At its meeting of 1992 November 17 the Taxi Advisory Committee considered the following report from the Chairperson of the ad hoc Taxi and Livery Vehicles Review Sub-Committee and made the foregoing recommendation:

"The Sub-Committee appointed by the Taxi Advisory Committee at its meeting held October 20, 1992, has met on two occasions to discuss all aspects of the report. The Licence Division was utilized as a staff resource and recourse was had to various provincial regulations covering School Buses, Public Vehicles and Drivers of these of vehicles.

A brief explanation on the above recommendations is outlined below.

- (a) The Subcommittee believes that the sole purpose of any regulation covering livery vehicles should be to permit a municipality to license vehicles which are used as limousines on a prearranged exclusive basis. While the Subcommittee did not

examine the current rates being charged for these services, they should be maintained at this time until a thorough review of the Industry is undertaken. It should be pointed out that Staff have confirmed that in municipalities which license livery vehicles, all do so for the express purpose of providing limousine service only.

- (b) Should Recommendation (a) be approved, then the Class "B" Livery Vehicle classification should be repealed. In doing so, D.A.R.T.S. must be advised of this so that they can take the necessary steps to self-regulate these vehicles and their drivers.
- (c) The Sub-Committee supports any effort by the City of Hamilton in encouraging the Taxi Industry to convert existing vehicles to those which provide wheelchair accessible service for a \$5.00 annual licence fee. The Subcommittee believes that further incentives should be given to the promotion of Wheelchair Accessible Taxicabs. This should be discussed following the completion of the Regional Study on the Transportation Needs of the Disabled.
- (d) Members of the Sub-Committee kept in mind that the overriding principle of this report was the public interest. Included in this issue was the Taxi Industry's exclusive right to transport persons within a municipality. The Sub-Committee had considerable discussion about vehicle capacity having regard to the type and size of vehicles which can be commonly used as taxis and those larger vehicles which because of seating capacity would not likely compete with taxis. Vehicle operating costs were also discussed.

It should be noted that the provincial definition of a bus is a motor vehicle designed for carrying 10 or more passengers and used for the transportation of persons. In addition, the provincial requirements for drivers of these buses will not permit operation of a bus carrying passengers by persons holding the standard Class "G" driver's licence. For this purpose, a Class "F" licence is necessary for drivers wishing to transport persons in any vehicle with a designed seating capacity for 10 or more passengers. The requirements for a Class "F" are very strict.

Members of the Sub-Committee felt that because of the above provincial definitions, there is a clear distinction between buses and smaller vehicles. It can also be said that larger vehicles would in all likelihood operate only a charter service as compared to the demand service provided by the Taxi Industry. It is recommended by the Sub-Committee that all vehicles which fall within the provincial definition be excluded from the definition of a taxicab.

It should also be mentioned that members of the Sub-Committee felt that the issue of vehicle size may have to be reviewed again.

- (e) The Sub-Committee was made aware of a number of transportation services which provided specialized transportation for persons, some of whom had special needs or were disabled. Because the Sub-Committee is recommending that vehicles with capacity over 10 persons not be regulated under the Taxicab By-law, it is only those vehicles with a lower capacity and which offer these special services which must be reviewed. Persons providing these services should be requested to attend at a future meeting of the Licensing Committee to explain why their services should be excluded from regulation under the Taxicab By-law.
- (f) The Sub-Committee believes that any recommendation which would improve service to the public and reduce costs to the Taxi Industry should be encouraged.

The Sub-Committee recognizes that Recommendation (f) will require an updating of by-law provisions to ensure enforcement by complaint and inspection."

cc: Alderman D. Drury, Chairperson, Taxi Advisory Committee
Chairperson and Members, Licensing Committee
Alderman T. Jackson
Mr. R. Sabo, Law Office
Mr. S. Dembe, Licence Division Manager
File

CITY OF HAMILTON
- RECOMMENDATION -

11 (b.)

DATE: 1992 November 24

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Stella Glover, Secretary
Taxi Advisory Committee

SUBJECT: Proposed Freeze on Taxi Licence Increases

RECOMMENDATION:

That a one year freeze be imposed upon taxi licensing fee increases.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Stella Glover

N/A

BACKGROUND:

At its meeting of 1992 November 17 the Taxi Advisory Committee was in receipt of a request from a representative of the Hamilton Taxi Industry, Mr. Peter Eldridge, that licensing fee increases be frozen for a one year period.

Mr. Eldridge advised that taxi business has continued to decline while costs continue to increase. He advised that the Hamilton Taxi Industry hopes to present a plan to the Taxi Advisory Committee in the near future on ways to increase taxi business and asked that a one year freeze be imposed upon all taxi licence fees during this time.

After consideration the Taxi Advisory Committee made the foregoing recommendation.

cc: Ald. D. Drury, Chairperson, Taxi Advisory Committee
Mr. S. Dembe, Licence Division Manager
File

CITY OF HAMILTON
- RECOMMENDATION -

12.

DATE: 1992 November 26

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: J. J. Schatz
City Clerk

SUBJECT: CITY CLERK'S DEPARTMENT REORGANIZATION

RECOMMENDATION:

- (1) That the organizational structure for the City Clerk's Department attached as Appendix "A", which provides for the following changes be approved.
 - (a) Elimination of the following positions:
 - (i) Deputy City Clerk
 - (ii) Administrative Assistant IV
 - (iii) Typist Clerk II (Births & Deaths)
 - (iv) One Licence Inspector II
 - (b) Reclassification/Retitling of the following positions to reflect reassignment of duties:
 - (i) Manager, Records Division
 - (ii) Freedom of Information Officer
 - (iii) Administrative Assistant III
 - (iv) Counter Clerk
 - (v) Smoking Information Officer
2. That job descriptions for each of the above positions be prepared and forwarded to the Commissioner of Human Resources for review of salary classification for subsequent consideration and approval of the Core Group, Finance and Administration Committee and City Council.
3. That the Inspection Section of the Licensing Division be relocated back to City Hall with the physical inspection of the Taxi Cabs being carried out in a portion of the City Garage.

4. That renovations to the City Clerk's Department and City Garage required to accommodate these changes, be approved at an estimated cost of \$52,100 and charged to Accommodation Requirements-City Hall and Security Improvements-City Hall accounts.
5. That the property at 195 Rebecca Street, which is currently being utilized by the Inspection Section of the Licensing Division, be deemed surplus to the City Clerk's Department's needs and if deemed surplus to other municipal needs, be disposed of.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The total staff complement of the City Clerk's Department will be reduced by four (4) full time positions, with resultant annualized savings of \$232,416 (1992 salary rates). This is based on salary savings of \$182,997, employee benefits of \$31,899 and an amount of \$17,520 for vehicle and accommodation costs associated with the elimination of the one Licence Inspector II position and the relocation of the Licensing Division Inspection Section from Rebecca Street to City Hall.

Subject to the Taxi Cab Office on Rebecca Street not being required for any other municipal purposes, an amount of approximately \$160,000 could be realized from the sale of this property.

Funding for the renovations required to implement this organizational change is available within Capital Budget Accounts administered by the Property Department - Accommodation Requirements-City Hall and Security Improvements-City Hall.

BACKGROUND:

At the time of my appointment as City Clerk in September 1991, City Council directed that no action be taken with respect to the filling of the position of Deputy City Clerk until a review relative to this position was undertaken. As directed by City Council, I have undertaken a review as to the need to fill this position, as well as other positions which have become vacant as a result of early retirements within the Department.

The recommended changes result in the elimination of the position of Deputy City Clerk and the establishment of three distinct divisions within the Department, namely, an Administrative Division, Legislative Division and Licensing Division, each with a Manager reporting directly to the City Clerk.

As stated above, the revised organizational structure provides for a reduction in the total staff complement of four (4) full time positions. As part of the 1991 Downsizing Programme a commitment was made in early 1991 to reduce the staff complement of the City Clerk's Department by two (2) full time positions by December 31, 1991. This was accomplished by the early retirement of the Chief Licence Inspector and the Deputy Divisional Registrar. While the two specific positions were filled, subsequent vacancies created as a result of promotions from within the respective divisions have not been filled, namely, Licence Inspector II and Clerk Typist II. I also left vacant the position of Administrative Assistant IV.

The 1992 budget of the Department was reduced by \$158,006 to reflect these reductions and vacancies in our staff complement. The budget reflected the fact that regardless of any decision relative to the Deputy City Clerk's position, this position would remain vacant for a minimum of six to seven months in 1992 to allow sufficient time for the new administrative structure to function on a trial basis prior to recommendation of a new administrative structure to committee and council.

The 1993 estimates for the City Clerk's Department have been prepared on the basis of the proposed restructuring which maintains the financial reductions made in the 1992 budget as well as an additional reduction of \$74,410 in the 1993 budget estimates representing seven months salary and benefits for the Deputy City Clerk position, as well as other reductions relative to salaries, benefits and temporary help as a result of maximum utilization of remaining staff resources.

The following is a brief summary of the proposed changes.

1. Deputy City Clerk (Deletion)

As a result of the reassignment of responsibilities and changes in some of our procedures, we find that the duties and responsibilities of the Deputy City Clerk can adequately be assumed by the City Clerk and the three (3) divisional Managers. The appointment of the Manager of Administrative Services and the Manager of Legislative Services as Acting Clerk in the absence of the City Clerk has facilitated the elimination of this position.

2. Administrative Assistant IV (Deletion)
Administrative Assistant II (Reclassification)

The Administrative Assistant IV position provided secretarial services to the Manager of Legislative Services as well as carrying out a number of day to day clerical duties. Under the proposed restructuring, the Manager of Administrative Services and the Manager of Legislative Services will share an Administrative Assistant. The day to day clerical functions of this position have been reviewed, the result being that some changes in procedures have been implemented, some functions have been eliminated and the remaining responsibilities transferred to the Administrative Assistant III position, for which reclassification is requested.

3. Manager of Administrative Services (Reclassification)

The Manager of Administrative Services will be responsible for the day to day administrative functions of the Department, including, the direct supervision of the Switchboard and Information Services, Print and Mail Services, Farmer's Market operations, Records and Election Services and the Aldermen's Support Services. In addition, the Manager of Administrative Services will be responsible for departmental budget preparation and control, attend all council meetings and perform the duties of City Clerk in my absence in conjunction with the Manager of Legislative Services.

4. Licence Inspector II (Deletion)
Relocation of Licence Inspectors to City Hall

The Inspection Section of the Licensing Division is being reduced by one Inspector. While we have been operating with one less Inspector for all of this year, without a significant reduction in the level of service, it is imperative that the Inspection Section be relocated back to City Hall as soon as possible in order to maintain the current level of service. It is due only to the hard work and extra effort on the part of the Inspection staff that this level of service has been maintained thus far.

At present, the Chief Licence Inspector is located in City Hall, with the Inspectors, whom he supervises and assigns duties to, being located at the Taxi Office on Rebecca Street. This is most inefficient and cumbersome as considerable time is wasted in their attending at City Hall to meet and discuss matters with the Chief Licence Inspector and to have their reports transcribed and files searched. The provision of office space for the Inspectors in the Department will result in considerable benefits.

The other factor with respect to the relocation of the Inspection staff is the matter of the actual physical inspection of the taxi cabs. This is currently carried out in an alleyway adjacent to the Taxi Cab Office on Rebecca Street. The conditions are less than desirable especially during inclement weather. In addition, there are times when a more thorough mechanical inspection is required, which would necessitate the need to have the vehicle placed on a hoist and things such as muffler systems and brakes thoroughly checked. One of our Inspectors is a qualified mechanic capable of carrying out such inspections, however, he does not have the necessary facilities available to him to undertake this task.

I propose that a portion of the City Garage be utilized for these inspections. We have discussed this matter with the Supervisor of the City Garage who is of the opinion that this will not adversely affect his operation. Minimal costs are involved in providing a small office area for file storage and a waiting area in the City Garage to accommodate this activity.

5. Smoking Control Officer (Reclassification)

Currently this position functions as a Smoking Information Officer only. It is proposed that his duties have enforcement responsibilities as it relates to the City's two Smoking By-laws and the title changed to Smoking Control Officer. In addition, this position will become involved with inspection activity as it relates to the new "Sale of Tobacco By-law" as well as assist in other inspection activities from time to time. Once again, this is required in order to offset the impact of the elimination of the one Licence Inspector II.

6. Supervisor of Records and Freedom of Information Officer (Reclassification)

Currently this position is responsible only for Freedom of Information activities. The scope of this position is being expanded to include responsibility for records, elections and supervision of the Births & Deaths Section within the Department. I am requesting reclassification and retitling of this position to Supervisor of Records and Freedom of Information Officer.

7. Clerk Typist II (Births & Deaths) (Deletion)
Records Clerk II (Births & Deaths) (Reclassification)

Previously this section consisted of a Deputy Divisional Registrar, Counter Clerk and a Clerk Typist II. Some procedural changes have been implemented and responsibility for providing daily relief to the Information Desk from this section has been eliminated. The responsibilities of the three previous positions have been combined into two positions, namely Deputy Divisional Registrar and Records Clerk II. For this reason I am requesting reclassification of the Counter Clerk position to Records Clerk II and deletion of the Clerk Typist II position.

Physical Renovations Required

- Changes to the Licence Section, Switchboard area and the City Garage area to provide for the accommodation of the Inspection staff is required in order to increase productivity to offset the elimination of the one Licence Inspector II.
- Office enclosure is required for the Supervisor of Records/Freedom Of Information Officer (vault area) in order to provide for the privacy necessary to properly deal with Freedom of Information matters.
- Creating two offices out of the former City Clerk's office is required in order to better situate the three Divisional Managers in relationship to the City Clerk and the general office staff, as well as provide better accessibility to these Managers for the Members of City Council and other departmental staff attending the City Clerk's Department.
- Creating two offices out of the current office shared by Legislative Assistants Stella Glover and Charlene Coutts to provide for a better working environment as they must meet with Council Members, staff and the general public on a regular basis.
- In addition to the above, it is proposed that some of the security measures identified in the City Hall Security Report relative to limiting public access to the City Clerk's Department area behind the front counter be implemented.

The recommended organizational structure provides for a 5.8 percent reduction in the full time staff complement of the City Clerk's Department with a net annualized savings of \$232,416. In addition, the disposition of the Taxi Cab Office on Rebecca Street, if not required for any other municipal use, could generate approximately \$160,000. The one time renovation costs for which funds are available in the Capital Budget-City Hall Accommodations Accounts and City Hall Security Requirements Accounts, is estimated to be \$52,100.

This report has dealt with organizational improvements to the Administrative, Legislative and Licence Inspection areas of the City Clerks Department. I will be reviewing organizational improvements to Licence Administration in keeping with the Licence Audit and the Print and Mail Section because of technological improvements which have changed the way print and mail services are delivered. These two areas will be the subject of a future report to the Finance and Administration Committee.

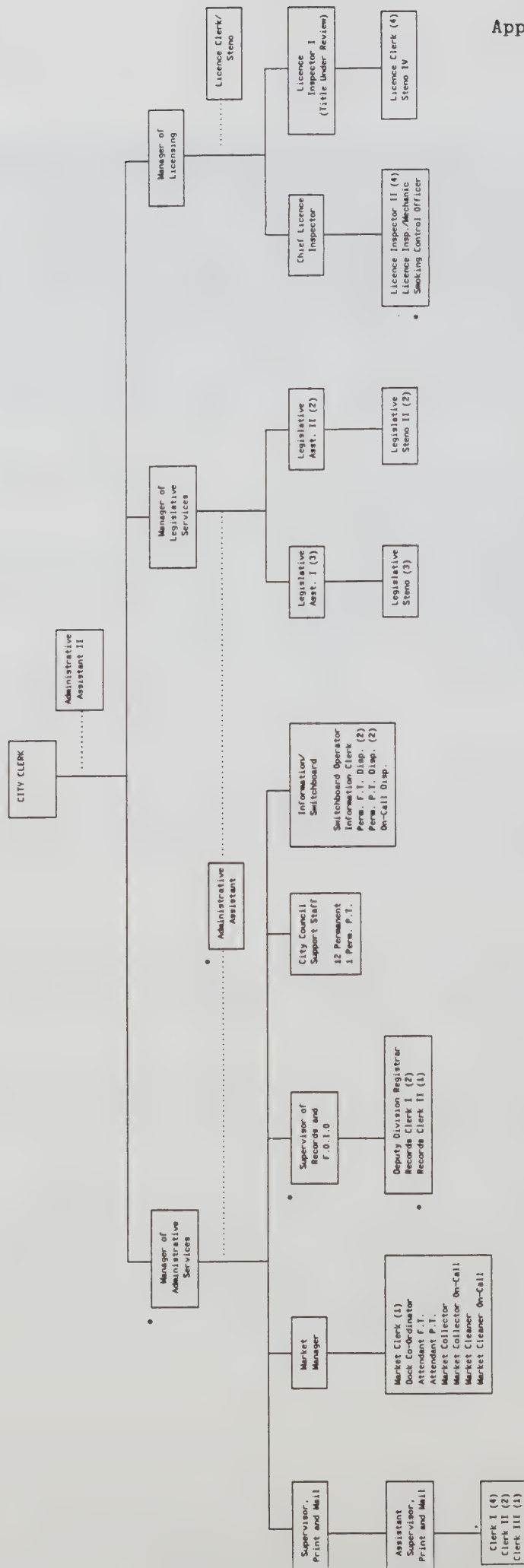
- c.c. J. Pavelka, Chief Administrative Officer
J. Johnston, Commissioner of Human Resources
D. W. Vyce, Director of Property
A. Ross, Treasurer
G. Dibacco, Supervisor, City Garage
E. Bourns, Manager, Wage & Salary Administration

PROPOSED

CITY CLERK'S DEPARTMENT

CITY OF HAMILTON

* Suggested Titles



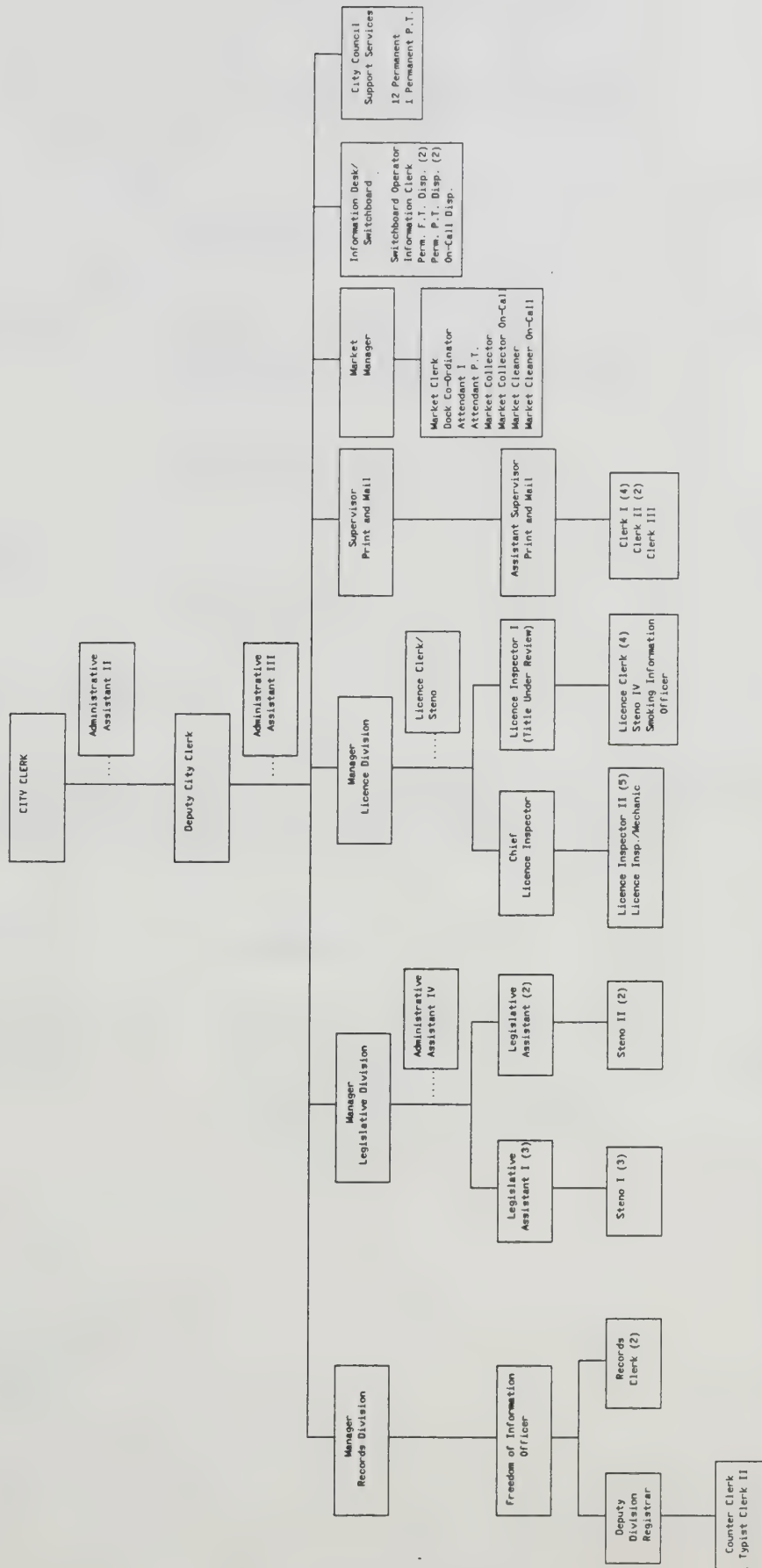
Appendix "A"

NOVEMBER 25, 1992

TOTAL FULL-TIME PERM. STAFF (including CSS-12) 65
TOTAL PART-TIME PERM. STAFF (including CSS-1) 4

EXISTING

CITY CLERK'S DEPARTMENT CITY OF HAMILTON



TOTAL FULL-TIME PERM. STAFF (including CSS-12) 69
TOTAL PART-TIME PERM. STAFF (including CSS-1) 4

NOVEMBER 25, 1992

15.
(c.)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1992 November 26

REPORT TO: Ms. Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: John Johnston
Commissioner, Human Resources Centre

SUBJECT: Reclassification - Administrative Co-ordinator
- Fleet Services (C-058-092)

RECOMMENDATION:

That the position of Administrative Co-ordinator in Fleet Services be reclassified to Level "M" (\$40,640.60 - \$47,819.20) of the non union salary schedule as recommended by City Core Group at its meeting of November 18, 1992.

<u>Position Title</u>	<u>Function</u>	<u>Grade</u>	<u>Salary</u>
Administrative Co-ordinator (Fleet Services)	Supervise admin staff. Plan, develop and administer annual budget. Analyze, monitor and maintain vehicle information records.	"M"	\$40,640.60 - \$47,819.20 (1992)



John Johnston

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The salary adjustment for this position will be off-set as a result of the elimination of the Office Manager's position through the 1991 "rightsizing" process presented in a Report to the Transport and Environment Committee on October 8, 1991.

BACKGROUND:

In 1991 the Office Manager in Fleet Services elected to take early retirement, leaving the position vacant. Following review of the structural hierarchy of the Fleet Services Division, it was concluded that the position of Office Manager could be eliminated by reassigning duties integral to the position to others in the Division. This was accomplished without decreasing the level of service delivery.

The major tasks associated with the Office Manager's duties were re-assigned to the "Cost Control Clerk", thus significantly increasing her level of responsibility and leading to this reclassification and re-titling.

On November 18, 1992 City Core Group reviewed the new duties and responsibilities assigned to this position and agreed to the reclassification recommended by the Human Resources Centre.

CITY OF HAMILTON
- RECOMMENDATION -

16.

DATE: 1992 November 23

REPORT TO: Ms. S. Reeder
Secretary, Finance & Administration Committee

FROM: Mr. A. Ross
City Treasurer

Mr. D. Lobo
Director of Public Works

SUBJECT: Special Tax Charge - Proctor and Park Row Boulevards

RECOMMENDATION:

That the "special tax" charge totalling \$450 collected from the property owners bordering Proctor Boulevard and Park Row for the annual beautification maintenance of these boulevards, be eliminated.


A. ROSS
CITY TREASURER


D. LOBO
DIRECTOR OF PUBLIC WORKS

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

- Special charges on the tax roll would be reduced by \$450
- Enquiries requesting information on this charge would be eliminated

BACKGROUND:

The Public Works Department, Parks Division maintains City boulevards under the Current Streets and Parks Budgets. The annual cost for the work for these two particular boulevards is as follows:

Proctor

Spring clean up - flower and shrub bed preparation, raking	\$8184
Annual flowers	\$880
Annual flower planting	\$3274
Maintenance - flower and shrub bed maintenance	\$4255
Water truck - no irrigation on boulevard	\$6202
Fall clean up - remove annuals, raking and pick up of leaves	<u>\$818</u>
TOTAL	\$23613

Park Row

Maintenance - grass cutting, shrub bed thinning and pruning.	<u>\$1000</u>
TOTAL	\$1000

The property owners bordering these boulevards are taxed each year under "Special Charges" - for the planting and maintenance of same. This charge originated years ago when the City paid a token sum to an individual living on the boulevard to undertake minimum maintenance. The property owners were in turn taxed for the recovery of these funds.

As the City has maintained these boulevards for the last 15 years as a routine part of City street maintenance and the original intention for the charge no longer exists, it is staff's recommendation to discontinue collection of same.

RG/AR/rb

cc J. Pook, Horticulturist
cc M. Walton, General Foreman, Beautification

17.
(a.)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1992 November 20

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Allan C. Ross
Treasurer

SUBJECT: MOUNTAIN SKATING CENTRE
- FUNDING ADJUSTMENTS

RECOMMENDATION:

That the recommendation with respect to the addition to the Mountain Skating Centre to serve as a multi-purpose space, as approved by City Council July 28, 1992 in adopting the Fourteenth Report of the Parks and Recreation Committee, and which reads:

- "8. (a) That the Director of Culture and Recreation and the Director of Property be authorized to proceed with a design-built, 1,200 square foot addition to the Mountain Skating Centre to serve as multi-purpose space at a cost not to exceed \$100,000 contingent upon a financial contribution from the Hamilton Skating Club.
- (b) That funding be provided from Account No. CF709041011."

be expanded to account for the revised project total and the disposition of financing, as follows:

- (a) that the gross cost of the Twinning of the Mountain Arena be increased by \$35,000 from \$2,011,590 to \$2,046,50 to accommodate the addition to the Mountain Skating Centre, and
- (b) that any excess funding from the Reserve for Capital Projects as a result of provincial subsidies and the Hamilton Skating Club contribution, be credited back to the Reserve for Capital Projects.



Allan C. Ross, Treasurer

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

- no additional financing required.
- the balance of the Twinning project is \$66,138, therefore to accommodate this project of \$100,000, the gross cost should be revised upward by \$35,000.
- Provincial subsidy of \$275,000 has been received, and in addition the Hamilton Skating Club will be making a contribution. Any excess funding as a result of this financing should be returned to the Reserve for Capital Projects from which funding originated.

BACKGROUND:

City Council authorized this project to proceed at the July 28, 1992 Council meeting, however, clarification is required at this time in order to deal with the revised gross cost of the Twinning of the Mountain Arena project to which the Addition will be charged in accordance with the approval of Council, and to specify the disposition of any excess funding on this project.

The overall project financing is reduced on this project due to the unspent funds remaining in the Twinning account, and the additional financing from the Province and the Skating Club.

c.c. Bob Sugden, Director of Culture and Recreation
K. Christenson, Secretary, Parks and Recreation Committee

17.
(b.)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1992 November 18

REPORT TO: Susan Reeder, Secretary
Finance and Administration Committee

FROM: Allan C. Ross
Treasurer

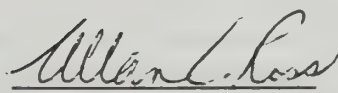
SUBJECT: Financing of 1988 to 1992 Roadway Reconstruction Programs

RECOMMENDATION:

- a) That the following transfers be approved to distribute Ministry of Transportation (M. T. O.) subsidies to the 1988 to 1991 Roadway Reconstruction Programs:

<u>Program</u> <u>(1)</u>	<u>From</u> <u>(2)</u>	<u>To</u> <u>(3)</u>
1988 Reconstruction Program	\$ 289,523.04	
1989 " "	354,758.03	
Excess Unallocated M. T. O. Subsidies	3,201,120.93	
1990 " "		\$1,037,402.00
1991 " "		<u>2,808,000.00</u>
	<u>\$3,845,402.00</u>	<u>\$3,845,402.00</u>

- b) That an amount of \$1,000,000.00 be transferred from the Excess Unallocated M. T. O. Subsidies to the 1992 Reconstruction Program to reduce the amount of Capital Levy financing required.


Allan C. Ross

1992, November 18

Susan Reeder, Secretary

Finance and Administration Committee - continued 2

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

- a) The financing of the net City's share of estimated expenditures for the 1988 to 1991 Reconstruction Programs (\$3,201,120.93) will be completed through the distribution of the unallocated M. T. O. subsidies.
- b) The Capital Levy financing towards the City's share of the 1992 Reconstruction Program will be reduced by \$1,000,000.00, thereby releasing that amount of financing to be available for the 1993 Roadway Reconstruction Program.
- c) The Excess Unallocated M. T. O. Subsidies Account will be reduced to an amount of \$531,559.07 which may subsequently be used to reduce anticipated debenture issues, reduce future Capital Levy contributions or provide additional funding of the City's share of roadway projects.

BACKGROUND:

The City of Hamilton receives substantial dollars from the Ministry of Transportation of Ontario (M. T. O.) to help fund expenditures for roadway maintenance and construction. The amount of M. T. O. funding is the subject of various grant formulae, subject to a maximum annual allotment as determined by the M. T. O. Once "earned" the distribution of the grant/subsidy funds is the prerogative of the City.

M.T.O. funds are allotted to the City on a "cash flow" basis, reflecting the expenditure estimates by the City during that year. City maintenance expenditures similarly operate on an annual Current Budget cycle. Capital construction programs on the other hand, while approved annually as part of the various budgets, extend beyond a single year and can take a number of years to complete.

These various expenditure and subsidy approvals create some timing differences between subsidy receipts and their final distribution to Capital Programs. This is reflected in a Work-in-Progress Account (CF 4301 258742001) Excess Unallocated M. T. O. Subsidies.

Staff have undertaken a review of this account and all outstanding roadway reconstruction programs until the end of 1992. M. T. O. funds received up to and including 1991 can be distributed to complete the funding of all projected expenditures in the 1988 to 1991 Reconstruction Programs which remain active at this time.

A separate report will be provided to the Transport and Environment Committee from the Director of Public Works recommending the closing of these accounts.

1992, November 18

Susan Reeder, Secretary
Finance and Administration Committee - continued 3

BACKGROUND: - continued

The net status of Reconstruction Programs for the years 1988, 1989, 1990 and 1991 **requires an estimated additional financing in the net amount of \$3,201,120.93** to complete these projects.

Once the transfers in Recommendation a) have been concluded, unallocated funds in the amount of \$1,531,559.07 will remain available to finance 1992 and subsequent years' projects.

The 1992-1997 Capital Budget project for the 1992 Reconstruction Program was approved in an estimated amount of \$7,820,000.00. The following is the detail of the approved and proposed funding for this Program:

<u>Financing</u>	<u>Approved</u>	<u>Proposed</u>
1992 Capital Levy	\$2,306,000	\$1,306,000
M. T. O. Subsidies	2,502,000	3,502,000
Debentures	<u>3,012,000</u>	<u>3,012,000</u>
	<u>\$7,820,000</u>	<u>\$7,820,000</u>

The proposal in Recommendation b) is to use an additional amount from the Excess Unallocated M. T. O. Subsidies of \$1,000,000.00 to finance the 1992 Reconstruction Program thereby reducing the required City funding by an equal amount. If the 1992 Capital Levy funding is reduced by \$1,000,000.00, this additional equal amount will be available in the Capital Levy Fund to help finance the costs of the 1993 Roadway Reconstruction Program.

After the transfer of subsidies to the 1992 Reconstruction Program, a balance of \$531,550.07 will remain in the Excess Unallocated M. T. O. Subsidies. This amount will be retained here for a period of time to allow for any adjustment in earned subsidies due to the M. T. O. audits or any discrepancies in estimates of remaining expenditures or subsidies on the past Reconstruction Programs.

When all expenditures have been made and audits have been completed, the balance in this account **could then be utilized for additional transfers to roadway projects to reduce the amount of City financing required.** The disposition of this balance of Unallocated M. T. O. Subsidies will be the subject of further recommendations at that time.

17.
(c)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1992 November 26

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

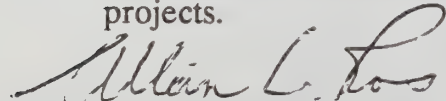
FROM: Allan C. Ross
Treasurer

SUBJECT: ANALYSIS OF RESERVES

RECOMMENDATION:

- a) that the attached "Analysis of Reserves" booklet be received.
- b) that the "Reserve for Capital Projects - C.U.P." be closed and the balance of \$3,858 transferred to the "Reserve for Capital Projects" (City).
- c) that the "Reserve for Long Term Disability Plan" be combined with the "Reserve for Medical" and "Reserve for Group Life" and be renamed "Reserve for Employee Benefits - Self Insurance" to better reflect the mix of funding in this account related to Group Life, L.T.D., and medical costs, and the goal of wholly funded self-insurance for each of these benefits.
- d)
 - (i) that the "Reserve for Office Equipment", which presently covers replacement of motorized office equipment, be renamed "Reserve for Replacement of Office Equipment and Furniture" and the purpose be amended to include replacement of facsimile equipment and furniture such as chairs, tables, desks, work stations, dividers, etc.
 - (ii) that expenditure approval for replacement from this reserve include the C.A.O., Treasurer and Manager of Purchasing, in accordance with the spending limits and purchasing policies of the City.
- e) that a new reserve, the "Reserve for G.S.T. Adjustments" be created and funded from the unanticipated G.S.T. recovery associated with the Hamilton Hydro's appeal for special municipal status with respect to charging G.S.T., and the subsequent reimbursement to the City, in the amount of \$134,343.

- f) that actuarial valuations be performed on the following reserves in order to determine the appropriate level of funding, and that the costs of the valuations be charged to the applicable reserve:
 - (i) Reserve for Sick Leave (payment of employee's accumulated sick bank upon termination or retirement)
 - (ii) Reserve for Workers' Compensation (payment to W.C.B. for costs of worker injuries plus administration fees by W.C.B.)
 - (III) Reserve for Employee Benefits - Self Insurance (to fund group life, L.T.D. and medical costs).
- g) that the "Reserve for Maintenance of Playground Facilities" be closed and the balance of \$47,970 plus any accrued interest be transferred to the Playground Equipment Project (709152001) to fund the net overdraft in that project of \$41,642 with the balance to be credited to Unallocated Capital Levy.
- h) that the "Reserve for Uninsured Losses" be credited with any unexpended balance remaining in the insurance premiums cost centre at the end of each year in order to assist in the funding of this reserve.
- i) that unallocated Capital Levy at the end of each year be transferred to the Reserve for Capital Projects to form part of the funding for future capital projects.


Allan C. Ross, Treasurer

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

- see above recommendations.
- a new category, number 8) on the attached description forms, indicates the present approval practice; this information is intended to formalize the present approval process.

BACKGROUND:

The Treasurer brings forward the Reserves of the City on an annual basis for the consideration of Committee and Council.

cont. page 3.....

A booklet entitled "Analysis of Reserves" is enclosed, containing details on each individual reserve of the City and other information with respect to reserves. In the compiling of this information, several issues arose which warrant recommendations to Committee for approval to take specific action with certain reserves. An explanation of each recommendation follows:

a) Analysis of Reserves booklet

This booklet is for the information of Council and is included with this report. Contents include the financial, legal and legislative requirements for creating and/or maintaining reserves and reserve funds.

b) Reserve for Capital Projects - C.U.P.

When the C.U.P. was within the mandate of H.E.C.F.I., the surplus operating funds of C.U.P. were transferred to a reserve for capital projects for that particular entity to be consistent with the treatment of surplus operating funds of H.E.C.F.I. Now that the responsibility for C.U.P. operations has been shifted back to the City, there is no longer any need for the reserve and it is recommended that the remaining funds of \$3,858 be transferred to the Reserve for Capital Projects of the City.

c) Reserve for Employee Benefits - Self Insurance

The Reserve for Long Term Disability Plan actually involves funding for three distinct employee benefits, i.e., L.T.D., Group Life Insurance, and Medical costs; the renaming of this reserve is a housekeeping measure.

d) Reserve for Replacement of Office Equipment and Furniture

- (i) The expansion of this reserve would facilitate not only **replacement** of necessary office equipment which is obsolete, broken, or unsuitable for use as determined by the Manager of Purchasing, but would allow the same process for the replacement of office furniture.
- (ii) A staff group consisting of the C.A.O., Treasurer and Manager of Purchasing should be responsible for routine replacement of equipment and furniture that has been determined to be obsolete, unsuitable or beyond repair.

e) Reserve for G.S.T. Adjustments

The G.S.T. was implemented January 1, 1991, and is complex and voluminous to administer and monitor; therefore with this unanticipated reimbursement of the G.S.T. on hydro purchases, it is recommended that the creation of a new Reserve for G.S.T. Adjustments will provide funding for any unforeseen costs which may occur as the result of a future Federal G.S.T. audit on the records of the City.

f) Actuarial Valuations on Reserves

Actuarial valuations have never been performed on the Sick Leave and Workers' Compensation reserves, and it is recommended that this action be taken in order to determine the appropriate level of funding for these reserves. With respect to the employee benefits reserve, an annual valuation has been done on the L.T.D. liability, however, an examination of the liabilities of the balance of benefits covered by this reserve is recommended. The goal is to eventually become wholly funded in the self-insurance area with a consequent reduction in premium charges to the current budget.

g) Reserve for Maintenance of Playground Facilities

The original intention of the Reserve for Playground Facilities was to fund the maintenance of playground facilities built under the subsidized N.I.P. program some years ago. The Director of Culture and Recreation has determined that any maintenance costs to these facilities can be funded through his current operating budget, and the Reserve is therefore no longer required.

h) Reserve for Uninsured Losses

Presently the deductible under the City's liability policy is \$3 million, and the Reserve equates approximately to that amount; the purpose of the recommendation is to increase the ratio of reserve funds to self-insurance from funds remaining in the premiums cost centre at the end of each year.

i) Reserve for Capital Projects

Through the closing of capital projects, some funds may be returned to the Unallocated Capital Levy account; this recommendation proposes that any balance in this account be transferred annually to help fund future capital projects as approved by Council.

Susan K. Reeder, Secretary
Finance and Administration Committee
1992, November 26, page 5

CONCLUSION

Overall, the City is in a healthy condition with respect to the maintenance of proper reserve funding, although in some individual cases the reserve is underfunded when certain criteria and other standards are applied. The capital requirements on each reserve are stated on the individual forms, and in most cases the projection of spending over the next five to ten years exceeds present available resources and/or anticipated revenues over that period. Nevertheless, the maintenance of adequate reserves is a prerequisite to the continuation of the City's "pay-as-you-go" policy to the fullest extent possible, whereby substantial savings in debt charges can be realized over a period of years.

Although this report addresses some revisions, generally the handling of the reserves reflects status quo, and a further review will be made in 1993.

Encl.

IRH/irh

17.
(d.)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1992 November 27

REPORT TO: Mrs. Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Mr. Allan C. Ross
Treasurer

SUBJECT: WRITE-OFF OF OUTSTANDING BUSINESS TAXES

RECOMMENDATION:

That outstanding business taxes in the amount of \$356,743.05, be written-off in accordance with Section 441 of the Municipal Act, R.S.O., 1990, and charged to Account CH53401-24106, Tax Write-offs.


Allan C. Ross

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

See above recommendation

BACKGROUND:

Attached is Schedule "B" outlining business tax accounts, which are deemed uncollectible.

This schedule is summarized as follows:

Category A - Accounts improperly assessed	\$ 1,030.81
Category B - Accounts assigned to the Collection Agency	334,524.16
Category C - Advised by Trustee Bankruptcy/Receivership	20,203.55
TOTAL	\$356,743.05 =====

Total business tax write-offs for 1992 amount to \$728,312.70.

A copy of the schedules listing the details of these write-offs is available to Members of Council on a Private & Confidential basis from the Committee Secretary.

17.
(e.)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1992 November 27


REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Allan C. Ross
Treasurer

SUBJECT: **WRITE-OFF OF OUTSTANDING ACCOUNTS
RECEIVABLE AND CIVIC PROPERTIES RENTAL
ARREARS**

RECOMMENDATION:

That outstanding Accounts Receivable and Civic Properties Rental Arrears totalling \$42,408.40 be written off and charged to Account CH 15401-00001, Allowance for Doubtful Accounts.



Allan C. Ross
Treasurer

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

See above recommendations.

BACKGROUND:

This report summarizes Accounts Receivable Charges and Civic Properties Rental Arrears which are deemed uncollectible. For your information the Write-Off of Accounts Receivable are prepared on an as required basis. The last report was submitted May 29, 1990.

A copy of the schedule listing the details of these Write-Offs is available to Members of Council on a Private and Confidential basis from the Committee Secretary.

17.
(9.)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1992 November 25


REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Allan C. Ross
Treasurer

SUBJECT: PARTICIPATION IN JOINT-INVESTMENT FUNDS

RECOMMENDATION:

That the Treasurer be authorized to complete any documents necessary to participate in joint investment pools authorized under the Municipal Act or other enabling Provincial legislation.


Allan C. Ross

BACKGROUND:

As a result of recent amendments to the Municipal Act, Ontario municipalities may now invest their money jointly with other Ontario municipalities.

Joint-investment funds may offer some advantages to participating municipalities.

- Generally, the larger the amount of money available for investment, the higher the return.
- A diverse investment portfolio is more secure than investments with one institution or for a specific term.
- The services of a professional fund manager may be retained.
- It is administratively easy for a municipality to participate.

BACKGROUND: - Continued

There is one municipal-joint-investment fund in Ontario which is available now for participation by all Ontario municipalities. The CHUMS Money Market Investment Fund has been established by the Municipal Finance Officers' Association of Ontario, through its subsidiary, CHUMS Financing Corporation (CHUMS). All directors of CHUMS are senior finance officials of Ontario municipalities. We are waiting for further details on another pooled investment program similar to CHUMS which is to be operated by LAS (Local Authority Services Limited) which is a wholly owned subsidiary of the Association of Municipalities of Ontario. This program is scheduled to begin in early 1993.

The types of investments which may be made by Ontario municipalities are limited by law. A municipal-joint-investment fund must operate within these limits.

The directors of CHUMS have approved an investment policy which complies fully with the requirements of the Municipal Act and which provides for diversified investments by the CHUMS Money Market Investment Fund in high-quality, credit-worthy fixed income investments. The CHUMS Money Market Investment Fund also has controls in place so that no participating municipality will be required to act as a guarantor for any of the other participating municipalities.

It is anticipated that any other such pools would operate similarly.

It would appear that participation in municipal-joint-investment funds could reduce the amount of administration required by the Treasury Department staff in this area. Professional money managers would be available and it would no longer be necessary for staff to obtain quotations on rates, process and put up charges for investment purchases and maturities, etc. It is our intention to participate in this Fund on a limited basis initially and compare the rate of return with the rate earned under our present procedures. If the rate compares favourably, we will increase the level of participation in the Plan.

17.
(9.)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1992 November 27


REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Allan C. Ross
Treasurer

SUBJECT: RESERVE REQUIREMENTS OF THE
REVISED CEMETERIES ACT - BILL 31

RECOMMENDATION:

- a) That as a result of amendments to the Cemeteries Act by Bill 31 "An Act to Revise the Cemeteries Act", the Treasurer be authorized to take the following actions with respect to reserves/trust funds:
- (i) create a new reserve entitled "Reserve for Cemetery Building Fund - Niches" to be funded by 42.5% of the revenue received from the sale of niches.
 - (ii) create a new Trust Fund entitled "Care and Maintenance Fund for Monuments and Markers" to be funded by the formula provided under the Cemeteries Act, which is a separate charge to ensure safety of markers and monuments.
 - (iii) re-title the "Perpetual Care Trust Fund" to the "Care and Maintenance Fund".


Allan C. Ross, Treasurer

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

- approval of these recommendations will provide a self-funding capital account for the construction of new columbariums as required in the future.

BACKGROUND:

An Act to Revise the Cemeteries Act (Bill 31), effective April 1, 1992, provided for legislative changes to the manner in which certain charges were distributed, and for additions and revisions to requirements with respect to Cemetery reserves and trust funds. Certain internal accounting changes have been made to accommodate the new requirements, however, approval of City Council is required in order to create or change reserves or trust funds.

IRH/irh

17.
(h.)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1992 November 26


REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Allan C. Ross
Treasurer

SUBJECT: **METHOD OF FINANCING**
THE 1997 WORLD CURLING CHAMPIONSHIP

RECOMMENDATION:

- a) that the \$20,000 grant to the Hamilton World Curling Championships Bid Committee to prepare and present a bid to the World Curling Federation be funded from the current "Contingency" account, Centre 24120.
- b) that the requirements for an interest free loan to the Hamilton World Curling Championships Bid Committee in the event of their successful bid, in the amount of \$500,000, be funded from the "Reserve for Contingency", Centre 00115.
- c) that the City Solicitor prepare an agreement between the applicant and the City of Hamilton for the loan which would include the timing of the payments by instalments and the eventual repayment of the loan to the City.


Allan C. Ross, Treasurer

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

- it is understood that the entire loan would be repaid no later than August 1997 in one lump sum.
- assuming the instalment payments of the interest free loan as set out in the report to the Parks and Recreation Committee, i.e., March, 1993 - \$100,000; December, 1994 - \$275,000; December, 1995 - \$125,000, the total interest loss to the City at an annual rate of 10%, from the payment of the first instalment to the repayment of the entire loan, would be \$159,252.
- at present, the current Contingency account has a balance of \$89,000 and the Reserve for Contingency has a balance of \$1,450,000.

cont. page 2.....

Susan K. Reeder, Secretary,
Finance and Administration Committee
1992, November 26, page 2

BACKGROUND:

The Parks and Recreation Committee will be considering a report on this matter from the Director of Culture and Recreation at their meeting of 1992, December 1, and included in that report is a recommendation that the Finance and Administration Committee be requested to recommend the method of financing.

c.c. Patrice Noe Johnson
City Solicitor

Bob Sugden, Director
Culture and Recreation Department

IRH/irh

18.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1992 November 25

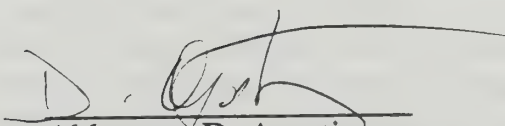
REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Property/Taxation Project Steering Committee

SUBJECT: a) MAPP - Status
b) Expanding the Monthly Automatic Payment Program
(MAPP) Allowing Taxpayers to Enrol during the Year

RECOMMENDATION:

- a) That effective 1993 January 1, taxpayers be permitted to enrol in the Optional Monthly Automatic Payment Plan (MAPP) at any point in time during the year. This enrolment is subject to the taxpayer's compliance with the requirements of By-law Number 71-69. In addition enrolment during the year would require that all tax arrears as well as the current instalment due be paid.
- b) That the attached By-law to amend the Municipal Tax Levy By-law Number 71-69 respecting an Optional Monthly Automatic (Pre-Authorized) Property Tax Payment plan be approved.


Alderman D. Agostino,
Chairman,
Property/Taxation Project Steering Committee

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

City Council at its meeting held 1992 May 12, approved item 27 of the report of the Finance and Administration Committee which set out the criteria for an optional Pre-authorized Tax Payment Plan for residential taxpayers commencing 1993 January 1. On 1992 September 29, City Council expanded the definition of the program to include Commercial and Industrial realty taxpayers.

MAPP Status

The monthly payment program has been well received by the taxpayers of the City of Hamilton. As of November 24, 13,016 taxpayers have enrolled in the program. According to the realty property classifications, the enrolment did not include any taxpayer in the commercial or industrial groups. This represents 14.6% of the eligible realty properties, and compares favourable with the enrolment of between 7 to 15% which has occurred within other Ontario municipalities. Acknowledgements of enrolment will be forwarded early in December to each enrolled taxpayer. Arrangements have been made with the bank and transmission of the data has been tested.

Expansion of Enrolment Times

To further enhance our customer service in this area, the Monthly Automatic Payment Program can be expanded to permit the taxpayer the ability to enrol in the program during the tax year. To ensure eligibility for enrolment the taxpayer would be required to pay all tax arrears as well as the current instalment which may be due. The monthly electronics transfer would then start on the first day of the following month. By requiring any current instalments to be paid prior to enrolment in the plan, the City can ensure that additional costs or foregone revenues are not incurred while still allowing flexibility to the taxpayer regarding their date of enrolment. This change, however, will require an amendment to By-law 71-69 to authorize this additional flexibility. It is therefore attached for your approval.

Susan K. Reeder, Secretary
Finance and Administration Committee
1992 November 25 - Page 3

Conclusion

The Committee is please with the progress of MAPP to date but will continue to monitor the MAPP program during 1993 to ensure that it is meeting taxpayer's service requirements.

Implementation of this program has placed a major demand in addition to regular duties on staff in both the Information Systems and Treasury Departments, that are involved with the project. Staff have responded to this challenge and their additional efforts have contributed to the successful enrolment noted above.

Att'd
/djK

c.c. J. G. Pavelka, Chief Administrative Officer
P. Noé Johnson, City Solicitor
A. C. Ross, Treasurer
J. J. Shatz, City Clerk
J. Hindson, Director, Information Systems

BY-LAW 92-

A By-law to Amend By-law 71-69

Respecting

Optional Preauthorized Realty Tax Payments

WHEREAS By-law 92-248 was enacted on September 29, 1992 to amend By-law 71-69 respecting Optional Preauthorized Realty Tax Payments.

AND WHEREAS City Council has authorized this further amendment of By-law 71-69.

NOW THEREFORE the Council of the Corporation of the City of Hamilton enacts as follows:

1. Section 10(a) of By-law 71-69 is amended by adding the following subsection:

"(4) (a) Any taxpayer may enrol in the Monthly Automatic Payment Plan at any point in time during the year, by submitting the form required by the City Treasurer and by paying all outstanding tax arrears as well as the current tax instalment due. The monthly payment for the partial year shall be determined by dividing the balance of the current year's taxes by the number of months remaining until and inclusive of November. Where the current year's taxes have not been set, the current year's taxes shall be replaced by the value of the previous year's taxes less payments made against the current year's taxes. On the first day of December, the monthly automatic payment will be determined by subsection 4."

PASSED this day of A.D., 1992.

Mayor

City Clerk



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